MINUTES of the DIACONATE

WAKE FOREST BAPTIST CHURCH

WINSTON-SALEM, NORTH CAROLINA
The initial meeting of the Diaconate of Wake Forest Baptist Church was held in the Pastor's study Monday, July 2, 1956, at 4:30. All members were present. They are Dr. C. C. Carpenter, A. L. Aycock, J. A. Easley, E. C. Cocke, Mrs. G. J. Griffin, Miss Lois Johnson and Mrs. J. C. Blalock. Dr. J. Glenn Blackburn, Pastor, began the meeting with a prayer. Dr. Easley was elected chairman of the Board, Dr. Cocke vice-chairman, and Mrs. Blalock secretary, these to serve until October when additional board members will be elected.

It was decided that meetings will be held on the first Mondays of July and August.

The secretary was instructed to buy a permanent record book and present the bill to the Treasurer.

There was a discussion of methods to use to determine the length of terms of the board members and it was decided that the suggestion of the nominating committee (choosing by lot) was satisfactory. No definite number for the full membership of the board was decided upon at this time.

The next item of business was the nursery during the morning worship hour, the equipment which will be needed, and the securing of a responsible person to be in charge. A committee made up of Mrs. C. C. Carpenter, chairman, Mrs. Griffin, and Mrs. Blalock was selected to make a study of the needs whereby the church nursery will be well equipped and organized to meet present and future demands. Dr. Carpenter offered the use of fans for the nursery and also offered to check on an air conditioning unit.

Mr. Aycock volunteered to help the pastor's secretary count the church offering on Monday mornings during the summer and it was decided that the money would be placed in the Bursar's vault on the two Sunday nights during the absence of Mr. Patterson, church treasurer.

Dr. Cocke was selected by common consent to be responsible for having deacons and others receive the offering during the worship on Sunday mornings. It was also decided that Dr. and Mrs. Cocke and others whom they ask will serve as hosts and hostesses in the vestibule before the Sunday morning worship hour. They are to welcome everyone and give out visitors cards.

Reactions to the first Sunday's service were called for. The opinions of several were expressed, the general reaction being enthusiasm and satisfaction.

Members of the board were reminded that August 6 will be the next meeting date. The secretary was instructed to remind the pastor of the date, and cards would be mailed from his office.

The meeting was adjourned after prayer by Dr. Easley.

Respectfully submitted,

J. Allen Easley, Chairman
Mary Blalock, Secretary
The Diaconate of the Wake Forest Baptist Church met on Monday, August 6, 1956, in the Pastor's study. Those present were J. A. Easley, Chairman, A. L. Aycock, E. C. Cocke, Mrs. J. C. Blalock, Mrs. G. J. Griffin, and Miss Lois Johnson. Dr. J. Glenn Blackburn, Pastor and Gaines Rogers, Chairman of the Committee on Housing for the Pastor, were also present.

Dr. Easley asked Dr. Cocke to open the meeting with a prayer.

Dr. Blackburn introduced Dr. Rogers, who made an informal report for his committee. The committee is composed of R. E. Lee, Dr. Paul Johnson, Mrs. Henry Stroupe, Mrs. C. C. Carpenter, and Dr. Rogers. The motion was made that Dr. Rogers' report be accepted; that the Diaconate present it to the Church at the next church conference; and that the Diaconate recommend that the Church should proceed with purchase of the lot next to the R. L. Gay property at the earliest possible date. This lot will be the site for the parsonage. The motion was seconded and passed.

This was followed by reading of the minutes of the last meeting which were approved as read.

There was an informal discussion of the financial status of the Church. It was decided that a financial report should be made at the next church conference.

The following report was made by the Nursery Committee. Mrs. Griffin read the report which was accepted after a motion and second.

"The Church Nursery Committee composed of Mrs. C. C. Carpenter, chairman, Mrs. J. C. Blalock, and Mrs. G. J. Griffin met on Friday, July 6, 1956, at the home of Mrs. Blalock.

Several possibilities for a leader for the Nursery were considered. Among these was Mrs. C. A. Kimel, wife of a medical student.

The committee also discussed the feasibility of renting needed furniture such as folding cribs and playpens.

It was decided that mothers of the children left in the care of the nursery would be asked to take turns in helping with the Nursery.

* * * *

A meeting was held on Friday, July 20, in Dr. Blackburn's office. Those present were Mrs. Kimel, Mrs. R. L. Gay, Mrs. Blalock and Dr. Blackburn. Mrs. Griffin was out of town. The purpose of this meeting was to discuss with Mrs. Kimel her responsibilities and duties as Nursery Director. The following things were decided upon:

(1) Be present each Sunday by 10:45.
(2) In case of the necessary absence of the Nursery Director, the committee is to be notified even though the Director has made arrangements for a substitute.

(3) The Nursery Director will register each child and parent (or whoever brings the child).

(4) For the present, the age limit will be one year up to school age. If child attends school then he or she is not eligible for Nursery.

(5) The parent should be asked to come promptly after church for the child.

(6) The Nursery Director will get acquainted with parents and child.

(7) The Director will contact a mother each week to help in nursery.

(8) The Director will be responsible for care of the room and responsible for putting away toys, etc., after each session.

(9) She will feel free to make suggestions to the committee as to need for additional supplies, equipment or help.

(10) In case of termination of services, she will notify committee as soon as possible.

(11) Payment to Nursery Director will be $3.00 for each Sunday and will be made check at end of each month. Payment will be made only to her and she can settle with anyone who substitutes.

Another suggestion for later on was for Nursery Director to keep a record on each child as to general behavior, cooperation, obedience, etc., and to send a report care to parents once a month.

It is hoped that in the near future a speaker from the public address system can be installed so that the worship hour can be heard in the nursery.

A copy of the suggestions for the Nursery Director will be given to her and a copy kept in the files of the church office.

It was suggested that Mrs. Gay and Mrs. Blalock do shopping for necessary supplies and equipment for the nursery."
As to the matter of electing more deacons it was suggested that it be recommended to the Nominating Committee that four more men and one woman be elected by October. The number was decided upon because of the system of rotation -- two men and one woman will go off the board each year. This suggestion was approved.

Dr. Cocke reported on the success of welcoming visitors each Sunday in the vestibule. A good many visitors cards have been given out and returned, and many have expressed appreciation at being greeted.

Dr. Blackburn expressed the definite need for a director of youth activities and after discussion a motion was made that Mrs. Dan O. Via be recommended to the Church at the next conference, at a salary to be based on $2100 a year, for part time work. The age group she is to work with will include those from Nursery through high school and will not include college students. This motion was seconded and passed.

The music program for the children was also discussed, but it was decided to wait until Fall to act upon this matter.

Janitor service for the building was discussed, and it was decided that a steward should be hired in addition to the janitor service already provided by the College. The part-time duties of the steward include arranging the furniture in the classrooms, unlocking and locking the building for meetings, opening and closing windows, turning out lights, etc. Glenn Blackburn, Jr., was recommended for the job of steward, his salary to be $2.00 for each Sunday during August, and raised according to increase in responsibilities in September. This was approved.

After discussion concerning the need for evening services beginning in September, a motion was made that evening services be held while college is in session, subject to change to a vesper service during the summer, if feasible. Motion was seconded and passed.

It was decided that the pastor and the chairman of the Diaconate should decide on the date for a church conference.

Mr. Aycock stated his willingness to continue to help with the counting of the church offerings during August.

It was decided that Dr. Blackburn should feel free to experiment with several types of bulletins in order to find which would be most satisfactory for future use in the worship services.

The report was made that Dr. Carpenter had provided fans for the Nursery as he had volunteered to do. A motion was made, seconded and passed that appreciation be expressed to him for this.

The meeting was adjourned after a prayer by Mr. Aycock.

Respectfully submitted,

J. Allen Easley, Chairman

Mrs. J. C. Blalock, Secretary
August 31, 1956

A call meeting of the Diaconate of the Wake Forest Baptist Church was held on Friday, August 31, 1956, in the Pastor's study. Those present were J. A. Easley, Chairman, E. C. Cocke, Mrs. J. C. Blalock, and Dr. J. Glenn Blackburn, pastor.

Dr. Easley asked Dr. Blackburn to begin the meeting with a prayer.

The minutes of the last meeting were read and approved as corrected.

A motion was made that Glenn Blackburn, Jr., be paid $3.00 a Sunday beginning in September for his services as steward. The motion was seconded and passed.

It was recommended that it be presented to the Church that Dr. Thane McDonald, Choir Director, and Dr. Paul Robinson, Organist, each be paid $50.00 a month for their services beginning September 1. This was approved.

After discussion it was decided that a lacquered brass Communion set would be purchased by the church. It was learned that the amount of $300.00 has already been contributed toward the purchase of such a set.

The matter of a weekday kindergarten was discussed and deferred.

A financial report of the Treasurer was read, this report to be made to the Church in conference.

It was decided that the Diaconate would meet next on call.

The meeting was adjourned by Dr. Easley.

Respectfully submitted,

J. Allen Easley, Chairman

Mrs. J. C. Blalock, Secretary
The Diaconate of the Wake Forest Baptist Church met on Monday evening, October 1, 1956, in the Pastor's study. Those present were J. A. Easley, Chairman, A. L. Aycock, E. C. Cocke, C. C. Carpenter, H. W. Tribble, Gaines Rogers, Mrs. J. C. Blalock, J. Glenn Blackburn, Pastor, and G. S. Patterson, Treasurer.

The meeting was begun with a prayer by Dr. Cocke.

The minutes of the last meeting were read and approved.

It was reported that there were no further developments in the matter of a kindergarten.

Mr. G. S. Patterson, Treasurer, gave a report on the financial status of the Church.

This was followed by a discussion of the organization of the board. A motion was made and passed that officers of the Diaconate be elected for one year. It was generally agreed, after discussion, that the Chairman of the board be a layman. Mr. Aycock was elected Chairman. A motion was made that the second highest person in the balloting be vice-chairman. This was approved. Dr. Rogers was elected vice-chairman, and Mrs. George Griffin was elected Secretary by acclamation.

Lots were drawn to determine the length of terms of service for the members of the board and the results were as follows:

One year - J. A. Easley, Mrs. G. J. Griffin, Gaines Rogers
Two years - Irving Carlyle, C. C. Carpenter, Mrs. Wingate Johnson
Three " - E. C. Cocke, Miss Lois Johnson, H. W. Tribble
Four " - A. L. Aycock, Mrs. J. C. Blalock, Paul Johnson

It was recommended and approved that Dr. McDonald, Choir Director, be allowed $100 (or more, if needed) for the purchase of music for the choir.

At the request of the choir, a motion was made and passed that the Church buy folders for music, to be purchased at a reasonable price.

After discussion, motion was made and approved that the church bulletins be printed.

A report was heard from the Pastor stating that the Communion set has been received and cabinets have been built for its storage.

The Diaconate approved the request of ministers of the city who have asked to hold a Reformation Day Service at this Church on October 2 in the evening, if the churches wish to do so.

After discussion a motion was made and passed that the Pastor and a committee work out plans for a dinner meeting for all church members.

It was generally agreed that recognition of members of the Diaconate should be at a Communion service.
After discussion a motion was made and passed that Dr. Rogers be appointed to look into the matter of recognition for charter members of the church.

The time for the next meeting of the Diaconate is November 7, 1956, at 7:30.

The meeting was adjourned after prayer by Dr. Tribble.

Respectfully submitted,

J. Allen Easley, Chairman

Mary Blalock
Mrs. J. C. Blalock, Secretary

November 7, 1956

The Diaconate of the Wake Forest Baptist Church met in the Pastor's study on November 7, 1956 at 7:30 in the evening. Those present were A. L. Aycock, Chairman, J. Glenn Blackburn, Pastor, Mrs. J. C. Blalock, E. C. Cocke, J. A. Easley, Mrs. G. J. Griffin, Paul Johnson, Miss Lois Johnson, Mrs. Wingate Johnson, Gaines Rogers, and Harold Tribble.

Dr. Cocke lead the group in prayer.

The minutes were read and approved.

The Treasurer's report was given:

Balance, October 1, 1956 -------------- $ 997.99
Contributions --------------------- 2,358.60
Wake Forest College ---------------- 1,075.00
Federal Tax Withheld ------------- 76.70

Disbursements --------------------- 3,462.25

Balance, October 31, 1956 --------- 1,046.25

The Board approved the following motions:

1. That the regular meetings of the Diaconate be held each Wednesday before the first Sunday at 7:30 p.m.

2. That a Church Conference should be held on Sunday, December 2, and that this Conference be followed up by pledge day on December 9.

3. That $100.00 be made available for beds or any equipment to make the
Nursery functional.

1. That Mr. Aycock be given the authority to have racks for coats and hats constructed for the Sunday School rooms.

2. That a proposed flooring for the Scout room or recreation room in the basement be put down at a cost of approximately $20.00.

3. That Dr. Blackburn be authorized to sign bills up to $10.00 for Sunday night suppers for our young people attending choir practice and training union, with the understanding that this expense be partially taken care of by donations of from 10¢ to 25¢ by the children attending.

4. That Dr. Blackburn be authorized to proceed with the organization of a church-sponsored teenage club to meet on Saturday nights.

5. That Dr. Easley and Mr. Robert Deyton look into the matter of ropes for the back seats of the Church and buy them if the price is reasonable.

6. That Dr. Easley and Dr. Johnson confer with the Pastor and Board of Education concerning the recommendations from the Board of Education that we give approval to the use of literature published by the Westminster Publishing House by teachers who wish to use it as supplementary material or get it for their pupils, with the Church paying for the material.

7. That Dr. Blackburn, Dr. Easley, Dr. McDonald and Mr. Aycock look into, and act upon, the matter of a request from the ladies class that they be allowed to fix their class room and have it as their permanent room.

The meeting was then adjourned.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. George J. Griffin, Secretary
The Diaconate of the Wake Forest Baptist Church met on November 28, 1956, at 7:30 p.m. in the pastor's study with the following members present: Prof. A. L. Aycock, Chairman, Dr. J. Glenn Blackburn, Pastor, Mrs. J. C. Blalock, Irving R. Carlyle, Dr. C. C. Carpenter, J. A. Easley, Mrs. G. J. Griffin, Miss Lois Johnson, G. S. Patterson, Gaines S. Rogers, and Harold W. Tribble. Also present were E. C. Snyder and Dr. and Mrs. Dan O. Via.

Mr. Snyder brought the report of the Finance Committee, presenting a proposed budget for 1957 amounting to a total of $30,000, and suggesting that the church request that the College appropriate $3,000 for the Chaplain's salary and $1,000 for the Chaplain's secretary's salary for the first six months of 1957. This suggestion became a motion and was approved.

The Treasurer's report was given by Mr. Patterson to give an idea of the church's financial status in regard to a further consideration of the budget. The average weekly donations have been about $600.

Items in the budget were discussed and the motion was made and approved that the salaries of the minister's assistant, the minister of music, and the church organist be raised to $900 instead of $600 as stated in the proposed budget. The amended budget was then adopted.

Dr. Easley presented Dr. Dan O. Via who brought a report on the proposed literature which the Board of Education is suggesting for three departments of the Sunday School. Dr. Via had gone through the material carefully. He reported it to be superior literature and thought it would greatly benefit the pupils. The Diaconate authorized the purchase of these books for the church library, to be used by the teachers and pupils as they see fit.

Dr. Easley gave information and prices concerning ropes for the church seats but action was deferred until Mr. Deyton looks further into the matter, possibly obtaining a more preferable price.

Prof. Aycock stated that hat and coat racks for Sunday School rooms had been ordered and should be in use.

Dr. Rogers brought suggestions for the recognition of charter members. It was decided that charter members' names should be put in a leather bound book to go in the College Library for permanent keeping.

Dr. Blackburn was granted permission and authority to have an old fashioned church Christmas party on Wednesday night, December 19. He was also authorized to use the Sunday night church services for Bible study hours, music programs, church drama or other varied programs.

Authorization was given for the purchase of three folding tables for downstairs and for suitable dishes and silverware for the kitchen (6 doz. plates, cups, saucers, knives, forks, spoons, and glasses, suggested by Mrs. Carpenter who was asked by the Pastor to study the situation.)

The Diaconate voted to send an expression of appreciation to Rom Weatherman for his newspaper article on the Wake Forest Church and to invite Larry Williams as a representative of the college students to sit in on the Diaconate meetings.
Mrs. Blalock reported that she and Mrs. C. C. Carpenter had purchased three sturdy beds and mattresses for the nursery at approximately $69.

After prayer, the meeting adjourned.

Prof. A. L. Aycock, Chairman
Mrs. George Griffin, Secretary

December 30, 1956

The Diaconate met in the Pastor's study on Sunday afternoon, December 30, 1956, at 4:00. This was a called meeting pertaining to the lot for the Pastor's home.

Those present were: Prof. A. L. Aycock, Chairman, Dr. J. Glenn Blackburn, pastor, Mrs. J. C. Blalock, C. C. Carpenter, J. A. Easley, Mrs. G. J. Griffin, Mrs. Wingate Johnson, Dr. Paul Johnson, Gaines Rogers and H. W. Tribble. Mrs. C. C. Carpenter was also present, as a member of the Building Committee.

The meeting began with prayer.

Three immediate problems were:

1. What to do with the lot next to Prof. Gay on Belle Vista Place on which Dr. Blackburn holds an option in his name. The option expires on December 31, 1956.

2. Whether or not Dr. Blackburn should move into Amos Cottage which is now vacant and available to him at the same rental price he now pays for a faculty apartment.

3. Whether or not to look into the matter of buying a house for the Pastor, in preference to building one.

The following action was moved, seconded, and approved:

1. That the option be allowed to expire, and that the church reimburse Dr. Blackburn for the $100 paid on the option.

2. That the Pastor be free to use his own discretion as to using the opportunity to move into Amos Cottage and, should he decide to move, that the church bear the expense thereof.

3. That the Building Committee continue its work to search for an appropriate home or lot for the Pastor.

4. That this called meeting take the place of the regular Diaconate meeting due January 1.
December 30, 1956, Continued

There was a prolonged discussion as to the College and Church's place in the community, resolving in the fact that the Faculty and Church need to become vitally interested and active in community service, but first of all keep its unique position of providing a vital program and ministry for our college students.

Discussion of the Every-Member Canvass came up, but was deferred to another meeting.

After prayer, the meeting was adjourned.

Prof. A. L. Aycock, Chairman
Mrs. George Griffin, Secretary

January 30, 1957

The Diaconate met in the Pastor's Study on January 30, at 7:30 in the evening. Present were A. L. Aycock, chairman, J. Glenn Blackburn, pastor, Mrs. J. C. Blalock, Irving Carlyle, C. C. Carpenter, Mrs. George Griffin, Miss Lois Johnson, Mrs. Wingate Johnson, G. S. Patterson, Harold Tribble, T. J. Turner, and Larry Williams.

After a prayer the minutes were read and approved. Larry Williams was then introduced. He has been asked to meet with the Diaconate as a representative of the College students.

Dr. Turner brought a resolution passed by the Board of Education which recommended that either on Wednesday or Sunday nights the Church begin having Family Night suppers with Bible Study afterwards, the details to be worked out by the Board of Education with the help of the Pastor. This resolution was adopted and it was also decided that the Church should buy some additional tables and furnish the plates and drinks, etc., for these family night meetings.

Mr. Patterson presented the Treasurer's report, and asked that an auditing committee be appointed to audit the treasurer's books and report to the diaconate.

Other matters approved by the diaconate:

1. The appointment of Mr. Paul Ballance as chairman of the Boy Scout committee.

2. That the cost ($40.00) of the potted plants in the Chapel Sanctuary be paid by the Church, with thanks to the Flower Committee—Mrs. W. E. Speas, Mrs. Owen Herring and Mrs. Carroll Weathers.

3. That the Church send a contribution of $100.00 to the Pilot Mountain Associational Camp.
4. That the Church buy 50 copies of Charity and Children each Sunday at $2.50 per month.

5. That Dr. Blackburn be given permission to use the $500 designated in the Budget for Special Services as he needs it for the expense and honorarium of Dr. Harold Phillips (Pastor of the First Baptist Church of Cleveland, Ohio) who will be with us in a "Preaching Mission" March 3-7.

6. That our Church families be given the opportunity to invite college students into their homes for a meal on Sunday before the "Preaching Mission", in order to promote a close relationship between the families and students who are members of this church. It was stated that in our membership there are now approximately 325 students and 130 families.

7. That a Choir Guild be organized to promote our program of Church Music, with special emphasis given to enlarging the Choir for the Sunday morning services.

8. That the Chairman of the Board of Deacons write a note of appreciation to Mr. Babcock concerning his efforts to help the Church find a suitable lot for the Pastor's home.

9. That the Sunday School Offering on February 17th go to the Home for the Aging and that envelopes for other individual contributions for that purpose be distributed in the Church pews.

10. That the Church adopt a policy of distributing envelopes in the Sunday School and Church only for the special offerings approved by the State Baptist Convention.

11. That a filing cabinet (cost: $37.00) be provided Mrs. J. C. Blalock, church clerk, with appreciation and commendation for her fine work in keeping the church roll and records.

Appreciation was expressed to Dr. C. C. Carpenter for the dictating machine he is furnishing the church at this time. It was also noted that next Sunday (first Sunday in February) is Communion Sunday and Mr. Aycock presented a plan to the deacons for afficiating in this service. College Students will be asked to help pass the bread and wine.

The meeting adjourned after prayer.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. George J. Griffin, Secretary
February 27, 1957

The diaconate met in the Pastor's study on February 27 at 7:30 p.m. in the evening. Present were A. L. Aycock, chairman; J. Glenn Blackburn, Pastor; Mrs. J. C. Blalock, E. C. Cocke, Irvin Carlyle, J. A. Easley, Mrs. G. J. Griffin, Miss Lois Johnson, G. S. Patterson and Larry Williams.

Dr. Easley led in prayer; the minutes were read by Mrs. Griffin; the treasurer's report was presented by Mr. Patterson.

Dr. Blackburn reported that, due to family responsibilities Mrs. Snyder had given up her work as Young Peoples Choir Director and secretary to the Pastor. Mrs. Dyer is now doing the choir work (at $25 per month) and Mrs. Hildebrand is doing the secretarial work (at $2700 per year).

It was noted that Sunday, March 3, is the regular date for a Church Conference. Also, it is "Student-Family" day with approximately 130 college students invited into homes.

Beginning Sunday evening a caterer from the Baptist Hospital will provide food for the Sunday night Family night suppers. Cost for adults will be 50¢ each, and 25¢ each for children attending Training Union.

Dr. Blackburn reminded us that Dr. Phillips will be here from Monday-Thursday. Dr. Rogers was asked to take over the responsibility of Dr. Phillips' transportation to and from the R. E. Lee Hotel, using members of the diaconate for this service.

Mrs. Blalock was appointed as a committee of one to head up the Biblical Recorder Club ($2.00 per year club rate) and work out the details.

It was suggested that the diaconate recommend that the Church repay the college $1592.70, spent for choir robes, as soon as possible, and also look toward purchasing carpeting for the main church aisles. Dr. Johnson was asked to look into the matter of cost for this project.

Mrs. Blalock, Dr. and Mrs. Griffin, and Dr. Stroupe were asked to work with Dr. Rogers' committee on Charter Members in preparing a summary of the Church's History for its first year, including its purpose, intent, and original constitution, the first Board of Decons, etc.

Appreciation was expressed for the students who helped serve the Lord's Supper.

The Secretary was asked to write a note of appreciation to Mr. Swanager for installing the wiring to record the church services, and to Miss Anne Mercer Kestler for her pen and ink drawing of the Chapel which is now being used on the Church Bulletins.

After prayer the meeting was adjourned.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. George J. Griffin, Secretary
April 4, 1957

The diaconate met in the Pastor's study at 7:30 in the evening on April 4. Present were A. L. Aycock, chairman; J. Glenn Blackburn, Pastor; Mrs. J. C. Blalock, Irving Carlyle, E. C. Cocke, J. A. Easley, Mrs. G. J. Griffin, Mrs. Wingate Johnson, Gaines Rogers, and Larry Williams.

Mr. Aycock began the meeting with prayer and the minutes were read by Mrs. Griffin. Mrs. Blalock reported 11 new subscriptions to the Biblical Recorder with 10 or 12 members already subscribing.

Larry Williams reported that 230 students had been entertained in 78 homes, 86 students still are to be in homes, and 36 families are asking for them.

Larry also reported that the BSU Recreation Room would be painted within the next week.

Dr. Blackburn reported that approximately $498 was spent for Dr. Phillips, including his hotel and travel expenses and an honorarium of $300. He stated that at present there is a balance of 22 or 23 hundred dollars in the treasury.

The motion was made and seconded that the treasurer, the chairman of the diaconate, and the chairman of the finance committee see about depositing in the Building and Loan $800 per month, if possible, toward a pastor's home.

It was suggested that the Junior Choir needed about 25 robes with a possible cost of $250--$300, but no action was taken. Also no conclusive action was taken concerning carpeting.

Dr. Blackburn asked that chairman Aycock appoint a committee to study ways in which we can better integrate students and new members into our church life.

The suggestion was made that a committee be appointed to make a study of the North Carolina Council of Churches organization in order to present to the church something of its purpose and usefulness. (An appeal has been made for this church to join it.) Dr. Blackburn explained that belonging merely means contributing yearly and sending a representative to the meetings.

Dr. Easley gave something of the background and history of the organization stating that Dr. Cullom helped found it. After discussion a motion was made, seconded, and passed that Dr. Blackburn and Mr. Aycock appoint a committee to study the organization and report to the Diaconate.

Mr. Aycock announced that next Sunday is Communion Sunday and that notices would be mailed to Deacons.

The meeting was dismissed with prayer by Dr. Easley.

Respectfully submitted,

A. L. Aycock, chairman

Mrs. George J. Griffin, secretary
May 1, 1957  

The Diaconate met in the Pastor's study on May 1, at 7:30 in the evening. Present were A. L. Aycock, chairman, J. Glenn Blackburn, Pastor, Mrs. J. C. Blalock, Irving R. Carlyle, Dr. & Mrs. C. C. Carpenter, E. C. Cocke, J. A. Easley, Mrs. George J. Griffin, Miss Lois Johnson, Paul Johnson, Mrs. Wingate Johnson, R. E. Lee, C. S. Patterson, Gaines Rogers, Harold W. Tribble and Larry Williams. The meeting began with prayer by Dr. Easley. The minutes were read and approved. Mr. Patterson gave the treasurer's report.

Dr. Easley, as chairman of the committee to study our affiliation with the Council of Churches, recommended that we defer action on this matter until fall, when the new budget is made up. He suggested that we then bring it up before the Diaconate before bringing the full matter before the church. This report was accepted. The committee was thanked and asked to continue as a committee and to follow the work up later.

Chairman Aycock appointed the following to serve as a committee to work on integrating students and new members into our church life: Dr. Gaines Rogers, chairman; Mrs. J. C. Blalock, Dr. E. C. Cocke, Mr. George Braswell, and Miss Jane Freeman.

On behalf of the entire Diaconate, Dr. Blackburn congratulated Larry Williams, newly elected President of the Wake Forest Student Body.

A request for $130 was granted for 25 Sing 'N' Sew robes for our Junior Choir.

Dr. Blackburn was granted permission to attend a two week preaching clinic at Duke University, in addition to his regular vacation. He did not have a vacation last summer.

The committee on the Pastor's home (Dr. Rogers, Dr. Lee, Dr. Paul Johnson, Mrs. Carpenter and Mrs. Stroupe (absent)) brought to the attention of the Diaconate a new house under construction adjoining the golf course, which could be available to the church for approximately $46,000. The committee has been asked to provide a home for the Pastor within a year, if possible. The committee's problem was whether or not the Church could afford this house and finance it. Most of the Diaconate members had inspected the house, and the general feeling was that while the location was extremely beautiful and ideal, the house itself was not worth the money involved (damp basement, inadequate wiring, no termite protection, etc., etc.) The opinion was also expressed that quite a "sales job" would be needed to sell our members on the idea of a $50,000 pastor's home.

The committee was thanked for the work they are doing and asked to continue with reference to this house or any other.

The meeting then adjourned.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. George J. Griffin, Secretary
The diaconate met in the Pastor's study on May 29 at 7:30 p.m. Present were A. L. Aycock, chairman, J. Glenn Blackburn, pastor, Mrs. J. C. Blalock, Irving Carlyle, C. C. Carpenter, E. G. Cocke, J. A. Easley, Mrs. G. J. Griffin, Miss Lois Johnson, Dr. Paul Johnson, Mrs. Wingate Johnson, Gaines Rogers, Harold W. Tribble.

Mr. Aycock led in prayer. The minutes were read and approved. The treasurer's report was presented by Mr. Patterson. He stated that we now have $9,000 in the Building and Loan to be used on the Pastor's home ($5,000 transferred and $800 per month for five months).

On the order of special business was a letter to our church concerning our request for admittance into the Pilot Mountain Association. A committee composed of chairman Aycock, Dr. Blackburn and R. K. Redwine were asked to study the letter and confer with the missions committee of the Association.

The diaconate was reminded that Sunday is the time for our Communion Service and Sunday, June 16, Father's Day is the time for our special offering for Christian Education.

Dr. T. J. Turner came before the Diaconate to ask that the Board of Education be authorized to pursue the matter of a kindergarten, possibly beginning next year with 20 or 30 paying pupils, asking the church to underwrite the operation in the beginning. He stated that this low cost kindergarten from 8:00 to 12:00 a.m. (and working toward a nursery school in the future) would mean a great deal to the college married students. The Diaconate suggested that the Board of Education confer with the Music and Religion Departments, exploring further the possibilities, and report back to the diaconate in a month with the idea of presenting recommendations and data to the entire church at the first Sunday in July Church Conference.

The Pastor was authorized to continue printing his sermons for distribution on Sunday mornings.

The matter of a Sunday School Picnic was left up to the discretion of the Pastor and Sunday School Committee.

It was moved and seconded that the July and August diaconate meetings be dispensed with unless called by the Pastor.

After prayer, the meeting adjourned.

Respectfully submitted,

A. L. Aycock, chairman

Mrs. George J. Griffin, secretary
July 5, 1957

Called meeting of the Diaconate July 5, 1957. Present: Mr. Aycock, Dr. Blackburn, Mrs. Blalock, Mrs. Griffin, Mr. Patterson, Dr. Paul Johnson, Mrs. Wingate Johnson.

The Diaconate recommended that the Church take the necessary steps to purchase the home of Dr. Jim Long on Faculty Avenue, taking over the loan for the Pastor of the Church.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. George J. Griffin, Secretary

August 3, 1957

Mr. Aycock opened the meeting with prayer. Those present were: Mr. Aycock, chairman, Dr. Blackburn, pastor, Irving Carlyle, Gaines Rogers, Paul Johnson, Miss Lois Johnson, and Mrs. Wingate Johnson. Also: C. S. Patterson, Robert Morehead and Mrs. Henry Stroupe for the committee on the Pastor's home.

Chairman Aycock reported that the deal had been completed and the house was purchased from Dr. Long at $31,000.00.

Dr. Rogers reported for the committee on Pastor's home. Discussion followed. A motion was made and passed that it is the sense of this body that the committee has been authorized by the church to proceed with painting and enclosing the back porch.

The motion was made and passed that it is the feeling of the Diaconate that the Parsonage Committee now becomes the building and grounds committee with usual duties of such a committee.

Dr. Rogers closed in prayer.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. George J. Griffin, Secretary
The Diaconate met on September 4, 1957 at 7:30 p.m. in the Pastor's study. Present were: A. L. Aycock, Chairman; J. Glenn Blackburn, Pastor; Mrs. Blalock, Mr. Carlyle, Dr. Cocke, Dr. Easley, Mrs. Griffin, Miss Lois Johnson, Mrs. Wingate Johnson, Dr. Paul Johnson, Mr. Patterson, Dr. Rogers, and Dr. Tribble.

The meeting began with prayer by Mr. Aycock. The minutes were read and approved. Mr. Patterson gave the treasurer's report, stating that the balance of September 1 is $854.79.

There was no unfinished business.

Dr. Rogers reported that the expense of moving the Pastor's family into the newly purchased home was $124.00 ($92.73 for moving expenses and $31.27 for wiring and purchasing extras) The motion was made and approved that Dr. Blackburn be reimbursed for these expenses.

Dr. Blackburn stated that Sunday, September 15 is the time for our offering to State Missions. It was decided that individuals be given the opportunity to contribute through special envelopes, and that, if needed, the Sunday School offering be added to this.

It was reported that the kindergarten would open on September 10 with 15 pupils.

The return of Dr. & Mrs. Tribble from their trip around the world was noted with pleasure.

Dr. Tribble suggested that students be appointed to the usher's committee and used in the Sunday morning services. Also the ushers be asked to work on a plan of seating people at the front. These suggestions were approved.

Dr. Easley reported that 6 ropes to rope off the main aisles at the rear, the entrances to the balcony, and to the organ would cost $166.80 plus transportation. It was decided to wait until the ushers committee met and consult with them.

The committee appointed to meet with the Association's Admission Committee reported a very pleasant meeting together. This matter will be presented to the church in conference on Sunday morning.

It was decided that new deacons will be presented with a book on their duties and responsibilities. The new members of the Diaconate will meet with the entire present board next time. Three members of the present board then go off the board, having drawn one year terms of service on the Diaconate.

After prayer by Dr. Easley, the meeting adjourned.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. George J. Griffin, Secretary
Dr. and Mrs. Paul Johnson invited the diaconate into their home for a dinner meeting on Wednesday evening, October 2 at 6:45.

Present were regular members: Dr. Blackburn, Mrs. Blalock, Mr. Carlyle, Dr. Cocke, Dr. Johnson, Miss Johnson, and Dr. Tribble; retiring members, Dr. Easley, Mrs. Griffin and Dr. Rogers; newly elected members, Dr. Will Alsup, Mr. James Hayes, Jr., Dr. Charles Howell, Mr. Everett Snyder, Mrs. W. E. Speas and Mrs. Henry Stroupe; Church treasurer, Mr. G. S. Patterson, and Sunday School Superintendent, Dr. Kenneth Keeton, and Mr. McKinney.

After a superb dinner of steaks broiled to each individual's taste, baked potatoes, tossed salad with delicious cheese dressing, hot rolls, apple pie and coffee, at beautifully appointed tables in the dining room and den, the diaconate met in the living room for its regular business meeting.

Vice-chairman Rogers presided in the absence of chairman Aycock. Dr. Easley led the group in prayer. Dr. Blackburn expressed appreciation for the services of the retiring members and welcomed the new members, presenting them with a book, "The Baptist Deacon" by Robert E. Naylor. He mentioned that Sunday is World Communion Day and just before the Service in our church, he will have the dedication Service for the new deacons and deaconesses.

The minutes of the last meeting were read and approved.

Mr. Patterson presented the treasurer's report. As of October 1 there is a balance on hand of $723.65. He also read items from the Associational letter.

Dr. Blackburn reported that the Association meets October 22 and 23. New churches will be recognized. The nominating committee will be asked to nominate delegates to the Associational meeting and the State Convention and present the names to the church in Conference.

It was also decided that four college students be invited to become members of the diaconate for this school year.

It was suggested that the Vice-chairman of the Board become the Associational representative along with the Pastor. This matter is to be referred to the nominating committee.

Dr. Cocke and the Pastor were asked to work on finding assistants for Dr. and Mrs. Cocke on the Reception Committee and bring recommendations to the diaconate at the next meeting. Dr. and Mrs. Cocke were highly commended for the fine service they render on this committee.

Dr. Rogers brought the report from the committee on the Pastor's home. The following additions were recommended: (all costs approximate)

1. Carpeting in the hall, living and dining rooms ($800)
2. Back porch (screened) 12x20 ft. ($1598.96) Paint ($60) Flagstone flooring ($240)
3. Flagstone Patio 12x16 ft. ($196)
4. Garage door ($115)
5. Wall in garage covered with sheet rock to protect insulation ($30-$50)

It was stated again that the original cost of the house was $31,000.
After much discussion it was decided that no action be taken on this report until the committee investigate the purchase of the Deyton home as a home for the Pastor.

The new diaconate was organized, with the following officers elected:

Chairman - Mr. Aycock - by acclamation
Vice-Chairman - Dr. Paul Johnson
Secretary - Mrs. W. E. Speas

Appreciation was expressed to Dr. Robinson and Dr. McDonald for the full choir on Sundays.

Mrs. Blalock reported 686 resident church members, 306 of these are not students. (380 student members)

Dr. Keeton was recognized as the new Sunday School Superintendant.

The diaconate expressed profound gratitude to Dr. and Mrs. Johnson and their daughters for the wonderful dinner and the evening in their home.

The meeting adjourned with prayer.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. W. E. Speas, Secretary

The Diaconate held its regular meeting on October 29 at 7:30 p.m. in the pastor's office. The members present were: Dr. Blackburn, chairman Aycock, Dr. Howell, Mr. Patterson, Mr. Carlyle, Dr. Alsup, Dr. Cocke, Mrs. Stroupe, Mr. Snyder, Mrs. Blalock, Miss Johnson, Mr. Hayes, a retiring member Dr. Rogers, and Mrs. Speas. New members from the student body were: Jane Blake, David Hughes, Jimmy Powell, and Larry Williams.

The meeting opened with prayer, followed by a report given by Dr. Rogers on the pastor's home. The committee did not feel it wise to recommend the purchase of the Deyton home because it has only three bedrooms and advised that the following improvements be made on our present parsonage: a porch to be added, costing $1800, carpeting laid in the hall, living room, dining room $800, door on the garage $115 and wall insulated $160, stones on patio 12x20 $192, an approximate cost of $3000. The report was unanimously accepted.

Mr. Patterson gave the treasurer's report, stating a balance of $1354.28.

The proposed budget for 1958 was discussed and accepted and will be presented to the church by the committee.

The minutes were read and approved. Dr. Cocke reported no change or additions to the welcoming committee.
Mrs. Clyde Randolph was recommended as the new director of education at a salary stated in the new budget to begin her duties November 1, 1957.

Chairman Aycock recommended that no action be taken on the Pilot Mountain Association decision and that he would give the details of the meeting to the church at the next conference.

The secretary was asked to write a note of appreciation to Dr. Robinson and Dr. McDonald.

There being no further business the meeting was adjourned with prayer by Larry Williams.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. W. E. Speas, Secretary

The Diaconate held its regular meeting at 7:30 p.m. in the Pastor's office. Mr. Hayes led the members in prayer. The secretary read the minutes which were approved. The treasurer's report was given, the balance in the treasury being $2811. A motion was made and approved that the treasurer pay the bill for the Church Choir robes. Mr. Aycock then asked the treasurer to repeat the fact that our note at the bank has been paid leaving an amount of $113. Dr. Blackburn discussed the matter of services for 1958, and asked for approval of an invitation to Dr. Carlyle Marney, pastor of the First Baptist Church of Houston, Texas, to speak at our meetings. The motion was passed that the invitation be extended. Mr. Hayes moved the that diaconate endorse and support the action of the pastor on Sunday and also his actions at the convention. This motion was approved unanimously. The meeting adjourned.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. W. E. Speas, Secretary
January 1, 1958

The regular meeting of the Diaconate was held at 7:30 P. M. in the pastor's study. Dr. Blackburn, Mr. Aycock, Dr. Tribble, Mr. Carlyle, Miss Johnson, Mrs. Stroupe, Dr. Howell, Dr. Cocke, Mrs. Blalock, Mr. Hayes, and Mrs. Speas were present. The meeting opened with prayer by Mr. Aycock. The minutes of the past meeting were read and approved.

Dr. Blackburn asked that a letter of certification be given by the church to the college burser stating that Albert Jackson Morton is a ministerial student affiliated with the church. Dr. Tribble recommended that in the future such letters come from the student's home church.

Dr. Blackburn discussed the library project, buying books for young people, and asked for authorization to spend some money for books and placing of shelves. After discussion and suggestions the motion made concerning this matter was passed.

Mr. Patterson gave the report for December. The balance on hand was $386.01. The purchase of an additional typewriter was recommended, the amount to be taken from the 1957 budget.

After the announcement of the church conference on Sunday morning, Dr. Cocke dismissed the group with prayer.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. W. E. Speas, Secretary

January 29, 1958

The diaconate met in the pastor's study at 8 o'clock having a quorum present. Larry Williams led the members in prayer. The minutes were read and approved. The treasurer's report was given by Mr. Aycock for Mr. Patterson who was absent, the balance being $1263.17.

The following four items were brought to the group for discussion and approval. The motions for each were made and carried. A letter of recommendation was given to Miss Peggy Farran on the strength of a letter from the Friendship Baptist Church of Elkin, North Carolina. The B.S.U. was given $100 to help them with their plans for Religious Emphasis Week. The kindergarten was given $200 for aid towards purchase of new equipment. The choir members of the church were given admissions to the St. Olaj Choir Concert.

After discussions it was decided that a reception for new members joining the church since September be given at the pastor's home on Friday, February 7 or a date after the draperies are hung, the arrangements to be carried out by the welcoming committee.
January 29, 1958

Dr. Harry Carpenter gave a comprehensive report on a study made on activities of teenagers. This report is on file in the minutes. The diaconate gave a vote of commendation to Dr. Carpenter for this fine report. Dr. Blackburn discussed the need of our young people and recommended that a study group be appointed for acquiring land for a building for teenagers. The motion was made and carried.

Mrs. Carpenter gave a report on a study she and her committee had made concerning the needs of the pastor's home. Two estimates on costs of draperies were given. After discussion the motion was made by Mr. Carlyle that the draperies be purchased if the money is available. This motion was passed. Mr. Hayes suggested that individual contributions be made if the purchase could not be made from the treasury.

The diaconate meeting ended with prayer by Mr. Aycock.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. W. E. Speas, Secretary

February 26, 1958

The Diaconate held its regular meeting for February in the lovely home of Dr. and Mrs. Alsup, being invited as their guests for dinner prior to the meeting. Twenty one members were present: Dr. Johnson, Mrs. Blalock, Mrs. Stroupe, Dr. Blackburn, Mrs. Carlyle, Dr. Cocke, Mr. Hayes, Mrs. Johnston, Mrs. Snyder, Miss Johnson, Mrs. Speas, Mr. Patterson, Larry Williams, and Jane Blake.

The meeting opened with prayer by Mr. Aycock. The minutes were read, a correction concerning the date of the reception for new members being made, then approved. Mr. Aycock read a note of appreciation from Dr. Robinson and Dr. McDonald on behalf of members of the church choir for admissions to the St. Ocaf Concert given to the choir by the church. After discussion and suggestions a motion was made and seconded that the diaconate assume responsibility for visiting new members of the church. Dr. Blackburn requested that $50 be taken from the local mission fund to help a needy family. The request was granted. The motion made by Dr. Cocke that the church adopt the policy of paying the expenses of the educational director to conferences approved by the pastor was passed. A motion made by Mr. Carlyle that the Winston-Salem Minister's Conference be invited as guests for dinner on April 14, the expense to be shared with the college, was carried.

Dr. Cocke discussed plans for the reception to be held at the pastor's home on Sunday for the new members. Dr. Carpenter made the motion that expenses for entertainment for church members and visitors be paid and pastor submit bill for expenditures of these purposes to be paid by church and if extra appropriation is required to cover these items it be made and added to the budget.
Dr. Johnson expressed to Dr. and Mrs. Alsup the heartfelt appreciation of the diaconate for their gracious hospitality.

The meeting adjourned.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. W. E. Speas, Secretary

26 March 1958

Seventeen members of the Diaconate were led in prayer by Dr. Cocke. After the minutes were read and approved, Mr. Patterson gave the Treasurer's report, stating a balance in the treasury of $2218.00. Dr. Blackburn expressed appreciation for Mr. Patterson's faithful service to the church. He then gave the dates for Religious Emphasis Week for next year. It will begin on February 15, 1959.

A report was made stating the need for a desk and file for the kindergarten. Mr. Snyder expressed the need for a dictaphone for the church office. The motion was made and seconded that one be purchased, the type to be chosen by the Pastor.

Dr. Howell brought up the matter of recreational facilities for our young people. After discussion, the decision was made authorizing the committee to pursue the project further and use their discretion.

Dr. Tribble brought to the attention of the Deacons the gift given to the church by the college to be applied on the salary of the pastor and secretary. The Finance Committee was asked to consider the possibility of having the college pay the Chaplain's salary direct and report their decision at a later date.

Dr. Blackburn discussed the problems and plans for changes to improve the acoustics of the Chapel.

Mrs. Wingate Johnson expressed the satisfaction that she and Dr. Johnson had found in the fellowship of the church. After a discussion of ways by which we could let our church be known to newcomers to Winston, the meeting was adjourned.

Respectfully submitted.

A. L. Aycock, Chairman

Mrs. W. E. Speas, Secretary
April 30, 1958

The meeting was called to order by Mr. Aycock, Chairman. Mrs. Blalock was asked to serve as secretary because Mrs. Speas was out of town. Those present were: Aycock, Blalock, Blackburn, Carpenter, Cockey, Alsup, Howell, Hayes, L. Johnson, Snyder, Stroupe. Also present were Reid Staton, Chairman of the Finance Committee; Mr. Patterson, Treasurer; and Kenneth Keeton and Harry Carpenter of the Recreation Committee.

Mr. Staton was called on to give report from Finance Committee, as follows:

The Finance Committee recommends:

1. That the church notify the College that it is willing to assume responsibility of entire salary for pastor and his secretary. The church has been receiving $4000 per year from the college.

2. That Mrs. G. Zartman be appointed Financial Secretary, a voluntary position, her job to be that of keeping the financial records of income through envelopes and offering, assist with counting of offering and depositing it.

A motion was made and seconded that the recommendation concerning the salaries of the pastor and his secretary be presented to the church. This was approved.

It was suggested that the Finance Committee give Mrs. Zartman the title suggested.

Mr. Patterson, Treasurer, gave an itemized report of expenditures and income for the month of April, stating that the balance is $2,517.92.

Dr. Howell gave a report of the Recreation Committee concerning the use of buildings on Reynolda Estate for the young people of the church. Dr. Keeton discussed estimates of heating facilities and wiring. The rooms in the building will provide meeting places for (1) Scouts, (2) Teenagers, (3) College students. After considerable discussion, a motion was made that:

The Diaconate recommend to the Church that it approve the project and authorize the Recreation Committee to proceed with plans, with the understanding that the Church make a special effort to raise the money needed.

The motion was seconded and after further discussion, was approved.

The following matters were then brought to the attention of the Diaconate:

(1) The Board of Education, with approval of the Finance Committee, recommends that the kindergarten be set up as a separate unit, functioning under the supervision of the Board of Education, and with a separate budget, the Board of Education to collect fees, pay bills and salaries, and report to the church periodically. It is understood that if any expense arises for needed equipment, etc., a special request can be made to the church for such provided the kindergarten funds are not adequate. A motion was made, seconded and approved, that this be done.
A motion was made that $400 be authorized to be spent in the experimenting and study of the acoustics in the Chapel. This was seconded and passed.

A motion was made, seconded and passed that the Chairman of the Diaconate convey to Mr. Chick Reynolds and his associates our sincere thanks for their services and assure them of our cooperation.

After discussion, the matter of screening the windows of rooms used in SS, TU, etc., is to be turned over to the Building & Grounds Committee for study and suggestions, this Committee to report to the church its findings.

Dr. Blackburn stated that he was not going to the Southern Baptist Convention, but would perhaps be away for one Sunday in June if the Board approved. Motion was made that the Pastor take the Sunday he chose and use any portion of finances usually designated as convention expenses for his planned trip. This was seconded and approved.

Dr. Cocke was asked to adjourn the meeting with a prayer.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. J. C. Blalock, Acting Secretary

May 28, 1958
Dr. Keeton was asked to give report from Committee on Curriculum composed of Dr. Keeton, Chairman, Dr. E. P. Banks, Weston P. Hatfield, Dr. McLeod Bryan, Ed Christman, Mrs. G. T. Lumpkin, Mrs. Clyde Randolph, Miss Janie Dale Poole, Gordon Williams and Sam Harvey. (This study committee was appointed by the Board of Education.) The report is attached. After discussion, a motion was made that the report be accepted and presented to the church for action, this plan to be put in effect for one year beginning October 1, 1958. This was seconded and approved.

Dr. Howell was called upon to give progress report on recreation project. He also read a letter (to be signed) stating the agreement between the church and the Mary R. Babcock Foundation. After discussion, a motion was made that the report and agreement be accepted, and that the committee on Recreation be instructed to proceed with plans. This was seconded and passed. A copy of the agreement is to be mailed to the Secretary of the Diaconate. In connection with this the Recreation and Finance Committees were instructed to make plans for launching a special appeal for funds.

Dr. Blackburn stated how valuable Mrs. Randolph, Director of Christian Education, has been to the church and recommended that:

The church send Mrs. Randolph to Green Lakes, Wisconsin to summer camp for Educational Directors for one week the first of August, the cost being $150-200. This was approved.

It was suggested that the Chairman of the Board be asked to write the Thomas Blair's a letter in connection with their gift of pulpit furniture. This was approved.

Dr. Blackburn suggested that a recommendation be presented to the church that $100 be sent to the Forsyth Baptist Fellowship. This is an organization of Negro Baptist and their work is with young people during the summer in Vacation Bible School.

Dr. Blackburn gave a report on progress the Western Electric engineers have made with improving the public address system in the sanctuary. He went on to read a cost estimate and to state that the money is available in the budget. A motion was made that expenditure for improving P.A. system be authorized. This was seconded and passed.

After some discussion it was decided that the suggestion of a study committee to appraise the entire church program and make long-range plans for improvement be deferred until fall.

Attention was called to Christian Education Day, June 15. After discussion a motion was made that the offering designated for Wake Forest College be used as scholarship fund for needy or foreign students. Seconded and passed.

An announcement was made that June 1 is Communion Sunday.

A motion was made that the Diaconate not meet in July and August unless called by the Chairman.
The meeting was adjourned after a prayer by the Pastor.

Respectfully submitted.

A. L. Aycock, Chairman

Mrs. J. C. Blaylock, Acting Secretary
October 1, 1958

The meeting, which was held at the home of the Pastor, was opened with prayer by Dr. Blackburn. There were 24 members present. Mr. Aycock introduced the new members: Dr. Blair, Dr. Isbell, Dr. Barrow, Mrs. Wall, Mrs. Easley, Miss Judy Freeman, Mr. Hatfield, Mr. Joe Millsaps, Mr. Sam Harvey and Mr. Harvey Durham. Minutes were read and approved.

Nominations for new officers were made. Mr. Aycock was re-elected Chairman and Mrs. Easley elected as Secretary. The report of the Treasurer was given, stating a balance of $441.84. The Treasurer's report was accepted and the Finance Committee was asked to audit the books and file a report with the Church Clerk.

Dr. Blackburn expressed his appreciation to all members of the Diaconate and requested that all continue to be faithful in attendance at all meetings. He gave plans for Sunday Service, asking that the group sit together at the front of the church.

Dr. Cocke's committee which had planned a reception for the 19th of October for the medical students of Bowman Gray (and wives) was postponed to a later date because of a conflict.

The Board of Education recommended that the church year begin September 1st and end September 1st with promotions taking place the first Sunday after Labor Day. A motion to this effect was made and passed.

It was decided that the church would not send messengers to the Association unless further instructed.

The meeting adjourned with prayer by the Pastor, after which refreshments and fellowship were enjoyed by the members.

Respectfully submitted.

A. L. Aycock, Chairman

Mrs. W. E. Speas, Secretary

November 5, 1958

The Diaconate met in the Pastor's study and the meeting was opened with prayer by the Chairman. The minutes were read, corrected and approved. Dr. Rogers, Treasurer, reported a balance of $684.71. Motion was made and
passed to pay outstanding bills, such as insurance, and light bills, also a $1000 on note, but to defer payment due Mr. Hugh Pratt, contractor, for work done on the parsonage.

After a report on the Barn by Dr. Howell, a motion was made and passed that the Treasurer be instructed to supplement the proceeds from the Barn to the extent needed to pay all current bills, authorized by the Recreation Committee. The recent special offering for the Barn amounted to near $650.

Motion made and passed to give $25 toward the expenses of Reformation Day.

A motion was made to recommend to the church that a sum of money be included in the budget for membership in the N. C. Council of Churches. After discussion, this motion failed to pass, though it seemed to be the prevailing idea that the matter be taken up later.

After a report by Chairman Aycock on the acceptance of the W. F. Baptist Church by the Pilot Mountain Association, a motion was made and passed to recommend to the church that a committee be appointed to study the request of the Association that we substitute the term "watchcare" for "associate" in the church constitution, and to make recommendations regarding changes in this matter and any others that seemed appropriate.

Meeting was dismissed with prayer by the Pastor.

Respectfully submitted,

A. L. Aycock, Chairman

Madge Hedrick Easley, Secretary

December 3, 1958

The Diaconate met in the Pastor's study on December 3, 1958, with 19 members present. The meeting was opened with prayer by the Chairman. The Treasurer reported a balance of $666.04. The Pastor stated that he had been invited to speak in two other churches in March. A motion was made and passed to consent and give blessings to these trips.

There was discussion regarding services and pay of a Janitor but no action taken.

Mr. Zartman, Chairman of the Finance Committee, presented the 1959 church budget; and a new operating routine. Discussions of various items followed.
December 3, 1958 (cont.)

A motion to raise the salary of the Pastor's Secretary failed to pass.

Motion was made and passed to give $300 of the amount in the budget allotted for local missions to the Pilot Mountain Association.

Motion was made and passed to recommend to the church the adoption of the budget and the new operating routine proposed by the Finance Committee.

A motion was made and passed to ask a member of the Diaconate and a member of the Finance Committee to talk with the Director of Education and the Church Secretary about salaries.

A vote of thanks was given to the members of the Finance Committee.

Meeting adjourned with prayer, led by Dr. Rogers.

Respectfully submitted,

A. L. Aycock, Chairman

Madge Hedrick Easley, Secretary

January 7, 1959

The Diaconate met on January 7, in the pastor's study with sixteen members present, Dr. Cocke, Vice-Chairman, presided and opened the meeting with prayer.

The Treasurer's annual report was given and accepted.

Dr. Tribble read a resolution of appreciation to Dr. and Mrs. Paul W. Johnson for a gift of furniture for the narthex of the Chapel. The resolution was adopted and it was agreed that it should be presented to the church for adoption at the next church conference.

It was moved and passed that the secretary write a note to Mr. Aycock, expressing the regret of the Diaconate at his illness and hope for his early recovery.

The Pastor commented on the spiritual life of the church and reported on a recent meeting of the Board of Education at which plans were made to enlist more of the students in Sunday School and various church activities. These plans involved a visit to all the students on February 5, with Sunday School literature and invitations for church participation. The Diaconate was asked to assist in this project. After discussion a motion was made and passed to endorse this plan with enthusiasm.
The Pastor then discussed Religion in Life Week, February 15-19, with its program for church and college. He urged the support of the Diaconate for this effort. Discussion as to how best promote this series of meetings followed.

A letter of resignation as church clerk was submitted by Mrs. J. C. Blalock. Motion was made and passed to recommend to the church that this resignation be accepted with regret.

Meeting was dismissed with prayer, led by Dr. Tribble.

Respectfully submitted,

Elton C. Cocke, Vice-Chairman

Madge Easley, Secretary

January 28, 1959

The Diaconate met in the Pastor's study on January 28, with Dr. Cocke, Vice-Chairman, presiding. Dr. Cocke opened the meeting with prayer.

The minutes of the last meeting were read and approved. The treasurer's report was given. Following the report, there was general discussion of the financial status of the church but no action taken at this point.

It was agreed that the special offering for the Home for the Aging should be taken on February 22, rather than the date suggested by the Institution because February 15, was the opening day of Religion in Life week.

Attention was called by the Pastor to the plan of general visitation of the students on February 5, by church representatives.

It was agreed that associate members seeking full membership in the church should be voted on by the Church.

It was further agreed that the interracial group of students soon to be visiting on the campus should be made welcome in our services.

A letter from Mrs. Clyde C. Randolph, resigning her position as Director of Education was read. Motion was made and passed to recommend to the church that the resignation be accepted with regret.

There was a discussion led by the Pastor of the function of the educational director. This discussion involved further consideration of the financial situation of the church. It was agreed that the Chairman appoint a committee to meet with the finance committee to discuss our financial problems.
The meeting was adjourned with prayer led by Dr. Blackburn.

Respectfully submitted,

E.C. Cocke, Vice-Chairman

Madge Easley, Secretary

February 25, 1959

The Diaconate met on February 25, 1959 in the Pastor's study with 16 members present and was opened with prayer by Dr. Cocke, Vice-Chairman.

The minutes of the last meeting were read and approved.

The Treasurer gave a report which included a statement regarding the special collection for the Home for the Aging. An approximate amount of $212 had been received for the fund.

The Pastor brought to the attention of the Diaconate the need of Board of Education to consider a successor to Mrs. Randolph and recommended that the Board of Education made such temporary arrangements as seemed necessary until a successor could be found. The Pastor expressed the thanks of the Board of Education for the Diaconate's participation in the program of visiting college students.

There was a discussion of the recent Religion and Life week. General approval was given to the suggestion of bringing to our church throughout the year occasional outstanding speakers in the place of one speaker through a single week.

Dr. Cocke gave a resume of what has been done regarding the deficit in the financial affairs of the church, referring especially to the joint meeting of the Finance Committee and Diaconate. He reported a recommendation from the joint meeting to the effect that the financial condition be laid before the church itself. It was moved and passed to ask the church in conference on March 1st for approval to present this matter at the Sunday morning service on March 8. It was agreed that a committee of three, consisting of Mrs. Stroupe, Dean Rogers and Mr. Snyder work with the Pastor on details of presenting the financial needs at the morning service and in the follow-up campaign.

The meeting was adjourned with prayer, led by Dr. Paul Johnson.

Respectfully submitted,

Elton C. Cocke, Vice-Chairman

Madge H. Easley, Secretary
The Diaconate met on April 1, 1959 in the Pastor's study with 16 members present and was opened with prayer by Chairman A. L. Aycock, who presided. The Chairman's presence was noted with pleasure, illness having kept him away for several meetings.

The minutes were read and approved. The Treasurer's report was given.

Mr. Aycock spoke in appreciation of the Baptist Hospital for the good treatment he had received while a patient there. He also expressed appreciation to the Diaconate for its kindness to him.

A letter of resignation from Mr. Horace McKinney, Assistant to the Pastor was read. Motion was made and passed to recommend to the church that it accept the resignation and extend to Mr. McKinney a vote of appreciation.

The Pastor stated that a committee from the Board of Education, together with himself, recommended that the church employ Mr. Dewitt Kennedy as Minister of Education at a salary of $4800; it being understood that the Pastor and Chairman of the Diaconate would write out the duties of Mr. Kennedy. It was voted and passed that Mr. Kennedy be recommended to the church for election. It was noted that Mr. Kennedy is a graduate of Wake Forest College, has a B.D. degree from Southeastern Seminary and is now employed at the Myers Park Baptist Church of Charlotte.

There was an informal discussion of recent efforts to strengthen the financial condition of the church.

It was moved and passed that the Diaconate accept the responsibility of promoting a church picnic on May 13, and that the Pastor and Chairman appoint a committee to make the plans.

The Pastor called to the attention of the body a request that had come from one of the circles of the WMS that a news bulletin be published from time to time, giving to the membership of the church information concerning items of interest such as births, deaths, illness, dismissals and perhaps weekly offerings. It was moved and passed that such a newsletter be published twice a month and be mailed to all members including students.

The meeting was closed with prayer led by Mr. Millsaps.

Respectfully submitted,

A. L. Aycock, Chairman

Madge H. Easley, Secretary

April 29, 1959

The Diaconate met on April 29, 1959 with 15 members present. The meeting was called to order by Mr. Aycock, with prayer by Dr. Rogers.
The minutes were read and approved after correction. Dr. Rogers gave the treasurer's report which was discussed briefly.

The matter of employing Mr. Dewitt Kennedy as Minister of Education was again discussed. Mr. Aycock read a job description for the Minister of Education which was written at the direction of the Diaconate, by Mr. Aycock and the Pastor. Basic principles of duties are set forth rather than specific directions. After discussion, it was decided that the Diaconate should give its approval to the job description. Motion was made to the effect, seconded and passed. Mr. Kennedy is to begin his work on July 1, if the church in conference votes to employ him.

A discussion concerning the air-conditioning of an office for the Minister of Education was deferred until the May meeting.

The Pastor submitted the following items of business.

1. After expressing appreciation for the services of the Church Choir, he recommended that choir members be invited as guests of the church to the picnic at Tanglewood on May 13. This was approved.

2. After referring to the Scholarship Fund in the budget ($500) Dr. Blackburn requested the privilege of interviewing one or two students with the idea of having them work through the church in connection with College Sunday School classes, visiting in the dormitories, etc., using the fund to reimburse these students during the period of apprenticeship and training. It was moved that the Pastor be authorized to proceed with such plans, select the students and make the commitments. Seconded and passed.

The Board of Education recommends that the church consider giving a picnic supper for freshmen and transfer students at the Barn on the first evening these new students are on campus. All church members are to be invited to serve as hosts and hostesses, expenses to be met by church over and above the budget. A motion to recommend this to the church was made and passed.

Announcement was made that the Weston Hatfield's have a new daughter. Several favorable comments were made about the church newsletter.

The meeting was adjourned after prayer by Dr. Blackburn.

Respectfully submitted,

A. L. Aycock, Chairman

Mrs. J. C. Blalock, Acting Secretary
September 2, 1959

The Diaconate met on September 2, in the Pastor's study with 16 members present and with A. L. Aycock presiding. The Chairman opened the meeting with prayer.

Minutes were read and approved. The Treasurer gave his report.

Recognition was taken of the fact that an air-conditioner had been presented by Dr. and Mrs. Roscoe Wall for the Pastor's study. A motion was made and passed to thank the donors for their generosity.

The following new members were welcomed: Mrs. Owen Herring, Dr. Wingate Johnson, Professors Jasper Memory and Roland Gay. Two other new members, Mrs. H. B. Jones and Dean Carroll Weathers were unable to be present. An expression of appreciation was extended to retiring members.

A motion was made and passed that official recognition be given to the new members of the Diaconate at a Sunday morning service after college opened.

The Pastor presented the following items:

1. That a picnic would be given for the new students at the Barn on September 10. All members of the Diaconate were urged to be present.

2. He proposed that the church make a visitation of the students on the evening of September 17 and requested the help of the Diaconate. There was general approval of this plan.

3. He proposed that the Diaconate assume responsibility for visiting all adults joining the church. He stated that he and the BSU Director would visit the new student members. It was moved and passed that this plan be approved.

Following this report, there was a discussion with regard to certain items in the report of the Long-Range Planning Committee, specifically items 7 and 8. It was moved and passed that the Chairman of the Diaconate confer with the Chairman of the Long-Range Planning Committee with reference to the modification of item 7, to the effect that the recommendations of the Church council be made first to the Diaconate rather than to the church, and that the Pastor be designated as Chairman of the Council.

The following officers were elected for the current year: A. L. Aycock, Chairman; Dr. Paul Johnson, Vice-Chairman, and Mrs. Allen Easley, Secretary.

Respectfully submitted;

A. L. Aycock, Chairman

Madge H. Easley, Secretary
October 28, 1959

The Diaconate met on October 28, in the Pastor's study with Chairman Aycock presiding. Members of the Finance Committee were present also - 25 in all.

Minutes of the last meeting read and approved.

The Treasurer reported a balance of $1008 and asked whether the amount of $1000 should be applied to the note due on the Barn or to the cooperative program. After discussion, a motion was made and passed to apply it to the note.

Dr. Crutchfield, Chairman of the Finance Committee, presented the proposed church budget for 1960 and various items were discussed.

Three motions concerning the budget were made and passed:
1. That $50 be included for the N.C. Council of Churches.
2. That the Finance Committee consider the matter of paying for financial clerical help.
3. That the diaconate accept the budget as presented and propose its adoption by the church.

Motion was made and passed that the church conference due on November 1st be postponed in order to mail copies of the proposed budget to church members two weeks prior to its presentation.

The Pastor reported a request from Negro pastors in the city for educational help. He stated that he and Mr. Aycock were already giving courses in basic grammar and in several, bible survey. After discussion a motion was made and passed to recommend that the church sponsor this as a project.

Motion was made and passed to recommend to the church that a vote of thanks be given to Mr. Swanagan for his untiring efforts to improve the public address system of the Chapel.

Meeting dismissed with prayer.

Respectfully submitted;

A.L. Aycock, Chairman
Madge H. Easley, Secretary

December 13, 1959

At a call meeting of the Diaconate on December 13, 1959, at 10 a.m., it was voted to hold Communion Services on Christmas Eve at 5 o'clock in the Davis Chapel.
A request was made of the Secretary to write a letter of appreciation to Mrs. Paul Price Davis for her generous gift of brass candlesticks to be used in the Davis Chapel and Sanctuary.

Respectfully submitted:

A. L. Aycock, Chairman

Madge H. Easley, Secretary

November 23, 1959

A meeting of the Diaconate, Finance Committee and Church Council was held on Monday evening, November 23, 1959, at 7:30 in Davis Chapel. Mr. Aycock, Chairman of the Diaconate, presided. Dr. Dyer opened the meeting with prayer.

Mr. Aycock introduced two student members of the Diaconate, Mary Hendrix and Max Deal.

Dr. Blackburn offered the following recommendation concerning the Grant-in-Aid Student Fund:

That the Chairmen of the Diaconate, the Finance Committee and the Board of Education constitute a committee to study policy, objective and method, and bring a report to next Diaconate meeting so a report can then be brought to the Church for action.

Dr. Rogers moved with second by Dr. Howell that this recommendation be approved. The motion carried.

Dr. Crutchfield, chairman of the Finance Committee presented the following items of business:

1. That this group should decide whether or not to pay the financial secretary for her services during the past several months, since she took the task under the assumption that she would be paid. After discussion, Mr. Amen moved that Mrs. Gentry be paid $25 a month out of available funds without taking the matter to the church, payment to be for services from the time she took the job until January 1, 1960. Seconded by Mr. Hatfield. More discussion followed. It was pointed out by Mr. Aycock that a paid job in the church could not be created without the approval of the church and that after Jan. 1, 1960, remuneration could not be made to the financial secretary unless the church in conference approved it. The motion by Mr. Amen was then voted on and carried.

It was generally agreed that the Finance Committee should further study the matter of whether the position of financial secretary should be a paid position or not after January 1, 1960, bringing a report to the Diaconate.

2. What is the best way to go about getting members of the church to contribute? After lengthy discussion and many suggestions Dr. Davis made the following motion:

That an announcement be made to the congregation on a Sunday that each resident member would be visited on a Sunday (date to be given); members of Diaconate, Finance Committee, Church Council and Board of Education to
do the visiting; follow-up visits to those not at home to be made the next week; those doing the visiting to return to church with cards; that each member to be given packet containing pledge card and envelope; and that letter be sent to each non resident member asking for contribution.

This motion was seconded by Dr. Howell. Discussion followed.

A substitute motion was then offered by Mr. Amen as follows:

That principal of visiting for pledges be adopted and that details and plans to carry this out be left to Finance Committee.

The substitute motion was seconded by Mr. Weathers and carried. The original motion was not voted on.

Mrs. Keeton of the Church Council (President of WMS) asked that some plan be formulated whereby special offerings given through the women of the Missionary Society could be recorded on the church financial records. After discussion it was decided that the matter should be referred to the Finance Committee and Treasurer.

It was announced that December 6 is Communion Sunday.

After prayer by Dr. Dyer, the meeting was adjourned.

Respectfully submitted,

A.L. Aycock, Chairman of Diaconate

Mrs. J.C. Blalock, Acting Sec.

January 6, 1960

The Diaconate met on January 6, 1960 in the Pastor's Study with Chairman Aycock presiding. Dean Weathers opened the meeting with prayer. Minutes of the last two meetings were read and approved. The treasurer’s report was given. Thanks were extended to Dr. Rogers for the generous amount of time he gives to this work.

The committee of the Grant-in-Aid Student Fund postponed its report until next meeting.

The report from the Finance Committee stated that Mrs. Gentry had offered to serve as financial (clerical) secretary without remuneration and as a contribution to the church. Appreciation from the members of the Diaconate was expressed.

With no further business, the meeting adjourned with prayer led by Dr. Wingate Johnson.

Mr. A.L. Aycock, Chairman

Madge Easley, Secretary

See previous entry of December Called Meeting.
February 10, 1960

The Diaconate met in the Pastor's study on February 10 with 16 members present. The meeting was opened with prayer led by Dr. Wingate Johnson. Minutes were read and approved. The treasurer gave a report.

Dr. Crutchfield, Chairman of the Finance Committee, was present and reported that with the exception of fifteen or twenty families, all church members had been visited in the every member canvass. He stated that approximately $42,000 had been pledged. A vote of appreciation was given by the Diaconate to Dr. Crutchfield and his committee for their successful efforts in this work.

Dr. Blackburn reported that the church is entitled to two representatives on the North Carolina Council of Churches, and recommended that Dr. J.A. Easley be appointed to serve with the Pastor. Motion was made to this effect and carried.

Mr. Aycock dismissed the meeting with prayer.

A.L. Aycock, Chairman
Madge H. Easley, Sec.

March 6, 1960

The Diaconate met on March 6 at 10 a.m. in the Pastor's study with twelve members present. The meeting was opened with prayer led by the Chairman. Minutes were read and approved. Treasurer's report was given.

The Chairman read a letter of resignation from Mr. DeWitt Kennedy as Minister of Education, effective February 28. A resolution from the Board of Education concerning Mr. Kennedy's resignation was also read, as follows:

At a meeting on February 21, 1960, The Board of Education, acting on a motion by Dr. Keeton seconded by Dr. Hollingsworth, unanimously passed the following recommendation, which it herewith submits to the Diaconate for presentation to the church: That Mr. Kennedy be urged to reconsider his resignation, and that if he feels that he can not reconsider, that his salary be continued until he finds a position or until June 30.

Respectfully submitted,

Dr. Robert Dyer, Chairman
Mrs. Lowell Tillett, Secretary

After discussion, a motion was made that Mr. Kennedy's resignation be accepted and that according to the recommendation of the Board of Education, he be paid through June or until he is employed elsewhere.

Before this motion was voted on a substitute motion was made that the resignation be accepted with regret, that we express appreciation for his services, and that his salary be paid through April.
The substitute motion passed and was to be presented to the church in conference.

Motion was made and passed to recommend to the church the addition of Drs. Angell and Hollingsworth to the Board of Education.

A report of committee on Grant-in-Aid was postponed for lack of time.

The Pastor stated that the Lord's Supper would be observed on April 10.

It was moved and passed to recommend to the church that a letter of endorsement of William Curtis, college student, be sent to Southeastern Seminary, where he hopes to enter.

Meeting adjourned with prayer led by Dr. Paul Johnson.

A. L. Aycock, Chairman

Madge H. Easley, Secretary

March 30, 1960

The Diaconate met on March 30, in the Pastor's Study with 15 members present. The meeting was opened with prayer by the Chairman. Minutes of last meeting read and approved, and the Treasurer's report given.

A report from the committee on Grant-in-Aid fund was given by Mr. Aycock, Chairman, and consisted of the following items.

1. That any program continued or adopted be for students in need.
2. That the aid be given in either or a combination of both of the following ways.
   a. Outright grant - scholarship.
   b. As grant-in-aid for specific assistance rendered in some area of the church program.
3. That the Diaconate be charged with the responsibility of determining need and authorizing expenditure for the program or programs approved by the church.

Members of this committee were Prof. A. L. Aycock, Dr. Robert Dyer, Dr. A. J. Crutchfield and Dr. Blackburn, ex-officio.

It was moved to accept this report and recommend its adoption by the church.

Dr. Blackburn reported that the church had been asked to attempt to raise $750 for the Baptist Hospital in a special offering on May 8.

A motion was made and passed that notices of Diaconate meetings mailed to members should include an agenda. It was stated by the chairman that this would not preclude new items.
It was moved to accept the resignation of Mrs. Broadus Jones from the board because of her absence from the city. This will be recommended to the church.

Meeting adjourned with prayer led by Dean Weathers.

Prof. A.L. Aycock, Chairman
Madge H. Easley, Secretary

April 27, 1960

The Diaconate met on April 27th in the Pastor's Study. Prof. Aycock opened the meeting with prayer. Minutes were read and approved.

It was voted to give $25 toward a church picnic to be held on May 11 at Tanglewood Park.

A motion was made and passed on the pastor's recommendation to appoint a Committee consisting of the Pastor, S.S. Superintendent, Chairman of the Board of Education, Chairman of the Board of Deacons, Chairman of the Finance Committee and a student to be selected later to review the duties of an Educational Director. This committee is authorized to select and recommend to the church a suitable person for this position.

The meeting was adjourned with prayer led by Dean Weathers.

Prof. A.L. Aycock, Chairman
Madge H. Easley, Secretary

June 1, 1960

The Diaconate met on June 1st with 13 members present. The meeting was opened with prayer by Mr. Aycock. Minutes were read and approved and the treasurer's report given.

The pastor gave a progress report from the committee on naming an Educational Director. After discussion the Diaconate approved the plan to hire two people to lead the Educational program. One as a leader and coordinator of Children's Work through the elementary classes; Another to have charge of Jr. High, Sr. High, College students and Adults. Following considerable discussion, a motion was made and passed to recommend to the church that a committee be named to explore the possibilities of a church building off the campus.

Dr. Blackburn reported that the Father's Day Collection on June 19 would be used for needy Wake Forest College students.

It was recommended that the Diaconate be subject to call during the summer.

Prof. A.L. Aycock, Chairman
Madge H. Easley, Secretary
The Diaconate met on July 6 with 15 members present. The meeting was opened with prayer led by Mr. Hatfield. Minutes were read and approved. The treasurer's report was given.

Discussion regarding the Educational work of the church followed. Upon the recommendation of the Pastor, it was moved, seconded and passed that Mrs. Lumpkin, Director of the Church Kindergarten, be employed for a year at $100 a month to direct the Children's work through the elementary classes on Sunday mornings, Sunday nights, and Family Nights. The salary of Mrs. Lumpkin was not to be taken from the $4800 budgeted for a Religious Educational Director.

The motion also authorized the pastor to secure interim help for work with the Jr. High, Sr. High, Adults and Student members until the special committee is prepared to recommend a permanent person for this position.

A motion was made and passed that the Pastor use his discretion in presenting to the church a request that a special love offering be taken to help defray hospital expenses of Professor Claude Roebuck.

Meeting adjourned.

A.L. Aycock, Chairman
Madge H. Easley, Secretary

The Diaconate met on September 7th in the Pastor's Study with 14 members present. In the absence of the Chairman, Dr. Paul Johnson, vice-chairman, presided and opened the meeting with prayer. He then introduced and welcomed the following new members to the board:

Mrs. E.L. Davis
Mrs. J.M. Kesler
Mrs. Harold Barrow

Words of appreciation were spoken by the pastor for the retiring members:

Mrs. J.C. Blalock
Prof. A.L. Aycock

Minutes of the last meeting were read and approved. The Treasurer's report was given.

The election of officers for the ensuing year followed. Those elected were:

Dr. Wingate Johnson, Chairman
Mr. Weston P. Hatfield, Vice-Chairman
Mrs. Harold Barrow, Secretary

The Pastor reported that Mrs. Lumpkin had begun her work as leader of the Children's Work and that Mr. Lewis Myers had been hired as the interim Director of Education for older groups.

Two recommendations were made and passed to be presented to the Church in Conference on the following Sunday:
1. That the church contribute a $100 toward a station wagon recently purchased for use by the BSU.

2. That the church approve a plan for a Children's Church. Details of this plan would be under the supervision of Director of Children's Work, the Church Staff and the Board of Education. This service would be available to children above nursery age through the 3rd grade.

It was voted to give a $75 scholarship to Miss Clyde Templeton.

A motion was made and passed to leave to the Flower committee the matter of how to designate ushers at the Sunday Morning Service.

Meeting adjourned with prayer.

Dr. Paul Johnson, Acting Chairman
Madge H. Easley, Secretary
September 28, 1960

The Diaconate of the Wake Forest Baptist Church met on September 28 at 7:30 P.M. in the Pastor's Study. The meeting was called to order by the Chairman, Dr. Wingate Johnson. Dr. Blackburn opened the meeting with prayer. The minutes of the previous meeting were read and approved. The treasurer reported a balance on hand of $1506.00. Mrs. Speas gave a report of her inquiring concerning flowers for ushers each Sunday morning. The motion was made, seconded, and passed that the Flower Committee continue to handle this matter.

Upon the recommendation of Dr. Blackburn, two student-scholarships of $75.00 each were awarded to Miss Kay Hood and Frank Wood, students at the college. The motion was made, seconded, and passed that our pastor be authorized to award one or two additional scholarships if he found deserving students who would merit them.

Dr. Blackburn announced that the church would have as a guest speaker on October 23, Dr. George A. Buttrick, Harry Emerson Fosdick Professor at Union Seminary, New York. Dr. Buttrick will preach at the regular morning service on that date and will hold a seminar at 3:00 in the afternoon. The motion was made, seconded, and passed that Dr. Buttrick be given an honorarium of $200 in addition to his expenses.

A motion was made that the secretary extend the appreciation of the Diaconate to Mr. Lewis Aycock, retiring Chairman. The motion was carried.

Following prayer led by Mr. Memory the meeting was adjourned.

Dr. Wingate Johnson, Chairman
Grace Barrow, Secretary
November 2, 1960

Eighteen members of the Diaconate of the Wake Forest Baptist Church were present at the regular meeting in the Pastor's Study at 7:30 P.M. Dean Weathers led an opening prayer. The minutes were read and approved. The treasurer reported a balance on hand on October 31 of $2,548.00.
Dr. Blackburn announced the following items:

1. All the available church scholarships have been granted for the year. They are held by Frank Wood, Charles Wilson, Betty Good, Clyde Templeton, Kay Hood and

2. Student members have nominated five of their number as deacons: Blan V. Minton, Dallas T. Stallings, Jr., Sammy K. Williams, Saralyn Blanton and Lela Faye Coltrain.

3. A discussion of the church budget for 1961 will be the Family Night Program on November 9.

4. The regular church conference will be held on Sunday, November 13, at which time the budget will be considered.

A motion was made and seconded that Mr. Lewis Myers be approved as Assistant to the Pastor, in which capacity he has been serving since September 1, 1960, on a temporary basis. Mr. Myers salary is to be $4800 per year as fixed in the budget. The motion was carried.

Dr. Crutchfield presented the 1961 church budget for discussion. A motion was made, seconded, and carried that the Diaconate endorse the budget as recommended by the Finance Committee.

The motion was made that the members of the Finance Committee and Diaconate call on the membership of the church with pledge cards, as they did last year. The motion was seconded and passed, following which the meeting adjourned.

Dr. Wingate Johnson, Chairman
Grace Barrows, Secretary

November 9, 1960

A called meeting of the Diaconate of the Wake Forest Baptist Church was held on Wednesday, November 9th, following the Family Night program. The meeting was opened by a prayer by Dr. Blackburn after which he presented the purpose of the special meeting. The management of a new radio station, WPEG, wishes to carry our 11:00 A.M. Service each Sunday and has indicated that the Wake Forest Baptist Church is its choice. The cost would be $51.00 per hour, or somewhat less if a discount could be arranged.

Mr. Reid Staton told the group something of the background of the station. Mr. Staton made a motion that the matter be further investigated by an appointed committee, and that the committee report to a special meeting of the Diaconate at 10:30 on Sunday, November 13th. The motion was seconded and carried. The chair appointed Mr. Reid Staton, Mr. Irving Carlyle, and Dr. Gaines Rogers to serve on this committee. The meeting was adjourned.

Dr. Wingate Johnson, Chairman
Harold Barrow, Acting Secretary
November 13, 1960

Thirteen members of the Diaconate were present at a called meeting at 10:30 A.M., November 13th, in the Pastor's Study. Dr. Rogers opened the meeting with a prayer.

The Chairman called for a report of the committee to investigate the possibilities for having the Sunday morning services broadcast over WPEG. Mr. Carlyle reported that the committee had visited the station which had agreed to a year's contract for the broadcast at the rate of $40 per hour, $2,347. An installation fee of $10.00 and a telephone charge of $22.25 per month was included in this figure.

Mr. Carlyle made a motion that the report be adopted and that the matter be presented to the church conference. The motion was seconded. Following discussion the vote was taken, the motion passed. The meeting was then adjourned.

Dr. Wingate Johnson, Chairman
Grace W. Barrow, Secretary

November 30, 1960

The Diaconate of Wake Forest Baptist Church met at 7:30, November 30, with 16 members present. Mr. Memory opened the meeting with a prayer. The new members of the Diaconate (those chosen from the student body of Wake Forest College) were introduced. The minutes were read and approved, following which the treasurer, Dr. Rogers, reported a balance on hand of $2,763.00.

Mr. Staton, Chairman of Radio Committee, reported that arrangements had been completed and that broadcasts of the Sunday morning service would begin on December 4, 1960, over WPEG.

Dr. Blackburn introduced Mr. Lewis Myers who spoke briefly of his work with the married students and the visitation program.

A motion was made, seconded, and carried that Jim Snyder be given the endorsement of the church as required for entrance into the Southeastern Theological Seminary.

The announcement that plans were going forward for the Christmas Eve Communion service in Davis Chapel was made. It was agreed that the regular Sunday School and Morning Church Service would be held on December 25 but that the Evening Service would be dispensed with on that date.

The Chairman announced that there would not be a regular January meeting of the Diaconate, but that if the necessity for one arose, he would call a meeting.

The meeting then was adjourned.

Dr. Wingate Johnson, Chairman
Grace W. Barrow, Secretary
January 3, 1961

The Diaconate met with the members of the Finance Committee and of the Building Survey Committee at a special session at 7:30, January 3rd in Davis Chapel.

Dr. Tribble opened the meeting with a prayer. Dr. Blackburn presided and called for the treasurer's yearly report. This report is to be presented to the congregation for approval at the next Church Conference.

Mr. Lumpkin, Chairman of the Building Survey Committee then read the attached resolution. Discussion of the resolution followed.

Dr. Turner made a motion that the recommendations of the committee be endorsed and presented to the church conference. The motion was seconded and carried.

The suggestion was made that the resolution of the Building Committee be read at the Sunday morning Service on January 8, that the resolution be further explained and discussed at the Family Night meeting on January 11, and presented to the Church Conference following the Morning Service on January 15. This was made as a motion, seconded, and was passed.

The meeting was adjourned.

Dr. Glenn Blackburn, Chairman
Grace Witt Barrow, Secretary

March 1, 1961

The Diaconate of the Wake Forest Baptist Church met in the Pastor's Study at 7:30, March 1, 1961. Mr. Weathers led in the opening prayer. The minutes of the previous meeting were read and approved. The treasurer reported a balance on hand of $5,013. A report of receipts and expenditures for the Kindergarten for one month was read by the Treasurer, also. A motion was made by Dr. Howell that the treasurer place a reasonable amount of the surplus at present in the Treasury in Building and Loan at interest. Mr. Staton seconded the motion and it was carried.

Dr. Blackburn announced that the B.S.U. Leadership Training Conference will be held here April 21-22, 1961. A committee is at work arranging for homes to house 350 students during this meeting. Mr. Hatfield made a motion the the board give its active support to the conference.

Dr. Blackburn extended sympathy to Mrs. W.E. Speas in her recent bereavement and expressed appreciation for the contribution of the Speas family to the life of the church.

Since Dr. Blackburn will be out of town at the time of the next regular meeting, a motion was made that no meeting of the Diaconate be held March 29 and that unless a called meeting was needed, we would not meet again until the last of April. The motion was seconded and carried. Since there was no further business, the meeting adjourned.

Dr. Wingate Johnson, Chairman
Grace Witt Barrow, Secretary
April 5, 1961

Seventeen members of the Diaconate of the Wake Forest Baptist Church met in the Pastor's Study at 7:30 P.M. Dr. Blackburn opened the meeting with a prayer. The minutes were read and approved. The treasurer reported a balance on hand of $4,470, $3,000 of which is in Piedmont Federal Building & Loan at interest.

The question of a plan of action to be taken in case of an emergency attack was brought up. After some discussion the motion was made by Mr. Carlyle that a committee be appointed to work with the Civil Defense authorities in drawing up suitable plans to be followed in cases of such emergency. Mr. Carlyle, Mr. Myers, and Dr. Isbell were appointed to this committee. Dr. Alsup and Dr. Howell agreed to assemble some first-aid supplies which could be accessible in the church for minor incidents which might occur in connection with the Sunday morning classes or the Kindergarten during the week.

The suggestion was made that members of the Diaconate be stationed at the church doors at the close of the service to encourage visitors to return. Some discussion of the best way to carry out this idea effectively followed. A motion was made that a committee be appointed to work out details of the plan. These were Mr. Reid Staton, chairman; Mr. Memory, Mr. Carlyle and Dr. Rogers.

Since there was no further business, the meeting adjourned.

Dr. Wingate Johnson, Chr.
Grace W. Barrow, Secretary

April 26, 1961

The Diaconate of the Wake Forest Baptist Church met at 7:30, April 26, in the Pastor's Study.

Dr. Blackburn opened the meeting with a prayer. The minutes were read and approved. The treasurer reported a balance on hand in the current account of $1,909 and in Bldg and Loan $3,000.

It was stated that messengers to the Baptist Convention, to be held in Greensboro, would be elected at the Church Conference on Sunday, April 30.

A resolution was passed that an expression of sympathy be sent to Professor Memory in the recent loss of his wife. The secretary was instructed to write a note to Mr. Memory. A resolution was passed commending the committee of Mrs. Olive, Mrs. Speas, Mrs. Kesler, and Mrs. Crutchfield on providing rooms for students attending the B.S.U. Leadership Conference on the Wake Forest College Campus.

Dr. Blackburn announced that the church staff was working on plans for an all church picnic to be held at Tanglewood in May, on a date to be announced.

Dr. Blackburn asked the approval of the board of his acceptance of an opportunity to travel in the Middle East during the summer. Dr. Rogers made a motion that the board approve a four week's leave of absence for Dr. Blackburn early in the summer to allow him to participate in a travel seminar.
in the Holy Land. This four weeks not to be counted as vacation. Dr. Howell seconded the motion, and it was carried.

Mr. Carlyle stated that he had conferred with Major Howe on Civil Defense plans for the church and that he would have a further report at a later date.

The meeting was adjourned with a prayer led by Dr. Rogers.

Dr. Wingate Johnson, Chr.
Grace W. Barrow, Secretary

May 31, 1961

The Diaconate of the Wake Forest Baptist Church met at 7:30 in the Pastor's Study.

Dr. Wingate Johnson opened the meeting with prayer. The minutes were read and approved. In the absence of Dr. Rogers, Dr. Blackburn read the treasurer's report. On June 1 the balance on hand was $1,378.67 with an additional $3,000 in the Savings and Loan.

Dr. Blackburn recommended that the Diaconate meet only on call during the summer. He also recommended that in September the Chairman of the Board of Deacons write a letter to each member of the Diaconate stressing the importance of attending the meetings. Mr. Carlyle moved the recommendation be adopted. The motion was seconded and passed.

Mrs. Lumpkin, Mr. Myers and Dr. Blackburn recommended the following college students receive scholarships of $75.00 each for next year: Interns - Adrian King, Francis Wilson, Betty Good; Mrs. Lumpkin's Interns - Hiram Jenkins, Sandra Thomas and one other to be chosen next fall. Mrs. Kesler moved the recommendation be adopted. The motion was seconded and passed.

Dr. Blackburn recommended that we as a church cooperate fully with the college administrations if it wishes to have the baccalaureate sermon on Sunday mornings in the future. Dr. Turner moved we express these sentiments to the college. The motion was seconded and passed.

Dr. Blackburn recommended the church appoint a committee of three to nominate the officers for the Diaconate. Dr. Turner moved the recommendation be accepted. The motion was seconded and passed.

Dr. Johnson appointed Dr. Turner, Mr. Carlyle, and Mr. Gay to serve as a nominating committee.

Dr. Turner moved that the chairman appoint a committee to talk to Dr. McDonald about how we could help to improve the music during the summer months. The motion was adopted and the following were named as the committee: Mr. Hatfield, chairman, Dr. Howell, Mrs. Kesler and Mrs. Davis.

Dr. Blackburn closed the meeting with prayer.

Dr. Wingate Johnson, Chr.
Grace W. Barrow, Secretary
A special meeting of the Diaconate was held at 9:30 A.M. Sunday morning, August 6.

Dr. Blackburn presented the urgent problem of additional meeting space for Sunday School Classes. He stated that a committee, Mr. Kesler, Chairman, had been working on possibilities for meeting this need and had arrived at a plan for converting unused, unfinished space in the basement into usable class rooms. The members of the Diaconate moved to the basement to see what changes would be required to make it satisfactory for classes. Following questions and discussion the committee recommended that the necessary work be done at a cost not to exceed $1500. Mr. Weathers moved the adoption of the committee report and the submission of the plan to the church for approval. The motion was seconded and unanimously carried. The meeting was then adjourned.

Weston P. Hatfield, Chairman Pro Temp
Grace W. Barrow, Secretary

August 30, 1961

The Diaconate of the Wake Forest Baptist Church met at the church at 7:30, Wednesday, August 30. The meeting was called to order by the chairman, Dr. Johnson, who welcomed the new members to the board. Mr. Myers led in prayer. The minutes of the previous meeting were read and approved.

The chairman asked Mr. Roland Gay to report the recommendations of the nominating committee for officers for the coming year. These names were submitted: Mr. Weston Hatfield, Chairman; Mr. Tom Davis, Vice-Chairman; Mrs. Harold Barrow, Secretary.

A motion was made that this slate of officers be adopted. The motion was seconded and passed.

Mrs. Lumpkin and Mr. Myers outlined their work with the children, youth, and adults of the church in Sunday School, Sunday Evening groups, Family Night meetings, Kindergarten and other activities. They announced plans for Promotion Sunday at 10 A.M. and an Open House at 4:00 P.M. on September 21. Questions and discussion followed the report.

Dr. Blackburn urged the members of the Diaconate to support with their interest and attendance the Open House as well as the Fellowship hour for new college students following the evening service on September 10. He also requested the authority to have printed an informative booklet about the church and its activities. This would be helpful in the Visitation program, could be included in the Welcome Packet given to new members, and might be given out to visitors by the ushers. Mr. Olive made a motion that the booklet be authorized. The motion was seconded and carried.

Dr. Blackburn also announced that Dr. Buttrick would return to our church for a Sunday morning service on October 1 and an afternoon seminar at 4:00. The possibility of having a luncheon on Monday, at which Dr. Buttrick would talk, was discussed. Mr. Olive made a motion that the church sponsor a luncheon meeting open to the public on October 2. The motion was seconded and passed.

Mr. Olive expressed the appreciation of the Diaconate to Mrs. Lumpkin and
Mr. Myers for their worthwhile program.

The meeting was closed with prayer.

Dr. Wingate Johnson, Chairman

Grace W. Barrow, Secretary

September 27, 1961

The Diaconate of the Wake Forest Baptist Church met at 7:30 in the Pastor's Study. The meeting was called to order by the chairman who called on Dr. Griffin for an opening prayer.

The minutes were read and approved.

The treasurer's report showed a balance on hand of $1495.00.

Dr. Blackburn reported that work on the downstairs Sunday School rooms was progressing and that the rooms were in regular use. He stated that a need for a piano for this department was apparent and that more folding chairs might be needed soon.

Dr. Rogers made a motion that the board authorize an amount not to exceed $150.00 for a used piano and up to $100.00 for additional chairs if needed. The motion was seconded and passed.

Dr. Blackburn announced that the anticipated change in the commencement schedule for next June had been made and that the Baccalaureate service would be held at 11 A.M. instead of at the Evening Service as heretofore.

Dr. Johnson made a motion that the board certify Dallas Stallings to enter the Southeastern Baptist Seminary. Mr. Staton seconded the motion and it was passed.

Dr. Butterick's imminent visit was discussed. In addition to the Morning Service Dr. Butterick will hold a discussion group meeting at 4:00 in Davis Chapel and speak at a 1:00 luncheon on Monday. Mr. Olive made a motion that an honorarium of $300.00 and expenses be given Dr. Butterick. The motion was seconded and passed. Sixteen members of the Diaconate were present for business at this session. The meeting was adjourned.

Mr. Weston P. Hatfield, Chairman

Grace W. Barrow, Secretary

November 1, 1961

The Diaconate of the Wake Forest Baptist Church met at 8:00 P.M. November 1 in the Pastor's Study. Mr. Memory led in an opening prayer. Dr. Blackburn introduced the student members of the Diaconate: Adrian King, Sammy Williams, Dallas Stallings, and Charles Wilson.

The minutes of the previous meeting were read and approved. In the absence of the treasurer, Mr. Olive reported a balance on hand of $1564.21.
The budget for 1962 was presented by the Chairman of the Finance Committee, Dr. Crutchfield. The question was raised concerning an increase in the amount given the cooperative program. After some discussion, Dr. Griffin made a motion that the motion on the floor be amended to accept the budget with an increase to $2500 per year for the Cooperative Program. The motion was seconded and carried.

Mr. Staton made a motion that a recommendation to the Church Conference be made to the effect that the Biblical Recorder be sent only to those members of the church who signified that they would like to have it. The motion was seconded and carried.

Dr. Blackburn announced that the Church Conference would be held on November 12th so that copies of the budget could be mailed to the membership well in advance of the meeting. He also asked that the church finance a dinner meeting for the Sunday School officers and teachers. Mrs. Davis moved the authorization of this dinner. The motion was seconded and passed.

Dr. Blackburn stated that a need was felt in our church for "watch care" membership in addition to the present full and associate memberships. Dr. Johnson made a motion that we recommend the establishment of watch care memberships to the church conference. The motion was seconded and carried.

Dr. Blackburn made a recommendation that the Diaconate have a standing committee to meet, confer with, and instruct new members of the church in the responsibilities of membership as well as the offerings available to members. Mrs. Davis made a motion that this be with the chairman of the board and the Pastor working out the details and appointing the committee.

Following this the meeting was adjourned.

Mr. Tom Davis, Vice-Chairman
Grace W. Barrow, Secretary

December 6, 1961

The Diaconate of the Wake Forest Baptist Church met on December 6 in the Pastor's study. The chairman opened the meeting with prayer. The minutes of the previous meeting were read and approved as corrected. A balance on hand of $1799.45 was reported. Mr. Hatfield then called for a report from Mr. Lewis Aycock, Chairman of the Building Survey Committee. Mr. Aycock reported that as much as was feasible had been done to improve the acoustical qualities of the sanctuary; that plans for an educational building had been submitted for consideration by the Baptist Sunday School Board; that costs for such a building had been estimated at almost $500,000; that the committee felt it had exhausted the possibilities afforded by its present authorization and would like to have the expression of the Diaconate as to what further procedure would be in accordance with the wishes of this body.

Mr. Staton made a motion that since the committee study has indicated the advisability of considering the building of an entire church plant instead of building only an educational building, the Diaconate recommend the Building Survey Committee be authorized to investigate further possibilities for building near or adjacent to the college campus. Dr. Johnson seconded the motion and it was carried. Appreciation of the work done by the committee was expressed by Mr. Hatfield.
In view of the serious consideration required by the problem, Dr. Blackburn suggested that a recommendation be drawn up, printed in the Church Bulletin, discussed at Family Night on January 3, and presented to the Church Conference for a vote on January 7. Dr. Johnson made a motion that this plan be carried out; Mrs. Gulley seconded the motion and it was carried.

Dr. Blackburn mentioned that frequent scheduling conflicts arise in the use of the church by college and church personnel. Mr. Olive made a motion that Dr. Blackburn and the chairman of the Diaconate, Mr. Hatfield, meet with Dr. McDonald and the chairman of the Building and Grounds Committee of the college to work out an acceptable arrangement for the use of the building. The motion was seconded and carried.

Mr. Hatfield stated that he would refer the appointment of a representative to the North Carolina Council of Churches to the nominating committee of the church.

Dr. Johnson was asked to express to Mr. Kesler and his family the prayerful concern of the Diaconate for him in his illness.

Dr. Hollingsworth closed the meeting with prayer.

Mr. Weston P. Hatfield, Chairman
Grace W. Barrow, Secretary

January 3, 1962

The meeting of the Diaconate of the Wake Forest Baptist Church was opened with prayer led by the chairman. The minutes of the December meeting were read and approved.

Dr. Rogers submitted a financial report for the year 1961. The report showed a balance on hand on December 31, 1961 of $1608.10, and the sum of $3,000 in Savings and Loan. Dr. Johnson made a motion, seconded by Mr. Carlyle, that the treasurer's report be accepted and that, in accordance with a request from the treasurer, the church be asked to have the books audited annually. The motion was carried.

Dr. Blackburn asked that the board give its endorsement for admittance to Southeastern Seminary to Charles Wilson and Hiram Jenkins. This endorsement was unanimously given.

A motion was made by Mr. Staton and seconded by Mrs. Hayes that part of the expenses for delegates (Mrs. Lumpkin and/or Mr. Myers) to a Conference for church workers to be held at the Myers Park Church in Charlotte, be paid by the church.

Dr. Blackburn mentioned the need for communion cup holders to be placed on the backs of the pews in the Davis Chapel. Mr. Olive made a motion, seconded by Dr. Johnson, that the Building Committee investigate the cost of adding these holders. The motion was carried.

Mr. Rom Weatherman, chairman of the Christian Action Committee, read a report from his committee. He will read the statement to the Church Conference on January 7 and present it for action at the Church Conference in March.
Weatherman stated that, in response to a request from the Baptist State Convention that all Baptist Churches scrutinize their policies on segregation, the Christian Action Committee was ready to recommend that the Wake Forest Baptist Church accept for membership all Christians without regard to race.

Mr. Staton made a motion that the board favors the submission of the report of the Christian Action Committee to the church for such action as the congregation may wish to take. The motion was seconded by Mr. Carlyle and was passed.

The meeting was then adjourned.

Mr. Weston P. Hatfield, Chairman
Grace W. Barrow, Secretary
February 7, 1962

The meeting of the Diaconate of the Wake Forest Baptist Church was opened with a prayer led by Mr. Olive. The minutes of the January meeting were read and approved. The treasurer reported a balance on hand of $1536.00. Dr. Rogers stated that since the church from time to time receives securities, he would like a policy established in regard to holding or selling them. Dr. Turner made a motion seconded by Mr. Davis, that this matter be referred to the Finance Committee, which would have full authority to act on such matters as the need arises. The motion was carried.

Dr. Blackburn announced that one of the speakers for the Religion in Life Week on the Wake Forest College campus, Dr. Robert T. Handy, would be a guest minister at our Sunday morning Service February 11. He suggested that instead of paying the speaker our church contribute directly to the fund for the Religion in Life Week at the college. The motion that we contribute $100.00 for this purpose was made by Dr. Rogers, seconded by Mr. Davis, and carried.

Dr. Blackburn recommended that the Diaconate approve Kathy Edinger as a recipient of one of the church scholarships. Dr. Griffin made a motion that approval be granted; the motion was seconded by Mr. Davis and was carried.

Dr. Blackburn then presented the "Meals on Wheels" plan whereby elderly persons, unable to prepare nutritious meals for themselves, may be supplied with two meals a day. Our church has been asked to sponsor this plan in Winston-Salem. Dr. Blackburn stated that the expense of setting up the plan would be financed by Mr. Babcock and the meals prepared by the Goodwill Industries leaving the responsibility of delivering the meals to the sponsoring organization.

Mrs. Davis made a motion that Mr. Hatfield appoint a committee to investigate the possibilities and to consider the matter further, and that the board go on record as favoring the plan if the committee finds it feasible. The motion was seconded by Mr. King, following which the meeting was adjourned.

Mr. Weston P. Hatfield, Chairman
Grace W. Barrow, Secretary
February 28, 1962

Mr. Hatfield opened the February meeting of the Diaconate of the Wake Forest Baptist Church with prayer, following which the minutes were read and approved.

Dr. Rogers reported a balance on hand of $1326.00.

Dr. Blackburn announced that the Family Night meetings at the church would be sponsored by a definite group each time and that the Diaconate would serve as sponsors at the meeting on March 7. He urged all the members of the Diaconate to be present with their families. Dr. Via will be speaking to the Adult group on the "Gospel of John."

Mr. Waller as chairman announced that his committee consisting of Dr. Blackburn, Mr. Olive, Dr. Turner, Mr. Weatherman, Mrs. Hayes and Mr. Hatfield, would recommend the adoption of the "Meals on Wheels" plan to the Church Conference on Sunday March 4. Mrs. Hayes made a motion that the committee action be approved by the Diaconate. The motion was seconded and carried.

Mr. Staton made a motion that the investigating committee act as the nucleus of a permanent committee to put the program in operation and that this committee have the power to enlarge itself as necessary. Dr. Rogers seconded the motion and it was passed.

The meeting was adjourned.

Mr. Weston P. Hatfield, Chairman
Grace W. Barrow, Secretary

March 28, 1962

The Diaconate of the Wake Forest Baptist Church met on March 28 at 8 o'clock in the Pastor's Study. Dr. Griffin led the opening prayer. The minutes of the previous meeting were read and approved. Dr. Rogers reported a balance on hand in the treasury of $784.00.

Dr. Blackburn reported that the remodeling of the basement for classrooms had been completed except for the laying of flooring. He stated that the cost of the project to date was within $200 of the $1500 limit set, and that the flooring would bring the amount $25.00 over the limit. Dr. Rogers made a motion that the floor be laid and that the additional cost be allowed. Dr. Barrow seconded the motion and it was passed.

Dr. Blackburn also reported that he had received an estimate from Mr. Moore on the cost of installing communion cup holders in Davis Chapel. The college workmen would install them and the cost of the holders would be between $20.00 and $25.00. Mr. Staton made a motion that Mr. Moore be authorized to purchase and install these holders in Davis Chapel. The motion was seconded and carried.

Dr. Blackburn pointed out that from time to time members of the church staff may be called upon to chaperon a group of young people to Ridgecrest or Caswell or to attend professional meetings which would be beneficial to them in their work. Dr. Rogers made a motion that we authorize the payment of the expenses of church staff members to such meetings. The motion was seconded and passed.
The Diaconate voted unanimously to certify Sammy Williams for entrance to Southeastern Seminary.

The chairman stated that the "Meals on Wheels" committee had been enlarged to ten members, three sub-committees have been working and expect to report definite plans soon.

Mr. Staton made a motion that a music committee be appointed and instructed to help in the development of the music of the church and that said committee should report at the next meeting of the Diaconate. Dr. Griffin seconded the motion and it was carried.

Following prayer by Dr. Blackburn, the meeting was adjourned.

Mr. Weston P. Hatfield, Chairman
Grace W. Barrow, Secretary

May 2, 1962

In the absence of the chairman Dr. Blackburn presided at the meeting of the Diaconate of the Wake Forest Baptist Church on May 2 at 8 o'clock. Mr. Olive opened the meeting with prayer.

The minutes were read and approved. The treasurer reported a balance on hand of $901.00.

Dr. Blackburn stated that the communion holders for Davis Chapel and the flooring for the basement classrooms had been ordered.

The church picnic to be held May 16 was discussed. Since the cost of using the Tanglewood facilities has been increased, Dr. Rogers made a motion seconded by Dr. Barrow, that each person attending the picnic pay 75¢ to more nearly defray the expenses of the meal and parking charges than has the 50¢ per person paid in the past. The motion was carried.

The special music committee, made up of Dr. Rogers, chairman, Mrs. Gulley, Mrs. Raynor, Mr. Mitchell, and Dr. McDonald, gave its report and made the following recommendations:

1.] That a permanent Music Committee be elected by the church and that the present committee appointed by the Diaconate serve until such committee is elected.

2.] That the Senior Choir be organized in an effort to engender a feeling of responsibility and mutual assistance.

3.] That on May 13 special recognition be given to the Choir in the morning service. The details of this to be worked out by the Pastor and the Minister of Music.

4.] That a plan be worked out to award certificates for service to persons participating in the Choir over a long period of time. Specifically, this would apply to students who are graduating after having served faithfully in the Choir. It would also be a way of recognizing other persons who render valuable service over a period of time.

5.] That more attention be given to music for Special Days. This can be
done in the regular service or through special programs such as those appropriate to the Easter season.

6. That through the Newsletter and the Worship Service, efforts should be made to inform our membership of the need and opportunity for service in our Music Program.

7. That the Diaconate express its sincere appreciation for the valuable leadership of Dr. McDonald and Dr. Robinson and pledge to them full cooperation and support.

Dr. Rogers moved the adoption of the report. It was seconded and carried.

Dr. McDonald spoke briefly pledging his help and effort in carrying out the recommendations.

Dr. Turner made a motion that Thelma Hutchins request for the endorsement of the church to enter Southeastern Seminary be granted. Dr. Johnson seconded the motion and it was carried.

Dr. Blackburn stated that it was possible that some of our members might attend the Baptist Convention in San Francisco in June and asked that he be authorized to certify as a messenger anyone who could attend. Dr. Turner made a motion authorizing this appointment. The motion was seconded and carried.

A motion was made that Dr. Blackburn be instructed to call for a council on the ordination of William Cobb, teaching in the Philosophy Department of Wake Forest College, and that if his ordination is approved, Dr. Blackburn proceed with the plans. The motion was seconded and carried.

Dr. Blackburn read a letter from Lewis Myers requesting a year's leave of absence for study at Union Theological Seminary.

Mr. Olive made a motion that we recommend to the church that Mr. Myers resignation be accepted with regret and in compliance with his request, that the Diaconate express its appreciation for Mr. Myers unselfish service in the hope that he will return to the church at the end of his study. Dr. Turner seconded the motion and it was carried.

Dr. Blackburn mentioned James Hinson, who will be graduated in June from the college, as a possible replacement for Mr. Myers for the coming year. Mr. Hinson plans to go to the Seminary in the fall of 1963.

A motion was made by Dr. Turner that Dr. Blackburn, Dr. Griffin and Dr. Easley confer, considering the qualifications of Mr. Hinson and others who might be available for the work, and that they recommend a replacement to the Church Conference Sunday. Dr. Barrow seconded the motion and it was carried.

Adrian King stated that he would be away for the summer but would look forward to returning to the Diaconate in the fall.

The meeting was adjourned.

Dr. Blackburn, Chairman Pro Tem
Grace W. Barrow, Secretary
The Diaconate of the Wake Forest Baptist Church met in the Pastor's Study at 7:30 on May 30. Mr. Hatfield opened the meeting with prayer. The minutes of the previous meeting were read and approved. The treasurer reported a balance on hand of $342.00.

Dr. Blackburn suggested that it would be advisable for the Chairman of the Finance Committee to be an ex-officio member of the board. Dr. Johnson made a motion that unless he was a duly elected member of the Diaconate, the Chairman of the Finance Committee sit in on meetings of the Diaconate as an ex-officio member. Mr. Staton seconded the motion and it was passed.

Dr. Blackburn stated that he had held conferences with the six candidates for student internships for the fall semester. He recommended the following for these positions: Jeanette Justice, Edwin Byrum, Jr., Barbara Chenault, Richard Mallory, Jay Nichols and Nancy Mitchem. Dr. Rogers made a motion that these six be accepted. Dr. Griffin seconded the motion which was carried.

The practice has been that the Diaconate meet during July and August only on call. Dr. Rogers made a motion that we follow this practice again. The motion was seconded by Mr. Staton and carried.

Dr. Blackburn closed the meeting with prayer. The meeting was adjourned.

Mr. Weston P. Hatfield, Chairman
Grace Barrow, Secretary

The Diaconate of the Wake Forest Baptist Church met in the Pastor's Study on September 5. Dr. W.H. Davis, Jr. opened the meeting with prayer.

Mr. Hatfield, presiding, welcomed the following new members: Dr. W.H. Davis, Jr., Mrs. L.H. Hollingsworth, Dr. Franklin R. Shirley, Mrs. R.A. Dyer and Dr. A. Easley.

The treasurer, Dr. Rogers, announced a total of $453.61 in the Treasury as of September 1.

Dr. Blackburn noted that the regular meeting of the Diaconate is the last Wednesday in the month [preceding Church Conference on first Sunday]. The meetings will continue to begin at 7:30 except on Family Nights.

The Pastor also recommended that Mr. Jack Hinson receive $25.00 a month in addition to his salary. This would be labeled as rent for tax purposes. Mr. Tom Davis made the motion, seconded by Dr. Rogers. The motion carried.

It was noted that Mr. Lewis Myers - who was given a year's leave of absence - has since resigned.

Since the lease to the Barn has expired Dr. Rogers made the following motion:

The church should relinquish all claim to the barn retaining only two small rooms for Scouts. Dr. Blackburn and Dr. Howell would investigate fees and express appreciation to the Babcock Foundation for the use of the Barn. This recommendation would be presented Sunday to the Church in Conference.
This was seconded by Mr. Davis and approved by the Diaconate.

Mr. Aycock, Chairman of the Building Survey Committee, presented a report which will be given to the Church on Sunday concerning the building of an educational building behind Wait Chapel.

Mr. Aycock also suggested that some note of sympathy concerning the burning of Hayes Barton Church at Raleigh be sent to that congregation. Mr. Olive seconded the motion and the Chairman asked Mr. Aycock to write the letter.

The Nominating Committee recommended the following officers for the coming year:

Chairman - Mr. Eugene Olive
Assistant Chairman - Dr. George Griffin
Secretary - Mrs. Marcus Gulley

Dr. Rogers made the motion that they be accepted. Dr. Shirley seconded, the motion carried.

The meeting then adjourned.

Mrs. Marcus Gulley, Secretary

October 3, 1952

The Diaconate of the Wake Forest Baptist Church met in the Pastor's Study on October 3, 1962, with Dr. George Griffin presiding. After the opening prayer the minutes were read and approved. The treasurer, Dr. Rogers, gave his report.

Dr. Blackburn reported that the barn was released to Mr. Babcock who agreed to let the church keep the Boy Scout room indefinitely with no financial arrangement.

The Student intern who played the organ at Children's Worship has dropped out of school, Dr. Blackburn said. Dr. Blackburn and Mrs. Lumpkin recommended that Ronald Schneider, sophomore from Washington, D.C., be the replacement. Mr. Staton so moved, Mr. Carlyle seconded and the motion carried.

The six student members of the Diaconate will be invited to attend the next meeting. They are as follows: Sybil Beasley, Edwin Byrum, Kathy Cain, Jere Noel, Dick Mallory and Martha Swain.

Dr. Blackburn suggested the continuation of the plan initiated last year to invite new members of the church into the pastor's home. The Diaconate would sponsor this plan and, with the pastor, they would help inform new members of the responsibility of church membership. He asked the Diaconate, especially the ladies, to visit new members.

Dr. Samuel H. Miller, visiting minister, Dean of Harvard Divinity School, will be here October 28. He will preach on Sunday morning, conduct a seminar on Sunday afternoon, and speak at a luncheon, open to the public, on Monday. Mr. Staton moved that the luncheon be held on Monday, leaving the arrangements to Dr. Blackburn. Dr. Johnson seconded that motion and it carried.
In the report on MEALS ON WHEELS Dr. Blackburn said that ten negro women have signed up to deliver meals to colored families.

Eleven people are being served to date - with thirteen the total on Monday.

Mrs. J.M. Hayes, Jr., supplemented report on MEALS ON WHEELS, suggesting that every member of the Diaconate have a turn delivering meals.

Mr. Aycock reported that he wrote a letter to the congregation of Hayes Barton Church at Raleigh, expressing sympathy for their loss in the recent fire.

The meeting was then adjourned.

Mrs. J.M. Hayes, Jr.

Dr. G.J. Griffin opened the meeting with prayer.

Dr. A.J. Crutchfield opened discussion by reading a letter which was sent to all committee members explaining reasons for having contingency fund and why Diaconate felt it was unnecessary, problems of getting money, and building fund problems.

Dr. Blackburn explained re-arrangement of Budget form.

Dr. J.A. Easley gave committee report on guest speakers, felt outlay or expense not justified by response at services and luncheons. Publicity, while not fully efficient, was not lacking entirely, suggested allotment might be cut in half - more justified, perhaps "tie'in" with someone who's in the area. Motion by G.T. Lumpkin, Jr. seconded by Mr. Keiger to reduce guest speaker allotment to $500.00. Motion passed unanimously.

Dr. Blackburn explained Radio value and results. Reid Staton made motion to accept the budget.

Contingency Fund - Lumpkin made motion, Staton seconded it - approved that Contingency fund be omitted. Lumpkin suggested that "other" be changed to "miscellaneous." Moved by Mr. Prichard, seconded by Staton, approved to accept report about Radio Broadcast and approve expenditure of it.

There is a need for a more realistic budget - whether to set realistic budget and then challenge church to actually reach it, or else to canvass church members first and then set budget by assured amount.

Dr. Easley suggested that church newspaper have report of some sort each month to encourage giving. Turner felt that people must be convinced of need to at least reach the entire proposed budget, Building fund must not be considered a "buffer" to fall back on. Increase budget 10% more - request all to increase own giving by that much. Motion that Building Fund be left at $4,000, made by Mr. Keiger seconded by Lumpkin, Motion carried.

Mr. Staton made motion, seconded by Mr. Keiger that Budget be accepted. Motion carried.

Request members to increase giving by at least 10%.

Respectfully submitted,

Jere Noel, Secretary pro tem
The Diaconate of the Wake Forest Baptist Church met on November 28, 1962 in the Pastor's study with Dr. Olive presiding. Dr. Griffin led the opening prayer. The minutes were read.

Dr. Roger's gave the treasurer's report.

Dr. Crutchfield reported from the Finance Committee. He hoped to have pledge cards in before Christmas with 10% more pledged than last year. It was decided to announce in church the plans for pledges. Ushers will be supplied with cards.

Dr. Turner suggested a Dedication Day - a day to dedicate selves as well as money. He suggested that Finance Committee plan for such a day next year.

Dr. Blackburn said that the church has use of the Barn for the year as a Scout Room. Dr. Rogers suggested that the secretary write Mr. Kempton expressing our appreciation.

For the Communion Service on Christmas Eve the choir appointed the following members of the Diaconate to serve: Dr. Rogers, Mr. Gay, Mr. Staton and Dr. Turner.

Dr. Blackburn suggested plan to have Sunday night Vesper Service at 5:00 instead of 7:30. Dr. Turner made the motion that the plan be tried for awhile.

Dr. Blackburn then asked the Board to consider advertising our Sunday services in the paper on Saturday afternoon. The price suggested was $8.80 each week for the ad in Saturday's Sentinel. After much discussion the motion was tabled.

The meeting was adjourned.

Sally Hudson Gulley, Secretary

January 2, 1963

The Diaconate met in the Pastor's Study on January 2, 1963. The chairman, Mr. Olive, opened the meeting with prayer - followed by the reading of the minutes.

Dr. Rogers gave the treasurer's report showing a balance of $4,979.10 as of December 31, 1962.

Dr. Turner made a motion that the board authorize the treasurer to deposit $4,000 in Savings and Loan to be designated as Building Fund. This was passed.

Dr. Crutchfield reported $44,000 pledged thus far which shows an increase over last year's pledges.

Dr. Blackburn reported that the African student, Edward Reynolds, needs more money to complete his work at the college. He added that it would be significant and encouraging to the students if the church would make a contribution. Dr. Johnson made the motion - that we recommend to the church an allocation of $100.00 for this need. Dr. Easley seconded and the motion was carried.
Dr. Blackburn pointed out the need for coat racks in the Narthex. He suggested oak racks, on wheels perhaps, which would cost approximately $25.00 each. This was made into a motion and carried unanimously.

Dr. Blackburn brought the suggestion from the Finance Committee that the Diaconate recommend an increase in the salary of the Pastor's assistant Jack Hinson. This could be increased as house allowance at $25.00 per month.

The discussion of the previous meeting - concerning Saturday afternoon newspaper advertising - was continued. It was decided that an special occasion, when outside speakers are involved, we could run a single advertisement. This could be done without church action.

Dr. Blackburn reported that the radio ministry, although there is no way to measure the interest, has been highly satisfactory and the response has been good.

Mr. Aycock made a progress report on the action of the Building Committee. An artists-architect's conception of the Children's building and sanctuary will be sent to the Trustee Committee on January 11.

The meeting was adjourned.

Sally Hudson Gulley, Secretary

April 3, 1963

The Diaconate of the Wake Forest Baptist Church met April 3rd in the Pastor's Study. Mr. Carlyle opened the meeting with prayer. The minutes were read and approved. Treasurer's report was given by Dr. Rogers.

Mr. Olive reported that Ed Christman is going to Lebanon - and requested Diaconate's approval of his going as delegate to the World Youth Congress. The Diaconate gave its approval subject to a vote by the church.

Dr. Blackburn said that the picnic is May 15th at Tanglewood Park. At 60¢ for cost of meal - 25¢ for each person to attend. Last year the charge was 75¢ per person with the church paying the 10¢ difference. He recommended that the church also buy the ice cream. Mr. Davis made the motion that we follow that procedure. Motion carried.

Dr. Blackburn made these comments concerning the Pastor's Assistant: Mr. Hinson will be leaving this summer to go back to the Seminary. Dr. Blackburn recommended a young man who will be attending the Pastoral Care School at the Baptist Hospital. He would be employed on a part-time basis that is three nights a week and weekends - working solely with high school and college students. [This recommendation would include employing a person to do the Children's Worship - possibly another one at the School of Pastoral Care.]

Dr. Turner made the motion that we recommend the foregoing - including both aspects of the problem. It was seconded and passed.
The Five O'Clock Vesper hour was discussed - and the decision was made to discontinue Vespers with emphasis on the special program. In the fall the 7:30 hour may be resumed.

It was recommended that instead of roping off certain areas for the congregation to sit - the ushers would suggest that the people sit toward the front.

Sally Hudson Gulley, Secretary

May 1, 1963

The Diaconate of Wake Forest Baptist Church met on Wednesday, May 1, 1963, in the Pastor's Study. Dr. Turner opened the meeting with prayer after which the minutes were read and approved. Dr. Rogers gave the Treasurer's report.

Dr. Blackburn brought a request from the Board of Education concerning Nursery [2nd floor] air conditioning. Dr. Wm. H. Davis, Jr. immediately offered three air conditioners as a gift to the church. Mr. Aycock made a motion that we express appreciation for this generous gift; he included the suggestion that Dr. Davis be given credit on Church Records for the value of the air conditioners for possible income tax deduction.

Dr. Blackburn brought to the Diaconate plans for a Church Loyalty Day in the fall. He suggested that cards be prepared for members to sign concerning their abilities, interests, etc.

Dr. Rogers made the motion that the Pastor be given authorization to proceed with plans for Loyalty Day. This was passed and the meeting was adjourned.

Sally Hudson Gulley, Secretary

May 29, 1963

The Diaconate of Wake Forest Baptist Church met May 29, 1963 in the Pastor's Study. Dr. Shirley led the prayer. The minutes were read and approved.

The treasurer, Dr. Rogers, gave the financial report. Following this he made the motion that the Diaconate give its approval to the plan that in an emergency extra money could be carried over from the funds in Building and Loan. The motion carried.

Dr. Blackburn requested authorization from the Diaconate to commend to the College, James Nichols, a student intern, who desires to become a minister. He also requested approval for the following student interns who will work again next fall:
1. Ron Schneider
2. Jeannette Justice
3. Edwin Byrum
4. James Nichols

Both these requests were granted.
It was suggested that since James Poage, the Assistant to the Minister would be hired on a part-time basis, more clerical work would be needed. Dr. Blackburn recommended that a typist Jeannie Brewer do part-time work @ 75¢ an hour. Dr. Blackburn also requested approval to use part of the budgeted item (Minister's Assistant) to get someone to do Children's Worship. With this approval the pastor could make arrangements during the summer without necessitating a called meeting.

Dr. Rogers made the above motion which carried.

Dr. Rogers brought the report from the Music Committee. The hope is to form an adult-oriented choir in order to build up a sizeable permanent choir. He requested help from Diaconate in recruiting new choir members.

The meeting was adjourned by the chairman.

Sally Hudson Gulley

September 4, 1963

The Diaconate of the Wake Forest Baptist Church met in the Pastor's Study on September 4. Dr. Griffin opened the meeting with prayer. The minutes were read and approved. The Chairman, Mr. Olive, welcomed the following new members: Ivey Gentry, C.T. Mitchell, Royce Weatherly, Norman Wiggins, Mrs. J. Paul Wilson, and Mrs. W.E. Speas.

Mr. Aycock read the following report from the Nominating Committee:

Chairman: Reid Staton
Vice-Chairman: Franklin R. Shirley
Secretary: Mrs. J. Paul Wilson

The Diaconate approved this slate of officers for the coming year.

The Treasurer, Dr. Rogers, gave his report.

Dr. Blackburn made the following suggestion: Since there is a need for two more interns, Mr. Poage needs time to find people he wants to work with him. However, he may need to find somebody before our next meeting. Dr. Blackburn requested prior approval for anyone that Mr. Poage might choose to do this work. This was granted.

Dr. Blackburn suggested that a letter of commendation be sent to the Meals on Wheels Committee for excellent work done in its first year of operation.

Plans were discussed for Church Loyalty Day. Committees from the Finance Committee and Board of Education will present concrete plans later, but the Church-in-Conference should endorse the general plans on Sunday.

Dr. Rogers made the motion that the Diaconate designate some Sunday in early November as Loyalty Day and present it to the Church Conference September 8, for their acceptance. This was seconded and carried unanimously.

Dr. Rogers commended Mr. Poage on his duties performed during August. A motion was made to that effect. It carried and Dr. Blackburn said he would convey these commendations to Mr. Poage along with the gratitude of the Diaconate.
Mr. Aycock made a progress report on the Building Committee.

The Pastor suggested that the Chairman of the Building Committee and the Chairman of the Diaconate meet with the College Building and Grounds Committee and ask what the church can do to help the college renovate Wait Chapel.

The meeting was adjourned.

Sally Hudson Gulley

October 2, 1963

The Diaconate of the Wake Forest Baptist Church met October 2, 1963 in the Pastor's Study. The meeting was opened with prayer after which the minutes were read and approved. Dr. Rogers then gave the Treasurer's report.

Dr. Rogers reported that Mr. Poage had been participating in the Annuity Plan and had expected to continue. He then made a motion that the Church continue his participation. Motion carried.

Dr. Blackburn announced that a special meeting of the Pilot Mountain Association will be held on October 10th and that the Church Loyalty Day will be observed on November 10th.

Dr. Blackburn mentioned the need for a direct telephone line to the Church in addition to the College extensions. Dr. Rogers moved that one be installed. Motion passed.

Following a discussion about the broadcasting of the Sunday morning worship services, a motion was made by Dr. Davis that Dr. Blackburn appoint a committee to make a study of our radio program. Motion carried. The committee appointed consists of Dr. Shirley, Mr. Staton, Mr. Hatfield, Mr. Tillett and Dr. Burroughs.

In the absence of Mr. Aycock, Dr. Blackburn announced that, according to Dr. Tribble, the College is ready to move ahead with the work on the Chapel. Mr. Olive made a motion that the Diaconate look with favor on participating in the overall program and commend to the committee a favorable consideration of the suggestion that the Church provide the carpeting and possibly the draperies. Motion passed.

Dr. Gentry pointed out the need for more contact between the Church and the College Students. To bring about a closer relationship the following suggestions were made:

1. That Mr. Weatherly arrange to have the College bell rung on Sunday mornings at 9:45 and 10:45.
2. That Dr. Shirley look into the possibility of using the College radio station to broadcast the Morning Worship Service.
3. That Dr. Gentry arrange for the distribution of mimeographed announcements of the church services to all students living in the dormitories and
4. That the faculty members who are members of our Church be asked to encourage students to attend worship services somewhere.

The meeting was adjourned.

Vivian L. Wilson,
Secretary
The Diaconate of the Wake Forest Baptist Church met October 30, 1963 in the Pastor's Study. The meeting was opened with prayer lead by Dr. Easley. The minutes were read and approved. Dr. Rogers gave the Treasurer's report.

Since the Sunday morning worship services are now being broadcast over the College Station, Mr. Olive made a motion that the church pay $5.00 per Sunday to cover the expenses. Motion carried.

The secretary of the Diaconate was asked to write a letter to Mrs. C.M. Ramsey, expressing the sympathy of the members in the loss of her husband.

Dr. Crutchfield presented the church budget for the new year. He announced that it would be presented to the Church for approval on Sunday, November 3rd and that an effort would be made to have the pledge cards returned by November 17th. Dr. Rogers made a motion that the Diaconate recommend to the Church that the budget be accepted as prepared by the Finance Committee. Motion passed.

Mr. Aycock discussed the possible site and plans for a proposed educational building. It was suggested that Mr. Aycock and his committee write a letter to the Trustees of the College urging them to consider seriously the question of moving ahead with plans for the erection of an educational building.

An announcement was made of a meeting that would be held on November 1st at which time a committee composed of representatives from both the College and the Church would consider fabrics, colors, etc., to be used in the Chapel renovation and decoration project.

Dr. Rogers moved that Dr. Blackburn be authorized to have 2000 copies of the sermon, "What Kind of a Church Is This?", be printed and that it be prefaced with these words: Printed at the request of the Diaconate. Motion passed.

Dr. Blackburn closed the meeting with prayer.

Vivian L. Wilson, Secretary

December 4, 1963

The Diaconate of the Wake Forest Baptist Church met December 4, 1963 in the Pastor's study. The meeting was opened with prayer by Mr. Aycock. The minutes were read and approved.

Dr. Rogers gave the Treasurer's report. He was authorized, in case of a shortage of funds to pay the amount owed to the College first and then to catch up later with the contributions to the Cooperative Program.

Dr. Rogers made a motion that Dr. Blackburn dispose of the kitchen equipment, owned by the Church, that had been used at the Barn. Motion carried.
Since the January meeting of the Diaconate would fall on January 1st, it was decided that no meeting would be held unless a special one was called by the Pastor and the Chairman.

It was decided to hold two Christmas Eve Communion Services this year, one at 5:00 P.M. and one at 7:00 P.M.

Vivian L. Wilson, Secretary

January 8, 1964

The Diaconate of the Wake Forest Baptist Church met January 8, 1964 in the Pastor's Study. The meeting was opened with prayer by Dr. Blackburn. The minutes were read and approved. Dr. Rogers then gave the Treasurer's report, stating that as of December 31, 1963 there was a balance in the treasury of $3,497.61.

Dr. Easley gave a report of a recent meeting held by the members of the Music Committee at which time the resignation of Dr. Thane E. McDonald, effective January 1, 1964, was read and a recommendation that it be accepted was passed. Dr. Easley made a motion that the report be accepted by the Diaconate, appreciation be expressed to Dr. McDonald for the work he has done, and a recommendation be presented to the Church that the resignation be accepted. Motion passed.

Dr. Easley further reported that the Music Committee recommended that Mrs. Julian Burroughs be employed to take charge of the music temporarily. Mr. Aycock made a motion that the recommendation of the Committee be accepted and added the recommendation that she be paid a salary at the same rate included in the budget for the Minister of Music. Motion passed.

Mr. Aycock reported on the work of the joint College-Church committee that is planning the renovation and decoration of the Chapel. He reported that the College is now ready to proceed with the reupholstering of the seats, that the approximate cost for carpeting will be about $13,000.00 and for drapes about $7,000.00. Mr. Aycock, Chairman of the Committee from the Church, recommended that the Church assume the responsibility for paying for the carpets and the drapes at the approximate cost of $20,000.00. Mr. Aycock made a motion that his report be accepted by the Diaconate and then passed on to the Church. Motion unanimously and enthusiastically passed.

Dr. Rogers made a motion that the Church ask the Finance Committee to be responsible for working out the plans for securing the funds needed to carry out the project stated above. Motion passed.

At Dr. Crutchfield's request, various suggestions as to the most effective methods that might be used for raising the needed funds were given.

Dr. Griffin made a motion that the Diaconate approve James McIntyre, a student in the College for enrollment in the Southeastern Theological Seminary. Motion carried.

Vivian L. Wilson, Secretary
The Diaconate of the Wake Forest Baptist Church met January 29, 1964 in the Pastor's Study. The meeting was opened with prayer by Dr. Blackburn. The minutes were read and approved, Dr. Rogers then gave the Treasurer's report.

Dr. Crutchfield made a motion that $2,000.00 from the treasury be deposited in the Building and Loan. Motion carried.

Dr. Crutchfield then gave a report on the plans of the Finance Committee for raising the money to pay for the carpets and drapes for the Chapel.

Dr. Shirley made a motion that Ronnie Bunn be approved to serve as an interne in the Church during the second semester. Motion passed.

Dr. Blackburn mentioned the fact that Mr. Poage had been employed only for one year and that the year would terminate around the middle of August. He suggested that it would be wise to begin making plans immediately for securing either a replacement for him or considering employing him or someone else on a full-time basis. A discussion followed but no recommendations were decided upon.

Vivian L. Wilson, Secretary

March 4, 1964

The Diaconate of the Wake Forest Baptist Church met March 4, 1964 in the Pastor's Study. The meeting was opened with prayer by Dr. Mitchell. The minutes were read and approved, Dr. Rogers then gave the Treasurer's report.

In giving a report of the progress of the Finance Committee in securing pledges for the Improvement Fund, Dr. Crutchfield reported that $13,136.00 has been pledged thus far and that some 70 people remain yet to be contacted.

In the absence of Mr. Aycock, chairman of the committee on redecorating the Chapel, Dr. Blackburn gave a progress report.

In the absence of Dr. Easley, Dr. Blackburn presented the report submitted by the Music Committee. The report contained the recommendation that Mrs. Julian Burroughs be asked to continue indefinitely as the Director of the Senior Choir. Mr. Olive moved that the report be accepted. Motion passed.

The secretary of the Diaconate was asked to write letters to Dr. Paul Robinson and Mrs. Julian Burroughs, expressing the appreciation of the Diaconate for the excellent services they are rendering.

The announcement was made by Dr. Blackburn that Sunday night services had been discontinued about one month previous. A discussion followed concerning possible plans for future Sunday night services.

Vivian L. Wilson, Secretary
March 15, 1964

A special meeting of the Diaconate of the Wake Forest Baptist Church was held on March 15 at 2:30 P.M. in Davis Chapel. The meeting was opened with prayer by Dr. Mitchell.

Following a discussion relative to the resignation of our pastor, Dr. J. Glenn Blackburn, Dr. Easley made a motion that the following recommendations be made to the Church:

1. That the Church accede to Dr. Blackburn's request and accept with regrets his resignation as of May 15;

2. That the Church express to Dr. Blackburn our deep appreciation for the years of devoted and sacrificial service he has given to the Church, for the constructive and imaginative leadership he has exhibited in its life and work, and for his ministry in our pulpit, our homes, and our community;

3. That the period of April 15 to May 15 be considered as Dr. Blackburn's vacation and therefore free of obligations of service on his part;

4. That his salary be paid for an extra month, to June 15, and that he be free to occupy the parsonage until that time.

The motion was seconded and passed.

Vivian L. Wilson, Secretary

April 1, 1964

The Diaconate of the Wake Forest Baptist Church met April 1, 1964 in the Pastor's Study. The meeting was opened with prayer by Dr. Mitchell, after which Dr. Rogers gave the Treasurer's report.

The minutes of the two previous meetings were read and approved. Mr. Aycock discussed the plans for proceeding with the redecorating of the Chapel.

Dr. Easley reported on the visit with Dr. Blackburn made by Dr. Rogers, Mr. Staton, and himself, following the meeting of the Diaconate of March 15. It was decided during the visit that the Church Conference would be held on April 5th at the regularly scheduled time, at which time the recommendation of the Diaconate, relative to the resignation of Dr. Blackburn, would be presented to the Church. Since Mr. Staton will preside at the Conference, he requested that Dr. Easley present the recommendation to the Church. Dr. Easley consented to do so.

Contingent upon the acceptance of Dr. Blackburn's resignation by the Church on April 5, Dr. Rogers moved that Dr. Easley, Dr. Griffin, and the Chairman of the Diaconate, Mr. Staton, serve as a nucleus and nominate additional persons to make a committee of seven or more to begin functioning as a pulpit committee to supply the pulpit and begin the search for a new pastor. Motion carried.

Vivian L. Wilson, Secretary
April 15, 1964

The Diaconate of the Wake Forest Baptist Church met April 15, 1964 in the Pastor's Study. The meeting was opened with prayer by Dr. Easley after which the minutes of the previous meeting were read and approved.

Mr. Staton, assisted by the two other members of the acting pulpit committee, Dr. Griffin and Dr. Easley, gave a report of their meeting, held on Sunday, April 12, following the Morning Worship Service, with Dr. Blackburn relative to his plans for a month's vacation extending from April 15th through May 15th, as recommended by the Diaconate and approved by the Church in conference. Mr. Staton stated further that after having established the fact that Dr. Blackburn would be on vacation during the period stated above, the Committee had then made arrangements with Dr. Charles Talbert to preach on Sunday morning April 19th and Dr. Willard Hamrick on Sunday morning, April 26th.

Mr. Staton then submitted additional names of persons suggested by the three members already serving on the acting pulpit committee to serve with them on the pulpit committee. The list included: Jeanne Brewer, Dr. William H. Davis, Jr., Dr. Allen Easley, Dr. George Griffin, Dr. Ivey Gentry, Mr. Weston Hatfield, Mrs. James H. Hayes, Jr., Mrs. Robert Morehead, Dr. Robert Prichard, Mr. Reid Staton, Dr. Harold W. Tribble, Mrs. Carroll W. Weathers. Mr. Carlyle moved that these people be elected to serve on the pulpit committee. Motion passed.

Following a discussion of the kindergarten, Mr. N.A. Wiggins moved that the Board of Education be asked to make a study of the Kindergarten program. Motion carried.

Dr. Mitchell, after reporting on the retreat that was held last spring for our young people and announcing the one that is to be held this year from April 24th-26th, read a letter from Mr. Poage requesting the Church to give financial assistance for this year's retreat, the amount ranging from $167.50 to $210.00, depending upon the need. Dr. Crutchfield moved that the funds be furnished. Motion passed.

Dr. Mitchell further reported that there was some question in Mr. Poage's mind as to whether the status of his employment with the Church, which is supposed to terminate in August, 1964, might now be changed in view of the fact that Dr. Blackburn has resigned. Following a discussion, Dr. Olive moved that the appreciation of the members of the Diaconate be expressed to Mr. Poage for his services and an explanation be made to him that we cannot make a commitment beyond August until a new minister is secured. Motion carried.

Vivian L. Wilson, Secretary

April 29, 1964

The Diaconate of the Wake Forest Baptist Church met April 29, 1964 in the Pastor's Study with 21 members present. The meeting was opened with prayer by Dr. Mitchell after which the minutes were read and approved.

Mr. Staton, representing the sub-committee of the Pulpit Committee, submitted the names of Messers Ed Christman, Howard Shields, and N.A. Wiggins to be elected to serve along with the previously elected members of the Pulpit Committee. Mr. Aycock moved that these men be elected. Motion carried.
Dr. Easley reported on the organizational meeting of the Pulpit Committee at which time Mrs. James M. Hayes, Jr. was elected to serve as the secretary and he as chairman. He then read a list of the ministers who will preach during the next six weeks and a list of names that have been submitted for consideration to become our new pastor.

Mrs. Gulley moved that a dedication service of new babies be held on May 10 as has been the custom. Motion carried.

In regard to the amount of an honorarium to be given to supply ministers, Dr. Griffin suggested the following recommendations:

(1) That supply ministers from Winston-Salem be given an honorarium of $35.00.
(2) That those from North Carolina be given $50.00 plus entertainment.
(3) That those from out of the state be given $50.00, plus travel, plus entertainment.

Mr. Tom Davis moved that these recommendations be carried out. Motion carried.

Dr. Mitchell reported on the recent meeting of the Board of Education in which a recommendation was accepted that the Kindergarten definitely be sponsored during the 1964/65 school term. The Diaconate likewise accepted the recommendation.

Dr. Mitchell presented in mimeographed form some historical and statistical information about the Kindergarten program, tracing the development of the program from its beginning in 1957 up to the present time. An exhaustive study of the program will be made during the next year before any commitments will be made for the 1965/66 school term.

Mr. Staton announced that Jeannie Brewer who had been working for the church had received a letter of dismissal from Dr. Blackburn. Dr. Mitchell moved that she continue her work for the remainder of the school year. Motion carried. He further reported that Jimmy Blackburn, according to a letter from Dr. Blackburn, would like to be relieved of his janitorial duties, effective April 26, and that Bobby Braxton had expressed a willingness to perform these duties for the remainder of the school year. Dr. Easley moved that he be employed. Motion passed.

Mr. Olive moved that Mr. Poage be charged with the function of guiding the Church and Church Staff in an administrative capacity, responsible to the Diaconate, after May 15th. Motion carried.

Mr. Carlyle moved that the annual church picnic usually held the second week in May be temporarily postponed this year. Motion carried.

Mr. Tom Davis moved that the regularly scheduled church conference in May be dispensed with this year. Motion passed. June 14th was designated as Communion Sunday.

Dr. Griffin moved that Dr. & Mrs. Richard Redwine be elected as delegates to the Southern Baptist Convention meeting in Atlantic City in May. Motion carried.

The meeting was dismissed with prayer by Dr. Easley.

Vivian L. Wilson, Secretary
The Diaconate of the Wake Forest Baptist Church met June 3, 1964 in the Pastor's Study with 20 members present. The meeting was opened with prayer by Mr. Olive. The minutes were read and approved.

In presenting the Treasurer's report, Dr. Rogers pointed out the fact that the offerings were decreasing and the expenses were increasing. Dr. Crutchfield made a motion that if additional funds are needed to meet the current expenses, the Treasurer borrow from the Improvement Fund, and that if the amount cannot be paid back from the regular offerings, it be paid back from funds in the Savings and Loan Association. Motion carried.

Dr. Easley gave a progress report of the work of the Pulpit Committee. He reported that some 15 or 16 names have been strongly recommended and that members of the Committee have been visiting in various churches throughout the state almost every Sunday. He read a letter signed by a group of members of the Church requesting that a meeting be held at which time the members would be given an opportunity to discuss the work of the Pulpit Committee with its members. Such a meeting has been scheduled for June 14th at 7:30 P.M. in the lower auditorium.

Representing the Music Committee, Dr. Easley reported that Dr. Robinson, the organist, will be away on vacation during the month of June, and that Dr. Robinson had made arrangements with a student to play the organ. The student will expect to receive pay for his services. He further reported that Mrs. Burroughs, the director of the Senior Choir, will take her vacation in August, that she had suggested that the choir not be held together during that month, and that soloists be secured for the services and be paid for their services if necessary. Dr. Olive made a motion that the Music Committee be in charge of working out the details for the music during June and August, keeping in mind the financial condition of the Church. Motion carried.

Having been informed that some of the worship services during the summer will have to be held elsewhere during the renovating of the Chapel, Dr. Rogers moved that Dr. Easley serve ex officio with Messers Aycock, Staton, and Weatherly in working out the details for the Worship Services. Motion passed.

Dr. Mitchell announced that the terms of the following students now serving as internes are expiring and recommended that they be asked to serve during the next school year, September 1964-May, 1965; Miss Jeannie Brewer and Messers Ronnie Bunn, Jay Nichols, and Bobby Braxton. Dr. Griffin moved that the four students be asked to serve as recommended by Dr. Mitchell. Motion carried. Since a fifth interne will be needed Mr. Aycock moved that the Board of Education be authorized to secure another interne and present his name to the Diaconate for approval. Motion passed.

Dr. Mitchell recommended that an honorarium of $15.00 be paid to the Rev. Jones, who will preach at the Children's Worship Service on June 7th. There was no opposition expressed.

As Chairman of the Board of Education, Dr. Mitchell then reported on a series of conversations that he and Mr. Staton and he and Dr. Griffin had held with Mrs. Lumpkin relative to her plans to remain in the positions as Director of the Children's Work and Superintendent of the Kindergarten. Dr. Mitchell reported that Mrs. Lumpkin stated that she would be willing to do what the Diaconate felt would be in the best interest of the Church. On the basis of the above report by Dr. Mitchell, Mr. Wiggins made the following motion: "In the light of the report of the Chairman of the Board of Education to the extent that Mrs. Lumpkin had indicated her willingness to do what was the best for the Church in the judgment of the Diaconate, the Diaconate feels that it would be in the best interest of the Church for Mrs. Lumpkin to submit her resignation. Mr. Aycock seconded the motion. Motion passed without opposition.
Dr. Griffin reported that Dr. Blackburn in a conversation with him had expressed the desire to occupy the parsonage beyond the June 15th date which had been approved previously by the Church. Dr. Olive moved that the time be extended from June 15th to July 15th at no cost, with the understanding that if a pastor is called and the house is needed, it will be vacated prior to July 15th. Motion carried.

Mr. Tom Davis made a motion that Dr. Blackburn be requested to turn over the keys belonging to the Church in order that the office will be available for the work of the Church. Motion passed.

Mrs. Gulley moved that a church conference be held following the Worship Service on June 21st. Motion carried. The meeting was dismissed with prayer by Dr. Easley.

Vivian L. Wilson, Secretary

June 17, 1964

The Diaconate of the Wake Forest Baptist Church met on June 17, 1964 in the Pastor's Study with 15 members present. The meeting was opened with prayer by Dr. William Davis. The minutes of the secretary were read and approved.

Dr. Easley, in reporting on the work of the Pulpit Committee, stated that members are continuing to visit various churches and observe the various ministers. He also reported on the open meeting that was held on June 14th for interested members of the Church. Dr. Easley, as Chairman of the Pulpit Committee, brought to the Diaconate a resolution from his Committee requesting the Diaconate to petition the Church to declare all paid staff offices vacant in order to strengthen its position when talking to prospective pastors in the light of the provision in the Constitution that the pastor "shall have the responsibility of nominating all other paid personnel."

In the light of the above request the following resolution was moved for adoption by Dr. Rogers, seconded by Dr. William Davis and passed without opposition: "Whereas, in our church constitution, Article V, Section II, entitled, 'Election and duties of the pastor,' is set forth the following: 'He shall be administrative head of the church, and shall have the responsibility of nominating all other paid personnel, and have general supervision of their work,'

And whereas the Pulpit Committee, in order to strengthen its position when talking to prospective ministers, has asked the Diaconate to recommend to our Church Conference that all staff offices of the church be declared vacant,

Now therefore the Diaconate offers the following recommendation: All staff positions, including the position of Assistant to the Minister, the Director of Kindergarten and Children's Work, Office Secretary, Minister of Music, Organist, and Director of Youth Choirs, be declared vacant as of August 1st, 1964. Further, that the Diaconate be authorized to fill paid staff positions on an interim basis in accordance with the needs of the program of the church.

The Diaconate requested that the present Committee on Committees be asked to function for another church year. The chairman, Mr. N.A. Wiggins agreed to serve and to secure if possible the services of the other members and to begin their work immediately.

Dr. Mitchell, in his report of the plans for the renovating of the Chapel and other rooms in Wingate Hall, pointed out the fact that the plans will require some necessary changes in the housing facilities for the Kindergarten and the Sunday School, the details of which the Board of Education will attempt to work out in the near future.
Relative to the possibility of having to worship elsewhere other than in the Chapel during the renovation it was the general consensus of the group that it will be better to worship in the Chapel, even under adverse conditions, as many Sundays as possible.

Dr. Crutchfield was asked to make an investigation concerning the arrangements if any that have been made between Station WPEG and the Church relative to the Sunday morning broadcasts and report to the Diaconate at the next meeting.

The meeting was dismissed with prayer by Mr. Olive.

Vivian L. Wilson, Secretary

July 1, 1964

The Diaconate of the Wake Forest Baptist Church met on July 1, 1964 in the Pastor's Study with 17 members present. The meeting was opened with prayer by Mr. Olive. The minutes of the secretary were read and approved. Dr. Rogers then gave the Treasurer's report.

Dr. Mitchell reported the following motions that were passed at the recent meetings of the Kindergarten Committee of the Board of Education and the Board of Education:

By the Board of Education:

1. That the plans for the Vacation Church School for the summer of 1964 be abandoned in the light of the construction work that is being done in Wait Chapel and Wingate Hall.

By the Kindergarten Committee:

1. That the class for the four-year olds in the Kindergarten be dropped for the 1964-65 school term and that three classes for five-year olds be held if rooms can be provided.

2. That the members of the Kindergarten Committee of the Board of Education petition Dr. Tribble to make available Room 103, for use by the Church, including the Kindergarten.

3. That the following staff be elected to serve for the 1964-1965 term:
   - Mrs. Richard Clay [Teacher]
   - Mrs. Ralph Fraser [Teacher]
   - Mrs. W. Ray Keiger [Teacher] and
   - Mrs. R.L. Conder [Secretary]

4. That the position of the Director of the Kindergarten be abolished and that the Kindergarten Staff be supervised by the Kindergarten Committee of the Board of Education.

Dr. Mitchell further reported that all records of the Kindergarten had been misplaced and had not as yet been located. Dr. William Davis moved that the report of Dr. Mitchell from the Board of Education and the Kindergarten Committee be accepted. The motion was seconded by Dr. Crutchfield and passed.

In the absence of Mr. Wiggins, Chairman of the Committee on Committees, a report from the Committee was given by Mr. Staton. He stated that the Committee had almost completed its nominations and that they had had an excellent response from the members of the Church whom they had contacted.
Mr. Aycock moved that the election of deacons be held in September, that new members take office on October 1st, and that members going off the Diaconate serve through September 30th. Motion passed. Mr. Aycock suggested that the names of people who are associate members not be listed as available for nominations.

Mr. Staton announced that Wait Chapel probably will not be available during the summer and that Worship Services will be held in the Humanities Building and also in Davis Chapel as long as it seems advisable.

Dr. Griffin reported that the members of the Pulpit Committee are still working. Dr. Gentry suggested that more publicity be given to speakers for the Worship Services.

A report from the Radio Committee of which Dr. Julian Burroughs is Chairman was given. It was recommended that Station WPEG be given immediately a two-weeks notice that the Sunday Morning Worship Service broadcasts would be discontinued and that we continue to broadcast the services through the College Station. Dr. Rogers moved that the report be adopted. Motion carried.

The Chairman of the Diaconate, Mr. Staton, recommended the appointment of Mrs. Florence Raad as Office Secretary. He also presented the recommendations of the Music Committee, of which Dr. Easley is Chairman, that the following staff members be appointed: Dr. Paul Robinson, organist; Mrs. Julian Burroughs, Director of the Senior Choir; and Mrs. Robert Dyer, Director of the Children's Choir. These appointments are to be made on an interim basis in accordance with the authorization of the Church in Conference on June 21, 1964. Dr. William Davis moved the adoption of the recommendation which was seconded and passed without opposition.

It was agreed that Mr. Poage will continue his duties until he assumes his new position as Assistant Minister at the Eutaw Place Baptist Church, Baltimore, Maryland sometime in September.

Dr. Davis moved that the Building and Grounds Committee take charge of the personnel after Dr. Blackburn's family vacated and supervise any necessary repairs. Motion carried.

The meeting was dismissed with prayer by Dr. Griffin.

Vivian L. Wilson, Secretary

July 29, 1964

The Diaconate of the Wake Forest Baptist Church met on July 29, 1964 in the Pastor's Study with 15 members present. The meeting was opened with prayer by Dr. Griffin. Mr. Carlyle moved that the reading of the minutes of the previous meeting be dispensed with. Motion carried. Dr. Rogers then gave the Treasurer's report.

Dr. Mitchell reported that plans for the Kindergarten have been completed, that there are now 70 students enrolled, and the staff is complete. He presented a recommendation from the Kindergarten Committee that the Church pay one-third of the cost of a piano needed in one of the rooms that will be used by the Kindergarten and the Sunday School with the remaining two-thirds being furnished equally by the Kindergarten and the Music Department of the College. Dr. Mitchell moved the adoption of the recommendation. Motion passed.

An announcement was made that a church picnic will be sponsored by the W.M.S. on August 17 and held at the home of Dr. and Mrs. R.A. Dyer. It was agreed that the
Church would furnish the drinks and ice cream for this occasion.

Mr. Olive moved that we postpone the Communion Service usually observed in August until the first possible time that it can be served in Wait Chapel. Motion carried. The date of August 9th was set for the next Church Conference.

In the absence of Dr. Easley, Chairman of the Pulpit Committee, Mr. Staton reported that the Rev. Warren Carr, Pastor of the Watts Street Baptist Church of Durham, North Carolina would meet with the members of the Pulpit Committee on Thursday afternoon, July 30th for a discussion about our church and its program with no commitment being made on anyone's part.

Mr. Lewis Aycock and Mr. Eugene Olive were elected to serve as representatives from our church on the Pilot Mountain Association Board.

Mr. Staton presented a request coming from Ed Christman that the Church loan about 150 chairs to Dorann Lookabill, a Wake Forest Student who plans to be married in the Reynolda Gardens on August 29th for use at her wedding. Mr. Olive moved that Miss Lookabill contact some members of the Building and Grounds Committee, and if satisfactory conditions can be worked out, the Church loan the chairs. Motion carried.

Mr. Staton reported that the Committee on Committees work had been completed and would be presented to the Church in conference. The report of this committee will include the nominations for the officers of the Church in addition to the members who will serve on the various committees.

Mr. Olive moved that the Chairman of the Diaconate appoint a committee to tabulate the nominations for the new members of the Diaconate and to take charge of the election of these new members. Motion carried.

Vivian L. Wilson, Secretary

August 5, 1964

The Diaconate of the Wake Forest Baptist Church met on August 5, 1964 in the Pastor's Study with 19 members present. The meeting was opened with prayer by Mr. Eugene Olive.

Dr. Allen Easley, Chairman of the Pulpit Committee, presented the following recommendations:

1. The Pulpit Committee heartily and unanimously recommends to the Church the calling of the Reverend Warren Carr, presently pastor of the Watts Street Baptist Church in Durham, to the pastorate of the Church.

2. The Pulpit Committee further recommends that our Church match the present salary which Mr. Carr is receiving: i.e. $12,000.00 annual base pay with certain fringe benefits in terms of car allowance and hospitalization amounting to an additional $500.00. [It is recommended that the Finance Committee and Diaconate work out with Mr. Carr a breakdown of the total $12,500.00.]

3. The Pulpit Committee also recommends that the Church pay the moving expenses of the new pastor.
A motion was then made by Dr. Easley that the recommendations of the Pulpit Committee be accepted. It was seconded by Mr. Eugene Olive and enthusiastically and unanimously passed.

Dr. Gaines Rogers made a motion that the Church Conference be deferred until August 15th at which time the Pulpit Committee would present a recommendation, and also make an announcement of a meeting to be held on Wednesday night, August 12th at which time the Rev. Warren Carr would speak to the membership. The meeting is to be held in the auditorium of the Humanities Building. The motion was seconded and passed.

Dr. Griffin read a request from Mr. William Ojo requesting that the Church recommend him to the Southern Baptist Theological Seminary as a candidate. He moved that the request be granted. Dr. Allen Easley seconded the motion and it passed.

The meeting was dismissed with prayer by Dr. Easley.

Thomasine Hayes,
Acting Secretary

September 2, 1964

The Diaconate of the Wake Forest Baptist Church met on September 2, 1964 in the Pastor's Study with 17 members present and the newly called pastor, the Rev. Warren Carr, who was scheduled to begin his ministry around September 20th. Among the members present was Dr. Thomas J. Turner, who had been away for the past year in Belgium. The meeting was opened with prayer lead by Dr. William H. Davis.

After giving the Treasurer's Report, Dr. Gaines Rogers mentioned the fact that the contributions to the Improvement Fund have been small up to the present time. Dr. Easley made a motion that Dr. Crutchfield and the other members of the Finance Committee begin working again on the fund-raising project. Motion carried.

In the absence of Mr. Wiggins, Mr. Staton presented the report of the Committee on Committees relative to the approaching election of new members to the Diaconate. From the list of nominees read which consisted of eight men and four women, four men and two women will be elected to serve four year terms. Suggestions from the Committee concerning future elections of the members of the Diaconate were presented, discussed and will be turned over to the Constitutional Committee for consideration.

Dr. Rogers moved that the Church Conference be held on September 13th. Motion carried. It was decided to observe Communion in October at the earliest feasible time.

A report was given of the work that had been done on the parsonage which included the painting of the walls on the interior, the cleaning of the draperies, rugs, and windows. Dr. Turner moved that any minor repairs that need to be made on the parsonage be made immediately. Motion carried.

Dr. Shirley moved that anyone who desired to make a gift of money to Mr. Poage to give it to Mr. Staton who would forward it to him. Motion carried. Dr. Rogers moved that a letter be sent from the Diaconate expressing the sincere appreciation of the members for the services he rendered to our Church and community. Motion carried.
Following a discussion concerning the Children's worship service and ages for whom it is designed, Dr. Easley moved that the Children's Church be set up for primary children primarily, that juniors be permitted to attend if they so desire, and that the services be resumed on September 27th. Motion carried.

Mr. Carr was then recognized and he talked informally with the group. During the discussion he suggested that it might be helpful if an agenda would be mailed to each member of the Diaconate containing pertinent information prior to the meeting. He further asked that he be given a few months to consider the question of what type of Sunday night services, if any, should be planned. Both requests were approved. (He announced that some type of service would be held on September 27th at 7:30 P.M., preceding the previously announced ice-cream social for college students.)

He discussed the relationship of the pastor of the Wake Forest Baptist Church to the College, pointing out the fact that the College should designate specifically to the minister his authority and that he desired only the privileges offered by the College that could benefit the Church.

He recommended that the present members of the Church Staff, namely, Mrs. Florence Raad, Mrs. Julian Burroughs, Mrs. Mary Dyer, and Dr. Paul Robinson, who are employed on a temporary basis be changed to permanent status. Dr. Olive moved that their status be changed as recommended by Mr. Carr. Motion carried.

Dr. William H. Davis moved that Mr. Staton and others whom he would select work out a division of the salary of $12,500.00 with Mr. Carr. Motion carried.

Dr. Olive moved that the offer of the Woman's Missionary Society to sponsor a reception for the Carr family be accepted. Motion carried.

The meeting was dismissed with prayer by Dr. Griffin.

Vivian L. Wilson, Secretary

September 30, 1964

The Diaconate of the Wake Forest Baptist Church met on September 30, 1964 in the Pastor's Study with 20 of the present members and 5 of the newly elected members present. The meeting was opened with prayer by Mr. Carr. Following the welcoming by the chairman, Mr. Reid Staton, of the newly elected members whose terms begin officially on October 1st, the minutes were read and approved.

Dr. Crutchfield reported that members of the Finance Committee are now ready to have letters sent to the members of the Church reminding them of their pledges to the Improvement Fund, stating the amount pledged, and suggesting that contributions to the Fund be made as soon as possible.

Dr. Rogers then gave the Treasurer's report, stating that the Church is delinquent in sending in contributions to the cooperative program. Mr. Carlyle moved that a check for $2,500.00 be sent immediately. The motion passed.

A list of recommendations made by the Buildings and Grounds Committee, of which Mr. Melvin Layton is the new chairman, concerning the parsonage was read and the following action was taken:
1. Dr. Rogers moved that new drains be put in to take care of the drainage from the house and the lot and to prevent the flooding of the basement. Motion carried. (It was estimated that the cost for this project will be approximately $150.00.)

2. Attention was called to the fact that treatment is needed for the termites but since there is a contract with the Orkin Company no action was necessary.

3. Also, Mr. Carr reported that there is a damaged gutter and down spout but these will be repaired without action by the Board.

After Mr. Wiggins raised the question of the need to pave the driveway, Dr. Crutchfield moved that the following improvements be put under consideration to be attended to in the spring:

1. Repair the driveway.
2. Paint the outside of the parsonage.
3. Repair or replace broken shutters.
Motion carried.

Mr. Carr then brought up for discussion the topics included on the agenda that had been sent to the members of the Diaconate prior to the meeting and the following action was taken as a result of the discussion:

1. Dr. Turner moved that the recommendation by Mr. Carr that the Church office be relocated in the room previously used for Christian Education be accepted. Motion carried.

2. Mr. Carlyle moved that the letter received from Mr. H. S. Moore in which the College was requesting the responsibility for selecting the persons who will control the sound system in Wait Chapel, be accepted as information. Motion carried.

3. No action was necessary concerning the broadcasting of the morning services over the College Radio Station since Dr. Burroughs and the other members of the Radio Committee, along with Mr. Carr, recommended the continuation of the broadcasts as approved at an earlier meeting.

4. No action was taken relative to the plan that is now used for the subscriptions to the Biblical Recorder. The method now used was simply explained.

5. Mr. Carlyle moved that Mr. Carr's recommendation that at the present time the priority in his visitation to prospective members of the Church rather than the present "old" members of the Church be approved. Motion carried. During the discussion concerning this important question, Mr. Carr stated that he hopes to line up a pastor's committee who will follow up his visits to unenlisted people.

6. Following a discussion of the pastor's recommendation concerning the time for Church conferences, Dr. Turner moved that the next Church conference be held on a Wednesday night, the date to be announced, and the question of future meetings be determined later. Motion carried.

7. Dr. Shirley moved that the Church secretary's duties be changed to include the keeping of the church books as recommended by Mr. Carr, and that the secretary, Mrs. Florence Raad, be trained to keep the church books. Motion passed.

8. When it was learned that interest has been manifested by nursing students at the Baptist and Forsyth Memorial Hospital in attending services at our Church, Dr. Turner moved that the chairman of the Diaconate appoint a committee to work out the details for furnishing transportation immediately to students desiring such. Motion carried. The members of the committee appointed by Mr. Staton are Dr. Carlton Mitchell, Mr. Ed Christman, and Mrs. Pendleton Banks.
Mr. Carr reported that he had conferred with the internes and that the following assignments had been agreed upon: Jay Nichols - children's worship; Betty Owen - organist for children's worship and accompanist for the choir rehearsals for Sunday night youth groups; Jeannie Brewer - secretary's assistant; and Robert Braxton - building arrangements. The assignments for Ronnie Bunn and Jeannette Justice have not yet been made.

Plans are being made to have a study period for adults at 6:00 P.M. on Sunday evenings to be led by the pastor. This will be following at 7:30 with a worship service. Tentative plans call for beginning these meetings on October 18.

To the question asked by Mr. Carr as to whether or not there is an official document that recognizes the Church on the campus, he was informed that there is such a record in the minutes of the Trustees of the College.

The secretary then read a letter of resignation to the Diaconate from Mrs. Marcia Gulley, who stated that because of an increase in family responsibilities it seems wise not to serve out her term. Dr. Turner moved that the Diaconate accept with sincere appreciation the resignation, if this is within the bounds of the constitution and if it is not, to recommend to the Church the acceptance of the resignation. Motion carried.

Dr. Mitchell stated that the Kindergarten budget specifies that $35.00 per month for 9 months of the year be paid to the College. Dr. Mitchell moved that the payment be made through the Church to the College. Motion carried.

Dr. Gentry presented the report of the nominating committee, composed of Messers Gentry, William H. Davis, and Mrs. Thomasine Hayes. The slate of officers nominated to serve during the next year are as follows: Dr. Franklin Shirley, Chairman; Dr. George Griffin, vice chairman; and Vivian L. Wilson, secretary. Mr. Carlyle moved the nominations be closed and duly elected. Motion passed. Dr. Easley moved that a vote of thanks be expressed to all members retiring from the Diaconate, and especially the chairman, Mr. Reid Staton, who has so faithfully served. Motion carried. The meeting was then adjourned.

Vivian L. Wilson, Secretary

October 28, 1964

The Diaconate of the Wake Forest Baptist Church met on October 28, 1964 in the Pastor's Study with 16 members and the pastor present with the newly elected chairman, Dr. Franklin Shirley, presiding. The meeting was opened with prayer by Mr. Carr. The minutes were read and approved.

Mr. Carr reported that the contract with the Orkin Company referred to in the previous minutes had been transferred to Dr. Blackburn's home but had since expired. A new contract has been made with the Wilson Pest Control Company.

Dr. Crutchfield read the treasurer's report, copies of which were distributed to each member present.
Dr. Mitchell moved that the following persons be recommended to the Church to serve as messengers to the Baptist State Convention to be held in Greensboro on November 10th - 12th and that the pastor be authorized to appoint any substitutes needed: Messrs Henry S. Stroupe, Roscoe Wall, Sr., Eugene Olive, Harold W. Tribble, Thomas J. Turner, Warren A. Carr, J. Allen Easley, Ed Christman, George J. Griffin, and Mrs. Richard K. Redwine. Motion carried.

Dr. Crutchfield presented the report of the Finance Committee concerning the 1965 proposed budget for the Church. During the discussion Dr. Mitchell recommended that an additional $250.00 be added to item II, labeled Education, to provide for conferences, assemblies, and retreats for our young people. With this addition, Mr. Christman moved that this budget be adopted by the Diaconate and recommended to the Church. Motion passed. Dr. Crutchfield announced that the Committee had designated November 15th as Pledge Sunday.

Mr. Carr then asked the members to express a preference as to the most desirable time for meetings of the Diaconate to be held. It was the consensus of the group present that the best time is on Wednesday nights, preferably the same ones on which Family Nights are held. He also mentioned that we are now operating in a state of suspended rules until a new church constitution can be written, or the present one revised. He also warned against our napping concerning our problems for additional meeting places.

Dr. Mitchell moved that Mr. Aycock and the other members of the Building Committee prepare a report to be presented by Mr. Aycock at the next meeting of the Diaconate concerning our anticipated needs for additional space. Motion carried.

Dr. William Davis, at the request of Mrs. William Davis, chairman of the Hospitality Committee, raised the question as to whether or not to continue the present practice of greeting the people in the vestibule prior to the Sunday morning worship services. No action was taken and the question will be discussed further later.

The meeting was then adjourned.

Vivian L. Wilson, Secretary

December 2, 1964

The Diaconate of the Wake Forest Baptist Church met on December 2, 1964 in the Pastor's Study with 16 members and the pastor present. The meeting was opened with prayer by Dr. George Griffin. The minutes were read and approved.

Dr. Crutchfield, chairman of the Finance Committee, distributed copies of the report of the Finance Committee and of the Church Treasurer. It was noted that 268 members had pledged $43,069.80 toward the 1965 budget of $54,432.00, and that the sum of $9,433.00 had been received thus far in the Improvement Fund, our goal of which is around $20,000.00.

Mr. Aycock reported briefly for the Building Committee. He stated that he had been requested by the members to write a letter to the College officials in an attempt to get some response.
Mrs. Hayes reported that the Meals On Wheels project is continuing to be carried on and that groups other than the Wake Forest Baptist Church are participating. Dr. Crutchfield moved that a letter of appreciation be sent to Mr. Curtis Maunder, Director of Food Services at the Baptist Hospital, for his excellent cooperation with the Meals On Wheels project. Motion carried.

Mr. Carr then introduced the following items for discussion: He asked the question as to whether or not the Church Treasurer should be invited to attend the meetings of the Diaconate. Dr. Olive moved that the Church Treasurer and the Chairman of the Finance Committee always be invited to sit in on the meetings of the Diaconate. Motion carried.

Mr. Carr then spoke about the work of the new Church Secretary, Mrs. Joseph W. Burnett, who had begun her work on December 1st. He stated that her hours will be from 8:30 a.m. until 4:30 p.m., Monday through Friday with one hour for lunch and that she will also plan to be present on Sunday mornings. He pointed out her special interest in working with young people. Possible needs for additional staff members in the future, such as a church visitor and a children's worker, were mentioned but no action was taken.

Even though the members of the Diaconate had been polled prior to the employment of Mrs. Burnett as the Church Secretary, Mr. Christman moved that she be employed at a salary of $3,750.00 per year. Motion carried.

In response to the request by the minister to be permitted to develop a new brochure of the Church with a different format, Dr. Gulley moved that Mr. Carr be authorized to proceed with the project. Motion carried. Mr. Carr stated that he would confer with the Chairman of the Finance Committee before incurring any exorbitant expense.

In regard to the question raised concerning programs for the children on the nights on which the Family Night programs are held, the secretary was asked to check with the president of the WMS to see what, if any, plans were being made by them for the children for this particular time.

A discussion was held concerning special services to be held during the holiday seasons. Mrs. Dyer moved that Mr. Carr be authorized to investigate the possibility of our participating in some type of a union service in which surrounding churches would be invited to participate on Thanksgiving Day. Motion carried.

During the discussion as to the type of service to hold during the Christmas season, it was decided that the traditional pilgrimage to the Barn would not be held but that a service in Davis Chapel, not a communion service, would be held on Christmas Eve, the hour to be announced later.

No plans were made for Easter services, but Mr. Carr did suggest that a service on Thursday before Easter can be a moving experience.

Mr. Carr announced that if there were no objections, there would be no Sunday evening services held on December 20th and 27th. No objections were expressed.

Mr. Weatherly offered the services of the Boy Scouts in any way they could assist with the church program.
After Mr. Wiggins raised the question as to the possibility of the evening services being broadcasted, Dr. Olive moved that Dr. Burroughs be asked to explore the possibilities of arranging for Sunday night broadcasts and to report at the next meeting. Motion carried.

Dr. Gulley moved that the next meeting of the Diaconate, which would fall on December 30th, be dispensed with. Motion carried.

Mr. Carr suggested that it would be appropriate for some symbolic properties of the Church to be kept in Wait Chapel during the week, and be removed when secular services are being held. Dr. Olive moved that the pastor be authorized to consult with the College authorities and, if the idea is approved, that the Church accept the responsibility for placing some there. Motion carried.

The meeting was then adjourned.

Vivian L. Wilson, Secretary

January 27, 1965

The Diaconate of the Wake Forest Baptist Church met on January 27, 1965 in the Pastor's Study with 18 members and the pastor present. The meeting was opened with prayer by Dr. William H. Davis. In order to save time, a motion was made, seconded and passed that the reading of the minutes be dispensed with.

Dr. Crutchfield reported that $6,000.00 has been paid to the College from the Improvement Fund; that there remains in the Fund, $6,028.00, and the amount owed the College has not been determined as yet. Dr. Crutchfield then gave a very encouraging report on the contributions that had been received in January and stated that the Treasurer's report for the year 1964 surpassed any previous years' records. The group was then asked its opinion concerning the paying out of the treasury the balance due the College for the renovation of the Chapel when the amount is known. It was the general consensus of the group that it should be paid immediately since we had previously committed ourselves to paying for the specific improvements.

Concerning the possibility of broadcasting the Sunday night worship services, Dr. Burroughs reported that to do so it would be necessary to expend about $200.00 for the installation of equipment and from $5.00 to $10.00 per Sunday for someone to operate the station. Following the discussion, Mr. Wiggins moved that action be deferred. Motion carried.

Mr. Carr then presented a request from Leonard Miller, a senior at Wake Forest College, that he be licensed to preach by the Wake Forest Baptist Church. Dr. Griffin moved that the request be granted. Motion carried.

Mr. Carr then recommended that we observe the Lord's Supper four times a year, one observance of which will be held on Thursday night before Easter. Dr. Easley moved that the recommendation be approved. Motion carried.
In answer to the question raised by Mr. Carr concerning the frequency of and the

time for Church Conferences, Dr. Davis moved that the regular church conferences be held

quarterly, and that the time be determined in the light of the nature of the business to

be considered at the meetings. Motion carried.

Dr. Crutchfield explained the method that has been used in the counting of the

Church offerings. He stated that the people who count the money have been selected,

not elected, and that the procedure although with no structure, has been very successful.

He suggested that in the future, if Mrs. Burnett, the Church Secretary, would be respon
dable for calling one of the persons who have been helping, to assist her each week, the same
plan should continue to be satisfactory. Since there was no opposition to the plan and
the same procedure will be followed,

Mr. Carr stated that the Forsyth Baptist Missionary Fellowship had requested the

use of Wait Chapel for a general city-wide meeting on Sunday afternoon, February 14, in

observance of Race Relations Sunday and that the Wake Forest Baptist Church be the host
church. Dr. Easley moved that the request be granted. Motion carried.

Mr. Carr explained that the hospitality committee of which Mrs. William H. Davis

is chairman has been divided into two committees, one for visitation and one for members

ship. The details of the work of these two committees will be explained later. Mr.

Carr requested that the Diaconate assume the role of the shepherding of new members who

come into our Church. No action was taken since the suggested role is similar to the

plan that has been followed.

A lengthy discussion followed concerning the need for the Church to have access

to an addressograph. With the College's buying a new one on which the Church's old plan

cannot be used, with a charge of $5.65 per hour being made for use of the College equip

ment and with our having only one Church secretary, the need for something became evident.

Mr. Carr asked that more time be given to study the problem and stated that he would have

Mrs. Burnett run a log to see how much time is consumed in addressing materials going

out of the office.

The question of the Church's paying social security on the employees was raised

and Dr. Crutchfield immediately answered it by saying there is no question, we must pay.

Mr. Carr was interested in having some clarification concerning associate member

ship in our Church. After much discussion, no action was taken and the matter was tabled
to be considered further later.

Dr. Mitchell presented the recommendation from the Board of Education that the

Church obtain from the College plans, policies and commitments as to the allocation of

space in Wingate Hall. Dr. Crutchfield moved that such information be requested from the

College by the Chairman of the Diaconate and a committee which he would appoint. Motion
carried.

The meeting was then adjourned.

Vivian L. Wilson,

Secretary
March 3, 1965

The Diaconate of the Wake Forest Baptist Church met on March 3, 1965, in the Pastor's Study with 21 members, the pastor, and Dr. Gaines Rogers, the Church Treasurer, present. The meeting was opened with prayer by Mr. Lewis Aycock. A motion was made and passed that the reading of the minutes be dispensed with.

Dr. Rogers, in giving the Treasurer's report, stated that the Church had settled with the College for the renovating of the Chapel and had paid to the College the sum total of $16,568.42. Of this amount, $12,038.00 was received in the Improvement Fund and $4,530.42 was paid out of the general budget.

No action was taken during the discussion on the need for and securing of an addressograph for the Church.

A request was presented from the members of the Altar Committee that they be allowed to share the closet which the ushers now use. It was estimated that it would cost around $58.00 to adapt the closet to dual use. Mr. Aycock moved that the request be referred to the Building and Grounds Committee with the power to act. Motion carried.

There is at the present time no system of requisitioning for purchases and there is a need for some control over the spending of money in the Church. Dr. Gentry moved that this matter be referred to the Finance Committee for consideration. Motion carried.

A request was presented from the Pilot Mountain Baptist Association that our Church make a contribution for the next three years to help purchase a lot on the Rural Hall-Sethania Road for the possible establishing of a new church. Following a discussion, Dr. Gulley moved that we recommend to the Church that we allocate the amount of $150.00 for the above purpose, to be taken from the contingency fund during the first year only; and, should the minister need more funds for the contingency fund, effort be made to secure the needed funds. Motion passed. In the light of the above action, the Diaconate recommends to the Budget Committee that this matter be a budget item next year.

Mr. Carr recommended that the Church extend an invitation to Dr. James Muilenburg to be our guest minister on Sunday morning, May 2, 1965, at a cost not to exceed $175.00. Dr. Muilenburg is a retired professor of Old Testament from Union Theological Seminary, but currently is the Harry Emerson Fosdick Visiting Professor there. Mr. Carr further suggested that Dr. Muilenburg would perhaps be willing to speak to interested groups on Saturday and, or Monday. Dr. William H. Davis moved that the recommendation be accepted. Motion carried.

Mr. Carr expressed the need for a personnel committee to work with him in deciding what positions are needed to be filled on our Church Staff and to assist him later in the filling of these positions. Dr. Easley moved that the Chairman of the Diaconate appoint such a committee. Motion carried. Dr. Shirley agreed to appoint the Committee and notify the appointees.

In the absence of Dr. Mitchell, Mr. Carr reported on the meeting held with the College Committee relative to the future use of the facilities of Wingate Hall. In addition to losing Room 103 in the fall of '65, it appears that facilities for all children's work from the primary age down will be gravely lacking. Following a lengthy discussion, Mr. Christman moved that Mr. Carr, Dr. Shirley, and a member of the Diaconate who is not connected with the College, meet with the President of the College to discuss the situation and to ask if and where on College property an educational building can be built. Motion carried. Mr. Aycock offered to furnish the Committee with copies of all correspondence that had been carried on previously relative to this matter.

The meeting was then adjourned.

Vivian L. Wilson, Secretary
April 7, 1965

The Diaconate of the Wake Forest Baptist Church met on April 7, 1965 in the Pastor's Study with 16 members and the pastor present. In the absence of the chairman, Dr. Franklin Shirley, Dr. George Griffin, the vice-chairman presided. The meeting was opened with prayer by Dr. Gentry.

Dr. Crutchfield supplied each member with a copy of the Financial Report for March, 1965, commented upon the general status of the financial program of the Church, and called attention to the fact that the College had presented the Church with an additional bill of $232.24 on the Improvement Fund for Wait Chapel for which payment was made.

Members were asked to comment on where and when the annual church picnic should be held. Possible sites suggested included Tanglewood, Miller Park, and the home of Dr. and Mrs. Dyer. The dates suggested were May 12th and 19th. The above information will be given to the Family Night Committee and details will then be worked out.

As a result of the action taken at the previous meeting of the Diaconate, Dr. Shirley appointed the following persons to serve on the Personnel Committee: Mr. Ed. Christman, Mrs. Owen Herring, and Dr. Carlton Mitchell. Since this Committee had met but had not elected a chairman, Dr. William Davis moved that Mr. Christman be elected to serve as chairman. Motion carried. Mr. Christman then gave a detailed report of the meeting of the Committee. It was the consensus of the group that at the present time one additional staff member is needed, the title given that person should be Director of Religious Education, and the person filling this position should work with the Board of Christian Education, the Sunday School, the Training Union, the Children's Church and in some way serve either in a supervisory or advisory capacity to the Kindergarten. He further suggested that it would seem that the selection of a woman for the position would be more practical from the salary standpoint.

Following a lengthy discussion as to whom this staff member would be responsible, Dr. Gulley moved that it is the sense of the Diaconate that the responsibility and authority for the programs and the personnel of the Church should proceed to the Diaconate through the Senior Minister. Motion carried.

At the request of Dr. Crutchfield that a salary range for such a position be established, Mr. Carr suggested that something between $4,000.00 and $5,000.00 would be in line. No vote was taken.

Mrs. Dyer moved that the Personnel Committee be instructed by the Diaconate to proceed with trying to find a person to fill the position. Motion carried.

Mr. Carr presented a request from the North Carolina Foundation that a representative be appointed from our Church to work with the Foundation in furnishing names of persons who might be interested in including the North Carolina Baptist State Convention in their wills. The Diaconate considered the request but no action was taken.

He then presented a request from the North Carolina Council of Churches of which our Church is a member for a representative from our Church. No opposition was expressed to Mr. Carr's suggestion that the Chairman of the Diaconate appoint a representative and inform the church of the appointment.

Following the announcement that Mrs. Paul Price Davis is planning to give to the Church two altar chairs for use in Davis Chapel, Dr. Easley moved that the Minister write a letter of appreciation to her when the chairs have been received. Motion carried.

Mr. Carr requested that a pulpit supply committee be selected to serve for the remainder of this year and that the nominating committee appoint a standing committee
after this year. Dr. Easley moved that the Chairman and the Vice Chairman of the Diaconate select a committee and recommend it to the Diaconate. Motion carried.

Mr. Carr and Mr. Tom Davis reported on the meeting they and Dr. Shirley had held with Dr. Tribble relative to the use of Wingate Hall and the possibility of building an educational building on the campus. At this meeting, Dr. Tribble suggested that Dr. Thane McDonald be requested to move from the classroom on the second floor of Wingate Hall that is adjacent to the ones being used by the children to the third floor, and that a committee from the Church make a study and present alternate plans to be studied along with the plans that will result from studies being made by the Religion and Chaplain's Departments. Dr. Tribble expressed the desire that our Church be a community church and said that land would be available if the Church desires to build an educational building, that utilities could be furnished in exchange for use of the building by the College, the College would help the Church secure a loan, and recommended that if we decide to build that we build a modest building.

Dr. Gulley moved that the Chairman appoint a study committee and suggested that the committee include those who had explored the possibilities with Dr. Tribble. Motion carried.

Mr. Aycock requested that the committee members previously appointed to make plans for a possible building be relieved of their duties and the newly appointed committee head up the work. Dr. Crutchfield moved that Mr. Aycock and the members of his committee be thanked for the work they have done and be relieved of their duties. Motion carried.

Mr. Tom Davis made a motion that an air conditioner be secured for the pastor's study by Mr. Carr. Motion carried.

The meeting was then adjourned.

Vivian L. Wilson
Secretary

April 28, 1965

The Diaconate of the Wake Forest Baptist Church met on April 28, 1965 in the Pastor's Study with 16 members and the pastor present. The meeting was opened with prayer by Dr. George Griffin. The minutes of the previous meeting were read, corrected, and approved.

In the discussion concerning the annual Church picnic usually held in May, it was pointed out that all members of our Church would not be welcome to use the facilities at Tanglewood Park, and also that it might be wise to hold the picnic on some night other than the one on which our Choir rehearsals are held. Dr. Crutchfield moved that we not use Tanglewood and that the suggestions made during the discussion be given to the members of the Family Night Committee and that they be requested to work out the details for the picnic. Motion carried.

Mrs. Dyer moved that the recommendation from the Music Committee that Mrs. Julian Burroughs, Adult Choir Director, be removed from the Music Committee and that the president of the Choir be a standing member of the Committee be accepted. Motion carried.
The Music Committee called attention to a need for some type of movable racks to be used during the Sunday morning worship services. Dr. Griffin moved that the Buildings and Grounds Committee of the Church be asked to study this need, find out the cost of providing such racks, and report to the Diaconate. Motion carried.

Mr. Carr recommended a change in the time of electing the Church officers in order that the newly elected officers would take office on January 1st following their election. Dr. Olive moved that the recommendation be made to the Church at the next church conference. Motion carried.

The chairman announced the appointment of the following committees: Pulpit Supply Committee- Dr. William Angell, chairman, Mr. Paul Ballance, and Mrs. Egbert Davis, Sr. Building Study Committee- Messrs C. M. Allen, Lewis Aycock, Tom Davis, Jim Hayes, Jr., W. F. Humbert, III, Bent Huntley, J. J. McCraney, Franklin Shirley, Reid Staton and Mesdames John Earle, Paul Johnson, and Robert Prichard.

The question was raised as to whether or not someone should be authorized to sign checks in the absence of the Church Treasurer. It was agreed that at the present time no action will be taken.

Dr. Crutchfield gave the Treasurer's report and it was accepted as reported.

Mr. Carr made the following announcements:
1. Dr. James Muilenburg will preach on Sunday, May 2.
2. The Building Study Committee will hold its organizational meeting on May 9.
3. The Pastor will meet with students who are members of our church on May 9 following the evening worship service to discuss plans for the coming school year.

Mr. Carr expressed appreciation to Dr. Angell, Dr. Talbert and others who arranged for and led in the worship service on Sunday, April 25 during his illness. He asked that we consider what we want to do about holding Diaconate meetings during the summer months.

In response to the question from Mr. Carr as to how the work of the Church is going, a frank and honest discussion followed in which helpful criticisms and suggestions were expressed by pastor and members.

The meeting was then adjourned.

Vivian L. Wilson
Secretary
June 2, 1965

The Diaconate of the Wake Forest Baptist Church met on June 2, 1965 in the Pastor's Study with 16 members and the pastor present. The meeting was opened with prayer by Mr. Ed Christman. The minutes of the previous meeting were approved. Copies had been sent to each member prior to the meeting. Dr. Crutchfield distributed copies of the financial report and commented on it.

It was reported that the Building Study Committee is holding meetings and making studies but as yet has no report to present.

Mr. Christman reported on the work of the Personnel Committee. After having written letters, held interviews, and spent much time in evaluating the needs of our Church, the Committee has come to the conclusion that there is in the membership of our Church two well qualified people who can meet our needs. Dr. Carlton Mitchell is well qualified to serve as a resource person and Mrs. Joseph W. Burnett as a Director of Religious Education. If Mrs. Burnett were employed in the latter position, there would then be a need for a church secretary who would need to be trained in office skills. Mr. Wiggins moved that this report be accepted as information. Motion carried.

Dr. Griffin moved that $4,200.00 be considered a working figure to offer for the salary of a Director of Religious Education. Motion carried.

Mr. Carr expressed the hope that the Church would cooperate with various groups of the College in bringing good visiting speakers to the Church and College. Mrs. Dyer moved that the Church cooperate with the Religious Department and other groups to bring visiting speakers to the Church and College. Motion carried.

During the discussion concerning music scholarships, Mr. Carr stated that Dr. Tribble had suggested that the College and Church join in a tuition scholarship program for the purpose of attracting talented college singers to the church choir. He stated that the Music Committee had unanimously endorsed the idea of the scholarship program and had requested the Diaconate to consider the following plan:

1. That fifteen tuition scholarships be established each school year.
2. That the scholarship be valued at $300.00 each, the cost to be shared equally by the College and the Church.
3. That the scholarships be awarded on the basis of talent, reliability, and interest in the Church.

Dr. Thane McDonald, Chairman of the Music Department of the College, had indicated in conversation with Mrs. Burroughs and Mr. Carr that he would be glad to cooperate in this matter; and the members of the Choir had unanimously endorsed the idea of the scholarship program.

Dr. William H. Davis moved that we recommend to the Church that we adopt the suggestions of the Music Committee as outlined with enthusiasm. Motion carried.

Dr. Davis moved that an air conditioner be purchased for the Church office as recommended by Mr. Pete Moore. Motion carried.

It was decided that meetings of the Diaconate during the summer would be held on call as needed.

No action was taken upon the inquiry sent by a student, Charles Myers, in regard to whether or not he could send a contribution through the Church to the Southern Christian Leadership Conference, his purpose being to put the Church on record as having given to this organization.
The meeting was then adjourned.

Vivian L. Wilson
Secretary

June 20, 1965

A called meeting of the Diaconate of the Wake Forest Baptist Church was held on Sunday morning, June 20, following the worship service in Wait Chapel with 9 members and the pastor present. Dr. Eugene Olive presided in the absence of the chairman and vice-chairman.

Dr. Gentry moved that the recommendation of the Personnel Committee, namely, that Mrs. Joseph W. Burnett be employed as Administrative and Educational Assistant at a salary of $4,200.00, be accepted. Motion carried.

Dr. Garrison moved that the Personnel Committee and Mr. Carr begin a search for a church secretary. Motion carried.

The possibility of changing the hour of the worship service from 11:00 A.M. to 9:00 A.M. during the summer was discussed, but no action was taken.

The meeting was then adjourned.

Vivian L. Wilson
Secretary

September 29, 1965

The Diaconate of the Wake Forest Baptist Church met in regular session in the pastor's study on September 29, 1965. Chairman Shirley presided and Dr. Carlton Mitchell led in the opening prayer.

Mr. Reid Staton gave a progress report of the Building Study Committee, and presented to the diaconate reports made by two of the subcommittees. They are attached to these minutes as a part of the record. (See file "Diaconate Reports") The third subcommittee is completing the initial survey and study preparatory to making specific recommendations to the diaconate as soon as possible. Full discussion followed.

A motion carried that the slate of officers recommended by the Board of Education for 1965-66 be approved.

Dr. Mitchell moved the payment to Mr. R. C. Gentry of twenty-five dollars ($25.00) per month, the same amount that Mrs. Gentry receives, for his work with the Cradle Roll Department. Dr. Davis seconded the motion, which carried.

A motion carried that an addressograph machine be purchased according to the terms outlined on the agenda.

A motion carried that the Church be informed of the resignation from the diaconate of Mrs. Pendleton Banks, and that the Committee on Nominations be requested to include in the list of members of the diaconate nominated for the next election someone to fill Mrs. Banks' unexpired term.
Pastor Carr discussed the proposed change for plans for the next Communion Service to make use of some of the younger and recently baptized members of the Church.

The meeting was adjourned with prayer by Dr. Easley.

Franklin R. Shirley, Chairman
A. Lewis Aycock, Sec. pro tem.

November 3, 1965

The Diaconate of the Wake Forest Baptist Church met on November 3, 1965, in the Pastor's Study with 13 members, the pastor, and Mr. Reid Staton, chairman of the Building Study Committee, present. In the absence of the chairman, Mr. Olive presided, and Mr. Staton led in the opening prayer. The minutes were read and approved.

Mr. Staton distributed mimeographed copies of the report of the Building Study Committee, a copy of which is attached to these minutes as a part of the record. Mr. Christman moved that the three recommendations to the Diaconate listed on page 2 of the attached report be accepted. Motion carried.

Dr. Crutchfield presented the proposed budget for 1966 as recommended by the Finance Committee. Dr. William H. Davis moved that the budget be accepted. Motion carried. The financial report for September and October was then reviewed by Dr. Crutchfield.

Dr. Gulley moved that the pastor be authorized to select messengers and alternates to the North Carolina Baptist State Convention. Motion carried.

Mr. Carr reported that Mr. Irving Carlyle had offered to give to the Church $200.00 to be used to supply two religious tapes that are available from a Chapel Hill radio station to the churches in the Pilot Mountain Association. Dr. Gulley moved that the matter be deferred until further investigation and arrangements can be made. Motion carried.

Mr. Carr presented a recommendation that the membership policy of the Church be changed. A copy of the recommendation is attached to these minutes as a part of the record. (See file "Diaconate Reports") Dr. Crutchfield moved that the recommendation be approved and presented to the Church; Dr. Gentry seconded the motion. Dr. Gulley moved that a substitute motion be introduced to approve paragraph 3 in principle as a sole basis for membership, that the recommendation be rewritten and brought back to the Diaconate for consideration. The motion was seconded and carried.

Mr. Carr recommended that a church conference be held on Thursday night, November 18, to deal with the outstanding business of the church. Mr. Christman moved that the recommendation be accepted. Motion carried.

The meeting was adjourned with prayer by Dr. William H. Davis.

Vivian L. Wilson
Secretary
The Diaconate of the Wake Forest Baptist Church met on December 1, 1965 in the Pastor's study. The meeting was opened with prayer by Mr. Christman after which Dr. Crutchfield gave the financial report for November and a progress report on the 1966 pledging.

Mr. Carr read the names appointed to serve on the Building Committee. They are as follows: Messers Charles M. Allen, A. L. Aycock, Jim Brandon, Thomas H. Davis, J. Allen Easley, Weston Hatfield, W. F. Humbert, III, J. Lee Keiger, Jr., Reid Staton, Norman A. Wiggins and Mesdames Paul Johnson, Percival Perry, Virginia Sams, Charles Talbert.

Mr. Olive, Dr. Gulley, and Dr. Easley were appointed by the chairman of the Diaconate to serve on the nominating committee.

Since the newly elected treasurer of the church, Mr. Joyner Lancaster, works away from the campus it was recommended that Mrs. Burnett be authorized to be a co-signer for all church and kindergarten checks. Mr. Olive moved that the recommendation be approved. Motion carried.

Attention was called by Dr. Shirley to the complaints that have been made about the glare from the light located over the organ in Davis Chapel. Dr. Mitchell moved that the matter be referred to the Building and Grounds Committee of the Church with permission to proceed. Motion carried.

Mr. Carr presented some ideas in regard to the role of the church for the year ahead; an informal discussion followed, and the meeting was adjourned.

Vivian L. Wilson
Secretary

The Diaconate of the Wake Forest Baptist Church met on February 2, 1966 in the Pastor's Study with 18 members and the pastor present with Dr. Franklin Shirley presiding. Dr. Easley opened the meeting with prayer after which the new members were welcomed by the Chairman.

The slate of officers nominated to serve during 1966 by the nominating committee include the following:

Chairman Dr. William H. Davis
Vice Chairman Dr. Carlton Mitchell
Secretary Mrs. J. Paul Wilson

Dr. Easley moved that the above slate of officers be elected by acclamation. Motion carried. Dr. Davis presided during the remainder of the meeting.

Dr. Easley moved that we express our appreciation to the retiring chairman, Dr. Shirley. Motion carried.

The secretary read the report from the Building Committee. Mr. Wiggins moved that the report be sent to the church with our recommendation that the Church adopt the report. Motion carried. The pastor requested that this matter be presented to the Church Conference on February 20th. Dr. Gulley moved that this be done. Motion carried. (For copy of report, see file "Diaconate Reports")
Mr. Carr pointed out that the Church now has only two trustees since the death of Dr. Wingate Johnson, viz. Dr. C. S. Black and Dr. Henry Stroupe. Dr. Turner moved that the nominating committee be asked to confer with Dr. Black, and if he wishes to be replaced, to present to the Church Conference nominees to replace the late Dr. Johnson and Dr. Black. Motion carried.

A request was presented from Mr. John Raad and Mr. and Mrs. Virgil Roberts that their names be deleted from the church roll. Dr. Easley moved that the request be granted and that they be so notified of the action. Motion carried.

Dr. Crutchfield presented the financial report in which he stated that thus far 285 members have made pledges and that some information will be compiled and distributed to those who have not yet pledged.

Mr. Carr recommended that the Diaconate organize itself so that those members who are serving on committees and boards, or participating in various organizations within the Church will serve as liaisons to the Diaconate, and that members be selected to represent organizations or boards not represented. Mr. Wiggins moved that the recommendation be approved. Motion carried.

Following a discussion on what procedure to follow concerning the making of a study in regard to church membership, Dr. Turner moved that a discussion be held on the topic at the next meeting of the Diaconate, that Mr. Carr prepare an outline for discussion, and that other members of the Diaconate who might have varying opinions be prepared to participate in the discussion. Motion carried.

Mr. Carr raised the question concerning women members of the Diaconate's participation in the serving of the Lord's Supper. It was the consensus of the group that all members should sit in a group at the front of the Chapel.

The meeting was dismissed with prayer by Dr. Easley.

Vivian L. Wilson
Secretary

March 2, 1966

The Diaconate of the Wake Forest Baptist Church met on March 2, 1966 in the Pastor's Study with 18 members, the pastor, and Mrs. Burnett present. The meeting was opened with prayer by the chairman, Dr. William H. Davis.

In giving the financial report, Dr. Crutchfield stated that the number of people pledging thus far is lower than the number at the same time last year but the amount pledged is greater. The finance committee will continue to work for more pledges.

A Recommendation was presented from the Music Committee that a nursery be provided on Wednesday evenings during Choir practice from 6:45 to 8:45 p.m. Mr. Staton moved that the recommendation be accepted. Motion carried. The Music Committee further recommended that the Church furnish dinner to the members of the Burlington Boys Choir who will participate in our worship service on April 17, 1966. Dr. Gulley moved that we assume the obligation to entertain the Choir. Motion carried.
Mr. Carr pointed out various portions of the Church Constitution which he felt had some discrepancies or could be improved upon. Mr. Staton moved that the Constitutional Committee be asked to review the Constitution, that it take into consideration the pastor's suggestions, and that it recommend a revised constitution to the Diaconate and then to the Church. Motion carried.

Dr. Barnett moved that a summary of the broad topics to be recommended for consideration by the Constitutional Committee be included in the newsletter to be sent to all members. Motion carried.

Dr. Shirley moved that the membership be invited to make suggestions to the Constitutional Committee, composed of Messrs. Carroll W. Weathers, chairman, Eugene Olive, Weston P. Hatfield, Carlton T. Mitchell, Reid Staton, and Mesdames Dan Via and Charles Howell. Motion carried.

Mr. Carr reported that the women of the Diaconate had expressed informally and unofficially a willingness to sit with the entire group of the Diaconate during the serving of the Lord's Supper, to assist members of the church whenever a need was made known, and suggested that possibly the Diaconate might like to study the possibility of having life-time deacons. Mr. Christman moved that the question of a study of life-time deacons be tabled until the next meeting. Motion carried.

Mr. Carr suggested for future study the question of what to do about students in regard to making available funds for them to use in performing some mission to the community. Dr. Davis appointed Dr. Barnett, chairman, Mr. Christman, and Miss Leake to serve as a committee to make such a study and report to the Diaconate within three months.

Dr. Davis asked Mr. Carr to get an estimate on the cost for having additional needed book shelves installed in his office and report to the Diaconate. A discussion was held on the question of church membership but no action was taken.

The meeting was dismissed with prayer by Mr. Carr.

Vivian L. Wilson
Secretary

March 30, 1966

The Diaconate of the Wake Forest Baptist Church met on March 30, 1966 in the Pastor's Study with 19 members, the pastor, and Mrs. Burnett present. The meeting was opened with prayer by Dr. William Angell.

Jill Staton and Jeff Davis, representing the Youth Council, presented a request that the Diaconate and the Church support the Youth Retreat to be held at Camp Hanes April 22-24. Dr. Shirley moved that we underwrite the Youth Retreat up to $150.00. Motion carried. Dr. Crutchfield then gave the financial report.

Dr. Charles Allen and Mr. William Humbert, joint chairmen of the Building Committee, appeared before the Diaconate to present a report of the tentative plans for the new building under consideration.

Mr. Staton moved that the Diaconate approve the tentative plans as presented by the Building Committee. Motion carried.
Dr. Easley moved that the Diaconate advise the Church that in our judgment, the building will cost around $350,000.00, that we heartily approve this project, and believe that the necessary funds can be raised. Motion carried.

Dr. Mitchell moved that the chairman of the Diaconate, in consultation with the pastor and chairman of the Finance Committee, appoint a Building Finance Committee to explore the problems of financing the project. Motion carried.

Dr. Turner moved that a Church conference be held on April 20th for the purpose of authorizing the Building Committee to go before the Board of Trustees of Wake Forest College to secure permission to proceed with the project. Motion carried.

Dr. Davis announced that there will be a joint meeting of the Diaconate, Building Committee, and Building Finance Committee on Sunday night, April 17th following the worship service; and a communion service on Thursday night before Easter.

Mr. Carr stated that the cost of building book shelves and desk needed in his office would be $135.00 and for book shelves alone $65.00. Dr. Burroughs moved that the desk and shelves be built. Motion carried.

Mr. Carr raised the question as to whether or not we should consider changing the time of the regular meetings of the Diaconate. Opinions were expressed but no action was taken.

The meeting was adjourned.

Dr. William H. Davis, Chairman
Vivian L. Wilson, Secretary

April 17, 1966

A called meeting of the Diaconate of the Wake Forest Baptist Church was held on April 17, 1966 following the evening worship service in the Pastor's study. Nineteen members and the pastor were present. Dr. Davis opened the meeting with prayer and the minutes of the previous meeting were read and approved.

The chairman recognized Mr. Reid Staton, chairman of the Building Finance Committee, who gave a report of the divisions of the committee, which is composed of the following people: Messrs. Irving E. Carlyle, Coy C. Carpenter, A. J. Crutchfield, Thomas H. Davis, J. Allen Easley, Ivey Gentry, Carlton Mitchell, Robert Prichard, Guy Ward, Norman Wiggins, and John Williard. He stated that the group responsible for the legal aspect has already been at work.

Mr. Carr gave a report of the meeting of the Building Committee and pointed out various minor changes that had been made and asked for further suggestions from the group. He also reported on the meeting
held with Dr. Tribble and stated that Dr. Tribble is very anxious for the College to cooperate in this endeavor.

In the light of the discussion, Dr. Shirley moved that the Church request Dr. Tribble to approach the Board of Trustees of the College and to request the Board of Trustees to negotiate with the Church for a long-term lease of property on which to building an educational building. Motion carried.

The meeting was adjourned.

Dr. William H. Davis, Chairman
Vivian L. Wilson, Secretary

April 27, 1966

The Diaconate of the Wake Forest Baptist Church met on April 27, 1966 in the Pastor's Study with 15 members, the pastor, and Mrs. Burnett present. The meeting was opened with prayer by Mrs. Owen F. Herring.

In the absence of Dr. Crutchfield, Mrs. Burnett gave the financial report in which she pointed out that the contributions for the first 17 Sundays of 1966 were $17,817.05 as compared with $19,152.51 for the same period in 1965.

Dr. Easley reported that a sub-committee of the Building Committee has been at work on the financial aspect of the project but as yet has no final report to present. He stated further that the Board of Trustees of the College had acted favorably in regard to the proposal for negotiations for a lease.

Mr. Weatherly explained how the water in the baptistry can be heated and offered his assistance at any time.

Words of appreciation were expressed to Mrs. Burnett for the fine work done at the Youth Retreat.

Dr. Turner made a motion that the Church furnish the meat and drinks for the Church picnic to be held on May 27 at Miller Park. Motion carried.

The meeting was adjourned.

Dr. William H. Davis, Chairman
Vivian L. Wilson, Secretary
The Diaconate of the Wake Forest Baptist Church met on June 1, 1966 in the Pastor's Study with 18 members, Mrs. Burnett, and the pastor present. The meeting was opened with prayer by the chairman, Dr. W. H. Davis.

Dr. Easley moved the approval of the secretary's minutes as recorded and mailed to each member. Motion carried. Mrs. Burnett then gave the financial report.

Dr. Barnett presented a report from the committee, composed of Miss Leake, Mr. Christman, and Dr. Barnett to recommend funds for possible student projects. The committee recommended that a sum of $500.00 be included in the church budget for the first year for students' projects, concerns, or missions within the community which would need financial support. Dr. Turner moved that we follow the recommendation for the first year and that the three members who are now serving on this committee be asked to serve as a nucleus for the committee to supervise the projects. Motion carried.

Following the discussion concerning the constitution of the Wake Forest Baptist Church, Mr. Staton moved that the Diaconate request the Constitutional Committee, with the vice-chairman in charge in view of the illness of the chairman, to proceed immediately to study the suggestions made by the pastor, the Diaconate, and any other member of the church, and report to the Diaconate. Motion carried.

At the request of Mr. Carr, the chairman appointed the following people to serve on a committee to study the method of the electing of the members of the Diaconate and to make recommendations to the Constitutional Committee: Mrs. Earle, Dr. Easley, Dr. Garrison, and Dr. Wiggins.

Mrs. Earle reported on a recent project of the W.M.U. Mr. Staton moved that the W.M.U.'s project of helping to bring an international student to Wake Forest College be endorsed and that the Church support this project in every way possible. Motion carried.

Dr. Angell moved that the pastor present a special matter to the Diaconate. Motion carried. Mr. Carr reported that he had received from Mrs. Donald L. Whiteheart a request that our church be asked to help a Korean student attending Wake Forest College, See Woo Lee, by receiving funds for him and disbursing them to Wake Forest College for his room and board for the school year 1966-67. Mr. Staton moved that this request be declined. Motion carried.

Mr. Carr suggested that the members of the Diaconate participate as lay ministers and serve as liaisons between the pastor and the members of the Church. Dr. Easley moved that we accept the suggestion. Motion carried. Lists of families assigned to each member of the Diaconate were then distributed.

Dr. Angell moved that the Diaconate meet during the summer at the call of the chairman. Motion carried.
Mr. Christman moved that the Church pay for the screens that were installed at the Patterson Avenue mission house. Motion carried.

Dr. Turner moved that a committee be appointed to study the question of a student fund and to bring a recommendation to the Diaconate in order that when requests are made with regard to supporting specific individuals proper action can be taken. Motion carried.

The meeting was adjourned.

Dr. William H. Davis, Chairman
Vivian L. Wilson, Secretary

July 10, 1966

A called meeting of the Diaconate of the Wake Forest Baptist Church was held on July 10, 1966 following the morning worship service. Thirteen members, Mrs. Burnett, and Mr. Carr attended.

Dr. Turner moved that we dispense with the reading of the minutes since each member had previously received a copy. Motion carried.

Dr. Davis read a letter of resignation as Director of Youth Choirs from Mrs. Robert A. Dyer, the resignation to become effective July 1, 1966. Dr. Turner moved that the resignation be accepted with appreciation and that the secretary write a letter expressing our appreciation to Mrs. Dyer for her services. Motion carried.

Mr. Christman presented and moved the adoption of the recommendation of the Personnel Committee that the ministry of the youth music be under the direction of two college interns under the supervision of Mrs. Burnett. The motion was seconded. Dr. Barnett moved that action be deferred until the Music Committee has time to study the needs. Motion carried.

Mr. Carr reminded the Diaconate of the lists of names that had been distributed to each member and encouraged each to contact those on his list before the summer is over.

The meeting was then adjourned.

Dr. William H. Davis, Chairman
Vivian L. Wilson, Secretary

August 28, 1966

A called meeting of the Diaconate of the Wake Forest Baptist Church was held on August 28, 1966 following the morning worship service with eight members and Mr. Carr present.

Mimeographed copies of the proposed Sunday School teachers and officers for 1966-67 as prepared by the Nominating Committee were distributed. Dr. Easley moved that the slate be approved and presented to the Church and that the Nominating Committee be empowered to fill any vacancies. Motion carried.

Dr. Davis announced that a piano is needed in Room 202 where the three-year old nursery children meet on Sunday mornings and a kindergarten class meets during
the week days, and that this need will be made known to the members of the Church through the newsletter this coming week. If one is not given, Dr. Shirley moved that the Diaconate authorize the purchase of a piano, the cost not to exceed $500.00 with half of the amount coming from the kindergarten budget and half from the church budget. Motion carried.

Dr. William H. Davis, Chairman
Vivian L. Wilson, Secretary

September 7, 1966

The Diaconate of the Wake Forest Baptist Church met on September 7, 1966 in the Pastor's Study with 18 members, Mrs. Burnett, and the pastor present. The meeting was opened with prayer by Mr. Carr. Dr. Barnett moved that Dr. Shirley preside until the chairman, Dr. Davis, arrived. Motion carried.

Mr. Staton moved that the minutes be approved. Motion carried. In the absence of the Finance Chairman, Mrs. Burnett presented the financial report.

A progress report from the Building Committee was given by Mr. Staton with emphasis upon the work of the Ways and Means Committee, a sub-committee of the Building Committee.

Mr. Carr suggested that the meetings of the Diaconate be held on the first Wednesday night of each month. Dr. Turner moved that we approve Mr. Carr's suggestion. Motion carried.

Mr. Carr then lead a discussion concerning our church. Topics touched upon included our wishes in regard to our growth and our specific purposes. He recommended for our Family Night programs for 1966-67 that leaders in Winston-Salem who are closest to and most aware of the needs in our city be invited to speak. There was no particular objection and Mr. Carr will proceed with working out the plans.

Dr. Gentry dismissed the meeting with prayer.

Dr. William H. Davis, Chairman
Vivian L. Wilson, Secretary

October 5, 1966

The Diaconate of the Wake Forest Baptist Church met on October 5, 1966, in the Pastor's Study with 19 members, Mr. Olive, Mrs. Burnett, and the pastor present. The meeting was opened with prayer by Dr. Turner.

Mr. Staton moved that we dispense with the reading of the minutes and that they be approved. Motion carried. The financial report was given by Dr. Crutchfield.

A complete report from the Building Finance Committee was given by Mr. Staton. Following a serious discussion of the matter, Mr. Tom Davis moved that the Diaconate approve the report and recommend it to the church. Motion carried.

Mr. Olive distributed copies of the revised Constitution for the Wake Forest Baptist Church as recommended by the Constitutional Committee, a copy of which is hereby attached.* The following action was taken by the Diaconate concerning the Constitution. (*See file "Diaconate Reports")
Dr. Angell moved that Section 2 be stricken and in its place the letter A be written, that Section 3 be replaced with the letter B, that Section 4 be deleted and the statement following it remain as the completion of B. Dr. Shirley seconded the motion.

Dr. Turner made a substitute motion that Section 4 be deleted and that the statement under Section 3 become A and the statement under Section 4 become B under Section

Motion carried.

Dr. Turner moved that the wording of the last sentence of the first paragraph on page 3 be changed to read as follows: The Diaconate shall present to the church nominations for election to the Diaconate. Motion carried.

Dr. Angell moved that further consideration of the Constitution by the Diaconate be deferred until the next meeting. Motion carried.

Dr. Crutchfield presented the proposed church budget for 1967 as recommended for approval by the Finance Committee, and requested that it be for three years. Mr. Christman moved that the $300.00 be reinstated for one year for the Forsyth Baptist Fellowship. Dr. Turner moved that the motion be amended to include a request that the Fellowship be informed not to count on further contributions from Wake Forest Baptist Church when planning future budgets. Motion carried. Dr. Turner then moved that the budget be adopted. Motion carried.

A motion was made that the church office advertise for members who will serve as messengers to the meetings of the Pilot Mountain Association and the North Carolina Baptist State Convention on a first come basis. Motion carried.

Dr. Shirley moved that the meeting be adjourned. Motion carried.

Dr. William H. Davis, Chairman
Vivian L. Wilson, Secretary

November 2, 1966

The Diaconate of the Wake Forest Baptist Church met on November 2, 1966, in the Pastor's study with 19 members, Mrs. Burnett, and the pastor present. The meeting was opened with prayer by Dr. Turner.

Dr. Burroughs moved that the reading of the minutes be dispensed with and that they be approved. Motion carried. Copies of the financial report for October were distributed and a brief discussion about it followed.

Dr. Mitchell pointed out the remaining changes in the constitution as recommended by the Constitutional Committee and the following action was taken.

Dr. Barnett moved that in paragraph C on page 3 the phrase, training union groups, be changed to Training Union Director, that a representative from junior high be added, and that the Church Clerk be deleted. Motion carried.

Dr. Turner moved that on page 3, under B, in the second paragraph, following the phrase, assist the pastor, that the following words be inserted: receive recommendations from church committees and boards. Motion carried.

Mr. Staton moved that the changes as recommended by the Constitutional Committee in Article VI, Section 1, be approved. Motion carried.
Dr. Easley moved that the changes recommended in Article VI, Section 2, Paragraph A., be adopted. Motion carried.

Mr. Staton moved that the words, and diaconate, be added following the word pastor in Article VI, Section 2, Paragraph B. Motion carried.

Dr. Easley moved that the changes as recommended in Article VII, Section 2, be accepted. Motion carried. During the discussion of this motion, Dr. Mitchell explained that the Committee was in agreement with the spirit of the old constitution concerning ordinations, but felt that it appeared to compromise the autonomy of the church.

Dr. Burroughs expressed the desire for our church at some time to express our interest in cooperating with other religious groups but no action was taken.

Mr. Staton moved that the Constitution as amended be adopted and that it be recommended to the church for adoption. Motion carried.

The secretary read a letter of resignation from the Diaconate from Mrs. Owen F. Herring in which she explained that her decision was to some degree influenced by her health. Dr. Angell moved that her resignation be accepted with regrets and that the adoption of it be recommended to the church. Motion carried.

The chairman appointed the following members to nominate the officers for the Diaconate for 1967: Dr. Turner, chairman, Dr. Gulley, Mr. Staton, and Mrs. Wilson.

Dr. Crutchfield presented again the proposed budget of the church for 1967 and the following action was taken:

Dr. Angell moved that the gift to the Cooperative Program be reduced to $6,000.00 and that the contribution to Wake Forest College be deleted. Dr. Mitchell seconded the motion.

Dr. Turner made a substitute motion that the gift to the cooperative program be reduced to $5,000.00 and that the contribution to Wake Forest College be set at $1,000.00, thus reducing the budget total to $78,062.00. Motion carried.

Dr. Easley moved that the 10 percent increase that will come from the kindergarten fund for the church secretary and administrative and educational assistant be considered on the basis of $300.00 per month for the former and $375.00 for the latter. Motion carried.

Mr. Staton moved the adoption of the budget as amended and that it be recommended to the church for adoption. Motion carried.

Dr. Crutchfield led the discussion concerning the method to be used in securing pledges. He expressed the hope that members of the Diaconate would make the first contacts and then the members of the Finance Committee assist in the "clean up." He moved that this procedure be followed. Motion carried.

Mr. Carr requested that any members who had extra rooms to offer to make them available to the students who would be on campus attending the State B. S. U. Convention. He also mentioned that a college student had offered to give them a cross that could be used on the metal grill in Wait Chapel. No action was taken.

The meeting was adjourned.

Dr. William H. Davis, Chairman
Vivian L. Wilson, Secretary
December 7, 1966

The Diaconate of the Wake Forest Baptist Church met on December 7, 1966, in the Pastor's Study with 17 members, Mrs. Burnett, and the pastor present. The meeting was opened with prayer by Dr. Mitchell.

Mr. Staton moved that the reading of the minutes be dispensed with and that they be approved. Motion carried. Dr. Crutchfield presented the financial report for November and gave a progress report on the pledge campaign, reporting that up to the present time, 101 families have pledged $44,786.60.

Following the discussion as to how and when to climax the campaign, Dr. Angell moved that the Diaconate meet on Tuesday, December 13 at 8:00 p.m., for a final report on the campaign. Motion carried. Each member was urged to be present or send in a report as complete as possible.

Mr. Weatherly reported that there is a problem of lack of heat for the Boy Scouts who meet each Monday night at the Barn.

Dr. Turner moved that the Church Treasurer be instructed to carry the surplus of $98.00 allotted to the Boy Scout fund over into the 1967 budget in view of the unexpected expense for heat.

Dr. Angell made a substitute motion that the matter be turned over to the Building and Grounds Committee of the Church, and that a report be made at the next regular Diaconate meeting. Motion carried.

Mr. Carr recommended that the next regular meeting be held on January 11, 1967 since Wake Forest College has a basketball game scheduled with the University of North Carolina on January 4th.

He expressed the appreciation of the Church and his own personal gratitude to the members of the Diaconate whose terms expire this month.

Dr. Angell, representing a subcommittee of the Buildings and Grounds Committee of the College, asked for an expression of opinions of the members as to their ideas about the use of a cross on the grill in Wait Chapel. Following the discussion, Mr. Staton moved that the Diaconate give approval to the use of a cross of a permanent nature in Wait Chapel. Motion carried.

The meeting was adjourned.

Dr. William H. Davis, Chairman
Vivian L. Wilson, Secretary

January 11, 1967

The Diaconate of the Wake Forest Baptist Church met on January 11, 1967, in the Pastor's Study with 19 members and the pastor present. The meeting was opened with prayer by Dr. Gentry.

Dr. William Hersey Davis, Jr., retiring chairman, expressed his appreciation for the privilege of serving the members of the Diaconate during the past years and the loyalty that has been demonstrated by the members.

Mrs. Paul Wilson presented the following slate of officers as nominated by the Nominating Committee:

- Dr. Richard Barnett -- Chairman
- Dr. Marcus Gulley ---- Vice-Chairman
- Mrs. John Earle ------ Secretary
Mrs. Wilson moved that the above slate of officers be elected to serve for 1967. Motion carried.

A motion was made and carried that the Diaconate express appreciation to the retiring chairman and officers.

Dr. Barnett welcomed the following new members: Mrs. Virginia Sams, Mrs. Phillip Hamrick, Mrs. James Hayes, Jr., Mr. Irving Carlyle, Dr. Percival Perry, Mr. Thomas Davis and Mr. Weston Hatfield.

Mrs. Wilson moved the minutes be approved. Motion carried.

Dr. Crutchfield presented the financial report.

In the absence of Mr. Reid Staton, Building Finance Committee Chairman, Dr. Carr explained the Church's position with regard to the new building and the college trustees. Dr. Wiggins advised the chairman of the Diaconate and Mr. Staton to approach Mr. Hill and plan a meeting with the chairman of the corresponding committee within the Board of Trustees.

Dr. Carr explained the lay ministry to the new members of the Diaconate and distributed a list of names to each one.

The Secretary read a letter of resignation to the Diaconate from Mrs. Minnie Jane Burnett, Administrative and Educational Assistant. Mr. Ed Christman moved that the Diaconate accept Mrs. Burnett's resignation effective the last of January. Motion carried. Dr. Ed Wiggins moved that the chairman of the Diaconate write Mrs. Burnett expressing regrets and appreciation for her service to the Church. Dr. Gulley moved that the motion be amended to include that as an expression of gratitude for services rendered to the Church, an amount equal to one month's salary be given to Mrs. Burnett. Motion carried.*

Dr. Carr asked for authorization to seek a person to replace Mrs. Burnett and also requested that the Chairman of the Diaconate select two additional people to serve on the Personnel Committee.

The Annual Report from Dr. Carr was postponed until the next meeting of the Diaconate.

Mr. Weatherly reported a cost of $8.00 per month to heat the Barn for the Boy Scouts.

Meeting was adjourned.

February 1, 1967

The Diaconate of the Wake Forest Baptist Church met on February 1, 1967, in the Pastor's Study with 17 members and the pastor present. The meeting was opened with prayer by Dr. Barnett. The Secretary's minutes were accepted as recorded and mailed to each member.

Each member of the Diaconate received a copy of the financial report for January. In the absence of Dr. Crutchfield, Dr. Carr pointed out a shortage in budget requirements of approximately $1,400.00.

* (Mrs. Burnett's letter and a copy of Dr. Barnett's letter in folder for minute attachments.)
Mr. Reid Staton, Chairman of the Building Finance Committee, reported that his committee met on February 1 and they are now ready to meet with Mr. Holbrook, Chairman of the Buildings and Grounds Committee of the Trustees, and will at the earliest possible time.

Dr. Barnett announced the appointment and acceptance of Miss Lu Leake and Mrs. Virginia Sams to the Personnel Committee of which Mr. Ed Christman is Chairman and Dr. Carlton Mitchell a member.

Dr. Barnett presented a letter received from the Historical Commission Society concerning the microfilming of Church records. Dr. Carr was asked to investigate the matter and bring a recommendation back to the Diaconate.

Dr. Julian Burroughs, Chairman of the Family Night Program Committee, announced that in March the program will be on Antipoverty and in April, Mr. William Yeager from Western Electric will speak. He requested that the Diaconate encourage people on their list to attend. He also stated that he and his committee are receptive to any suggestions.

In Dr. Carr's annual report, he pointed out the great need for the Diaconate to assert itself in the congregation and be servants and leaders. The most important thing he feels he can do is place upon the Diaconate the burden of leadership and hope we will assume it. He stressed the need of the Diaconate to be informed. Dr. Carr expressed his indebtedness to the choir, director, organist, and choir members for their contribution to the worship service.

Dr. Carr made the following comments concerning the position of Minister's Assistant in charge of Religious Education. The person in this position should be connected with the kindergarten only as consultant (not as liaison). As a result of this change, the kindergarten would no longer pay a portion of the salary of the Minister's Assistant ($450.00 per year). The Personnel Committee will get a sampling of the membership (Sunday School Superintendent, Training Union Leaders, W.M.U., Youth Council, etc.) for suggestions and comments on the job description. Dr. Carr met with the kindergarten teachers and upon their suggestion will rotate as lead teacher on the basis of every three months. The lead teacher will be in direct touch with the minister. Mr. Reid Staton made a motion that Dr. Carr and the Kindergarten Committee be given authorization to proceed with their plans. Mr. Carlyle seconded the motion. Motion carried.

Mr. Station moved that the meeting be adjourned. The motion was seconded and carried.

---

Dr. Richard C. Barnett, Chairman
Betty W. Earle, Secretary

March 1, 1967

The Diaconate of the Wake Forest Baptist Church met on March 1, 1967, in the Pastor's Study with 19 members and the pastor present. The minutes were accepted as recorded and mailed to each member.

Dr. Crutchfield presented the financial report. It was approved as read.

Mr. Weston Hatfield, Chairman of the Nominations Committee, made a motion that Dr. Paul Hylton be nominated Church Treasurer to replace Mr. Joyner Lancaster who has resigned. The motion was seconded and passed. This goes to the congregation for approval.
In the absence of Mr. Staton, Dr. Carr gave the report of the Building Committee. The College has asked this committee to 1. discover where it can borrow the money and 2. to write a detailed proposal regarding the use of the building, lease, terms, retirement of debt, etc. These two requests indicate that much more conversation and investigation will be necessary.

In the report from the Personnel Committee, it was stated that Mr. Christman and Dr. Mitchell will interview a prospective Minister's Assistant on Friday, 3, 1967.

Dr. Barnett reported that Mrs. Burnett had been invited to come to the meeting of the diaconate but declined. She did, however, send a statement of her position to the diaconate with an explanatory note. Mrs. Burnett's statement was not made a part of the record.

Dr. Carr reviewed the history of the personnel problem and permitted opportunity for questions to be asked. No action was taken.

Mr. Christman made a motion to adjourn. The motion was seconded and carried.

Dr. Richard C. Barnett, Chairman
Lu Leake, Acting Secretary

April 5, 1967

The Diaconate of the Wake Forest Baptist Church met on April 5, 1967, in the Pastor's study with 18 members and the pastor present. The meeting was opened with prayer by Mrs. Hamrick.

The minutes were accepted as recorded and mailed to each member.

Dr. Crutchfield presented the financial report.

In the absence of Mr. Reid Staton, chairman of the Building Finance Committee, Dr. Carr read the report prepared by Mr. Staton. Mr. Carlyle moved that the Diaconate adopt the recommendations contained in Mr. Staton's report. Dr. Perry seconded the motion. As interpreted to the Diaconate, the recommendations are as follows: 1) that the Church restudy its building plan in the light of recently announced College projects; 2) that the Church approach the next president of Wake Forest College as soon as possible after his selection in order to discuss with him the role of the Church on campus and the Church building project; 3) that the congregation be informed of the need to restudy our building program. The recommendations were adopted as interpreted.

It was the concensus of the Diaconate that the congregation be urged to maintain its present level of giving in the confidence that a building will be built. The accumulation of a building fund will greatly facilitate the building program once we are ready to begin.

Mr. Ed Christman, Chairman of the Personnel Committee, reported to the Diaconate the choice of the committee and Dr. Carr for the position of Minister's Assistant in Charge of Education. Mr. Christman stated the following qualifications of Miss Sue Fitzgerald: B.D. degree, competent, stable and experienced. She would be in charge of the whole educational program and the organization structure and would not be involved in the kindergarten except to serve as a religious consultant. Her salary would be $7,000.00 per year and she could begin work in June or July. Mr. Christman moved that the Diaconate favor the recommendation to the Church to hire Miss Fitzgerald as the Minister's Assistant in Charge of Education. Miss Leake seconded the motion. Motion carried. Miss Fitzgerald will be informed of the action of the
Diaconate and if she is still interested, Dr. Carr will then call a Church Conference.

Dr. Carr suggested that due to Daylight Savings Time the Sunday night services be discontinued for the summer after the last Sunday of April rather than the last Sunday in May as done in the past. Mr. Hatfield moved that Sunday night services be discontinued after the last Sunday in April. Dr. Burroughs seconded the motion. Motion carried.

The annual Church picnic will be the middle of May.

There being no further business, the meeting was adjourned.

Dr. Richard C. Barnett, Chairman
Betty W. Earle, Secretary

May 3, 1967

The Diaconate of the Wake Forest Baptist Church met on May 3, 1967, in the Pastor's Study with 16 members and the pastor present. The meeting was opened with prayer by Dr. Barnett.

The minutes were accepted as recorded and mailed to each member.

Dr. Crutchfield presented the financial report.

Miss Edna Lee Bryan, Chairman, and Miss Janice Sams, Secretary, of the Youth Council presented plans for the Youth Retreat for junior and senior high students which will be held May 19, 20 and 21 at Camp Hanes. Dr. Garrison moved that the Diaconate commend and encourage the students in their plans for the retreat and that the Church underwrite the expenses not to exceed $350.00. The motion was seconded by Dr. Perry. The motion carried.

Dr. Carr announced that there will be a conference on Church Union on May 28 at 5:30 p.m. at the First Christian Church. A request was made for four people from our congregation to attend. Dr. McLeod Bryan has indicated an interest in participating and should be contacted by others desiring to attend. The price of the meal is $1.00 per person. There is a fee of $10.00 for each church participating. Dr. Perry moved that the Church participate and that the Diaconate endorse the delegation and subscribe the $10.00. Mr. Weston Hatfield seconded this motion. The motion carried.

Dr. Carr presented the following request from Mr. Eugene Olive. Mr. Olive wants permission to put an envelope and insert in each church bulletin on Mother's Day for the Mother's Day offering for the Baptist Hospital. A discussion followed. Dr. Guller moved that a note be in the bulletin, envelopes placed in the pew racks and an announcement be made in the Sunday school classes to inform the congregation of the offering. Dr. Garrison seconded the motion. The motion carried.

In the absence of Mr. Ed Christman, Chairman of the Personnel Committee, Dr. Carr informed the diaconate that Miss Fitzgerald withdrew herself from consideration for the job of Minister's Assistant in Charge of Education. Dr. Carr informed the Diaconate of the progress in recruitment to date.

Each person at the meeting received a mimeographed copy of the pastor's recommendation of the proposed building. (A copy of this report is in "Diaconate Reports folder.") Dr. Carr presented his recommendation and a discussion followed. Dr. Turner
moved that the Diaconate endorse the following six recommendations which appear on page 2 of the report:

1. I recommend that the minister apprise Dr. J. Ralph Scales, president-elect of Wake Forest University, of these facts and opinions at his earliest convenience.

2. The options, already mentioned, should be explored with Dr. Scales.

3. We should be open to any new ideas, which the president-elect may have on the subject.

4. In the event that our present building plans represent too large an undertaking for us at our present capabilities, we should be willing to sacrifice the ideal for what is possible and build a structure which is within the range of our capabilities.

5. We should solicit the encouragement and support of the College to work with us on a reduced plan and ask for its tolerance of a building which may not completely meet the aesthetic and architectural requirements in its initial phase. This would entail the kind of structure which could possibly be expanded at a later date.

6. Finally, I recommend another survey of Wingate Hall in order to see whether or not we have overlooked any of its possibilities for meeting some of our needs.

Dr. Perry seconded the motion. The motion carried. Dr. Carr has written Dr. Scales to see him at his earliest opportunity in order to discuss the proposed building.

The next meeting of the Diaconate will be on June 7th, after which the meetings will be discontinued for the summer unless a meeting is called.

There being no further business, the meeting was adjourned.

Dr. Richard C. Barnett, Chairman
Betty W. Earle, Secretary

June 7, 1967
There was a discussion of the possibility of an early worship service during the summer months. No action was taken.

Dr. Carr reported on conversations with Dr. Scales, president-elect of the college, and with Mr. Maurice Hill, president of the Board of Trustees of Wake Forest.

Mr. Hill suggested to Dr. Carr a study of the church's position by the president, chaplain, and minister of the Wake Forest Church and a report to be made to the trustees of the college.

Mr. Barnett reported on a letter from the director to the effect that $50.00 more is needed for robes for the Junior Choir than is budgeted.

The meeting was adjourned until September.

Dr. Richard C. Barnett, Chairman
Betty W. Earle, Secretary

September 6, 1967

The Diaconate of the Wake Forest Baptist Church met on September 6, 1967, in the Pastor's Study. The meeting was opened with prayer by Dr. Richard Barnett.

The minutes were presented and approved.

The Financial Report was presented and approved. Mr. Staton recommended that the Finance Committee be advised to invest up to $8,000.00 in a building and loan. Mr. Hatfield seconded and the motion passed.

Mr. Carr reported that the Altar Committee needs an additional amount of money to operate for the remainder of the year. Dr. Gentry moved that $135.00 be allowed the Altar Committee. The motion was seconded and passed.

Dr. Barnett reminded the Diaconate that under the revised constitution the Diaconate shall present to the church nominations for election to the Diaconate. Following considerable deliberation of procedure, Dr. Angell moved that through the church newsletter and bulletin the membership be asked to submit names to the Diaconate for new members of the Diaconate. Names and phone numbers of present Diaconate members are to be included in publicity.

Mr. Christman moved that each member of the Diaconate submit nominations to the church office in ample time for a list of all nominees to be prepared before the next meeting of the Diaconate. The motion was seconded and carried.

Dr. Barnett asked Mrs. Hayes, Dr. Gentry, and Mr. Christman to serve as a Committee on Methodology for electing diaconates.

It was moved that Dr. Crutchfield and his Finance Committee be authorized to prepare a budget for 1968 to be presented to the Diaconate in its November meeting. The motion was seconded and carried.

Mr. Hatfield moved that the major Church Conference be on a Sunday night (without a dinner). The motion was seconded and passed.

Mrs. Ferrell presented the attached slate of officers. It was moved that this slate including the vacancies to be filled, be presented to the congregation for approval.
Mr. Carr presented the following statement, of which no action was taken, to the Diaconate.

I. If the relationship between the university and the church is to remain substantially the same; a completely separate institution ministering unilaterally to the campus and the wider community, then the church should also separate itself geographically by removing itself from its present location to the edge of the campus, preferably Reynolda Village, and there performing its ministry to its constituency without reference to other campus and community ministries which may exist.

II. If the university should decide that the church should be the prime community for the university at worship as well as an integral part of a comprehensive ministry to the campus and community along with related ministries, then the church should continue to occupy the present facilities. Additional facilities should be achieved in a cooperative endeavor with the university.

Mr. Carr informed the Diaconate that a Church Directory listing in the Journal for one year and that it be financed for the remainder of this year from the Contingency Fund. The motion was seconded and passed.

Information concerning proposed sidewalks and gutters on Faculty Drive was presented. It was agreed that we abide by a majority decision of the residents regarding the pastor's residence.

The meeting was adjourned.

Dr. Richard C. Barnett, Chairman
Betty W. Earle, Secretary

October 4, 1967

The Diaconate of the Wake Forest Baptist Church met on October 4, 1967, in the Pastor's Study. The meeting was opened with prayer by Dr. J.W. Angell.

Mr. Turner moved that the minutes be approved as recorded and mailed to each member. Mr. Staton seconded the motion. The motion was passed.

In the absence of Dr. Crutchfield, Dr. Carr presented the financial report. Dr. Paul Hylton, Treasurer, will invest between $5,000.00 and $8,000.00 in the Building Fund before October 10. Because the Treasurer and Chairman of the Finance Committee are not on the Board of Deacons, Dr. Gentry moved that one or the other should be present at the meeting. Mr. Staton moved that the motion be amended to read that both the Finance Committee Chairman and the Treasurer be invited to attend the meetings of the Board of Deacons. Mr. Christman seconded the motion and the motion passed.

Mr. Christman invited the Diaconate to the showing of Wargame, which will be at 8:00 p.m. in Wait Chapel on October 17 for 50¢ a person. There will be a notice in the bulletin.

Dr. Carr announced that a revised list of group responsibilities will be sent to each member of the Diaconate soon.

The meeting was adjourned.

Dr. Richard C. Barnett, Chairman
Betty Earle, Secretary
November 1, 1967

The Diaconate of the Wake Forest Baptist Church met on November 1, 1967, in the Pastor’s study with 16 members, the pastor and Mrs. Velma Ferrell present. The meeting was opened with prayer by Mrs. Vivien Wilson.

The minutes were approved as recorded and mailed to each member.

The October Financial Report was accepted as presented to the Diaconate by Dr. Crutchfield.

Dr. Crutchfield presented the proposed budget for 1968 as prepared by the Finance Committee. Mr. Hatfield moved that the minister’s salary be increased by $700.00 to be distributed as the minister desires between salary and annuity. Mr. Carlyle seconded the motion. The motion carried. Dr. Gentry moved that the budget, as amended, be recommended to the church conference on November 12. Mr. Tom Davis seconded the motion and the motion was passed.

Dr. Crutchfield and his committee recommended that the 1968 proposed budget be presented at the church conference on November 12; 2.) each church member be written requesting his pledge; 3.) the membership be contacted by the Diaconate and be thanked if pledge card received and if not, make second request for pledge and 4.) pledge be completed by December 10.

Dr. Angell moved that the Chairman of the Finance Committee and the Church Trustees be authorized to sign withdrawal slip from the Building Fund. Dr. Gentry seconded the motion. The motion carried. There is to date $8,000.00 in First Federal Savings and Loan Association and $10,359.28 in Piedmont Federal Savings and Loan Association.

Dr. Carr informed the Diaconate of an informal meeting with Dr. Scales. A discussion followed.

Mr. Hatfield, Chairman of the Nominating Committee, presented nominations for the following offices: Trustee, Clerk, Treasurer, Financial Secretary, and the Diaconate. Mr. Hatfield also presented the nominations for the Board of Education and the Member at Large. (A complete list of nominations is on file in the church office.) Mr. Park moved that the nominations be recommended to the church on November 12 at the Church Conference. Mrs. Sams seconded the motion and the motion carried.

At the time the Committee on Committees met, there was not a chairman so Dr. Carr moderated the meeting. Dr. Carr presented the committees. Mrs. Sams moved that the report with additions still to come from the committee be recommended to the Church Conference. Mrs. Tillett seconded the motion and the motion carried.

Dr. Barnett asked the following people to serve on the nominating committee for officers of the Diaconate for a one year term beginning January, 1968: Dr. Julian Burroughs, Chairman; Mrs. Ginny Sams, Mrs. Vivien Wilson, and Dr. Paul Garrison.

There being no further business, the meeting was adjourned.

Dr. Richard C. Barnett, Chairman
Betty W. Earle, Secretary

December 6, 1967

The Diaconate of the Wake Forest Baptist Church met on December 6, 1967, in the Pastor’s study with 16 members and the pastor present. The meeting was opened with prayer by Dr. Angell.
The minutes were accepted as recorded and mailed to each member.

The November Financial Report was accepted as presented to the Diaconate by Dr. Crutchfield. It was pointed out that we are $16,000.00 below where we need to be to meet the budget. A correction was made as to the amount in the Building Fund. There is to date (instead of $18,359.28 reported last month) a total of $29,480.00 in the following: First Federal Savings and Loan Association, Piedmont Federal Savings and Loan Association, and Winston-Salem Federal Savings and Loan Association. Dr. Turner moved that each quarter a complete report of the financial status of the Church be made and that money collected beyond that necessary for paying bills for two months be deposited in $1,000.00 saving certificates. Mr. Tom Davis seconded the motion. The motion carried. Mrs. Sams moved that authorization be given to an auditor to audit the books annually. Dr. Gulley seconded the motion. It was suggested that this be discussed by Dr. Gaines Rogers, Chairman of the Board of Deacons, Chairman of Finance and Treasurer to determine the character of the audit. Motion carried.

Dr. Crutchfield gave each member of the Diaconate pledge cards and a list of individuals for whom they are responsible for securing pledges. He urged everyone to complete this work as quickly as possible.

Mr. Hatfield was appointed by Dr. Barnett to take the place of Dr. Garrison on the Nominating Committee for the officers of the Diaconate.

Dr. Turner moved that a committee be appointed by the Chairman of the Diaconate to write a resolution of the Diaconate in memory of Dr. Garrison and that it put in the minutes and a copy be sent to Dr. Garrison's family. Mr. Hatfield seconded the motion. The resolution reads: "Be it resolved that the Diaconate of the Wake Forest Baptist Church express its appreciation for the life and service of Paul L. Garrison, who served among us faithfully and well, and express to the members of his family the sharp sense of loss we share with them."

Mrs. Sams moved that the Diaconate recommend to the Church at the next Church Conference the nomination of Dr. Howard Shields to fill the one year unexpired term of Dr. Garrison. Mr. Hatfield seconded the motion. At the October 4 meeting of the Diaconate, 6 people received a majority vote for nomination to the Diaconate. Dr. Shields was the 7th person to receive a majority vote. Motion passed.

Dr. Turner moved that the Diaconate appoint a committee to initiate some meetings with Dr. Scales. The committee to first set up what it thinks the future of the church should be and the relationship of the Church to the University and then present this to Dr. Scales. Mrs. Sams seconded the motion. Motion carried.

Dr. Carr expressed appreciation to the following people whose term on the Diaconate expires this month: Mrs. Vivien Wilson, Dr. Carlton Mitchell, Dr. Ivey Gentry, Mr. Royce Weatherly, Mrs. William Speas, and Dr. Ed Wiggins.

Dr. Barnett read a letter dated November 2, 1967 from Dr. Hylton, Church Treasurer. Dr. Hylton pointed out that the Church has overspent in 6 budget allotments. Mr. Hatfield moved that the Treasurer be authorized to pay the bills. Mrs. Sams seconded the motion. Motion carried.

A discussion was held on whether or not flowers should be sent to the funeral of a church member, but no action was taken.

The meeting was adjourned.

Dr. Richard C. Barnett, Chairman
Betty W. Earle, Secretary
The Diaconate of Wake Forest Baptist Church met on January 3, 1968 at 7:45 p.m. in Pastor's study with 20 members, the pastor, and Mrs. Velma Ferrell present. The meeting opened with prayer by Dr. Richard Barnett.

Dr. Barnett welcomed the following new members: Mrs. Louise Pulley, Mr. Paul Ballard, Mr. Lee Cain, Mr. Bill Humbert, Dr. Doug Maynard, and Dr. Howard Shields (who is filling the unexpired term of Dr. Garrison).

Mr. Weston Hatfield presented the following slate of officers as nominated by the nominating Committee:

Dr. Marcus Gulley - Chairman
Dr. Thomas Turner - Vice-chairman
Mrs. Phillip Hamrick - Secretary

Dr. William Angell moved that the slate of officers be accepted. Mrs. James Hayes seconded the motion. Motion carried. New officers took their seats.

Mrs. John Earle made a motion that the minutes of the previous meeting be accepted. They were recorded and mailed to each member. Mr. Hatfield seconded the motion. Motion carried.

Dr. Crutchfield gave the financial report. He gave the 1968 pledge results to date. He pointed out that we do not have as many of the pledges in now as we did this time last year. He urged each member of the Diaconate to contact the ones on his revised list of those not yet pledged, and set January 14th as a deadline for pledges. The pastor said that $5,000 more was deposited in the Building Fund in 1967 than indicated in the financial report.

The appointment of a liaison committee to work with Dr. Scales on the church's position in college community was carried over into the new year. Dr. Gulley and Dr. Turner are to meet with Dr. Carr to appoint this committee.

It was announced by the pastor that Dr. Dan Via, newly elected deacon, would be leaving the university and therefore would not begin his term of office as a deacon. Mr. Reid Staton made a motion that the name of Mr. Guy Ward be presented to the church at the next church conference for approval to fill this vacancy. Mr. Irving Carlyle seconded the motion. Motion carried. It was suggested that an alternate also be nominated in the event that Mr. Ward could not accept. Mrs. Virginia Sams made a motion that Dr. Robert Prichard be the alternate candidate. Mrs. Hayes seconded the motion. Motion passed.

Mrs. Velma Ferrell, Director of Religious Education, reported that the two rooms in basement have been painted to be used for Sunday School rooms for first and second grade. She presented estimates received on flooring tile from Sherwin Williams and labor. It suggested a committee be appointed from the Diaconate to work with Mrs. Ferrell on this problem. The committee: Mr. Ed Christman, Mr. Bill Humbert, and Dr. T. J. Turner. Mr. Cain made the motion that this committee be given discretionary powers to proceed with this task. Mr. Staton seconded the motion. Motion passed.

The meeting was adjourned.

Dr. Marcus Gulley, Chairman
Mrs. Ty Hamrick, Secretary

February 7, 1968

The Diaconate of the Wake Forest Baptist Church met on February 7, 1968 in the pastor's study with 18 members, the pastor, and Mrs. Velma Ferrell present. The meeting was opened with prayer by Dr. Angell.
The minutes were accepted as written.

Dr. Carr announced a gift of stock to the church. Mr. Reid Staton made the motion that the Diaconate request the trustees of the Wake Forest Baptist Church to authorize the treasurer of the church to endorse the stock for transfer to cash. Mr. Paul Ballance seconded the motion. The motion carried.

Dr. Carr informed the Diaconate that the bill from Larsen & Larsen, Architects, for plans and specifications on proposed educational building is now due. The treasurer will pay this from the savings (special building fund).

Dr. Gulley announced the appointment of the liaison committee between the church and the university. They are: Mr. Weston Hatfield, chairman; Mrs. Virginia Sams, Mr. Edgar Christman, and Dr. Richard Barnett. The Chairman of the Board of Deacons will be an ex officio member of this committee.

Dr. Gulley told the Diaconate that Dr. Dan Via's letter of resignation from the Diaconate had been received, and was on file. Mr. Guy Ward has agreed to serve in Dr. Via's place and his name will be presented to the church for approval at conference on February 25.

In the absence of the Chairman of the Finance Committee, Dr. Gulley urged each deacon to visit the members of his ministry group to find out the general feeling of the people of the church. He also pointed out that the number of pledges in is lower than the number of pledges in at this time last year, and that our budget is up. Dr. Carr suggested that the canvasing method may not be the best. Mr. Weston Hatfield made the motion that the Finance Committee study this and report to the Diaconate by summer. The motion was seconded by Mrs. Betty Earle. Motion passed. A discussion of visitation to inactive members of our church followed.

The pastor reported the theft of a typewriter from Mrs. Ferrell's office. Dr. Angell made the motion that the Diaconate request the university to lock the outside doors of Wingate Hall from midnight until early morning. Mrs. Sams seconded the motion. Motion carried.

Dr. Carr called attention to the service on February 18, "Dialogue on the Generation Gap" with the B. S. U. Choir and the regular choir.

There being no further business the meeting was adjourned.

Dr. Marcus Gulley, Chairman
Mrs. Phillip Hamrick, Secretary

March 13, 1968

The Diaconate of the Wake Forest Baptist Church met on March 13 at 8:15 p.m. in the pastor's study with 16 members, the pastor, and Mrs. Velma Ferrell present. The meeting was opened with prayer by Dr. Marcus Gulley.

The minutes of the previous meeting were accepted as recorded.

Dr. A.J. Crutchfield presented the Financial Report and the total amount pledged to date. He announced as Chairman of the Finance Committee, that the Finance Committee would give some attention to drawing up a new budget before next year for the church's approval. It was pointed out that the architect's fee for plans and specifications (for proposed educational building) is a monthly account, and that a total bill should be obtained. Mr. William Humbert, co-chairman of the Building Committee, agreed to obtain from the Building Committee a definite statement concerning the method of obtaining a total bill from the architects (Larson & Larson).

Mrs. Velma Ferrell presented a report from the Board of Education and asked that the
Diaconate present this report as a recommendation to the Church Conference for approval. Recommendation: "That our Vacation Church School, July 29-August 3, be the primary means of teaching during the two months of July and August with the summer semester of the United Church curriculum being the literature used for that week; that during the month of July, Sunday Church School be held only for the first through sixth graders with these classes meeting simultaneously with the 11:00 worship hour; that during the month of August the Sunday Church School will not meet so that the morning worship service would be the only activity and that on August 4, following the week of Vacation Bible School, there would be a family picnic on the grounds after the morning worship service." Mr. Weston Hatfield made this recommendation a motion with the recommendation that, after sufficient notice and feedback is given, the morning worship service during the month of August be moved to 10:00 a.m. Thomasine Hayes seconded the motion. A count was called for. The motion carried 9 to 6.

Dr. Julian Burroughs presented a resolution from the Christian Action Class: "Be it resolved that the Christian Action Class of the Wake Forest Baptist Church serve as a steering committee for the express purpose of initiating and organizing a sector ministry program which would involve the coordinated activity and collaboration of various churches within a section of the city. Be it further resolved that the chairman of said class serve as chairman of the steering committee. Moreover, that other members of the church be informed of the sector ministry and be invited to participate in this program. The general objectives of the sector ministry program include: (1) Personal enrichment through intercultural, interracial and church exchange; (2) to strengthen our corporate Christian witness by implementing greater Christian concern for our neighbor; (3) to supplement the programs and ministries of participating churches by pooling appropriate resources, such as physical facilities and staff; (4) to maximize use of leadership resources within the sector; and (5) to help churches of all denominations to identify more closely with sector needs."

Dr. Burroughs made the motion that the above resolution be presented to the church for approval. Mr. Irving Carlyle seconded the motion. Motion carried.

Mr. Carr made the following recommendations from the staff (Mr. Carr and Mrs. Ferris) to the Diaconate for their consideration and action: (See Diaconate Reports - Attachments to Minutes on file)

(A) "That serious consideration be given to reactivating the "Barn" for church use. Agreement should be drawn up with the university which would insure the church's use of the Barn at stated times. Family nights, church suppers and parties, congregational activities such as youth "coffee house", etc. would be held in the Barn. Financial and other considerations should be determined in consultation with the college. Family nights would probably be held on some other night than Wednesday. The church should not be preempted on its stated weekday nights in the "Barn". (B) The church should request one more office for its use in Wingate Hall if and when such space becomes available. The secretary would move from the office next to the minister's study. The minister would move to the office vacated by the secretary and his present office would be converted into a conference room and library. (C) A strong request for Room 104 to be converted into a parlor for the use of the university and the church. This will of course be contingent upon the possibility that Reynolda Hall will house the chaplains and denominational meetings if and when it is converted to a student union. Forgoing arrangements could possibly meet most of our needs so far as physical facilities are concerned for some time to come. It would still leave us woefully inadequate in terms of children's rooms. This need must eventually be met in a self contained children's building or by the use of Wingate Hall after appropriate renovations. Two factors should inform us before we reach a final decision. The first concerns the future of our own kindergarten. The second involves the university as to whether or not it foresees a need for a day care program on campus in the future. (D) Beginning the year 1969, the church should initiate an annual payment or gift to the university that will be appropriate to its use of the present facilities and will justify its requests for use of other space in the future."

Mr. Irving Carlyle made the motion that the first section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried. Dr. Angell made the motion that the section of the recommendations (on facilities) be referred to the Liaison Committee. This was seconded by Dr. Percival Perry. Motion carried.
be held under advisement pending a report by the Liaison Committee. Dr. Douglas Maynard seconded
the motion, which carried.

Mr. Weston Hatfield extended to all members of the Diaconate an invitation to attend the Elective
Sunday School Class to hear an outstanding speaker, Judge Gwyn.

The meeting was adjourned.

Dr. Marcus Culley, Chairman
Mrs. Ty Hamrick, Secretary

April 3, 1968

The Diaconate of the Wake Forest Baptist Church met on April 3, 1968, in the pastor's
study with 14 members, the pastor, and Mrs. Velma Ferrell present.

Each member was given a printed copy of the financial report for the month of March. Mr.
William Humbert, co-chairman of the Building Committee, reported that he had talked with Mr.
Larson of Larson and Larson, Architects concerning the bill to the church for plans and specifi-
cations. He reported that the bill, as of now, is $12,000.00 which may be paid $1,000.00
per month with no service charge, as the church is now doing. There will be no other charge
unless more work is requested, or actual construction begins (see Billing Schedule attached to
the report). Mr. Reid Staton made the motion that the treasurer of the church be authorized
to draw on the savings account if necessary to meet this payment of $1,000.00 per month for
1968. Mr. Paul Ballance seconded the motion. Motion carried.

The Music Committee recommended that the Board of Deacons on behalf of the church honor
the request of our choir director, Mrs. Jean Burroughs, that she be given a leave-of-absence
June 9, through July 28, 1968; that her full salary be continued during this time; that this
should not affect her vacation; and that Mr. Neal Haworth be employed during this period of 8
weeks to serve in her place at a salary of $35.00 per week. (See recommendations from Music
Committee attached to copy on file). Mrs. Thomasine Hayes put the recommendations in the form
of a motion, seconded by Dr. Douglas Maynard. Motion carried.

Dr. Culley gave each member of the Diaconate the new list of members of the church's
family ministry. He urged each Deacon to contact his members and make himself known to them
as their representative on the Board of Deacons.

Mr. Carr reported that a survey had been conducted among the Baptist students on campus,
and that the only criticism of the Wake Forest Baptist Church were (1) a lack of student activi-
ties, and (2) a lack of student orientation. Mr. Carr said that more of an effort to student
ministry must be made next year. He also reported that the chaplains on the Wake Forest
campus will start an interdenominational Sunday School class this month

In the absence of Mr. Weston Hatfield, Chairman of the Liaison Committee, the pastor report-
ed that Dr. Scales has requested that no committee visit him until after Dr. Scales' inaugura-
tion on April 11. Mr. Carr said that talks concerning physical plant requirements be conducted
with Mr. Eugene Lucas, Vice-president. Mr. Carr has talked informally with Mr. Lucas concerning
the church using the Barn for activities, and Mr. Lucas indicated that he would like to see the
Wake Forest Baptist Church request temporary use of the Barn. He could not foresee any long-
term lease to any group. Dr. T.J. Turner made the motion that a letter be written by the
secretary of the Diaconate expressing the church's interest in the use of the Barn, and remind-
ing him of our contributions in time and money toward renovations of the Barn in the past. The
motion was seconded by Mr. Reid Staton. Motion carried. (See copy of letter on file.)

Mrs. Louise Pulley presented the following recommendations from the Kindergarten Committee:
(1) Mrs. Kiger be permanent lead teacher. (2) The salary for the lead teacher be increased
by $25.00 per month, plus a $15.00 per month increase for Mrs. Kiger and Mrs. Fraser. (3) A
new teacher be employed to take Mrs. McCollough's place, who has resigned. The new teacher's
salary would be $285.00 per month. Dr. Richard Barnett made these recommendations into a motion; seconded by Dr. Douglas Maynard. Motion carried.

The meeting was then adjourned.

Dr. Marcus Gulley, Chairman
Ty Hamrick, Secretary

May 1, 1968

The Diaconate of the Wake Forest Baptist Church met on May 1, 1968, in the Pastor's study with 18 members, Mrs. Velma Ferrell, and the Pastor present.

A letter was received from Jean Burroughs, Choir Director, thanking the Diaconate for granting her a leave-of-absence with compensation. She reported that music, soloists, and were planned through August; and that Mr. Neal Haworth would serve as Director during this period (June 9 - July 28, 1968).

In the absence of Dr. Crutchfield, Dr. Gulley presented the Financial Report. He reported that we are presently paying the Architects' fee ($1,000.00 per month through 1968) out of the budget, but that during the summer it would probably be paid from the Building Fund.

The Finance Committee recommended that the Church Secretary, Mrs. Donald Walker, receive a 10% increase which would raise her salary from $3600.00 per annum to $3960.00 effective through 1969; and that the Director of Religious Education and Assistant to the Pastor, Lyman Ferrell, be raised from $5,000.00 to $6,000.00 per annum effective July 1 through 1969.

Mr. William Humbert made the motion that we accept these recommendations. Mr. Thomas Davis seconded the motion. Motion carried. This will be presented to the church at the Church Conference on May 26 for approval.

Mr. Edgar Christman made the motion that a letter of commendation be sent by the Diaconate to each of the above staff members telling them how appreciative we are of their excellence and informing them of the salary raise. The motion was seconded by Dr. T.J. Turner; carried, and the secretary of the Diaconate was instructed to write these letters after the Church Conference.

Mrs. Velma Ferrell presented the following recommendations from the Board of Education:

1. that the Sunday evening worship service for next fall and winter (1968-1969) be placed by adult education classes, a youth program that would be informal and educational in nature, and a children's program with emphasis on music and drama.
2. that one Sunday evening per month be our Family Night supper.
3. and that there be a vespers service each Wednesday evening at 7:00 p.m.

Mrs. Betty Earle made the motion that the Diaconate accept the recommendations. Dr. Richard Barnett seconded the motion. Motion carried. This item will also be presented at the Church Conference on May 26. Dr. T.J. Turner made the motion that the Wednesday evening vespers service have special emphasis on student-church relationship, and that the time (7:00 p.m.) be subject to discussion with the Choir Director of choir time being moved to 7:30 p.m. The motion was seconded by Dr. Bill Angell. Motion carried. There was some discussion of the necessity of changing the time of Diaconate meeting, but no action was taken.

The Kindergarten Committee of the Board of Education made the following recommendations: that next year (1968-1969) three full scholarships be given to three children who could not otherwise attend. Each child must meet all of the requirements (other than financial) as set up by the Kindergarten Committee. No transportation would be provided. Ginny Sams made the motion that the Diaconate accept these recommendations. Dr. T.J. Turner seconded the motion. Motion carried.
This third item will also be presented to the church at the Conference on May 26.

Mr. Carr made the following report:

1. Service Ministries - The "Meals on Wheels" Ministry is shared by a number of churches now, Mr. and Mrs. Imosun are both enrolled as students due to our financial support, and he reported on the success of the organizational meetings of the Sector Ministry Group.

2. Worship Services - would be greatly enhanced if the immense size of Wait Chapel could be reduced by some sort of movable barriers. He recommended that we try to seek some solution to this problem. The lowering of the pulpit and extension of the rostrum would also help to improve the situation.

3. Christian Education - praise for a more active Board of Education, greater interest of teachers, new literature, retreats, ecumenical young people's groups, interdenominational student groups, and the solid effort of Mrs. Ferrell.

4. Institutionally Speaking - we have leveled off in one rapid decline in membership but have not yet started on a noticeable growth pattern. The records of the Diaconate show the average attendance is 73%. A more positive effort of the membership must be shown.

5. The Future of our Church - was suggested the Liaison Committee be activated to discuss with Dr. Scales the role of the Wake Forest Baptist Church to the University.

The meeting was adjourned.

Dr. Marcus Gulley, Chairman
Mrs. Ty Hamrick, Secretary

September 1, 1968

As there are no regularly scheduled meetings of the Diaconate during the summer months, a special meeting was called following church service on September 1, 1968. In the absence of the Chairman, Dr. Marcus Gulley, the Vice-Chairman, Dr. T. J. Turner, presided. There were 3 items of business which were brought before the members:

1. It was recommended by the church Treasurer that $2500 be transferred from the Kindergarten Account to the Savings Account of the Wake Forest Baptist Church. This amount was left over after all expenses of the 1967-68 kindergarten budget were met. The motion passed.

2. The budget for the 1968-69 Kindergarten year was presented to the Board of Deacons for approval. (The Kindergarten is self-supporting from fees from students enrolled) The budget was approved.

3. It was suggested and approved by the members of the Diaconate present that the first fall meeting of the Diaconate would be on Sunday night, September 15, at 8 p.m. following the first Family Night Supper.

Dr. T. J. Turner, Vice-Chairman
Mrs. Ty Hamrick, Secretary

September 15, 1968

The Diaconate of the Wake Forest Baptist Church met on September 15, 1968 at 8 p.m. in the Pastor's study with 16 members, the pastor, and Mrs. Velma Ferrell present. The meeting was opened with prayer.
The change in the time of the meeting of the Diaconate from Wednesday to the Sunday of the Family Night program, which is the second Sunday of each month, was discussed. Mrs. Lowell Tillett made the motion that this change be made, and this motion was seconded by Mr. Bill Humbert. Motion passed.

The financial report was presented but no action was taken due to an error in printing of total receipts for the month of August.

In the absence of Mr. Weston Hatfield, Chairman of the Liaison Committee, Dr. Carr reported that Dr. Scales has asked that a system of priorities concerning the church space within Wingate Hall be worked out with Mr. Moore's office. Dr. Scales has referred the committee to Mr. Lucas for all other matters. Mr. Carr reported that he met with Mr. Myron Vourax and the chairman of the Nature-Science Center, and agreed to go over the Barn and estimate cost to the church of past renovation minus depreciation, etc. The Nature-Science Center has agreed to re-imburse the W.F. Baptist Church for the sum agreed upon. Mr. Carr said he wanted a committee to help with this. Mr. Reid Staton and Dr. Charles Howell, who had been involved in the past renovation of the Barn, were asked to work on this committee with Mr. Carr.

It was reported that the Pilot Mountain Baptist Association has written that they are in financial difficulty, and are asking all churches to increase contributions. This was referred to the Budget Committee.

Mr. Carr also raised the question about the $30,000. annually that we are setting for the Building Fund. We were asked to think about this question and later we will be asked to instruct the Budget Committee - Should we continue to set aside $30,000. yearly or now that our present building plans have been set aside, should we put this money in some other use?

Robert Abarnow, a graduate student in religion, and new member of the Wake Forest Baptist Church, requested that we notify his home town draft board that he is a ministerial student. Robert Braxton, for whom we had previously written a letter to his draft board telling them that he was a ministerial student, requested that we write his draft board stating that he no longer wishes to be deferred because of ministerial studies. Dr. Richard Barnett made the motion that both requests be granted. Mrs. Virginia Sams seconded the motion, Motion carried.

Mrs. Velma Ferrell reported on the new program of Children's Church with Dr. Don Bess as pastor. The budget has funds for 6 interns but 2 more interns are needed for this program. The Board of Education recommended that $200 more per semester ($100 per semester) be granted until new budget is made. Then that this $200 more per semester be provided by the budget. Mr. Reid Staton moved that this motion be passed. Mrs. Thomasine Hayes seconded the motion. Motion carried.

Mr. Carr pointed out that a student custodian is not practical because of the holidays of the university during 12 months. He asks that his office be granted the right to hire a local boy within walking distance or cycling distance. The wage would remain $200 per year as provided by the budget. The Diaconate agreed.

The meeting was adjourned.

Dr. Marcus Gulley, Chairman
Mrs. Ty Hamrick, Secretary
October 13, 1968

The Diaconate of the Wake Forest Baptist Church met on Sunday, October 13, 1968 at 7:30 p.m. in the Pastor's study. There were 15 members, Mrs. Velma Ferrell, and the pastor present.

The meeting was opened with prayer by Dr. T. J. Turner.

The minutes of the previous meeting were accepted as recorded.

Dr. A. J. Crutchfield presented the financial report for the month of September. He then gave each member of the Diaconate a form of the suggested budget categories as drawn up by the Church Treasurer, Dr. Delmer P. Hylton. There was some discussion concerning this revision; and a motion was made by Dr. T.J. Turner that the payment to Wake Forest University be left in the original category, "Missions and Evangelism". This motion was seconded by Miss Lu Leake. No action was taken as this form is only for consideration at this time. Motion withdrawn, it was suggested by Mrs. Ferrell that "Young People" be a separate item in the "Education" category.

Dr. Crutchfield asked that the methods of securing pledges be discussed. Mr. Lee Cain said that we should continue using the members of the Diaconate as the committee for securing pledges. Mr. Bill Humbert made the motion that we, as the Diaconate, undertake the responsibility of contacting members to secure pledges that are not promptly turned in. Dr. Douglas Maynard seconded the motion. Motion passed.

Mr. Weston Hatfield, Mr. Lee Cain, Mrs. Virginia Sams were appointed as a committee of Diaconate representatives to meet with the Budget Committee. It was suggested that a more realistic budget of approximately $65,000 be drawn up rather than the present $80,812.00. It was suggested that the amount to the Building Fund be reduced, and the amount to the Cooperative Program be increased. The final budget for 1969 will be voted on at the next Diaconate meeting.

Dr. Gulley announced that the Diaconate would nominate new deacons at the next meeting.

Mrs. Ferrell announced that the Adult Retreat had been cancelled.

The meeting was then adjourned.

Dr. Marcus Gulley, Chairman
Mrs. Ty Hamrick, Secretary

November 10, 1968

The Diaconate of the Wake Forest Baptist Church met on Sunday, November 10, 1968 at 8 p.m. in the Pastor's study. Dr. Marcus Gulley opened the meeting with prayer.

Dr. A. J. Crutchfield presented the financial report for the month of October. He then presented the budget for 1969. It was suggested that the pastor's salary be raised 6% to keep up with the rise in the cost of living. This was agreeable to all. It was also brought to the attention of the Diaconate that Mrs. Ferrell uses her car a great deal on church business, and it was suggested that she be given travel expenses (10c per mile). There was a motion made by Dr. T. J. Turner that we accept this budget, and present it to the church the following Sunday (November 18) for approval. The motion was seconded by Mr. Paul Ballance. Motion passed.
Dr. Gulley announced that our choir director, Mrs. Jean Burroughs, had resigned because of her health.

The Diaconate nominated 6 prospective Deacons to present to the church at the December 8th Church Conference for its approval. They are:

- Dr. Robert Prichard
- Dr. J. Don Reeves
- Dr. G. McLeod Bryan
- Mrs. Ralph Scales
- Mrs. Barbara Garrison
- Mr. A. L. Aycock
- Mrs. Barbara Garrison

Mr. James Nicholson - 1st alternate
Dr. Jerry Hall - 2nd alternate

A Nominating Committee to nominate officers of the Diaconate was named:

Miss Lu Leake, Dr. Richard Barnett, and Mr. Lee Cain.

Mr. Carr mentioned the fact that the Wake Forest University students had requested that they not have compulsory chapel. He asked us to be thinking of how we (as a church) could fill this void. Perhaps a council (made up of representatives of the Diaconate, campus ministers and headed up by the University chaplain) to co-ordinate ministry to students in regard to worship, counselling, illness, etc.

The meeting was adjourned.

Dr. Marcus Gulley, Chairman
Mrs. Ty Hamrick, Secretary

December 8, 1968

The Diaconate of the Wake Forest Baptist Church met on Sunday night, December 8, at 8 o'clock in the Pastor's study with 17 members present. Dr. Gulley opened the meeting with prayer.

In the absence of Dr. Crutchfield, Chairman of the Finance Committee, Dr. Gulley urged the Diaconate members to print copies of the financial report for the month of November. Dr. Gulley also pointed out that only 88 families (177 members) have pledged so far and urged each member of the Diaconate to pick up his list of names of those unpledged and to contact them as soon as possible.

The meeting was adjourned.

Dr. Marcus Gulley, Chairman
Mrs. Ty Hamrick, Secretary

January 12, 1969

The Diaconate of the Wake Forest Baptist Church met on January 12, 1969 at 8 o'clock in the Pastor's study. There were 20 members, Mrs. Velma Ferrell, and the pastor present. As Dr. Gulley, past chairman, had rotated off the Board, Mr. Carr opened the meeting with prayer. He then welcomed the new members of the Diaconate to the first meeting of the year.
Mr. Carr presented the slate of officers for Miss Lu Leake, Chairman of the Nominating Committee, who had also rotated off of the Board. They were Dr. T. J. Turner, Chairman; Mr. Weston Hatfield, Vice-Chairman; Mrs. Ty Hamrick, Secretary. Mrs. Thomasine Hayes made the motion that the slate of officers be accepted. Mrs. Ann Tillett seconded the motion. Motion passed. The new officers took their seats.

Dr. Crutchfield, Chairman of the Finance Committee was not present. Mr. Reid Staton said that Dr. Crutchfield had asked him to point out that we were about $6,000 further behind in pledges than we were at this time last year. Mr. Carr commented on the financial report for December. He said that we were in a good financial condition and that the collection for the first Sunday in January was $2500. He pointed out the 1968 budget was overspent in 2 areas (1) Education, and (2) Operating Expenses. The latter represented an outlay for equipment. There was discussion of the possibility of an additional statement to church members in December to inform them of the amount owed on their pledges.

Concerning our possible building plans, Mr. Carr reported that he has met with Mr. Lucas, (Vice President in charge of Financial Affairs of W.F.U.), and that Mr. Lucas indicated that he does feel that the University does have a responsibility to help the church find a place. Dr. Carr recommended that a preliminary committee (to be appointed by the Chairman of the Diaconate) should first get a commitment from the University to let us put a building on campus, with a second phase of additional land when we need to expand. This committee would only investigate and report back to the Diaconate. Mr. Reid Staton made the motion that we accept this recommendation. Mrs. Earle seconded the motion. Discussion followed. Mr. Louis Aycock suggested that the committee get a firm commitment from the Board of Trusteed concerning the lease on the land and exactly what all costs will be. Dr. McLeod Bryan raised the question of the support of membership, but was assured that nothing will be done until membership decides definitely to build. This is only as investigating committee. Dr. Angell raised the question whether official action had been taken by the Diaconate and/or congregation to undo our commitment to the first building plans. He was told by Mr. Staton that the congregation was given the full report of the exorbitant cost of the first building plans and that the Diaconate felt it unwise to proceed with those particular building plans. A vote was called on the motion on the floor concerning the preliminary committee. Motion passed.

The pastor reminded the Diaconate that no official action had been taken on Mrs. Burroughs' resignation as Choir Director, effective February 1, 1969. Mr. Weston Hatfield made the motion that we accept with regret her resignation, and that a letter be written commending her on her outstanding work. This was seconded by Dr. Bryan. Motion carried. The Secretary was instructed to write such a letter. (The copy of this letter is on file in the church office.)

Mr. Carr reported that the churches involved in the "Sector Ministry" and Wake Forest University are sponsoring Stephen Rose (editor of "Renewal" Magazine, author of Who's Killing the Church?) as speaker at a conference on church renewal in this city. He recommended that we give no less than $50 to help in this endeavor. Dr. Perry made the motion that we make this contribution of $50. Mr. Humbert seconded the motion. Motion passed.

Mr. Carr told the Diaconate, in confidence, that he may be asked by the University to be Chairman of a committee on campus worship. He wanted the approval of the Diaconate to serve on this committee. There followed a general discussion concerning the involvement of the church and the church's pastor in carrying on the work of the Chaplain. Mr. Carr assured us he would not be cast in such a role, but did look forward to working with a team to formulate worship on campus. There was a general consensus that the pastor need not request permission of the Diaconate or the Church to serve on any volunteer committee.

Meeting was then adjourned.

Thomas J. Turner, Chairman
Mrs. Ty Hamrick, Secretary
February 9, 1969

The Diaconate of the Wake Forest Baptist Church met on Sunday night, February 9, at 8 p.m. in the pastor's study. There were 18 members and Mrs Velma Ferrell present.

The meeting was opened with prayer.

Dr. Turner gave each member a new Ministry Group List. He asked the Diaconate to contact the church members on their new list who had not pledged. He pointed out that of 200 families, 133 had pledged.

In the absence of Dr. Crutchfield, Chairman of the Finance Committee, Dr. Turner presented the financial report for the month of January.

Mr. Reid Staton, member of the committee to estimate cost to the church of the renovation of the Barn, reported that he and Dr. Charles Howell (the other committee member) had met, and were trying to decide what money was actually spent on renovating the Barn before meeting with Myron Vorax. They are going to meet with the contractors who done the work to get the costs, etc.

The committee to meet with the officers of the University for preliminary investigation of a building program were appointed by Dr. T. J. Turner. They are: Dr. Richard Barnett, Chairman; Mrs. Louise Pulley, Mr. Weston Hatfield, Mr. William Angell, Mr. Louis Aycock.

Dr. Turner asked the Diaconate to take seriously the charge in the pastor's sermon: we, as a church, have not decided where we are going. A discussion followed.

Mrs. Ferrell called our attention to the fact that the Conference on Church Renewal will be held Saturday, February 22, at DeTamble Auditorium on campus. There is a registration fee of $5.00 that will cover lunch and dinner.

The meeting was then adjourned.

Thomas J. Turner, Chairman
Ty Hamrick, Secretary

March 9, 1969

The Diaconate of the Wake Forest Baptist Church met on Sunday night, March 9, at 8 p.m. in the pastor's study. Present were: J. W. Angell, Louis Aycock, Richard Barnett, Perry Cain, Betty Earle, Ty Hamrick, Thomasine Hayes, William Humbert, Douglas Maynard, Perry, Robert Prichard, Louise Pulley, Don Reeves, Ann Tillet, T. J. Turner, Velma Ferrell, and Warren Carr. Dr. Perry opened the meeting with prayer.

The financial report for the month of February was given. It was pointed out that the total amount of money collected in February was about $1000 less than usual because of a snowy Sunday.

Dr. Barnett gave a report of the "Preliminary Investigating Building Committee". The committee visited Mr. Gene Lucas, Vice-President in charge of Business Affairs of W.F.U. Mr. Lucas assured the committee that the University would consider the church's interest concerning space in this present building before re-assigning space. The committee also discussed with Mr. Lucas the possibility of the church building an educational building across from the parking lot and an alternate plan for adding to the present building (Wingate Hall). Finances were discussed and the committee expressed a desire to approach the Board of Trustees with these plans, without detailed drawings.
The Diaconate of the Wake Forest Baptist Church met on Sunday night, April 13, at 7:45 in the pastor's study. Dr. J. W. Angell opened the meeting with prayer.


There was no written financial report for the month of March, but Dr. Turner reported that $6800 had been taken in collections for March, and all was in good order.

Dr. Barnett, Chairman of the "Preliminary Investigating Building Committee" reported
that Mr. Cain had checked with the Chairman of the Investment Committee of the Trustees of Wake Forest University concerning borrowing endowment funds for building. So far the response had been favorable. Mr. Cain announced that he would meet with the full Investment Committee the following day (April 14) and would raise the question about borrowing from endowment funds to the entire committee. Dr. Barnett then called on another member of the committee, Mr. Humbert, to report on his meeting with Mr. Nils Larson, architect. Mr. Larson said that we could add on to the present building but would have no access from the 3rd and 4th floors to the addition, we could add on the B.S.U. wing of Wingate Hall only, we could build a 40' x 90' two-story building on a grassed island in the parking lot to one side of Wingate Hall, we could build on the property near the student apartments, or we could build on property along Polo Road off of campus. Mr. Larson said that building costs would run 25 to 30 dollars per square foot if we add onto present structure, or 18 to 20 dollars per square foot if we build a new building.

Mr. Staton reported that he had talked with the contractors who had done the remodeling of the Barn. They could not give exact costs on work done so long ago. The Diaconate agreed that the committee should tell Mr. Vorax that the church had spent approximately $11,000 on this work, and we will take what we are offered.

Dr. Turner reported on the results of the questionnaires sent to the church members concerning roping off sections of the sanctuary so we will sit in a body. 81% of the returning questionnaires checked that they wanted to rope off sections, or that they would cooperate if sections were roped off. After much discussion, it was decided that the church members should be informed of the results of the survey in the Newsletter and requested to sit down to the front of the sanctuary without the ropes.

Mr. Carr told the Diaconate that Julius Imosun has to get church approval for admission to the seminary. Mr. Hatfield made the motion that we grant Mr. Imosun this approval. The motion was seconded by Dr. Angell. Motion passed.

There was some dissatisfaction noted among church members because the picnic was scheduled on a Sunday that also happened to be Mother's Day. Dr. Angell made the motion that we have the picnic on a Friday in May when we can get the park. Dr. Maynard seconded the motion. Motion passed. The Family Night program and Deacon's meeting will be held on the second Sunday as usual.

Mr. Carr announced a gift of $1000 from a student who wishes to remain anonymous after graduation. This money is that saved from 2 summers of work to buy a car, but Wake Forest Baptist Church had been so meaningful to the student that he wished to use this gift. Mr. Staton made the motion that this money go into the building fund to be used in a commemorative place. Dr. Perry seconded the motion. Motion passed.

Dr. Turner noted that Virginia Sams had rotated off of the Liaison Committee and the Board of Deacons. She voiced concern that she had not been replaced. It was agreed that the committee is formally dismissed. Dr. Barnett's committee is now functioning in capacity.

Pastor's comments: Mr. Carr told of a study in the Board of Education about minimal ties to families. He proposed that we should work on creating a Christian education program for upper Jr. High and high school students apart from the family. He mentioned the need to work on closer ties to the student community, and ways to let newcomers into the community know we would like to welcome them.

Dr. Turner asked the members of the Diaconate to turn to the copy of the pastor's sermon "Love Means Work." He asked should we be doing more? The pastor commented that the strength of the church lies in the Diaconate, and that we must utilize our intelligence and strength more. We should consider what our image (witness) in Winston-Salem must be.
Mr. Humbert suggested a church outing, in addition to the beach trip, for the church during the summer. Mr. Carr said he and Mrs. Carr will have the Deacons and their spouses to their home this summer for a dinner. Dr. Reeves suggested inviting other couples in the church into our homes. The chairman and the pastor will organize this dinner plan for the purpose of fellowship among church members.

The meeting was adjourned.

T.J. Turner, Chairman
Ty Hamrick, Secretary

May 11, 1969

The Diaconate of the Wake Forest Baptist Church met on Sunday night, May 11, at 7:45 in the pastor's study. Dr. McLeod Bryan opened the meeting with prayer.

Attending were: Dr. J. W. Angell, Mr. Louis Aycock, Dr. Richard Barnett, Dr. McLeod Bryan, Mr. Lee Cain, Mr. Warren Carr, Dr. A. J. Crutchfield, Mrs. Lyman Ferrell, Mr. Weston Hatfield, Mrs. Phillip Hamrick, Mrs. James Hayes, Mr. W. F. Humbert, Dr. Percival Perry, Dr. Robert Prichard, Mrs. Reid Pulley, Dr. Don Reeves, Mr. Reid Staton, Dr. T. J. Turner, and Mr. Guy Ward.

Dr. Turner announced the Diaconate had been divided into groups of 4 so that the 4 families could get together for discussion and socializing. The member who had been on the board the longest would be the moderator of the group. Groups are:

<table>
<thead>
<tr>
<th>Angell</th>
<th>Barnett</th>
<th>Staton</th>
<th>Turner</th>
<th>Earle</th>
<th>Hayes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance</td>
<td>Cain</td>
<td>Humbert</td>
<td>Maynard</td>
<td>Pulley</td>
<td>Tillett</td>
</tr>
<tr>
<td>Carlyle</td>
<td>Davis</td>
<td>Hatfield</td>
<td>Prichard</td>
<td>Hamrick</td>
<td>Ward</td>
</tr>
<tr>
<td>Aycock</td>
<td>Garrison</td>
<td>Bryan</td>
<td>Perry</td>
<td>Reeves</td>
<td>Scales</td>
</tr>
</tbody>
</table>

Each member of the Diaconate was given a printed financial report for the months of March and April. Dr. Crutchfield noted that we were meeting our obligations each month as the budget had been scaled down from the previous year. He also stressed that we must report to the people of the church about our building discussions, as the budget was sold to the people on the assumption that we were thinking on a building of $150,000 - $200,000.

Mr. Staton reported on his committee's work on securing some return on our financial investment in the Barn. At the present time there is no return in sight as the Nature Science Center is no longer seeking a lease. They need more room than is available at the Barn. The matter was tabled.

Mr. Carr reminded us that we need to appoint messengers to the Southern Baptist Convention that is meeting in New Orleans the second week in June. Dr. Angell, who is on the program committee for the Convention, requested to be a messenger. Dr. Angell told us that the committee is planning less sermons, more business, and more outside speakers. Mr. Hatfield made the motion that Dr. Angell and any other member of our church that can go to the Convention be official messengers. Mr. Humbert seconded the motion. Motion passed.

Mrs. Pulley presented the proposed budget of the kindergarten for 1969-70. The Board of Education recommended a $20 raise per month for each of the 3 teachers and a raise from $1 per hour to $1.35 per hour for the student help. Mrs. Pulley reported a $5,000 balance after all expenses were paid for this past year. Mr. Staton made the motion that the budget be accepted. Dr. Prichard seconded the motion. Motion passed. This will be presented to the church for its approval. Mrs. Pulley then reported that the kindergarten
needs 3 new air conditioners, as the old ones could no longer be repaired. The University could get these for us at a cost of approximately $285 each. Mrs. Pulley proposed that the kindergarten pay $\frac{1}{3}$ of the cost and the church pay $\frac{2}{3}$ of the cost of the 3 air conditioners. She also proposed the church purchase a smaller air conditioner for the baby nursery (not used by the kindergarten). Dr. Prichard seconded the motion. Motion passed. Dr. Angell asked us to reconsider the previous motion as he could not see money in the church budget to pay for the 3 air conditioners. There was a general discussion as to where the church could secure the money to pay for the air conditioners. Mr. Staton made the motion that the previous motion be rescinded, and that we recommend to the church that the kindergarten be allowed to purchase the 3 large air conditioners from the kindergarten fund. The motion was seconded by Dr. Prichard. Motion passed. Dr. Angell made the motion that the small air conditioner for the baby nursery be purchased by the church. Motion seconded by Dr. Perry. Motion passed. These motions to be presented to the church for its approval at the next conference.

Mr. Cain reported on his meeting with the Endowment Committee of the Board of Trustees of Wake Forest University. It seemed to be the consensus of those at the meeting that the church could not be allowed to borrow from endowment funds, but Mr. Cain suggested that this could be further debated in the Endowment Committee. Mr. Hatfield suggested that we present our side more effectively. Dr. Turner and Mr. Carr will ask a few members of the Diaconate to meet with the committee.

Pastor's comments: Mr. Carr announced that Mrs. Ferrell will not be with us very after July 1 as her husband finished his studies and will be taking a job elsewhere. Carr said he knows of a young man that would possibly be interested in the job that is visiting Pullen Memorial Church in Raleigh soon. He hoped to interview him, and wishes to draw on the contingency fund to help pay his expenses (share the expenses with Pullen Memorial Church). The pastor also has been contacted by Mr. Lucas, Vice-president of W.F.U., about reassignment of space in Wingate Hall. Mr. Lucas needs to find space for 2 offices and studios in Wingate Hall for band people. There was much discussion involving position of the church on campus and in this building. The discussion on building was reopened. Dr. Angell suggested that we decide definitely what our next step is to be in approaching the question of building. The Board of Deacons has not agreed on the absolute necessity of building. Mr. Humbert and Mr. Carr agreed to look at some plans of an addition and figure costs to present to the next meeting of the Diaconate to be called in June.

Mrs. Hayes made the following motion: The Board of Education and the Committee on Committees recommends that three young people (Janice Sams, Paul Garrison, and Jane Phillips) be added to the Nominating Committee which will be selecting Sunday School and Training Union teachers and leaders. Dr. Barnett seconded the motion. Motion passed.

Dr. Perry asked that we reconsider the way we use the $1000 gift from the students. He suggested that we invest the money and use it as a student loan fund. Mr. Hatfield seconded that the Chairman of the Diaconate decide which committee should discuss this, and that a recommendation in September. Dr. Perry then made the motion that we rescind action on the disposition of the gift. Mr. Hatfield seconded. Motion passed.

The meeting was adjourned.

Dr. T. J. Turner, Chairman
Mrs. Ty Hamrick, Secretary
June 22, 1969

The Diaconate of the Wake Forest Baptist Church met in the pastor's study immediately following church services on June 22, 1969 in a called meeting.

Present were: Dr. J. W. Angell, Mr. Louis Aycock, Mr. Paul Ballance, Mr. Warren Carr, Mrs. James Hayes, Mrs. Phillip Hamrick, Mr. Weston Hatfield, Mr. W. F. Humbert, Dr. Douglas Maynard, Dr. Percival Perry, Dr. Robert Prichard, Mrs. Reid Pulley, Dr. Don Reeves, Mrs. Reid Staton, and Mrs. Lowell Tillett.

Mr. Hatfield, Vice-chairman, presided in the absence of the Chairman, Dr. Turner.

Mr. Carr told us that he called us together to recommend that Miss Sarah Davis, a 1969 graduate of Wake Forest University, be asked to become the Minister's Assistant in charge of Education. This recommendation is with the approval of a consulting committee composed of Dr. T. J. Turner, Miss Lu Leake, Mrs. Reid Pulley, Mr. David Hadley, Dr. John Earle, Dr. Carlton Mitchell, and Dr. Don Reeves. There was some discussion, and the Diaconate was told that another interviewer, a young man, had turned us down to take a job at Pullen Memorial Church in Raleigh (see May, 1969 minutes). Several members of the Diaconate, Mrs. Lowell Tillett, Mr. Aycock, and Dr. Maynard said they could highly recommend Miss Davis for the job. Mr. Staton made the motion that Miss Davis be hired at a salary of $5400 - $5700 (the exact amount to be decided by the pastor). Mr. Paul Ballance seconded the motion. Motion passed.

Mr. Hatfield presented the second item of business. Summit School is selling off its old busses, and one for $300 has been checked by Mr. Weatherly and a mechanic. They recommend that this bus is worth this and is in good condition. Mr. Carr suggested that if we buy this, we could give it to the University so the University could insure it with its fleet of trucks, and loan it back. Dr. Angell made the motion that we purchase the bus if the purchase price, insurance, and first year's maintenance is under $500. Mrs. Pulley seconded the motion. Motion passed. Mr. Carr commented that he thought this was well-while if maintenance costs are kept within $300 yearly.

These 2 items of business will be presented on June 29, 1969 to the church for its approval at conference.

Weston Hatfield, Vice-Chairman
Ty Hamrick, Secretary

July 27, 1969

As there are no regularly scheduled meetings of the Diaconate during the summer months, a special meeting was called following church service on July 27, 1969.

Present were: Mr. Louis Aycock, Mr. Paul Ballance, Dr. McLéod Bryan, Dr. Richard Barnett, Mr. Lee Cain, Miss Sarah Davis, Mrs. Paul Garrison, Mrs. James Hayes, Mrs. Phillip Hamrick, Mr. W. F. Humbert, Dr. Percival Perry, Dr. Robert Prichard, Dr. J. Don Reeves, and Dr. T. J. Turner. Dr. Bryan led the group in prayer.

The committee that had been appointed by Dr. Turner to head the renovation of 5 rooms in Wingate Hall was announced. Mr. W. F. Humbert - Chairman, Mrs. Hayse, Mrs. Pulley, Dr. J. W. Angell, and Mr. Royce Weatherly. Mr. Humbert gave the report of the estimates received on painting the 4 offices and putting in book shelves as $1,547. Mr. Humbert reported that the college painters were interested in the job but he had not received their estimates. Mr. Aycock made the motion that the Diaconate meet the next Sunday at 10:00 to hear other estimates before the Church Conference that day. Mr. Cain seconded the motion. In discussion it was discovered that many of the Diaconate would...
not be present the following Sunday. Mr. Aycock, with Mr. Cain's consent, withdrew his motion. Dr. Reeves made the motion that the Diaconate approve the committee's recommendation up to $1600. Dr. Turner seconded the motion. Motion passed.

Dr. Turner said that he would work with the office staff in drawing up a mimeographed sheet outlining the renovation step by step, and pointing out that this $1600 for painting and bookshelves would be only the initial step. This sheet will be distributed to the congregation at conference the next Sunday.

Meeting adjourned.

T. J. Turner, Chairman
Ty Hamrick, Secretary

September 15, 1969

The Wake Forest Baptist Church Diaconate met on Sunday night, September 15, at 7:45 in the pastor's study. Dr. Richard Barnett opened the meeting with prayer.

Present were: Mr. Louis Aycock, Mr. Paul Ballance, Dr. Richard Barnett, Dr. McClung, Dr. Warren Carr, Dr. A. J. Crutchfield, Miss Sarah Davis, Mrs. John Earle, Mrs. James Earle, Mrs. Phillip Hamrick, Mr. Weston Hatfield, Mrs. W. F. Humbert, Dr. Percival Perry, Mrs. Frank Prichard, Mrs. Reid Pulley, Dr. Don Reeves, Mrs. Ralph Scales, Mrs. Lowell Tillett, Mr. Turner, and Mr. Guy Ward.

Dr. Crutchfield presented the financial report. He said that the monthly collection has been just enough to pay our bills. The financial committee will begin work on next year's budget soon.

Mr. Carr said that the bus should be put under some authority. A statement should be made concerning upkeep, and proper use. (The upkeep will be dealt with in the budget.)

Davis was asked to call the Scout Committee to work with her on this.

Mr. Carr asked that we pass a motion regarding priority of the use of Room 104 and Room 110. Mr. Aycock made the motion that the Church have the first priority, students and faculty second priority and people outside the Church and university third priority. Mr. Earle seconded the motion. Motion passed. Mr. Carr asked that we develop a schedule with liberal sessions so that others may schedule.

We were asked by the pastor to consider the idea of contributing a money gift to the church as churches are not taxed for the property they own. Dr. Bryan suggested this be brought to a study committee and then to the church as a separate item, and not with the budget. If a study committee was appointed, then the budget was to be amended to include the money gift. Mr. Aycock said he vigorously opposes this as each member already is taxed enough to cover their own property and that of the parish as a whole. He also pointed out that Wake Forest Baptist Church owns no property other than the building for school use, but we may set a precedent to the dislike of other, larger churches in Winston-Salem, that own more valuable property. After much discussion pro and con, Dr. Turner said that the vice-chairman and the secretary would appoint a study committee. Mrs. Hamrick asked that the study committee not be required to complete the study in time for this to be included in the budget.

Miss Barbara Hanauer's name was announced as donor of the $1000 gift. Dr. Perry had suggested that (at the May meeting) this money be put into a loan fund for needy students. After careful consideration by the members of the Diaconate, Mr. Wes Hatfield made the motion that the money be used to establish a community mission fund, the interest of which be used to help those in the community in dire need of assistance, that others of the church be invited to contribute to the fund, not only money but services as well.
Dr. Perry seconded the motion. Motion passed. Mr. Carr said this fund could possibly be handled by the Finance Committee, but if not we would discuss the advisability of a special committee at our next meeting. The secretary was asked to write a letter to Miss Hanauer expressing our thanks for her gift, and letting her know of her great challenge to us.

Mr. Carr presented a Covenant and an alternate Covenant drawn up by a group of interested church members who met every Sunday during the spring. There was much discussion by the Diaconate.

The meeting was adjourned.

T. J. Turner, Chairman
Mrs. Phillip Hamrick, Secretary

October 12, 1969

The Diaconate of the Wake Forest Baptist Church met on Sunday night, October 12, at 7:45 in Room 312. Dr. J. W. Angell opened the meeting with a prayer.

Present were: Dr. J. W. Angell, Mr. Louis Aycock, Mrs. Paul Ballance, Dr. Richard Barnett, Mr. Lee Cain, Dr. Warren Carr, Dr. A. J. Crutchfield, Miss Sarah Davis, Mrs. John Earle, Mrs. Paul Garrison, Mrs. Philip Hamrick, Mr. Weston Hatfield, Mrs. James Hayes, Mr. W. F. Humbert, Dr. Douglas Maynard, Dr. Percival Perry, Mrs. Reid Pulley, Dr. Don Reeves, Mr. Reid Staton, Mrs. Lowell Tillett, and Dr. T. J. Turner.

Mr. Staton made the motion that the minutes be approved as written. Mrs. Earle seconded the motion. Motion passed.

Dr. Crutchfield presented the financial report for the month of September. He pointed out that we are about $2000 behind in collections as compared to the amount collected by the same time last year.

The Music Committee sent 2 recommendations to the Diaconate for consideration: (1) Mrs. J. W. Angell, Chairman of the Music Committee, sent a request for a studio piano for Room 104. She had talked with Moxley Piano Co. and had gotten a proposed price of $750 for a piano valued at $1150. Mrs. Pulley raised the question as to whether or not we should leave this piano open for students to practice on. A discussion followed. Dr. Angell made the motion that the piano be purchased using funds already allocated for renovation, if possible. The motion was seconded by Mrs. Hayes. Motion passed.

(2) The Music Committee also recommended that we discuss a temporary sick leave as the music director may be out for awhile. Mr. Cain moved that we appoint a committee to study the sick leave for the entire staff. Mr. Staton seconded the motion and suggested that the committee report back to the Diaconate at the November meeting.

Miss Davis reported that she had met with the Scout Committee concerning the use and care of the bus. It was decided that:

(1) A calendar be kept in Mrs. Walker's office and that groups wishing to use the bus make reservations.
(2) The Scouts try to schedule 2 weeks in advance for use of the bus.
(3) The Scoutmaster use his gas credit card for Scout trips, and be re-imbursted by the Church.
(4) That 3 keys be made for the bus - one to be kept in Mrs. Walker's office, one with the Scoutmaster, and one in Mr. Weatherly's office.

Mr. Carr asked that 2 robes be purchased for the pulpit. Dr. Hatfield made the motion that this be included in the 1970 budget. Dr. Perry seconded the motion. Motion passed.
Dr. Crutchfield then presented the proposed budget for 1970, as worked out by the Finance Committee. He explained all increases and decreases in the budget from the previous year.

Dr. Angell made the motion that the amount of the gift to Wake Forest University be raised to $500 a month. Dr. Perry seconded the motion. Discussion followed. Dr. Crutchfield asked what improvements had the church made in the building. Mr. Humbert said that in the present renovation, $5000 was actual structural improvement. Our past leaders urged us to not think of our services to the University in monetary terms, but he hoped we did contribute a great deal in service. The motion was defeated.

Dr. Crutchfield read a letter from Mrs. James of Friendship House (a haven for alcoholic women seeking help to return to society) requesting a donation. Dr. Perry made a motion that $500 be put in the budget to donate to this cause. Mrs. Earle seconded the motion. Mr. Staton made an amendment to the motion that the amount be $100. There was a substitute motion by Mr. Hatfield that the amount donated be $200 with a note that this be a single gift, and not an annual gift. Mrs. Hayes seconded the substitute motion – motion passed.

St. Anne's Episcopal Church asked for a donation of $25 for the operation of the educational part (secretary, etc.) of the volunteer tuition program. It was agreed to do this.

Dr. Crutchfield announced a change of name from Building Fund to Reserve Fund. He announced that after setting up the Community Mission Fund and the expenditures for renovation, there would be approximately $26,945.00 in savings. An agreement had been made that $40,000 be the cut-off amount of our savings (Reserve Fund). When our savings reach the $40,000 amount, all interest will be used for Christian Action funds in the community.

Salary raises for the pastor and staff were recommended by the Finance Committee.

Mr. Staton made the motion that the proposed budget for 1970 be accepted and presented to the congregation on Sunday, October 19, for approval. Mr. Ballance seconded the motion. Motion passed.

Dr. Turner expressed appreciation to Dr. Crutchfield and his committee for their hard work in working out the budget for 1970.

Mr. Staton announced a gift of $2500 made to the church and designated to Mr. Carr. He made the motion that we accept the gift and leave it up to Mr. Carr whether or not to accept it all at once or part this year and part next year. The motion was seconded by Dr. Perry. Motion passed.

Meeting adjourned.

Dr. T. J. Turner, Chairman
Ty Hamrick, Secretary
November 9, 1969

The Diaconate of the Wake Forest Baptist Church met on November 9, 1969 at 7:45 p.m. in Room 104. Mr. Weston Hatfield opened the meeting with prayer.

Persons present were: Mr. Louis Aycock, Dr. J.W. Angell, Mr. Paul Ballance, Dr. Richard Barnett, Dr. McLeod Bryan, Dr. Warren Carr, Miss Sarah Davis, Mrs. Phillip Hamrick, Mr. Weston Hatfield, Mrs. James Hayes, Mr. W.F. Humbert, Dr. Percival Perry, Dr. Robert Prichard, Mrs. Reid Pulley, Mrs. Ralph Scales, Mrs. Lowell Tillett, and Dr. T.J. Turner.

The minutes of the last meeting (October 12, 1969) were corrected to read: "in regard to the savings account (paragraph 12) all interest will be used for Christian Action funds in the community."

Printed copies of the financial report for the month of October were passed out. It was pointed out that of November 7, 48 families have pledged $18,775.80 and 3 students have pledged $198.00 making a total of $18,973.80 pledged.

Group ministry lists were passed out to each Deacon to contact concerning pledges.

The proposed Committee on Committees, chosen by the pastor, was submitted to the Diaconate for approval. Dr. Prichard made the motion that we accept the committee. The motion was seconded by Mr. Humbert. Motion passed. The committee: Jerry Hall - Chairman, R.F. Berry, Mrs. Ed Christman, Mrs. Earl James, Mr. Robert Neel, and Mrs. Harold Moore.

Dr. Perry made the motion that the Finance Committee and the Treasurer make a study and recommend how the money (from the interest accrued on the savings per year) can best be taken and used in Christian Action Ministry. Mr. Humbert seconded the motion. Motion passed.

A letter from Dr. McCall, who has been away, read "reactivating church letter is archaic, and may be affiliate any other way." Dr. Prichard, a colleague of Dr. McCall's, was asked to see him and tell him we appreciate his concern. The pastor will see him later in the week.

Mr. Carr announced those going to the Baptist State Convention as delegates: Dr. and Mrs. Paul Johnson, Dr. Ralph Scales, Mr. Russell Brantley, Mr. Warren Carr. Three more delegates are allowed. Dr. Turner asked the pastor to call if 3 more votes are needed on any issue.

The members of the Board who will rotate off the Board at the end of the year are: Dr. J.W. Angell, Dr. Richard Barnett, Mrs. John Earle, Mr Reid Staton, Mrs. Lowell Tillett, and Dr. T.J. Turner.

The Chairman asked the pastor to give the Board his idea of the qualities of a Deacon. The pastor said "a Deacon should be committed to the community of faith - not necessarily in agreement with the Board and/or pastor. He should possess integrity and good judgement, be innovated and unafraid of criticism."

The Diaconate nominated six prospective deacons to present to the church at the December 21 Church Conference for its approval. They are: Dr. David Smiley, Mr. Howe Van Riper, Mrs. Julius Burroughs, Mrs. Marcus Gulley, Dr. John Roberts, Dr. Gregory Pritchard, Mrs. Earl James, 4th alternate - Dr. Cyclone Covey.

Dr. Turner said that he would appoint a Nominating committee to nominate officers of the Diaconate before the next meeting of the Diaconate. Mr. Hatfield moved that we wait until the January meeting to vote on the new officers so the new members of the Diaconate can vote. Mr. Humbert seconded the motion. Motion passed.

The meeting was adjourned.
The Diaconate of the Wake Forest Baptist Church met on December 14, 1969, at 7:45 p.m. in Room 110. Dr. Reeves opened the meeting with prayer.

Present were: Dr. J.W. Angell, Mr. Paul Ballance, Dr. Richard Barnett, Mr. Lee Cain, Warren Carr, Miss Sarah Davis, Mrs. John Earle, Mrs. Phillip Hamrick, Mr. Weston Hatfield, Mrs. James Hayes, Mr. W.F. Humbert, Dr. Dogulas Maynard, Dr. Percival Perry, Dr. Robert Prichard, Mrs. Reid Pulley, Mrs. Lowell Tillett, Mr. Reid Staton, Dr. Don Reeves, Dr. Turner, and Mr. Guy Ward.

The minutes of the last meeting were approved with the correction of a misprint - "innovated" was changed to "innovative" in the description of prospective Deacons.

Dr. Crutchfield gave the financial report for the month of November. He also reported the pledges in so far. 118 families have pledged $50,384.30; and 5 students have pledged $247.00.

The proposed church committees and their members were presented to the Diaconate for its approval. Mr. Hatfield suggested a personnel committee to be added to the list of committees to handle personnel problems, etc. that arise during the year. Dr. Barnett made the motion that such a committee by appointed by the Chairman of the Diaconate and be Diaconate members. Mr. Staton seconded the motion. Motion passed.

Dr. Maynard made the motion that the committees, chosen by the Committee on Committees, be accepted and be recommended to the Church at Conference on December 21 for approval.

Dr. Turner announced the Nominating committee for officers of the Diaconate for 1970 as: Dr. Barnett (Chairman), Mrs. Hamrick, and Mr. Staton. This committee will report at the January meeting.

Dr. Turner said that the Treasurer of the church and the Finance Committee had been asked by letter to see how the problem of putting the interest accrued on our savings could best be turned over to the Community Action Fund. A report is to be given at the January meeting.

Dr. Angell made the motion that the Diaconate request the Traffic Commission of Wake Forest to enforce the parking regulations from 9:00 until 12:00 on Sunday mornings, so that guests and members may park near the church. At the present time, the parking regulations are not enforced from 12 noon Saturday through Sunday. Mrs. Earle seconded the motion. Motion passed. The secretary will write a letter making such a request.

Mr. Carr submitted Jim Chapman's name for endorsement for the ministry. Mr. Chapman is the student and Mr. Carr said that he is deserving of endorsement, which is the usual procedure when a pre-ministerial student is seeking admittance to a seminary school. Dr. Pritchard made the motion that we endorse him; Dr. Perry seconded it. Motion passed.
The Pastor gave a year end report:

1. He thanked Mr. Humbert and his committee for all of their work in the renovation of the 5 rooms. He reported that Rooms 104 and 110 are being scheduled for meetings, etc. regularly.

2. He thanked those rotating off the Board of Deacons as well as the entire Board for their work this year.

3. He reported that the Sector Ministry had died in its original form, but he had great hopes that the Church will be involved soon in the Community in Service.

4. Mr. Christman, Chaplain of the University, is coordinating the Church and all chaplains in a comprehensive approach to campus ministry. The pastor and Miss Davis are members of the Campus Ministry Committee.

Dr. Reeves asked the lists of old and new Deacons be mailed to members after the Church conference. He also expressed hope that some of the "Community Action Fund" be spent 'at home' on faculty dinners, etc., and not all in other parts of Winston Salem.

Dr. Turner expressed concern about the last two youth outings - (to inform the Diaconate). Discussion followed. No action taken.

The meeting was adjourned.

T.J. Turner, Chairman
Mrs. Phillip Hamrick, Secretary

January 11, 1970

The Diaconate of Wake Forest Baptist Church met on Sunday night, January 11, at 7:45 in Room 110. Dr. Warren Carr opened the meeting with prayer.

Attending were: Mr. Louis Aycock, Mr. Paul Ballance, Mrs. Julian Burroughs, Mr. Lee Cain, Mr. Warren Carr, Dr. A.J. Crutchfield, Miss Sarah Davis, Mr. Thomas H. Davis, Mrs. James Hayes, Mrs. Phillip Hamrick, Mr. W. F. Humbert, Mr. James Nicholson, Dr. Percival Perry, Dr. Greg Pritchard, Dr. Robert Prichard, Mrs. Held Pulley, Mrs. Ralph Scales, Dr. David Smiley, and Mr. Howe Van Riper.

As Dr. Turner, past chairman, had rotated off the board, Mr. Carr presided. He called on Mrs. Hamrick, member of the Nominating Committee for officers of the Diaconate, for a report. The following slate of officers was presented: Chairman - Mr. Lee Cain, Vice-chairman - Dr. Robert Prichard, and Secretary - Mrs. Phillip J. Hamrick, Jr. Mr. Aycock made the motion that the slate of officers be accepted; Mr. Humbert seconded the motion. Motion passed. The new officers took their seats.

Mr. Cain called on Dr. Crutchfield, Chairman of the Finance Committee, for the financial report for December. Dr. Crutchfield pointed out that we had lost about $15,000 in collections for 1969 as compared to 1968. However, we are in good financial condition. There was a question about the $3,000 over the budget that the financial report showed that we had spent in 1969, but it was explained that this was spent for the renovation and would be replenished from the savings, if necessary (as this had been approved by the Church Conference). Another question concerning the difference in "special contributions paid" and "special designations" was raised. The pastor said that each church member would receive a printed year-end statement, and that this would be made clear on the statement. Mrs. Hayes made the motion that we accept the financial report; Dr. Greg Pritchard seconded. Motion passed.

Mr. Cain then asked Dr. Crutchfield to report on the meeting that had been
called of the Finance Committee and the treasurer, Mr. Paul Hylton. Dr. Crutchfield made his report in the form of three motions: (1) The Chairman of the Diaconate appoint a Community Service Fund Committee to investigate areas to use the service fund ($1500 - $1600) and so involve our church in community service. A suggestion of the committee to be composed of a woman from the Finance Committee, a man from the Diaconate, and the pastor. Mr. Davis seconded the motion. Motion passed. (2) The Chairman of the Diaconate appoint an Investments Committee - Suggested members to be Mr. Paul Hylton, Mr. John Williard, and Mr. Lee Cain. Mr. Ballance seconded the motion. There was some discussion when the question arose as to whether or not this committee would have the power to buy bonds without approval from the Diaconate. It was agreed that the committee would be responsible to the Diaconate, but could purchase anything of good quality without calling a meeting of the Diaconate if time was of an essence. Motion passed. (3) Mr. Hylton be instructed to invest $20,000 in bonds at a yield in excess of 8% interest, and $5,000 to $10,000 in Savings and Loan at 5.25% interest (not an exact price stated as the cost of renovation is not yet known and may have more than $5,000. thus to invest). Dr. Robert seconded the motion. Motion passed.

Mr. Cain reported that the standing Personnel Committee appointed by outgoing chairman, Dr. T. J. Turner, are: Dr. J. Don Reeves, Chairman, Mr. Guy Ward, Dr. Douglas Maynard, and Mrs. Phillip Hamrick, Jr.

Mr. Cain also reported that a letter had been written to the Traffic Commission of Wake Forest University concerning parking around Wingate Hall on Sunday mornings, (as requested at the December Diaconate Meeting). An answer from the acting chairman of the Traffic Commission said that this would be submitted to the Commission by the Chairman, Dr. Harold Barrow, when he returned to duty at the beginning of the new semester.

Dr. Perry made a motion made a motion that the minutes of the December meeting be approved. Seconded by Mr. Ballance, the motion passed.

Mr. Cain then turned the meeting over to the pastor. Mr. Carr welcomed to the Board of Deacons the six new members.

Mr. Carr read a letter from Mr. Edgar Christman, Chaplain of the University, asking that the church participate in a Faculty retreat (concerning life on campus) to be held early in the semester, and that we contribute $100 toward the expense. Then Mr. Carr read a second letter from a group of interested persons from several churches (including our own), asking for funds to help set up a day care center in East Winston. This Child Development Center would be located in St. Stephen's Episcopal Church with a proposed budget of $35,000 per year, and a need of 20 volunteers giving 2 hours per week. Mr. Davis made the motion that we grant $100 to the Faculty Retreat from the Service Fund, and that the request concerning the Child Development Center be referred to the new Community Service Fund Committee. Dr. Robert Prichard seconded the motion. Motion passed.

Mrs. Pulley asked that a coat rack on wheels be placed in the hall near Room 104. This was referred to Mr. Humbert, Chairman of the Renovation Committee, who was present.

The meeting was adjourned.

E. Lee Cain, Chairman
Mrs. Phillip Hamrick, Jr., Secretary
The Minutes of the Meeting of the Diaconate
February 8, 1970

The Diaconate of the Wake Forest Baptist Church met on Sunday night, February 8, at 7:45, in Room 110. Dr. J. Don Reeves opened the meeting with prayer.

Attending were: Mr. Paul Ballance, Dr. McLeod Bryan, Mrs. Julian Burroughs, Mr. Lee Cain, Dr. Warren Carr, Miss Sarah Davis, Mrs. Marcus Gulley, Mrs. Phillip Hamrick, Mrs. James Hayman, Mr. W. E. Humston, Mr. James Nicholson, Dr. Percival Perry, Dr. Gregory Fritchard, Dr. Robert Prichard, Mrs. Reid Pulley, Dr. David Smiley, and Mr. Guy Ward.

Dr. Robert Prichard made the motion that the minutes be approved as written. The motion was seconded by Mr. Ballance. Motion passed.

A copy of the financial report for the month of January was examined by the members. Dr. Prichard asked about "Special Programs, Retreats, etc." under the Education heading. Of $700 budgeted for the year of 1970, our report showed $665 already spent. Dr. Carr promised to check this, as he was sure this was a mistake. Dr. Smiley raised a question of the balance at the end of January - did this, or did this not include a deposit from the Savings account? There was an explanation of renovation costs coming from current money and not from savings. It was agreed to ask our treasurer, Mr. Nylton, or the chairman of the Finance Committee, Dr. Crutchfield, to be present at all meetings of the Diaconate to explain the financial reports. Mr. Ballance made the motion that we accept this financial report. This was seconded by Dr. Perry. Motion passed.

Mr. Cain reported that $57,931.30 has been pledged as of that day. This is more than had been pledged at this time last year but short of the budget of $67,107.00. Mr. Cain gave the highlights of the year, but did not ask for approval of this financial report as as each member has not studied a printed copy yet.

Copies will be sent to each person.

Mr. Cain called on Dr. Carr for a report of the organizational meeting of the Community Service Fund Committee. He announced that Mrs. Christman could not serve on the committee so Mrs. Percival Perry has agreed to serve with Mr. Nicholson and Dr. Carr. Dr. Carr gave this report:

I. Operational procedures
   A. In order to get a comprehensive view, no decisions on requests will be made until March 1, 1970.
   B. Committee will entertain proposals from others as well as instigate some from within the committee.
   C. Committee will act only on those proposals that are approved by the Diaconate.

II. Procedures for hearing and approving requests
   A. Only written proposals will be studied by committee
   B. Priority factors
      1. Short term projects
      2. Experimental and imaginative projects
      3. Projects needing seed money
      4. Projects involving active participation by persons seeking financial help.
      5. Projects of such nature as to interest other support in the event of their continuity.
   C. Disqualification factors
      1. Projects needing assistance for more than three years
      2. Emergency assistance
      3. General charities
III. Proposals on hand
A. Establishing day care center at St. Stephens Episcopal
B. Draft counseling center using students as counselors
C. Employment of teacher for slow learners during March and April
D. Faculty Retreat (already approved)
E. Transportation for student tutoring into ghetto areas
F. Aid to illiterates in filing income tax returns
G. Student community breakfasts for neighborhood children suffering from malnutrition.
H. Information center for legal advice

A general discussion followed. Mr. Carr said the proposals that the committee wanted approved by the Diaconate would be sent to each member of the Diaconate by the next meeting.

Mr. Cain recognized our choir director, Mr. Charles Smith, who read a letter from Mrs. J. E. Hendricks, chairman of the Music Committee. The letter contained two recommendations from the Music Committee: 1. That the church serve as host to the Burlington Boys Choir for lunch following their appearance at the worship service on Sunday, March 15, 1970. A suitable lunch can be served in the college cafeteria for $1.35 per plate. There are 50-60 boys in the choir and 10-12 choristers. 2. That one additional choir grant ($75 per semester) be made available for the spring semester, 1970. Applicants for the two vacancies for this semester have been screened, leaving three students whose talents and financial needs make a further decision extremely difficult. Dr. Smiley made the motion that we act as hosts to the Boys Choir for lunch; the motion was seconded by Mr. Nicholson. Motion passed. Dr. Robert Prichard made the motion that we make available one additional choir grant; this was seconded by Dr. Reeves. Motion passed.

The chairman of the Standing Personnel Committee, Dr. Reeves, reported that he had met with the pastor, the President of the choir, and the choir director to discuss the morale of the choir. The situation seems to be fine now, and there were no recommendations.

The meeting was adjourned.

Mr. E. Lee Cain, Chairman
Mrs. Phillip Hamrick, Secretary
The Minutes of the Meeting of the Diaconate
March 8, 1970

The Diaconate of the Wake Forest Baptist Church met on Sunday night, March 8, at 7:45 in Room 110. Mr. Aycock opened the meeting with prayer.

Present were: Mr. Louis Aycock, Dr. McLeod Bryan, Mrs. Julian Burroughs, Mr. Lee Cain, Dr. Warren Carr, Dr. A. J. Crutchfield, Miss Sarah Davis, Mrs. Paul Garrison, Mrs. Marcus Gulley, Mr. Wes Hatfield, Mrs. J. M. Hayes, Mr. W. F. Humbert, Mr. Jim Nicholson, Dr. Percival Perry, Dr. Greg Pritchard, Mrs. Reid Pulley, Dr. Don Reeves, Dr. David Smiley, and Mr. Guy Ward.

Mr. Cain asked that the minutes be approved. The motion was made and seconded. Motion passed. Dr. Crutchfield gave the financial report for the month of February. There was a discussion of the incompleteness of the financial report and the lack of continuity with last month's sheet showing the $20,000 to be invested. Dr. Carr commented on the rarity of budget receipts being over the budget requirements so far this year. Dr. Carr raised the question of social security for the Gentry's (our nursery workers). Mr. Hatfield was asked to work with Mr. Cain and Mr. Linwood Davis to investigate possibilities of the Gentry's receiving social security.

Dr. Carr discussed the 3 proposals for Community Service: (1) Mrs. Carlton Mitchell, a church member, proposes that funds be provided to pay a capable, experienced teacher (who does not want regular employment) for services two hours a week during the months of March and April. She would assist the very slow learners who are unable to move along with their peers. Suggested amount - $200. Motion made, seconded, passed.

(2) Mr. Glenn Batten and Dr. John Earle, church members, propose that funds be used to help establish a Day Care Center at St. Stephen's Episcopal Church. The Center will facilitate 40 children in the East Winston area. Suggested amount - $500 - in September, 1970. Motion made, seconded, and passed.

(3) Laura Stringfellow, a Wake Forest University student, proposes that funds be used to provide student community breakfasts for neighborhood children suffering from malnutrition and also to help establish a "Coffee House" for a limited group of teens in the same area. Suggested amount - $150. Motion made, seconded, and passed. Dr. Reeves asked for some sort of accounting or report on how the money was spent by each project and the success of each project. Dr. Carr agreed.

Mr. Cain read a letter of resignation from Mr. Paul Hylton, church treasurer, effective immediately. Dr. Carr said that we would have to have a business session of the church, as checks could not be written. The motion was made that we call a meeting next Sunday, March 15, and that cards be sent to church members announcing the conference. Motion seconded. Passed.

Mrs. Gulley made an announcement of a reception for new church members to be held March 22 in Room 104 from 7:00 - 9:00. The members of the Diaconate were requested to be there to greet the new members.

Mr. Cain reported that a letter had been received from the Traffic Commission of Wake Forest University. The Commission does not feel that our request concerning parking can be implemented under the present conditions. They would like to work with us on some ideas concerning unloading zones.

The meeting was then adjourned.

Mr. Lee Cain, Chairman
Mrs. Reid Pulley, Substitute Secretary
The Minutes of the Meeting of the Diaconate
April 12, 1970

The Diaconate of Wake Forest Baptist Church met in Room 110 on Sunday night, April 12, at 7:45. Mr. Cain, Chairman, called the meeting to order and asked the pastor to lead in prayer.

Present were: Mr. A. L. Aycock, Mr. Paul Ballance, Dr. John Baxley (the new church treasurer), Dr. Warren Carr, Mr. Lee Cain, Miss Sarah Davis, Mrs. Marcus Gulley, Mrs. James Hayes, Jr., Mrs. Phillip Hamrick, Jr., Mr. W. F. Humbert, Mrs. Jerry Hall (the Kindergarten Committee Chairman), Dr. Douglas Maynard, Dr. Percival Perry, Dr. Robert Pritchard, Dr. Gregory Pritchard, Dr. Don Reeves, Mrs. J. R. Scales, Dr. David Smiley, and Mr. Howe Van Riper.

Dr. Gregory Pritchard made the motion that we accept the minutes as written. Mr. Humbert seconded the motion. Motion passed.

The pastor introduced Dr. Baxley, the new Treasurer of the church. Dr. Baxley asked for any questions concerning the financial report for the month of March. There were none. Dr. Baxley explained the numbers in parenthesis as money paid by the church for damage to Camp Hanes by our teen-agers who re-imbursted the church; and (60) as a check written to herself by Mrs. Walker for 2 months work (at $30 per month) for work done for the kindergarten. Dr. Greg Pritchard made the motion that we accept this report. Mr. Ballance seconded the motion. Motion passed.

Mr. Cain called on Mrs. Jerry Hall, Chairman of the Kindergarten Committee, to present the budget for the kindergarten for the coming year. Mrs. Hall said that the committee was recommending a raise of $13.00 per month for all of the teachers. There was an overall increase of $1,845.00 for the coming year. This included the 3 scholarships that are given annually. The kindergarten is definitely still "in the black." Printed copies of the budget were given to each member of the Diaconate. Mrs. Hall made the motion that the Diaconate accept the proposed budget. Mr. Humbert seconded the motion. Motion passed.

Mr. Cain called on Dr. Reeves, Chairman of the Personnel Committee, for a report on this committee's meeting with the Music Committee. Dr. Reeves said that the Personnel Committee (Reeves, Hamrick, Maynard, Ward) met with the Music Committee, at their request, to hear a recommendation from the Music Committee that Mr. Charles Smith, their director, be given a leave-of-absence for the summer of 1970 for study at Peabody. Dr. Reeves explained that the committee heard the recommendation and discussion in a meeting with the Music Committee - then withdrew to a private meeting to consider this recommendation. The Personnel Committee agreed that it was to the church's best interest to make the following motion "that we grant Mr. Smith a leave with salary for the summer of 1970 providing Mr. Smith secure his substitute (subject to approval of the Music Committee) and pay his substitute; that Mr. Smith be responsible for the overall planning during his absence." The motion was seconded by Dr. Perry. Discussion was called for. The vote was called - motion passed.

Mr. Cain explained that Mr. Weston Hatfield and Mr. Linwood Davis had studied the possibility of extending Social Security coverage to Mr. and Mrs. Gentry, our nursery workers. There are two questions that the Diaconate must consider: (1) Shall we implement a Social Security program with the church as the employer-giving the church staff a choice? (2) If we do this, is the church willing, if necessary, to make the Gentry's decision retro-active, so he can have the required amount of participation? Since neither Mr. Davis nor Mr. Hatfield were present, it was decided to carry this over to the May meeting at which time we would ask Mr. Davis to be present to explain his ideas to us.
Mr. Cain asked the treasurer, Dr. Baxley, to review the insurance carried by the church. Dr. Carr asked that he look into the insurance coverage on the minister's home, also on the church's furniture and equipment. Mr. Cain called for opinions on bonding the members of the staff. Dr. Gregory Pritchard said he thought the staff would appreciate the protection of a bond in handling the money of the church. The treasurer agreed to investigate these matters and report to the Diaconate.

The pastor said that he was receiving more complaints about lack of janitorial service in the building. Dr. Reeves made the motion that the pastor and Miss Davis make a study of the situation and bring recommendations to the May meeting of the Diaconate. Mr. Perry seconded the motion.

Dr. Carr said that the Community Service Fund Committee would have a meeting before the May meeting of the Diaconate and have recommendations to be considered at that time.

Mr. Cain chided the Diaconate for not having more members in attendance at the reception given on March 22 for the new members of the church. Mr. Ward asked that the office please send us additional reminders when we are especially requested to attend certain functions.

Mr. Cain commended 2 families of the church, the Coveys and the Gulleys, for being recipients of Carswell grants.

The meeting was then adjourned.

Respectfully submitted,

Lee Cain, Chairman
Mrs. Phillip Hamrick, Secretary

THE MINUTES OF THE MEETING OF THE DIACONATE

May 10, 1970

May 10, at 7:45, Mr. Cain, Chairman, called the meeting to order and asked the Pastor to lead in prayer.

Present were: Mr. A. L. Aycock, Mr. Paul Ballance, Dr. John Baxley, Dr. McLeod Bryan, Mrs. Julian Burroughs, Mr. Lee Cain, Dr. A. J. Crutchfield, Mrs. James Hayes, Mrs. Phillip Hamrick, Jr., Mr. W. F. Humbert, Mr. James Nicholson, Dr. Robert Prichard, Dr. Gregory Pritchard, Mrs. Reid Pulley, Dr. J. Don Reeves, Dr. David Smiley, and Mr. Guy Ward.

Mr. Cain called for approval or corrections of the minutes as written. Dr. Robert Prichard made the motion that we accept the minutes as written. Mrs. Pulley seconded the motion. Motion passed.
Mr. Cain called on Mr. Linwood Davis to explain the Social Security program and how this would effect our nursery workers, Mr. and Mrs. Gentry. Mr. Davis said thatMrs. Gentry works for Forsyth Hospital and is covered by Social Security. Mr. Gentry had been a farmer all of his life and had never been covered by Social Security. He reaches age 65 this month (May, 1970). His wages from the Church are such that he could be covered if the church had Social Security for its employees. Mr. Davis had investigated and found that Mr. Gentry could receive benefits if up to $100 in back payments was paid. Mr. Gentry would like for the church to elect to cover him with Social Security, and he agrees to pay his part of future payments. Dr. Robert Prichard made the motion that the church subscribe to the Social Security program for the Gentry's in terms of the back payment of $100 and all future employees be covered by Social Security (present employees can elect to be covered). Motion seconded by Dr. Smiley. Motion passed. Mr. Cain asked Mr. Davis to inform the Gentrys of this action of the Diaconate, and to receive and help fill out Forms 15 and 15-A. He asked Dr. Baxley, Church Treasurer, to assist in this chore. Both agreed to do this.

Mr. Cain called on Dr. Baxley to report on his findings concerning the Church's insurance. Mr. Cain then turned the chair over to Dr. Robert Prichard, Vice-chairman, as he had to leave.

1 Dr. Baxley reported that the minister's house is insured (fire, wind, etc.) for $25,000 at an annual rate of $165. The members of the Diaconate agreed that this rate was higher than it should be. Dr. Gregory Prichard made the motion that the Church Treasurer, Dr. Baxley, investigate (and be given the power to buy) fire insurance up to $30,000 with another company if such can be found at a lower rate. This should cover loss to furnishings, personal property, persons injuring themselves on that property, etc. The motion was seconded by Dr. Bryan.

2 Dr. Baxley then reported that the estimated value of church property in this building (Wingate Hall) is approximately $20,000 to $25,000. Insurance against fire, theft, etc. would be about 12¢ per $100 or around $25.00. Dr. Bryan made the motion that Dr. Baxley purchase this insurance for the church property. Mr. Nicholson seconded the motion. Motion passed.

3 Dr. Baxley has found that for "liability" (accidents in this building) the university and church share this, unless it is directly caused by a church's employee such as the pastor or member of the staff in which case the church would be fully responsible. For approximately $20 per year the church may purchase this liability insurance. Dr. Smiley made the motion that Dr. Baxley purchase this liability insurance for the church. Mr. Humbert seconded the motion. Dr. Baxley did not know if this would cover accidents off of the church property such as any that may occur on a retreat, but would ask. Motion passed.

4 The Kindergarten does have insurance on an individual basis; the same as the public schools. No action taken.

5 Bonding of persons handling money was then discussed. Dr. Baxley talked with a Nashvill Bank representative who had said that the church's secretary could be bonded for $4 per $1000 handled per year; the treasurer for $2.50 per $1000 per year. This did not cover losses or thefts occurred on the way to the bank, but only discrepancies in bookkeeping. Dr. Crutchfield, Chairman of the Finance Committee, said that most money comes into the church by check, and he did not see the urgency of bonding one to handle the amount of money that we would receive. No action taken. It was agreed that we would discuss this matter in the fall.
Dr. Baxley asked if there were any questions concerning the Financial Report for April, 1970. He made the comment that the report would represent a truer picture if 3) if #103-A - Investments (bonds) were indicated on the back of the financial report every month rather than on the front under disbursements, and 3) this sheet not show $30 to secretary from the kindergarten, but rather $37) monthly to secretary as the budget indicates.

Mr. Humbert made the motion that we accept the financial report for April, 1970. Dr. Gregory Pritchard seconded the motion. Motion passed.

Dr. Robert Pritchard called on the pastor to tell of needed repairs on the parsonage. The pastor said that the gutters of the parsonage leaked in 2 places. One repairman, recommended by Mr. Weatherly, recommended that the gutters be replaced, and his estimate was $460. The annual budget allows $500 for repairs - this amount to be administered by the pastor. Mr. Carr said that the parsonage is going down and will need other big repairs soon. The same repairman recommended a new roof soon. Mr. Carr asked that the budget of $500 be supplemented. Mr. Humbert volunteered to call Mr. Weatherly and others to get other prices for gutters. Dr. Robert Pritchard volunteered to speak to Hugh Pratt to see who the contractor for the parsonage was, as footing should be guaranteed for 20 years (house is 15 years old). Dr. Reeves made the motion that we authorize the expenditure of up to $500 for new gutters and flashing. Mr. Ward seconded the motion. Motion passed.

Dr. Pritchard asked the pastor to report on the study he and Miss Davis conducted concerning need for janitorial service: Room 4-A - is never swept or straightened - needs this once a week. Kindergarten rooms - need sweeping and dusting weekly. Davis Chapel - reeds straightening weekly, swept monthly. Wait Chapel - needs picking up after any concert on a Saturday night. 104 - kitchen - needs cleaning weekly - big room needs cleaning weekly. 110 - needs dusting and vacuuming weekly. Sunday School rooms - straightened weekly and swept monthly. Dr. Bryan made the motion that the pastor ask George Angell or other youth if he is interested in this; and that we do this on a trial basis for 4 months in the fall. Mr. Humbert seconded the motion.

The Community Service Fund Committee had no report until the fall.

Mr. Carr had received a letter from the N.C. Council of Churches asking that we increase our donation by $25 to help buy land to later build headquarters on. The land costs $15,000 - down payment made of $300 and balance due at $2000 per year at 6% interest. This request goes to all churches in the N.C. Council of Churches. Dr. Bryan made the motion that we donate $25 more than is budgeted to the N.C. Council of Churches for this purpose. The motion was seconded by Dr. Reeves. Motion passed.

Mr. Humbert brought up the old business of tiling the floor in Room 4-A. Action had already been taken - and he is authorized to buy tile. Dr. Reeves offered his services to help lay the tile.

Dr. Bryan made the motion that women on the Diaconate be asked to participate in serving communion, with the option to refuse. Mr. Humbert seconded the motion. Motion passed.

A last item of a letter from the Southern Baptist Annuity Board offering life insurance of $5,000 to $10,000 with up to $2,000 for dependent children. This insurance does have a disability clause. It can be made available to the pastor or staff. Dr. Pritchard asked that this be investigated.

The meeting was adjourned.

Mr. Lee Cain, Chairman
Dr. Robert Pritchard, Vice-chairman
Mrs. Phyllis Hamrick, Jr. - Secretary
The Minutes of the Meeting of the Diaconate
September 13, 1970

The Diaconate of Wake Forest Baptist Church met in Room 110 on Sunday night, September 13, at 7:45. Mr. Cain, Chairman, called the meeting to order and asked Dr. Don Reeves to lead us in prayer.

Present were: Mr. Paul Ballance, Dr. John Baxley (church treasurer), Dr. McLeod Bryan, Mrs. Julian Burroughs, Dr. A. J. Crutchfield, Mrs. Marcus Gulley, Mrs. Phillip Hamrick, Mrs. James Hayes, Jr., Mr. W. F. Humbert, Dr. Douglas Maynard, Mr. James Nicholson, Dr. Percival Perry, Dr. Robert Prichard, Dr. Gregory Pritchard, Mrs. Reid Pulley, Dr. Don Reeves, and Dr. David Smiley.

Dr. Robert Prichard made the motion that the minutes of the last meeting be approved. Mr. Humbert seconded the motion. Motion passed.

Dr. Smiley asked that we finish the business of bonding the secretary. Dr. Prichard made the motion that the discussion of bonding the secretary be deferred. Dr. Smiley seconded. Motion passed.

Mr. Cain called on Dr. Baxley to report on additional insurance that he had secured during the summer. Dr. Baxley reported that no home owner's policy is available on a minister's home, but rather a home owner's tenant policy, which we now have. The premium that he had reported in May ($165) was for 3 years (annually $55) and so is not out of line for a policy of $25,000. He did secure with the same company, Herb Gilbert Insurance Co., $5,000 more on personal possessions and liability at an annual rate of $29. He also secured with Brantley Insurance Co. a $20,000 policy on the church-owned property in the building at an annual premium of $22. This covers damage by fire, breakage, explosions, riot, extended coverage (it should be noted that this low premium does not cover theft). Dr. Baxley reported a third policy of $25,000 taken with the Pilot Insurance Co. at an annual rate of $40 per year which covers liability in the church building and at church-sponsored events away from the premises (but not accident occurred in transit to or from these events).

Dr. Crutchfield announced that the Finance Committee would meet early in October to work out methods of securing pledges, and to work on the proposed budget for 1971. He would bring this to the October meeting of the Diaconate for approval.

Mr. Cain asked that we examine the financial report for the month of August. Dr. Baxley pointed out that we have spent more than the amount budgeted for General Supplies due to postage, etc. Dr. Reeves made the motion that the financial report be approved. Mr. Humbert seconded the motion. Motion passed.

Mr. Carr expressed concern about a reader, hired by the Southern Baptist Sunday School Board, to censor printed materials. He raised the question: should we support this by continuing to give all of our 'mission' money through the Co-operative Program, or should we look more closely at our mission giving? Dr. Smiley raised the question of the feasibility of withdrawing from the Southern Baptist Convention and associating with the American Baptist Convention. Discussion followed. Mr. Carr praised the American Baptists for their work with minority groups in the South, and suggested gifts to aid this. Dr. Reeves asserted that we could be a stronger voice by staying within the Southern Baptist Convention and protesting the hiring of a censor. Dr. Reeves made the motion that "because of the deplorable state of affairs that we now find the Southern Baptist Convention, we ask the Chairman of the Diaconate to appoint a committee of the Diaconate to meet with the Finance Committee to study our mission giving." Dr. Gregory Pritchard seconded the motion. Motion passed.

Mr. Carr gave a progress report on the work of the Pulpit Relocation Committee. He was asked the chairman of the Student Affairs Committee, Mr. Mark Reece, and the chairman of the Artist Series Committee, Dr. Charles Allen, if they had any objections to this change, and they were in favor of it. Mr. Carr said the committee, Dr. Charles
Allen, Mrs. Howard Shields, Mrs. Julian Burroughs, and he, would have sketches and definite costs to bring to the Diaconate for approval. Dr. Robert Pritchard made the motion that the Newsletter carry a progress report on this to see if there are any objections from the membership. Dr. Perry seconded the motion. Motion passed.

Mr. Carr said that he thought Mr. Richard McBride would accept if our church asked to ordain him. A recent conversation with Mr. McBride indicated that in today's time, perhaps the church should step on the shoulders those to be ordained. Dr. Bryan made the motion that our church approach Mr. McBride and ask that he be ordained by our church. This was seconded by Dr. Smiley. Motion passed.

Because of the reclamation of space in Wingate Hall by the University (i.e. the lower auditorium and all adjoining rooms and a room at the end of the hall of the main floor), there has been a doubling up of Sunday School classes. The children's choir will rehearse in a kindergarten room, Room 201. The University has agreed to give its janitorial services to set up the room for choir, then re-arrange for kindergarten. The University Choir will use Room 104 three afternoons per week. Dr. Gregory Pritchard asked if the pastor wouldn't prefer a committee of the Diaconate to deal with these matters, so it would be a representative of the membership the University would be dealing with. Discussion followed. Dr. Pritchard made the motion that Mr. Cain appoint a Liaison Committee to meet with a Committee of the University (other than the Building and Grounds Committee) to discuss such matters. Dr. Reeves seconded the motion. Motion passed.

Mr. Carr noted that since 1958 the University has hired fewer professors who are Baptist, and indeed this must be the case if the University is to place primary importance on academic competence. Of these Baptist professors, only 25 have become permanent members of this faculty. Only 18 of these have joined our church. He pointed out that if we are to grow, we have only one of two choices: (1) To have a closer association with the University - to become a chapel and be subsidized by the University or (2) to do more recruiting from the city. We have gone from 900 to 500 plus members over the last 10 years. Since Mr. Carr's arrival the number departing has stabilized, but a few are still leaving. The reasons for leaving are: (1) lack of community, (2) some think the Church is too faculty oriented, (3) the position of the Church on the question of face. Recently he has heard rumblings about the Church being ineffectual with our Junior and Senior High School young people.

Mr. Carr then read to us the names of those who have been visiting for some time. Many members took a name of one of the visitors to contact to invite them to our church. It was suggested that a party be held for these to show them that we do indeed wish to have them become members. It was also suggested that another party be held at a later date for all new faculty members.

Mrs. Burroughs suggested that our Church publish a weekly newsletter or bulletin to keep us all informed about our fellow church members. Perhaps this could be provided for in our new budget, as the staff would definitely need help. This was not acted upon but was generally agreeable to all present. The pastor agreed to try this.

The meeting was adjourned.

Respectfully submitted,

Lee Cain, Chairman
Mrs. Phillip Hamrick, Secretary
The Minutes of the Meeting of the Diaconate
October 11, 1970

The Diaconate of the Wake Forest Baptist Church met in Room 110 on Sunday night, October 11, at 7:45. Dr. Robert Prichard, Vice-chairman, presided in the absence of the Chairman. The meeting was opened with prayer.

Present were: Mr. Paul Ballance, Mrs. Julian Burroughs, Dr. Warren Carr, Dr. A. J. Crutchfield, Miss Sarah Davis, Mrs. Barbara Garrison, Mrs. Marcus Gulley, Mrs. Phillip Hamrick, Mrs. James Hayes, Mr. W. F. Humbert, Mr. James Nicholson, Dr. Percival Perry, Dr. Robert Prichard, Dr. Gregory Pritchard, Mrs. Reid Pulley, Dr. Don Reeves, Dr. David Smiley, and Mr. Guy Ward.

Mr. Ward corrected the minutes to read that he was present at the September meeting. The minutes were then approved.

Dr. Crutchfield gave the Financial Report for the month of September which was approved. He then gave each member of the Diaconate a recommended budget from the Budget Committee, and a work sheet for changes. Increases were noted in Radio Broadcasts, Pulpit Supply, Educational Assistant, Interns, Church Secretary, Minister, General Supplies, Flowers, Co-operative Program, Pilot Mountain Baptist Association, W.M.U., Wake Forest University, Gift to American Baptist Association (new category), Insurance on Minister's Home, Church Insurance Coverage, Community Service Fund, (from interest on invested money). Decreases were noted in Education Equipment, Church Equipment, and the Contingency Fund. There was an over-all increase of approximately $9048. Mr. Humbert made the motion that we accept the budget and present it to the Church for approval at Conference on October 25. Mrs. Gulley seconded the motion. Motion passed.

Regarding the above increases: Miss Davis will resign effective July 1st to return to Graduate School. Another Educational Assistant will have to be hired at a higher salary (depending upon degree, etc.). Mr. Ward made the motion that Miss Davis' salary be increased $30 per month until she does leave. Seconded by Mr. Humbert. Motion passed. Dr. Reeves made the motion that the Minister's salary be increased by $800, annually, and be divided into the categories that would best help him. Mr. Humbert seconded. Motion passed. Dr. Reeves made the motion that the Co-operative Program be increased by only $500 (rather than by $1000 to $2000) and a special gift of $500 be given to the American Baptist Association - Board of Higher Education, and that the letter written by Mr. Carr to Dr. Crouch (of the Sunday School Board of the Southern Baptist Convention) expressing our dissatisfaction with the hiring of "a doctrinal reader" and the removal of certain literature also be signed by the Chairman of the Board of Deacons. The motion was seconded by Mr. Humbert. Motion passed. It was recommended that the Contingency Fund be reduced and a special collection for the disadvantaged be taken on Communion Sundays.

It was pointed out that our Church Choir Director, Mr. Charles Smith, will be away for the next 3 summers working on his doctorate. Question was raised as to whether we should have a separate summer director. The Personnel Committee was asked to look into this.

A request from Together House (house to help curb drug abuse) for a donation was discussed. We were advised by one of Together House's medical advisors to study this and give later, if we wish, rather than now. We can give later through the Community Service Fund (already in the Budget) if we decide to do so.
One of our interns, Sandy Ellis, cannot be present at Church service to present herself for membership, and has asked that her name be presented at Church Conference on October 25. Mr. Humbert made the motion and Mrs. Hayes seconded that we do this. Motion passed.

A letter was read from Mr. Aycock asking that he be replaced on the Diaconate as his health would not allow him to remain an active member. Dr. Greg Pritchard made the motion that we accept his resignation. Mrs. Fulley seconded. Motion passed. The Diaconate Secretary was asked to write and inform him of our action.

A letter from Mrs. Hendricks asking that she be allowed to resign as Chairman of the Music Committee was read. Dr. Greg Pritchard made the motion and Mr. Ballance seconded that her resignation be accepted. The Diaconate Secretary was asked to write Mrs. Hendricks also.

Mr. Carr announced that Mrs. Smith, Director of the Children's Choir, had talked with him and said that she must resign, effective the end of December, because she is now working and cannot do this, too. Dr. Reeves made the motion that we accept her resignation. Mr. Ballance seconded this. Motion passed. Mr. Carr said that he would write of the Diaconate’s action as she had talked with him.

Mr. Ed Christman asked that Family Night be moved from November 8 to November 1, so that Dr. Edmund A. Steimle can speak at Family Night also. It was decided and unanimously approved to move the meeting of the Diaconate up to November 1 also.

Mrs. Sams brought a message from some young people of the Church that they be represented on the Diaconate. Mr. Carr said that the proper channel of request would be a formal request through the Youth Council.

A letter from Mrs. Jerry Hall, Chairman of the Kindergarten Committee, was read. She requested a cleaning woman come in and clean kindergarten rooms, and that playgrounds be maintained and new sand be brought in. The janitorial service is to be handled by student help (already voted on in previous meeting). The maintenance of the playground would be taken to Mr. Lucas by the Liaison Committee.

The meeting was then adjourned.

Respectfully submitted,

Dr. Robert Pritchard, Vice-Chairman
Mrs. Phillip Hamrick, Secretary
The Minutes of the Meeting of the Diaconate
November 1, 1970

The Diaconate of the Wake Forest Baptist Church met in Room 110 on Sunday night, November 1, at 7:45. Mr. Lee Cain, Chairman, called the meeting to order. He asked Dr. Gregory Pritchard to lead in prayer.

Present were: Dr. John Baxley, Treasurer; Dr. McLeod Bryan, Mrs. Julian Burroughs; Mr. Lee Cain, Mr. Warren Carr, Miss Sarah Davis, Mrs. Marcus Gulley, Mrs. James Hayes; Mrs. Phillip Hamrick, Mr. Weston Hatfield, Mr. W. F. Humbert, Dr. Douglas Maynard, Mr. James Nicholson, Dr. Percival Perry, Dr. Robert Pritchard, Dr. Gregory Pritchard, Mrs. Reid Pulley, Dr. Don Reeves, Mrs. James Scales, and Dr. David Smiley.

Mr. Cain asked for corrections of the minutes of the October meeting. Dr. Reeves asked that the minutes read that "Mr. Smith, choir director, has requested a leave" rather than "will be away" as was written. Mr. Carr asked that the minutes read that the letter written by Mr. Carr to "appropriate official of the N.C. Baptist State Convention" rather than "to Dr. Crouch" (mistakenly identified as being with the Sunday School Board). Dr. Greg Pritchard then made the motion that the minutes be accepted. Seconded by Dr. Reeves. Motion passed.

Dr. Baxley gave the financial report for the month of October. He pointed out that we are already overspent or will be overspent in five areas: (1) Vacation Bible School; (2) Children's Choir, (3) Office Supplies, (4) Utilities, and (5) Food and Entertainment. He also showed that the $10,12 listed under equipment, Church, was a service charge for late payment of an air conditioner purchased from Ed Kelly's. Dr. Baxley did not understand what the Food and Entertainment, listed as spending $119.98 in October alone, is, but will investigate and report at the December meeting. Dr. Robert Pritchard made the motion that we accept the financial report, contingent to investigation of the Food and Entertainment disbursement. Dr. Perry seconded the motion. Motion passed.

Mr. Cain read a letter from Mr. Howe VanRiper of resignation from the Diaconate. There was a motion from Dr. Bryan that the resignation be accepted with regret. The motion was seconded by Dr. Greg Pritchard. Discussion followed. Motion passed.

Mr. Reeves made his report from the Personnel Committee in the form of a motion. He reported that the Personnel Committee did not think that it was in the best interest of the Church for the Choir Director to be away every summer, therefore, it could not accept Mr. Charles Smith's request for a leave of absence for this coming summer. Dr. Robert Pritchard seconded the motion. Motion passed with one vote (Dr. Smiley) against it.

Miss Davis brought a proposal from the Young People of the Church: that a young person (or two people) be allowed to attend the meetings of the Diaconate. Dr. Bryan made the motion that the Board of Deacons allow the Youth Group to elect two to the Diaconate with voting rights. (This is in addition to the regular number elected by the Church.) Seconded by Dr. Maynard. Motion passed with one vote against it (Dr. Greg Pritchard).

Mr. Cain then asked the Diaconate to nominate from Church membership 6 to become full term Deacons, and 2 others to fill unexpired terms (1 three-year term and 1 one-year term). It was agreed to nominate by majority rule. The following were nominated:

Mr. Walter Joyce
Mr. Reid Staton
Mrs. Wallace Goebel
Miss Louise MacMillan

Dr. Howell Smith
Dr. John Earle
Mr. Glenn Batten (3 year term)
Mr. L.P. Vickers (1 year term)
The Minutes of the Meeting of the Diaconate

December 13, 1970

The Wake Forest Baptist Church Diaconate met in Room 110 on Sunday night, December 13, at 7:45 p.m. Mr. Lee Cain, Chairman, called the meeting to order and then led in prayer.

Present were: Mr. Paul Ballance, Mr. Glenn Batten, Dr. John Baxley, Mrs. Julian Burroughs, Mr. Lee Cain, Mr. Warren Carr, Dr. A. J. Crutchfield, Miss Sarah Davis, Mrs. Marcus Galley, Mrs. Phillip Hamrick, Mrs. James M. Hayes, Jr., Mr. W. F. Humbert, Dr. Douglas Maynard, Mr. James Nicholson, Dr. Percival Perry, Dr. Gregory Pritchard, Dr. Don Reeves, Mrs. James Ralph Scales, Dr. David Smiley, and Mr. L. F. Vickers.

Dr. Perry made the motion that the minutes be accepted as written. Mrs. Hayes seconded the motion. Motion passed.

Dr. John Baxley, Church Treasurer, gave the financial report for the month of November. As promised at the previous meeting of the Diaconate, Dr. Baxley investigated why the budget in the category of "Food and Entertainment" had been overspent. Most of the budget was spent for cokes, cookies, paper supplies, helpers, for Family Night, Paul Myers Catering Service for May picnic and a large amount of $123.85 to cater for the lunches of the Burlington Boy's Choir who were the guests of the Church at the cafeteria in March, 1970. This was authorized by the Diaconate, and the budget would not have been overspent had it not been for this unexpected expense.

Dr. Baxley pointed out that a misprint in collections for 48 Sundays. It should read $31,573.49 rather than $61,573.49. He also told us that the "Community Service Fund" account and expenditures will be shown on the financial report in the future.

Mr. Humbert made the motion that we accept the financial report for November. Seconded by Mr. Nicholson. Motion passed.

Dr. Crutchfield, Chairman of the Finance Committee, told us that the pledges at this time were below what had been pledged at this time last year. He urged all Deacons to please check with their ministry group and urge all who had not pledged to please do so. Dr. Reeves made the suggestion that we tell the congregation (through the Newsletter) our present situation concerning the number of pledges in, and remind them that our budget for 1971 is more ambitious than that of last year.

Mr. Cain appointed the following committee to nominate officers of the Diaconate for 1971: Dr. Maynard, Chairman, Mrs. Burroughs and Dr. Gregory Pritchard.

Mr. Carr asked that Miss Davis be released from her duties with "Meals on Wheels" so that she can direct the Junior Choir until June, 1971. He asked Mrs. Hayes to help find someone to work with "Meals on Wheels". Dr. Maynard made the motion that Miss Davis direct the Junior Choir until she leaves in June. Seconded by Dr. Perry. Motion passed.

Mr. Carr read a letter from a choir member, Mrs. Cathy Hayes, expressing her support on behalf of the choir of the choir director, Mr. Smith. She asked that we do all we can to keep Mr. Smith as director. Mr. Carr reported that the Music Committee had been called together, would meet again the first of the year, and try to have a strong summer music plan worked out by February 15. Suggested a possible plan of the Adult Choir singing 4-6 Sundays then the young people would carry the other Sundays to August. August is usually guest soloists arranged earlier by the Director who is on vacation during August. A possibility of Mr. Smith commuting some Sundays during June and July was mentioned. A more complete plan will be presented by the Music Committee later for consideration by the Diaconate.
Mr. Cain welcomed Mr. Batten, who is completing a 3 year term of Mr. Van Riper, and Mr. L. P. Vickers, who is completing the 1 year left of Mr. Aycock's term.

The meeting was then adjourned.

Mr. F. Lee Cain, Chairman
Mrs. Phillip Hamrick, Secretary

The Minutes of the Meeting of the Diaconate
January 10, 1971

The Wake Forest Baptist Church Diaconate met in Room 110 on Sunday night, January 10, 1971, at 7:45. Mr. Lee Cain, Chairman, called the meeting to order and called upon Don Reeves to open the meeting with prayer.

Present were: Dr. George Angell, Mr. Paul Ballance, Dr. John Baxley, Dr. McLeod Bryan, Mr. Lee Cain, Mr. Warren Carr, Miss Sarah Davis, Dr. John Earle, Mrs. Wallace Goebel, Mrs. Marcus Gulley, Mr. W. F. Humbert, Mr. Walter Joyce, Dr. Douglas Maynard, Mr. Jim Nicholson, Dr. Greg Pritchard, Miss Lorna Pritchard, Dr. Robert Prichard, Mrs. Reid Pulley, Dr. Don Reeves, Mrs. James Ralph Scales, Dr. David Smiley, Dr. Howell Smith, Mr. Reid Staton, and Mr. L. P. Vickers.

The Chairman welcomed new members attending for the first time: Mr. Joyce, Mrs. Goebel, Dr. Earle, and two Young Peoples' Group representatives, George Angell and Lorna Pritchard.

MINUTES: The minutes of the meeting of December 13, 1970 were approved as amended.

FINANCIAL STATEMENT: Dr. Baxley, Church Treasurer, explained items on the financial report for December and for the year 1970. There was discussion concerning the purchase of a ministerial robe, about repairs on the pastor's home, and on the Reserve Fund. In connection with Item 103-B, Community Service Fund, the Chairman reminded the group that a combination of the interest on bonds and on the deposits in Savings and Loan Associations supplied funds for these projects. For the benefit of the newcomers on the Board Mr. Carr explained the purpose of the fund to be support for imaginative projects, seed money to start a project, in the general area of social action. There was discussion of previous expenditures from the fund and about the sum presently available for appropriations. Dr. Robert Prichard moved and Mrs. Gulley seconded a motion to request the Committee on the Community Service Fund Program to prepare a report for the February meeting of the Diaconate. The motion passed.

There followed additional discussion about an apparent discrepancy between moneys collected and expended in 1970. The Chairman requested the Church Treasurer to prepare a complete report for the February meeting, and perhaps formulate a different, and clearer, balance sheet for the Diaconate. It was agreed that the Community Service Fund should defer appropriations, and transfers of funds from one account to another, until next month's report clarified the totals.

PLEDGE REPORT: Dr. Baxley reported in the absence of Dr. Crutchfield that $48,670 had been pledged on a budget of $76,155 and that as of January 10 there were 179 pledges received. Some regular pledges have not yet responded. There was discussion of the means of reaching those who have not pledged. Mr. Carr said that he and Dr. Crutchfield would discuss the matter and bring proposals to the February meeting for action.
JANUARY FINANCIAL REPORT: Dr. Baxley first explained his reconciliation of the financial statement for the year 1970. The original report contained some confusion because of the bank's depositing funds to the wrong account and because some appropriations were not clearly explained. After discussion, the Board noted the balances in the checking and savings account for 1970. Dr. Baxley also commented upon a new form for reporting monthly financial reports. Dr. Greg Pritchard moved, and Mr. Humbert seconded, to approve the January Financial Report. The motion carried.

PLEDGE REPORT: Dr. Crutchfield reported that as of February 14, $50,058.80 had been pledged by 121 families, of a total budget for the year of $74,475.00. He read letters to be sent from the Church to those who had not yet pledged, those who had pledged the same as last year, and those who had reduced their previous pledge. These three groups would be requested to re-consider their pledges in the light of the 15% increase in the budget. Mr. Carr said that perhaps $10,000 in "pledges receivable" from regular pledgers remained outstanding. Dr. Crutchfield emphasized the fact that the Church must do better on its pledging, or face the alternative of either cutting expenses or going into debt, and he suggested a "Stewardship Sunday" and some polite pressure from the Diaconate.

COMMUNITY SERVICE COMMITTEE REPORT: Mr. Jim Nicholson reported three projects for the Committee and requested Diaconate approval of the expenditure requests.

1. $250 additional gift to the Association for the Benefit of Child Development, the second half of the Church's pledge to ABCD, which operates the West End Community School in Augsburg Lutheran Church. Mrs. Gulley moved, and Mrs. Goebel seconded, that the request be approved. Motion carried.

2. $35.00 to the Covenant Community Group, to continue through May its hot breakfast program in the same area as the ABCD school. Dr. Earle moved, and Mrs. Pulley seconded, that the request be granted. Motion carried.

3. $120.00 to a group of students living on 10th Street to purchase games for their program of community action. It is a project supervised by Mr. Julius Corpening and the Urban Affairs Consortium. Dr. Smith moved, and Dr. Reeves seconded, that the grant be approved. After some discussion, the motion carried.

REPORT FROM THE COMMITTEE TO SECURE A MINISTER OF EDUCATION: Dr. Howell Smith reported for the Committee that it had sifted names, that Mr. Carr had visited some candidates, and that this week it would talk directly to two prospects. The outlook is good, he said, and there will be opportunity for some choice of people to fill the position.

DIACONATE GROUP MINISTRY LISTS: Each deacon received a list of names, alphabetically, of those whose representative he is, and for whose welfare he is responsible.

REPORT FROM THE MINISTER OF EDUCATION: Miss Sarah Davis, reported the following information:

1. Two Sunday School teaching positions, vacant at the end of last semester, have been filled -- Dr. John Baxley is teaching the 9th and 10th grades, and Miss Shelly Abernathy is working with the Junior High group.

2. A survey will soon be conducted among parents, Jr. and Sr. High students, and those who have recently taught in the Church School, to find out what changes, if any, are needed in the educational curriculum. Miss Davis will also ask "position papers" on religious education from Church members. The information received will be helpful both to the Board of Education and also to the new Minister of Education when he arrives.
Camp Betty Hastin
August, too late
s reserved sp~cc at
or the week, while sh.1-
Dr.
Reeves
ed
ould not, therefore, be
pl
n
her
y
Mr. Charles Smith, choir di­
tr
thn summer.
On one Sunday, in June, and in
orning worhip.
Mr. Smith would receive
his normal salary, out of which he would pay his travel expenses and the quartet’s
honarorium. Dr. Reeves moved, and Mr. Staton seconded, the motion to approve the plan.

2. On March 14 the choir of the Forsyth Hospital Nursing School, will sing at
the morning worship, and the Church is asked to provide them with lunches. Because
of some late spending last year, the bills for which arrived this year, the Choir
is in trouble with most of its appropriation already spent. After some discus­
ion of the number in the choir, and the total amount involved, Dr. Humbert moved, and
Mr. Greg Pritchard seconded, a motion that the Church provide lunch at the Cafeteria,
or exceeding $1.50 each. The motion carried. The Music Committee will supervise
their visit and the lunch.

3. The state of the Church. Aside from the financial problem that we face--and
that might be a good thing for Church spirit--the Church is perhaps more of a mind to
make its mission seriously than at any time before. The low point in Church spirit
came last summer. Now there is a better spirit and attitude, though there are still
things that need attention. A new concern shows itself in religious education, in
community spirit, and in people who are trying to apply themselves to problems. The
Young Adult Sunday School Class is helpful in sitting on the front pews and en­
couraging others to move down. Howell Smith’s committee has done some hard work.
A permanent solution to the appearance of the pulpit awaits the attention of the
Rev. Stanford’s, who have been ill and have had illness in the family.
Attendance at worship services has been improving, with more students attending,
as has attendance at Family Night. Next year some thought must be given to a wider
ministry to the students, with more stated meetings and supper forums.

4. The Community Service Unit of the Police Dept. is in welfare work and needs
a revolving fund from which to draw. Most of its calls for assistance come after 6:00
p.m. The Church Youth Council has been invited to approach young people’s groups in
other churches to seek a $250 fund. Some of our youth plan to sell dough-nuts and may
sponsor a rummage sale. Once the fund is started, perhaps the city alderman will act
replenish it.

5. The pastor’s Contingency Fund is getting more requests than can be approved.
This is a discretionary fund for charitable purposes. It has been a hard winter for
many people, and many requests must be turned down.

6. The counselling load upon the minister is suddenly heavy, as many students
have requested appointments. It is attributed to a feeling of pessimism and frustra­
tion after the events of last spring, and also to a new return to some kind of reli­
igion among students and others.

MISCELLANEOUS BUSINESS: Mr. Humbert asked if the Church could do anything to keep Ray
Hospital from closing down. The Chairman replied that the problem would be re­
solved on a political basis. Mr. Carr reported pressure, subtle and otherwise, to get
the Church involved in the Bill Glass evangelistic crusade, sponsored by the Pilot Mtn.
Association and the Forsyth Minister’s Conference. It was decided to take no action.
The Chairman reported that he intended to prepare a report of the Diaconate’s business
for the Newsletter, to answer some feeling that the members do not get information.
The meeting was then adjourned.

Dr. Robert Pritchard, Chairman
Dr. David L. Smiley, Secretary
The Minutes of the Meeting of the Diaconate
March 14, 1971

The Wake Forest Baptist Church Diaconate met in Room 110 on Sunday night, March 14, 1971, at 7:45. Dr. Robert Pritchard, Chairman, called the meeting to order and called upon Dr. Greg Pritchard to open the meeting with prayer.

Present were: Paul Ballance, John Baxley, Mrs. Jean Burroughs, Lee Cain, Warren Carr, Miss Sarah Davis, John Earle, Mrs. Barbara Garrison, Mrs. Wallace Goebel, W. F. Humbert, Walter Joyce, Miss Louise MacMillan, James M. Nicholson, Greg Pritchard, Robert Pritchard, Mrs. Louise Pulley, Don Reeves, David Smiley, J. Howell Smith, Reid Staton, L. P. Vickers, and Guy Ward.

MINUTES: The minutes of the meeting of February 14, 1971, were approved as recorded.

FEBRUARY FINANCIAL REPORT: Dr. John Baxley, Church Treasurer, presented the financial report for February. After discussion, including some concern over the fact that the Church spent $1000 more than it received in the month and would have been in the red had it not been for a carry-over from January, Reid Staton moved, and Lee Cain seconded a motion to accept the report. The motion carried.

PLEDGE REPORT: In the absence of Dr. Crutchfield, Dr. Baxley presented the report. The current pledge for the year is $56,100, up $6,000 since last month. There have been twenty new pledges since the February report, some to increase, some new pledges; these were in response to letters that went to three groups: 1) those who did not increase their pledges; 2) those who made pledges last year but had not pledged this year; and 3) those who had not pledged for several years. Mr. Carr explained the letters. There was concern over the fact that the budget is still $18,375 short of full pledging; the ox is still in the ditch. The Minister noted that the February offerings were better than for the same month last year, and that to date the March offerings were ahead of last year. But the financial situation remains serious. The months of June through August, traditionally low income months, could liquidate the Church saving unless we increase offerings. The Chairman pointed out that there had been no opposition to the budget, but it was not being supported. He said it took only $400 per family unit to meet the budget, but that many must give more to balance those who could, or would, give less.

Dr. Reeves proposed a special Easter offering, above pledges, for Budget Item 441, Missions and Evangelism. Mr. Carr doubted that Easter would be a good time for that, and suggested that perhaps if a special offering were needed it should come in the fall. It was agreed that the financial situation is the single most serious problem currently facing the Church.

REPORT FROM THE MINISTER OF EDUCATION: Miss Davis reported that the Jr. High Sunday School group had conducted a doughnut sale, of 200 dozen, and had raised $100 for the Police Community Service Fund. She reminded the Diaconate of the Church plan to spend a week at Ft. Caswell on the beach, June 7-13, and all families are welcome. The questionnaires she has prepared are ready for distribution; they are to study the effectiveness of the Educational Program. The questions are for the parents of children in the Church School; the Jr. - Sr. High pupils; and the teachers of classes. Information will aid the new Minister of Education in starting a program.
REPORT FROM THE MINISTER: Mr. Carr brought several items of business and a report on the Church. 1. The next regular meeting of the Diaconate falls on Easter. By vote, the Diaconate decided to meet the third Sunday in April to avoid the conflict.

2. Miss Davis has learned from the University of Tennessee, where she plans to enroll, that if she works two years outside that state she is no longer considered a resident for tuition purposes. She should therefore terminate her employment with the Church before that time; or in the first week of June. She has two weeks of vacation due her. She has done two additional jobs this year—the Junior Choir along with Meals on Wheels. Mr. Carr recommended that the Church pay her through the month of June and terminate her employment at the end of the first week of the month. Mr. Joyce moved, and Mr. Humbert seconded, a motion to approve the proposal. The motion carried.

In his report on the Church, Mr. Carr noted the concern over the budget and urged that members work to raise another $10,000 to get closer to the budget total. He reported that he is pleased with the improved spirit in the Church as compared to last year, though some families remain unhappy for one reason or another. The Committee seeking a new Minister of Education should be commended for its work; it should be able to bring a recommendation before the end of June. The Minister's biggest discouragement is the failure of the Church to increase in membership. He estimated that 750-800 members could do what we want the Church to do, and that number could be handled with the existing staff. Increasing the membership will be his primary goal for the year, and he asked the Diaconate and the membership for assistance in this. There was some discussion of this matter, in which proposals for newspaper advertising and for a Church sign were considered. Mrs. Burroughs agreed to request WFDD to include a commercial for the Church in its Sunday morning broadcast of the worship services.

ELECTION OF MESSENGERS TO THE PILOT MOUNTAIN BAPTIST ASSOCIATION SPRING MEETING, APRIL 17, 1971: Dr. Reeves moved, and Mr. Ballance seconded, a motion to give the Minister authority to empower any members who might be able to attend. The motion carried.

MISCELLANEOUS BUSINESS: 1. Mr. Jim Nicholson reported a request to the Community Services Fund from Sam Long of the Urban Affairs Coalition for $214.60 to finance a campus survey of student interest in community social problems and to establish a student urban services referral center in Reynolds Hall, with a telephone manned by students, to disseminate information on volunteer opportunities in the city. Mr. Cain moved, and Mrs. Garrison seconded, a motion to approve the request. The motion carried.

2. Mrs. Pulley reported that her husband, who has been a chairman of the ushers, has noted an over-printing on Church bulletins. She asked if it would save money to reduce the order, and Mr. Carr said he would investigate it.

3. Howell Smith reported for the committee to secure a Minister of Education. The committee considered some twenty-five people, and the most interesting prospects were investigated further. A candidate would visit for an interview in March. He announced that some prospects had indicated their opinion that the Church was not perhaps the best place to work.

4. Mr. Carr reported a request for approval of a ministerial student from the Southern Baptist Theological Seminary. He is Julius David Waugh, who teaches in our Sunday School and has supervised the Youth Retreat. Dr. Reeves moved, and Mrs. Garrison seconded, a motion that the Church grant its approval to Mr. Waugh for admission to the Seminary. The motion carried.

5. Mrs. Garrison asked about working more to enlist student membership in the Church, with an expansion of the program to include stated sessions and supper forums. Mr. Carr replied that student interest was returning, though he was not pushed for membership. He promised that the Church would take a more active role among students next year.

6. The Chairman announced that he would prepare a report on the meeting for the Church Newsletter and would include names of those present and absent.

The meeting was then adjourned.

Dr. Robert Prichard, Chairman
Dr. David L. Smiley, Secretary
The Minutes of the Meeting of the Diaconate

April 18, 1971

The Wake Forest Baptist Church Diaconate met in Room 110 on Sunday afternoon, April 18, 1971, at 4:30 p.m. Dr. Robert Pritchard, Chairman, called the meeting to order and called upon Dr. Greg Pritchard to open the meeting with prayer.


MINUTES: The minutes of the meeting of March 14, 1971, were approved as recorded.

FINANCIAL REPORT: Dr. John Baxley, Church Treasurer, presented the Financial Report for March, and explained items in it. He pointed out that the Church spent more $2200 than it received in March, so $2500 was transferred from savings account to pay the bills. After discussion, Greg Pritchard moved and Howell Smith seconded a motion to accept the report. The motion carried.

REPORT AND DISCUSSION OF CHURCH FINANCES: Dr. A. J. Crutchfield, Chairman of the Financial Committee, presented a report showing deficiencies in pledges and giving. He said that there had been an increase of $8000 pledged since February, because of the letters which were mailed out. The total of $58,253.48 has been pledged on a budget of $52,475; counting the loose collection and gifts which might be anticipated, the budget was still about $10,000 short of fulfillment. He asked whether we should cut the budget or continue full operation, drawing upon savings to make up the deficit. Mr. Carr said that the soft place where the budget might be cut is in missions giving, and it would alienate some devoted givers. The problem, he said, was that with the same number of members we have repeatedly increased the budget; the Church needs to grow economically. There was discussion of the problem, after which Mr. Carr suggested that the Diaconate bring the matter before the Church Conference scheduled for April 25.

Next presentation should concern nomination of a new Minister of Education, after which Dr. Crutchfield should make a report on pledging and the budget, and the Minister will talk about expanding Church membership. Mr. Cain moved and Mrs. Burroughs seconded a motion to accept Mr. Carr's suggestion. The motion carried.

REPORT FROM MRS. BAXLEY AND HALE: Mrs. Baxley and Mrs. Hale presented to the Diaconate a booklet which has been prepared to show the Church program to new and prospective members. Deacons expressed appreciation for the work which has gone into the booklet, Mrs. Hale requested an appropriation to purchase printed covers for the mimeographed booklet to allow 500 copies. It was moved and seconded that the Diaconate approve an allocation not to exceed $82.50 for the project. The motion carried.

REPORT FROM THE MINISTER: Mr. Carr recommended, subject to the approval of the Music Committee, that Mrs. Charles Smith be employed as Junior Choir Director, to begin work in the fall at the salary presently in the budget. After considerable discussion and some division in the group, it was moved and seconded that the recommendation be approved. The motion carried.

REPORT FROM THE COMMITTEE TO SECURE A MINISTER OF EDUCATION: Dr. Howell Smith brought orally and on paper, the recommendation that the Diaconate approve, subject to action of the Church in Conference, the recommendation of Mr. Robert Bailey as Minister of Education. He will begin his work June 1 at the annual salary of $3600. Dr. Smith reviewed his background and preparation and read extensively from a personal letter from Mr. Bailey. There was discussion of the recommendation, after which it was moved and seconded that the Diaconate refer the recommendation, favorably considered, to the Church in Conference. The motion carried. Mr. and Mrs. Bailey then joined the Diaconate so the members could meet them, and later joined the Church at Family Night Supper.
The Minutes of the Meeting of the Diaconate
May 9, 1971

The Wake Forest Baptist Church Diaconate met in Room 110 on Sunday afternoon, May 9, 1971, at 4:30 p.m. Dr. Robert Prichard, Chairman, called the meeting to order and called upon Warren Carr to open the meeting with prayer.


MINUTES: The minutes of the meeting of April 18, 1971, were approved as recorded.

FINANCIAL REPORT: Dr. John Baxley, Church Treasurer, presented the Financial Report for April, 1971, and explained items in it. He pointed out that collections were down $700 from March, and $2000 less than the budgetary requirements for the month. Actual disbursements were $900 more than receipts, the difference coming from funds withdrawn from savings in March. At the current rate, he reported, there would be a deficit of $4000 for the summer. Mr. Staton moved, and Mr. Joyce seconded, a motion to instruct the Investment Committee to use its judgment about re-investing $20,000 of the Reserve Funds when the investment comes up for renewal on July 1 in the light of the Church's financial needs for the rest of the year, and authorized the Investment Committee to call a special meeting of the Diaconate if it were needed. The motion carried. Thereupon the Financial Report was accepted.

KINDERGARTEN REPORT: The minister reported for the Kindergarten Committee and presented its budget for the coming year. The kindergarten will start classes this fall for the first time for 4-year-olds, and these cost more because groups must be smaller than with 5-year-olds. The budget of $15,607.50 reflected these increased costs and proposed to meet them with tuition rates of $22.50 per month for church and university-related families and $25.00 per month for all others, with three scholarship pupils. After the enrollments are completed, if there are not enough to pay the costs, a slight adjustment in tuition rates will be necessary. The 1971-1972 kindergarten budget was then approved.

(Continued on next page)

APRIL 18, 1971

NEWS FROM THE MINISTER OF EDUCATION: Miss Davis reported that 13 families had signed up for the Church's week on the beach at Ft. Caswell. Also, the children of the Church constructing banners, 65 in all, for the Church. She also announced that the Church Family Picnic will be held on May 14 at Miller Park, Pavilion #1. In addition she announced that next week a new Senior High program would begin on College Life. Finally she asked assistance in improving response to appeals for community service volunteers which appear in the Church Newsletter.

MISCELLANEOUS BUSINESS: Mrs. Gulley moved and Miss MacMillan seconded a motion commend the choir for the Easter cantatas and special music. Mrs. Burroughs reported that she broadcast great on the radio, even from a distance. The motion carried.

Chairman Prichard expressed thanks to Mrs. Burroughs for the introductory announce- that was being made on WFDD prior to the broadcast of the morning worship services.

The meeting was then adjourned.

Dr. Robert Prichard, Chairman
Dr. David L. Smiley, Secretary
OCTOBER SPECIAL OFFERING: A special fall offering was planned to meet the anticipated budget deficit, the date selected to be the second Sunday in October, the same day that the Diaconate holds its regular meeting so that early reports may be received. The minister reported that the Church Staff plans a build-up for the offering beginning in mid-August in the Church School and in the Newsletter, and that the sermon on the first Sunday in October would concern the financial condition of the Church. On the motion of Mr. Staton, seconded by Mr. Smith, it was agreed that the Finance Committee should direct the special offering, and the Committee was requested to hold a meeting in late July. The Diaconate Chairman was requested to convey to Dr. A. J. Crutchfield, Finance Committee Chairman, the plans and suggestions for the offering. The goal was put at $10,000, or an additional $50 per family. Names suggested for the special offering were: Disaster Day, Survival Sunday, D-Day, In-Gathering, Sacrifice Sunday, and Stewardship Sunday.

REPORT FROM THE MINISTER OF EDUCATION: Miss Davis expressed her appreciation to the Church and to the Diaconate for an enjoyable two-years' relationship with the Church.

REPORT FROM THE MINISTER: Mr. Carr reported three items. First, Mr. Bailey has rented a house on Henning Drive and would arrive on June 1. Second, the Church still needs to expand its membership list to enlarge its service and ease the financial problem. He encouraged visits to newcomers and prospects, and said the Church would subscribe to a service providing the names of Baptists who have recently moved to the city. He said he would ask Mrs. Wallace Goebel and Mrs. T. Sloane Guy, Sr. to call upon them and to serve as co-chairmen to ask members to invite them to join the Church. Third, the Young Adults Sunday School Class is working with the pastor to recommend changes in the worship services, and he presented some proposals they had made. They would like to experiment with choir seating and the location of the pulpit, to encourage worshippers to sit in front center sections of the chapel, to request the music committee to study the hymnal and consider the possible changes, and to add more litany to the service to increase congregational participation in worship. On a motion by Greg Pritchard, seconded by Dr. Earle, the Diaconate approved cooperation with these efforts.

MISCELLANEOUS BUSINESS: Mr. Staton moved, and Mrs. Gulley seconded, a motion to commend the Young Adult Class for its effort to improve the order of worship. The motion carried.

Mrs. Gulley asked about the time of the Diaconate meetings, since the April and May meetings were held on Sunday afternoon rather than in the evening. There was discussion in which most deacons expressed a preference for evening meetings.

Mr. Humbert asked about the booklet for new and prospective members, and was told that it was nearly completed and ready to be distributed.

Dr. Greg Pritchard expressed encouragement to the group studying the church and its worship as the best means of growth.

Dr. Smith reported that Mr. Bailey would like to have his rental allowance of $145 available on June 1. He moved, and Dr. Earle seconded, that the Diaconate approve the request. The motion carried.

Mr. Staton, among others, commanded the pastor upon his Mothers' Day sermon. The Chairman, Dr. Robert Pritchard, moved that the Diaconate express its appreciation to Miss Davis for six years of devoted service to the Church. The motion carried by acclamation.

The meeting was then adjourned.
The Minutes of the Meeting of the Diaconate
September 12, 1971

The Wake Forest Baptist Church Diaconate met in Room 110 on Sunday evening, September 12, 1971, at 7:45 p.m. Dr. Robert Prichard, Chairman, called the meeting to order and called upon Don Reeves to open the meeting with prayer.

Present were: Bob Bailey, Paul Ballance, Glenn Batten, John Bakley, McLeod Bryan, Mrs. Jean Burroughs, Warren Carr, John Earle, Mrs. Wallace Goebel, Mrs. Marcus Culley, Mrs. Toby Hale, W.P. Humbert, Walter Joyce, Miss Louise MacMillan, James Nicholson, Greg Pritchard, Robert Prichard, Mrs. Reid Pulley, Don Reeves, David Smiley, Howell Smith, and L. P. Vickers.

MINUTES: The minutes of the meeting of May 9, 1971, were approved as recorded.

FINANCE COMMITTEE REPORT - OCTOBER SPECIAL OFFERING: Chairman Bob Prichard reported on the Finance Committee plans for a special offering October 17, "Loyalty Sunday". Special envelopes will be provided, and members giving $300 or more per year will be contacted earlier and invited to contribute additionally. It is hoped that these families (about 85) will give half of the proposed $10,000 needed to make up the year's deficit. Other members will be assigned to members of the Diaconate for contacts and follow-up. The Finance Committee reported a deficit of $5800 for the year through August, and that the Treasurer had to withdraw $2500 in March and $3000 in June from savings to meet payments.

REPORT FROM THE WORSHIP COMMITTEE: Mrs. Alice Hale, Chairman of the Committee, reported that the Church Handbook has been divided into three groups: physical appearance of the sanctuary, order of worship, and hospitality. The first group, physical appearance, has worked toward a less formal setting and has gradually reduced the size of the pulpit. It has reduced expenditures by about $500 by having members make the flower arrangements, but it has as yet been unable to arrange for both flowers and the cross on the altar table. For a month in the summer there were ropes closing off side and rear seats, but these have been removed as people are being seated closer together through the cooperation of worshipers and ushers. It was remarked that some people are sensitive about being told where to sit and that ushers must be flexible to avoid offending someone. The group is still at work on physical appearance and will propose some long-range changes in the sanctuary.

The group concerned with the order of worship has instituted a processional with the placing of the Word, with banners made by the church children, and with the choir, and has also provided a litany of worship written by Mr. John Collins. Others have been invited to write a litany, and twelve members have agreed to do so. It is intended that litany and readers be changed each month, with special services for special occasions.

The hospitality group has provided couples to receive newcomers at the rear of the church after services. Ed Hall is the Greeter who meets people before services. The group proposes a standing Board of Ushers of sixteen men who may rotate the duty or remain a permanent group with experience in seating worshipers.

After discussion, Mr. Humbert moved and Mrs. Gulley seconded a motion to commend the Committee for its imaginative and effective work. The motion carried.

Mrs. Barbara Garrison's Letter: Mrs. Garrison has resigned from the Diaconate to enter the Graduate School at the University of Maryland. Dr. Bryan moved and Dr. Greg Pritchard seconded a motion to accept her resignation with a statement of appreciation for her service to be written by the Secretary. Motion carried.

Three members of the Church were nominated to fill Mrs. Garrison's place on the Board until the end of the year, and Mrs. Alice Hale was elected to the position.

ELECTION OF TRUSTEE: Two members of the Church were nominated to fill the unexpired term as Trustee of Mr. Irving Carlyle, and Mr. Thomas H. Davis was elected to the position.
REPORT OF THE ASSOCIATE MINISTER: Mr. Bailey announced that a Statement of Purpose for the religious education program of the Church is available. He has organized the education program into three divisions: Pre-School, comprising grades 1 through 6; Youth, grades 7 to 12, and Adult. There are some vacancies in the teaching staff on a team-teaching basis, but he expects to fill these soon. There are also vacancies in the Sunday night program staff. He said that in the near future he plans some short-term study groups and educational efforts, and will describe these plans to groups he is invited to address.

Mrs. Burroughs commended Mr. Bailey for his work with the Vacation Bible School and the warm response he received from the children.

REPORT FROM THE MINISTER: Mr. Carr presented two matters. First concerned the Church's relations with the University. Since his summer analysis of the Church he has continued to seek an understanding with the University officials. He read a letter from President Scales which was a response to his analysis and to the reply by Chairman Prichard. The letter is as follows:

Office of the University President
July 14, 1971

Dear Dr. Carr:

I have examined the commentary by the minister of the Wake Forest Baptist Church together with the response from the Diaconate on the part of Dr. Robert Prichard, and I must say that I am impressed by your analysis of the problems of our particular congregation which are generally but the microcosm of the problems of the Church in our contemporary society. Our history, location, special mission to students and faculty make us unique in the Southern Baptist Convention. At the same time, I think Dr. Prichard has set most of these problems in their proper perspective. He has not minimized the difficulties; he has simply reminded us of our assets.

I am grateful for his accurate statement of the attitude of the University. Something precious will be lost if we must make detailed contractual arrangements for all of the things we do, or permit the Church to do, on the University campus. I have often said that I wish we could get by with fewer regulations and fewer written agreements, which are so ephemeral that in recent years, we have had to rewrite our definitions every year or even more often than that. It may be necessary, to satisfy legal requirements, for us to prepare documentary evidence of our relationship, but I should hope this sort of thing will be minimal.

In discussion it was agreed that a moral agreement such as this would perhaps be stronger than legal agreements, and it was stated that University officials have said that they would take no additional space from the Church.

The second matter Mr. Carr presented was that of expanding the Church membership. The Church has subscribed to a hostess service which provides names and denominational preferences of newcomers to the city. Mrs. Wallace Goebel and Mrs. Sloan Guy, Sr. have telephoned those listing Baptist preference to ask whether the newcomers would welcome a visit from the minister. Of about 50 calls, only one was receptive to a visit. Still, there are prospects for new members and continued hope for growth.

AUGUST FINANCIAL REPORT: Dr. Baxley presented the financial report for August, which was a good month for collections. Income was about the same as expenditures, but the deficit remains. There were questions and discussion about the Associate Minister's salary and benefits, and also about the choir's work-grant students. For 1971 through August the church spent $44,876 and received (excluding special offerings) $37,899, leaving a deficit of $6800 in actual expenditures, and about $12,000 less than budget requirements.

Dr. Baxley reported that the savings of $20,000 was reinvested in July in Federal Intermediate Credit Bank Notes at 6 1/2%, to mature in January. The previous six months' return on the investment was $500, while the new notes should yield $650 for the Community Service Fund. Upon motion by Dr. Smith, seconded by Dr. Reeves, the Diac~
MISCELLANEOUS BUSINESS: Mr. Nicholson reported that the Community Service Fund has a balance of $1649, and proposed that the Church grant $1000 to the ABCD school, to be paid in installments of $500 on November 1 and March 1, 1972. Mr. Nicholson moved, and Dr. Earle seconded, a motion to grant the funds. The motion carried.

The meeting was then adjourned.

Dr. Robert Prichard, Chairman
Dr. David L. Smiley, Secretary

THE OCTOBER, 1971 DIACONATE REPORT

As this report reaches the congregation in the newsletter it will be the eve of Loyalty Sunday, which took most of the Diaconate's time and effort at this month's meeting. Despite the regular reporting of the church's financial problems in newsletter announcements and the Diaconate report, contacts made in connection with Loyalty Sunday indicate that to some of our number it is still not clear why we need to raise $10,000 on the 17th. Quite simply, the congregation approved (unanimously) a budget which called for more money than we have taken in by way of collections thus far this year. The difference between outgo and income has thus far been made up from the reserve funds of the church. Of course, this drain cannot go on or we would soon be bankrupt. Loyalty Sunday is therefore being held to demonstrate that the church is loyal to its commitments, by the concrete means of providing the money to do what it said it would do at budget approval time; the sum needed is $10,000. Our budget is really a modest one, and by national standards well within the means of a congregation our size, so it is not surprising that it was approved. The church was told at budget approval time that a gamble was involved in this year's increase - the employment of a full trained, experienced associate minister with a special interest in the church's education program. Mr. Bailey joined us in the gamble, and his work has gone well thus far. It is now time for us to come through and meet our obligation.
Some examples of questions which have come up in the campaign were cited at the meeting, and discussed. One person wanted to know why we were giving money to the ABCD child care project (see last month’s report) when we were in financial trouble. There are two reasons. The money for community projects does not come from the collections; it represents income from the church’s reserve funds (another reason not to deplete them).

And the church voted, in May, not to cut back on its commitments but to continue to do what we said we would do and try to raise the money required. The Diaconate has followed this resolve. When some of the members were asked for flowers from their gardens for the church, several thought it would be less trouble to buy them. Not only can money be saved by providing flowers from private gardens, this is another way of becoming involved in the work of the church, not turning that work over to substitutes. One person thought that if the church had not spent money a few years ago on architect’s fees, that money would now be available to make up the deficit. Actually, at the time the church was working with the architect it was under a mandate to do so in order to provide its own quarters. When negotiations resolved this problem, the church did not have to go ahead with an expensive building program. All of these problems were dealt with in church bulletins and conferences at the time. Further, the problem of the church not meeting its current budget has no relation to money which might have been saved several years back; each year’s budget is met by each year’s collections.

Another person observed that with almost no expense for maintaining a church building (we do give a token sum to the University for actual costs of housing us) we ought to be able to meet our budget, to which the Diaconate said amen. We hope that the rest of the membership will feel the same way strongly enough to provide the $10,000 we need.

Mr. Bailey has been working with the church’s teenage members and getting their ideas about what sort of programs they would like. Two students at the University are also working with this group. Two other University students have volunteered to work with the Sunday School program, supplementing the work of student interns. A program
of supper forums for students, and a program for young married students living on campus are other projects of Mr. Bailey's. The newsletter has already mentioned the possible revival of a program, formerly active, in which church families undertook to extend hospitality and friendship to a University student throughout the school year.

Mr. Carr put the Diaconate and church on notice that his earlier prediction of a change in student attitude toward the church has had some objective confirmation. Among the freshman class just entered are 60 students interested in the church as a vocation, more than in the other three classes combined. The chapel programs are much better attended and participation is reminiscent of the religious interest of years long past.

The swing from secularism toward what would usually be called fundamentalism might prove more of a challenge to our church than many of us bargain for, and it would be well to think about it and prepare for it.

The community service committee sought, and received, funds for additional projects. To reiterate, this money comes from income generated by the reserve funds of the church. In one project we will match money raised by projects of the children of the church to be used as emergency funds by the community action officers of the Winston-Salem police department. During the night these men occasionally have need for small sums, and no way to get them except from their own pockets. The children took on this work, and we are matching their funds, as well as small sums which might be offered in like manner by other churches which we might interest in helping. The total sum involved is $175. The second project concerned the Food Bank which the women of the church have started; it was the subject of a recent newspaper article. A sum of $200 will be used to establish the initial food supply, while replacements will come through the efforts of the ladies.

Present: Burroughs, Earle, Goebel, Gulley, Hale, Humbert, Joyce, MacMillan, Nicholson, Pulley, Prichard, Reeves, Smith, Staton, Vickers, Ward
Absent: Ballance, Batten, Bryant, Cain, Maynard, Pritchard, Scales, Smiley

R. W. Prichard, Chairman
The Minutes of the Meeting of the Diaconate
October 10, 1971

The Wake Forest Baptist Church Diaconate met in Room 110 on Sunday evening, October 10, 1971, at 7:45 p.m. Dr. Robert Prichard, Chairman, called the meeting to order and called upon John Earle to open the meeting with prayer.

Present were: Howell Smith, Bill Humbert, Mrs. Marcus Gulley, John Earle, Mrs. Wallace Goebel, Mrs. Jean Burroughs, Walter Joyce, Jim Nicholson, Miss Louise MacMillan, Mrs. Toby Hale, Reid Staton, Don Reeves, Mrs. Reid Pulley, Robert Prichard, Guy Ward, and L. P. Vickers.

MINUTES: The minutes of the meeting of September 12, 1971, were approved as recorded.

FINANCE COMMITTEE REPORT: John Baxley discussed the Financial Report for September and made two corrections which were typographical errors. Under Special Contributions column for Sept. 26 the figure should read $69.00 (not $138.00) and under the Total column the Grand Total for the month should read $5,071.48 (not $5,051.48). Dr. Earle moved that the report be accepted. Bill Humbert seconded the motion. Motion passed.

REPORT ON LOYALTY SUNDAY SOLICITING: Dr. Prichard asked for a report from each deacon on contacts made for Loyalty Sunday. Dr. Crutchfield reported that nearly $1000 had already been received for the Loyalty Sunday Offering. Dr. Crutchfield asked for instruction for the Financial Committee in preparing the 1972 Budget. Discussion was in favor of the Committee reducing the Budget appropriately, being selective in the cutting.

BAPTISM ISSUE - CONVENTION: Mr. Carr was asked to comment on this forthcoming issue. He discussed the group of preachers in the Convention known as "fundamentalists" who have been trying to gain power in convention proceedings for the last 8 to 10 years, and now seem to be getting to an emotional issue this time by questioning members who have not been immersed. About 20 churches in N. C. will take members without immersion. Mr. Carr suggests that this church and the others involved not get too excited about it at this time, and should change the Constitution now, if the proposal had the support of the convention, we would reconsider next year for membership.

REPORT OF THE ASSOCIATE MINISTER: Mr. Bailey reported on progress in various areas. The "Youth Fellowship Group" is interested in several areas: having on-going discussion groups, planning their community service project, interested in a Retreat. They have decided not to call it "Training Union" any longer. Mr. Bailey is encouraged by attendance, and noted that we were having a good showing of outside guests attending. He reported that a new student at Wake Forest is organizing a GA and ACTEEN group for the girls of our church. We also have two student volunteers working on the Sunday School program. Mr. Bailey called attention to the new masthead on the Newsletter, and asked for suggestions for a new name for the Newsletter. Plans are being made to survey the married students on campus so that they know more about us and we will know better how to minister to them. Possibility of planning a Supper Forum for them in cooperation with the Campus Ministry. A new Sunday School class is in the process of being organized.

REPORT FROM THE MINISTER: Mr. Carr commented on Mr. Bailey working to dovetail with the Campus Ministry, and one area would be the Supper Forums. Mrs. Herring is to ask the MMU to assist with the project. We are hoping to get the Student Adoption Program started again. Mr. Carr discussed the new breed of students and their religious interest. He presented a Membership Analysis sheet to the Diaconate showing gains and losses in membership over the past 7½ years. Discussion followed on efforts to reach prospective members.
MISCELLANEOUS BUSINESS: Dr. Reeves discussed the fact that this is the 3rd Minister of Education spending large portions of time with Meals on Wheels, approximately 25% of salary should be shown 441-C on the Budget to more accurately show use of Administration time. Mr. Bailey was asked to do estimates of his time spent on this project. Mr. Nicholson presented two recommendations for Community Service Fund. (1) The WMU has set up a Food Bank for ESR to meet emergency situations and Mrs. Mamie Collins has asked that the church meet the initial cost of the food of $200, and the WMU will keep it supplied with contributions. Motion to approve by Mr. Nicholson, Don Reeves seconded, after discussion, was approved. (2) Julius Corpening had suggested need in Police Dept. for a contingency fund to meet emergencies that arise after 6:00 p.m. when there is no access to funds. The Youth of our church have worked toward this fund and have raised $50.00. Another $50 has been donated anonymously. The church is now being asked to match their earnings with $50.00. The Youth is to be told that we will match their earnings up to a limit of $100. Also that we will give an additional $25 to the first $50 they are given from any outside source. Reeves seconded, motion passed. This is a potential of $175, with $50.00 immediately. Mrs. Gulley asked about the Youth Members to the Diaconate and was told that the Youth Council has dissolved and new representatives had not been elected.

The meeting was then adjourned.  

Dr. Robert Prichard, Chairman  
Mrs. Reid Pulley, Acting Secretary

THE NOVEMBER DIACONATE REPORT

The Diaconate of the Wake Forest Baptist Church met in Room 110 on Sunday night, November 14, 1971, at 7:45 p.m. Dr. Robert Prichard, Chairman, called the meeting to order and called upon the minister to open with prayer.


MINUTES: The minutes of the meeting of October 10, 1971, were approved as recorded.

FINANCIAL REPORT: Dr. Baxley discussed the Financial Report for October and pointed out a typographical omission of $900 disbursed in the month for the Church Choir. Including Loyalty Sunday gifts, a total of $14,504.28 was received and $4,206.18 was spent, leaving a balance on hand of $10,298.12. The Diaconate approved a motion to invest some or all of the balance in a short-term investment to yield a return, and Mr. Cain agreed to advise the Treasurer in that matter.
1972 CHURCH BUDGET: The Diaconate discussed at considerable length the proposed Church Budget on the basis of the Family Night session on the church finances. Some changes were made in the Finance Committee's proposals. A list of these changes follows:

1. Approved an increase of 5% in the Church Secretary's salary, on the total paid her this year.
2. Approved an increase in the Educational Assistant's income of $600 for car allowance.
3. Approved budget proposal of 5% increase in the Minister's salary.
4. Approved the addition of $100 to the budget for the Church Librarian.
5. Approved restoration of $200 to the budget for the Biblical Recorder.
6. Approved a motion to increase the allocation to 411-G, Scouts, by whatever sum would be necessary to pay for heating their room in the Barn.
7. Item 451-B-2 was reduced to $500.

In the interests of clarity, the designation of certain items in the budget were changed. A list of these changes follows:

1. Approved a new designation for Item 411-J to "Student Interns for Extended Services."
2. Approved the addition of a new item, 431-G, Custodial Care.
3. Approved the addition of the phrase "(Music Purchase and Work Grants)" to item 421-E, Church Choir.
4. Approved change in designation of 431-D from "Flowers" to "Altar Decorations."

Upon motion, the Diaconate approved the 1972 Church Budget as amended. The Chairman pointed out the necessity of pledging the budget and of contacting each member of the Church. He said that $7 per giving family per week would meet the budget requirements. In considering how the Church should conduct the canvass and discussion of the proposed budget, the Diaconate approved calling a Church Conference for the evening of Sunday, November 21, 1971, at 7:30 p.m., at which all views could be heard.

KINDERGARTEN BUDGET FOR 1972: The budget, calling for increased registration fees and tuitions, and increased faculty salaries and expenses, was approved as presented. It includes an estimated $16,786.25 in income and $15,867.00 in expenditures for the year.

REPORT FROM THE COMMITTEE ON COMMITTEES: The report was approved as presented, and will be presented to the Church in Conference for election.

REPORT FROM THE ASSOCIATE MINISTER: Mr. Bailey reported, in answer to a question put to him in the October meeting, that he spent from 8 to 10 hours in the month on the Meals on Wheels program. He has held two meetings with students and is planning study groups for them.
The December Diaconate Report

The Diaconate of the Wake Forest Baptist Church met in Room 110 on Sunday night, December 12, 1971, at 7:45 p.m. Dr. Robert Prichard, Chairman, called the meeting to order and called upon the minister to open the meeting with prayer.


MINUTES: The minutes of the meeting of November 14, 1971, were approved as recorded.

FINANCIAL REPORT: After an original erroneous report, the minister, speaking for Church Treasurer John Baxley, announced that November receipts totalled $4981.89 and expenditures were $8797.05, leaving a balance of $693.60 on December 1.

NOMINATING COMMITTEE REPORT: Greg Pritchard reported for the committee and made the following nominations to be presented to the Church in Conference: Church Treasurer, John Baxley; Church Clerk, Jerry Hall; Pilot Mountain Baptist Association Representatives, Albert S. Hale, and Richard N. Redwine; Church Trustee, to replace a vacancy by rotation, George Griffin. The report was approved for presentation to the Church for election.

NOMINATIONS TO THE DIACONATE FOR 1972: To replace the six members of the Diaconate whose terms end this year, and to choose a member to fill the unexpired term of Mrs. Barbara Garrison, seven persons must be elected by the Church in conference. Dr. Bryan moved, and Dr. Smith seconded, a motion to prepare a slate of fourteen names from which the church would elect seven, with the understanding that the person receiving the lowest number of votes of the seven selected would serve the unexpired term. After discussion, the motion was approved.

REPORT FROM THE MINISTER: Mr. Carr announced that because of the lateness of the hour he would make no report.

MISCELLANEOUS BUSINESS: The Chairman reminded the Diaconate that at the December meeting the Board must nominate successors to fill the places of those rotating off the Diaconate, and asked the Minister to suggest names of those who are interested in the Church and its work.

The meeting was then adjourned.

Dr. Robert Prichard, Chairman
David L. Smiley, Secretary
After a number of names was presented for consideration, the Diaconate by written ballot nominated the following: Mrs. Richard Barnett, Dr. John Baxley, Dr. A. J. Crutchfield, Mr. Ed Christman, Dr. Wm. H. Davis, Mrs. Toby Hale, Dr. Jerry Hall, Dr. Phillip Hamrick, Mr. Wes Hatfield, Dr. Norwin Hayes, Rev. Richard McBride, Mr. Robert M. Neel, Mr. Uber Stanford, and Mrs. Harold Tedford.

NOMINATING COMMITTEE TO CHOOSE 1972 OFFICERS OF THE DIACONATE: Chairman Prichard appointed the following to the committee to nominate officers of the Diaconate for 1972: Lee Cain, Chairman, Mrs. Reid Pulley, David Smiley. The Committee will report to the January meeting of the Diaconate.

1972 PLEDGE REPORT: It was reported that for the 1972 Budget of $77,086, 129 families (260 members) have pledged a total of $64,481.60, much ahead of last year. It is an encouraging report, but much work remains to be done to complete the canvass.

REPORT FROM THE ASSOCIATE MINISTER: Mr. Bailey reported on youth activities this month. There will be a party for 25 first through fourth grade from the Patterson Avenue Mission, and a retreat is planned for the weekend of December 19. Money the young people have raised for the Police Contingency Fund will be presented this week.

REPORT FROM THE MINISTER: Mr. Carr announced a third break-in and theft of office machines from the Church Office. He said that a used adding machine could be purchased for $45 and a typewriter, bought through the University at a discount, would cost between $450 and $575. The Diaconate approved a motion to spend the money necessary to replace the stolen item and it also approved a motion to add theft insurance to the Church's present insurance coverage if it could be obtained at a cost of an additional $5 per $100 of coverage. The minister also reported that the Worship Committee is in general agreement on the form of the worship service but is still experimenting and would appreciate comments and suggestions about the order of worship.

MISCELLANEOUS BUSINESS: Dr. Maynard moved a commendation to Chairman Prichard for the hard work and excellent leadership he has provided as the Board's presiding officer. It was approved by acclamation. The meeting was then adjourned.

Dr. Robert Prichard, Chairman
Dr. David Smiley, Secretary
The January Diaconate Report

The Diaconate of the Wake Forest Baptist Church met in Room 110 on Sunday night, January 9, 1972, at 7:45 p.m. Dr. Robert Prichard, Chairman, called the meeting to order and called upon David Smiley to open the meeting with prayer.


Minutes: The minutes of the meeting of December 12, 1971, were approved as recorded.

Election of Diaconate Officers for 1972: Robert Prichard read a report from Lee Cain, Chairman of the Nominating Committee for officers of the Diaconate. The following slate of officers was presented: Chairman, Don Reeves; Vice-Chairman, Walter Joyce; Secretary, Jim Nicholson. Reid Staton moved that the slate of officers be accepted. Howell Smith seconded. Motion passed. The new officers took their seats.

Pledge Report: Bob Prichard, outgoing Chairman, reported that the church had received over $70,000.00 in pledges as of January 3, 1972, with roughly 15-20 people still not heard from. The 1971 Financial Report was not ready but would be mailed to Diaconate members. Prichard read a list of comments about the church that were received from church members during the recent pledge campaign. The Chairman, Don Reeves, asked for other comments.

Observations from Diaconate Members on the Pledge Campaign: Reid Staton commented that the Diaconate had discussed the problem of the representation of townspeople on the Diaconate several years ago and had agreed that the Diaconate itself could best keep a balance between all groups represented in the church. Mr. Staton felt that the Diaconate moved away from this idea at its December meeting when it decided to nominate 2 people for each open diaconate position. Mr. Staton felt that this was a mistake and urged the Diaconate to go back to its original concept.

Ed Christman asked what the former procedure was. Don Reeves explained that until this year the Diaconate had voted on nominees until they agreed on a slate of nominees to present to the church. This year we agreed to present 2 nominees for each opening. Dr. Reeves expressed hope that in the future the Diaconate would make nominations early enough to compile some information on each nominee and send this to the congregation before the vote is taken in church conference.

Warren Carr reported that one family had felt that the church was putting too much emphasis on money. Another person felt that this emphasis was healthy, but we were not the kind of church where this kind of campaign could be repeated over 2-3 year period.

Report from the Associate Minister: Bob Bailey reported on progress made to organize small study groups in the church to promote a sense of community within the congregation. Efforts are also being made to get adult volunteers for the Sunday morning nursery.

Report from the Minister: Warren Carr presented the following recommendations:

1. A sub-committee of the Diaconate be appointed to make an early review of the whole question of the election of Diaconate members.
2. The Diaconate request that the Finance and Budget Committees of the church meet early in the year and outline plans for budget preparation in the fall.
3. A sub-committee be appointed to bring recommendations back to the Diaconate about the nature of our church conferences. Mr. Carr said that all we are doing now is meeting after Sunday services and getting through as soon as possible. He feels that we should meet at night with people coming through as soon as possible. He feels that we should meet at night with people coming through as soon as possible.
Deid Staton moved that the Chairman appoint sub-committees to consider the above recommendations. John Earle seconded the motion. Motion carried.

Mr. Carr reported that he had met with the worship committee and ushers. A healthy exchange is in progress evaluating recent things done in our worship services. Hopefully the church will settle on a style of worship that is familiar but that also allows innovations.

Mr. Carr will be meeting with the Evangelism Committee this week to work harder on enrolling new members. This effort has already had modest success with 6-8 prospective new church members.

Mr. Carr stated that he would like to see the church become concerned with the business of advocacy and with the prophetic as well as priestly use of its money. Our church is relieving a lot of despair now with its funds but it should become more self-consciously concerned as a body with people in the community who are not getting a fair shake and who need this church as an advocate to present their case to the community.

Miscellaneous Business: Jean Burroughs expressed concern about next summer's mission program with Mr. Smith away. Mr. Carr said that Mr. Smith had told him there would be no vacancy next summer. Mr. Smith does not at present plan to leave next summer.

Ed Christman said that in church conferences we should require that at every meeting we have a substantial discussion, talking to one another as churchmen about what this church should be doing. He suggested that the chairman of church conference provide an agenda requiring that 30 minutes of conference be given over to non-mechanical discussion.

Robert Prichard reported that the 1971 Church Budget failed by approximately $500 and we went into our Reserve Fund by that amount.

Meeting adjourned.

Dr. J. Don Reeves, Chairman
Mr. Jim Nicholson, Secretary
The February Diaconate Report

The Diaconate of the Wake Forest Baptist Church met on Sunday night, February 13, 1972, at 7:45 p.m. in Room 110. Don Reeves, Chairman, called the meeting to order and asked Richard McBride to open the meeting with prayer.


Minutes: The minutes of the meeting of January 9, 1972, were approved as recorded.


During the last quarter of 1971 loose offering collections excluding contributions for Loyalty Sunday, totaled approximately $24000 and $6400 was collected during January, 1972. Bank balance on February 1, 1972, was $15000+. The Church has pledged $70,764.6 toward the 1972 budget of $74,086.

Report from the Associate Minister: Bob Bailey reported that the Board of Education had met and divided into three sub-committees to (1) Study the church school literature (2) study the extended session program, and (3) plan a spring workshop.

This last committee will recommend that a workshop be held either during April 16-18 or April 23-25 to assist teachers in the educational program of the church. Mr. Bailey asked the Diaconate to encourage and support this workshop.

Mr. Bailey also reported that the initial meeting of small study groups to achieve closer community, Bible study, etc., will be held during the week of February 14, 1972.

Miscellaneous Business: Richard McBride raised a question concerning the church's procedure for recognizing candidates for baptism who come through the instruction class. Richard said our form of baptism departed from former experiences he had had in other Baptist churches and wanted to know what our church's rationale or thinking was on this matter.

Warren Carr answered that at his first church membership class he had wanted to highlight church membership in the act of baptism. He felt that our baptism service last Sunday (Feb. 6, 1972) was a more effective service for church membership classes, with a communion service following.

Richard McBride asked about the time lag between profession and act of baptism. David Smiley added there was no real opportunity for church members to welcome the new members at their baptism. Jean Burroughs suggested that children stand at front of church on day of baptism after the service and let people come by and shake hands and then go to communion.

Warren Carr said the hand of fellowship supposedly followed baptism. He asked if the Diaconate felt that people should present themselves for baptism and then have baptism and communion the following Sunday. Does the church want to have children seated near the front and presented to the church prior to their baptism? There was no consensus on these questions and the question was referred to the pastor for further consideration.

Don Reeves announced the appointment of three committees: (1) Personnel Committee (Hatfield-Chairman, Tedford, Hamrick) is a standing committee dealing with policy and problems pertaining to the church staff. (2) Committee on election of Deacons (Pritchard-Chairman, Smith, Staton) is an ad hoc committee to study election procedures and report recommendations at the March meeting. (3) Church Conference Committee (Earle-Chairman, McBride, Barnett, Smiley, Gulley) is an ad hoc committee to study the nature of our church conferences, number of meetings to be held annually, and the meeting time. This committee will report in April.
The Church Finance Committee has been requested to make recommendations in May for next Fall's campaign to pledge the 1973 Church budget.

Report from the Minister: The minister reported that the Ecumenical Institute of Wake Forest University has invited Winfried Maechler, a German minister, to speak in April at the Institute's annual meeting. Mr. Maechler was a friend of Dietrich Bonhoeffer, is very capable, and knows the dialogue going on with Marxism. He speaks English well. Warren Carr recommended that the church have him as guest minister the Sunday he is here. Cost — $75-$100. Ed Christman moved the recommendation. Walter Joyce seconded. Motion approved.

The minister reported that Grady Patterson, a former trustee, is leaving Winston-Salem at the end of this semester. Mr. Patterson has kept papers of the church in his office. Mr. Carr recommended that church officers or trustees go get these papers and make some decision about where to keep them in the future. Ed Christman moved recommendations. Jean Burroughs seconded. Motion carried.

The minister stated his concern over certain things going on in Winston-Salem, particularly the conflict between city and county administration. He is trying to get an audience with city hall and the county to ask these people to be sure that their deliberations are for the welfare of the people. He has already spoken to the Mayor who agrees.

The minister is giving an analysis of our evangelistic efforts to the evangelism committee. He feels that evangelism is an important issue that the church needs to pay more attention to. Problems for us in this area include our lack of exposure to the people of Winston-Salem. Also we do not know how to approach new people. Mr. Carr moved to ask Diaconate members to take names of new people in Winston-Salem furnished by the Hostess Service, call these people, and find out if they want to be approached at all or not.

Our reception of visitors at close of service is now beginning to bear fruit. The minister has 2 names to visit from today's service.

The minister recommended that action be taken by the Diaconate to improve the functioning of the office of Church Secretary. As a preliminary step the Diaconate appropriated funds to employ, on a temporary basis of no more than 4 weeks, someone to relieve the Church Secretary of routine office duties so that she can devote her time to cleaning up the backlog of church business.

Meeting adjourned.

Don Reeves, Chairman
Jim Nicholson, Secretary
The March, 1972, Diaconate Report

The Diaconate of the Wake Forest Baptist Church met in Room 110 on Sunday night, March 12, 1972, at 7:45 p.m. Don Reeves, Chairman, called the meeting to order and asked Howell Smith to open with prayer.


Minutes: The minutes of the meeting of February 13, 1972, were approved as recorded.

Financial Report: The budget collections for 1971 plus the Loyalty Sunday contributions totaled $73,622.40. After all disbursements the net gain for 1971 was $2902.93. Louise MacMillan moved, David Smiley seconded, that a $50.00 gift (specially designated not Biblical Recorder or Cooperative Program) be added to the church contingency fund. Motion carried.

John Baxley asked for instructions concerning the investment of cash on hand in the bank. Warren Carr suggested putting $6000 into a two year certificate. After discussion there was no objection and the treasurer was instructed to do this.

Greg Pritchard moved that the Diaconate express its appreciation to John Baxley, Church Treasurer, for his work in getting the church books in order. Motion carried.

Robert Pritchard moved and Sally Gulley seconded approval of the financial report. Motion carried.

Jim Nicholson gave a report on the work of the Community Service Fund for 1971. Robert Pritchard moved acceptance, David Smiley seconded. Report accepted. McLeod Bryan suggested that the report be inserted in the Church Newsletter. Richard McBride said he felt there would be more interest in the future in the use of this kind of money and asked if more money could go into this fund besides the $2000 present investment.

McLeod Bryan moved to place the Irving Carlyle (In Memoriam) gift of $55.00 in the principle of the Community Service Fund. Motion carried.

Don Reeves stated that church's policy of 3 years ago was to take any church surplus at end of year and add it to the $2000 Community Service Fund.

John Baxley asked why the $6000 to be invested in a two year certificate could not be put in the Community Service Fund.

Reid Staton suggested that the whole question of the Community Service Fund (what money we are to invest, how it should be invested, etc.) should be studied by the Church Finance Committee.

John Baxley asked if we are to decide how much money we need in a checking account and how much interest we want to try to get on the Community Service Fund principle. Is this the problem? Reid Staton agreed that it was. Howell Smith moved that the Diaconate ask the Finance Committee to come back with a report answering the above questions about our investments and set up some policy. Motion carried.

Church Conference Committee Report: John Earle said that the consensus of the committee was that our Church Conferences have been perfunctory for too long. We would not set much discussion at any meeting held immediately after church. John Earle moved, McLeod Bryan seconded, that Church Conferences be held bimonthly and be organized into two phases. The first phase would follow the 11:00 worship service and would be the time for general business and announcements. Phase two would follow on the evening of the same day, possibly as the program for Family Night for that month, and would be a time for discussion, and when appropriate, for action concerning special ministries and projects. Motion carried.

Ed Christman moved, Jean Burroughs seconded, that the present ad hoc committee on Church Conferences serve for the rest of the year as advisor to the church staff on the matter of church conferences. Motion carried.
Nominating Committee Report: John Baxley has a leave of absence next year and will resign this summer as Church Treasurer. Betty Barnett put in nomination the name of Royce Davis as Church Treasurer. Reid Staton seconded. Motion carried. The new Treasurer will probably take over July 1, 1972. In the future the Church Secretary should keep only the book in which all entries must be posted and the Church Treasurer should keep the smaller book. This would make it easier to have the financial report included out with the agenda to the Diaconate.*

Associate Minister's Report: On April 23, 1972, a luncheon meeting will be held to begin a workshop for teachers in the Sunday School. United Church of Christ literature will be discussed at this luncheon. All interested persons are invited.

Bob Bailey is cooperating with Richard McBride in an effort on Thursday nights to involve students in a supper-conversation meeting.

Report of the Minister: In connection with the Ecumenical Institute we will send $75.00 to have the visiting German minister here April 23, 1972.

Warren Carr will ask to have the outside of the pastorium painted this spring. Cushions in Davis Chapel are in bad shape. A drape on one window is rotten in Visit Chapel. Robert Prichard said he would talk to Vice-President Lucas about the matter.

Mrs. Opal Weatherly came to work in the Church Office February 16 and will work through March 15. Warren Carr recommended she be paid $300.

Warren Carr has begun to evaluate the Secretary's position. He feels that the job is not too big for one person provided she works her full hours and organizes her work. It is not an easy job, however. Generally, the Secretary's attitude has been good. She is grateful for the action taken by the Diaconate and is acting with great maturity.

Miscellaneous Business: Don Reeves asked for suggestions for the Finance Committee meeting on March 28. He will propose that we have a Sunday (Family Night) for pledge cards to come in. Every pledge card not received will get a visit from a Diaconate member that afternoon so that by that night the Church will know where it stands on pledges for the budget.

Warren Carr said he favored small group discussions of the budget, possibly two or more deacon's groups meeting together to discuss the budget.

Meeting adjourned.

Don Reeves, Chairman
Jim Nicholson, Secretary

The April, 1972, Diaconate Report

The Diaconate of the Wake Forest Baptist Church met in Room 110 on Sunday night, April 9, 1972, at 7:45 P.M. Don Reeves called the meeting to order and opened with prayer.


Minutes: The minutes of the meeting of March 12, 1972, were approved.

Financial Report: Reid Staton moved the report be received. John Earle seconded. Motion carried.

John Baxley asked for permission to void certain old checks (about $135.00) that had been paid out but had never come through. There was no objection.

Report of the Finance Committee: Jack Crutchfield brought three recommendations from the Finance Committee.

(1) Pledge Campaign. This should begin early in the Fall by sending the 1972 budget to each church member asking for comments. Then two sub-committees
should consider (a) Salaries (b) General budget analysis. Then get budget in order to be presented to the Diaconate by October 8, 1972. Then presented at a church conference in late October. Then have loyalty Sunday on November 12, 1972. All non-pledges will be contacted the afternoon of November 12, 1972, so we will have results of pledge campaign by the evening of Nov. 12, 1972. Greg Pritchard moved the recommendation be accepted. Jean Burroughs seconded. Motion carried.

(2) Investments. The Finance Committee recommended that a committee of 3 be appointed to be responsible for investments for the church and for making reports from time to time. This would be a Finance sub-committee to guide the Church Treasurer in investing church's money. Reid Staton moved acceptance. Phil Hamrick seconded. Motion carried.

(3) Auditing and Bonding. The Finance Committee recommended that auditing be done in the future at the proper times. Ernst & Ernst has agreed to analyze the church's bookkeeping system and give a price without obligation. Ed Christman moved to continue this investigation. John Baxley seconded. Motion carried. Robert Prichard moved to allow the
church treasurer and secretary. David Smiley seconded. Motion carried.

Report from the Committee on Ministry of Concern

John Earle, committee chairman, presented certain questions raised at the committee's meeting and asked for instructions and directions as to what priorities ought to guide the committee.

1. Do we give our Top priority to advocacy or ministry?

(a) If we choose ministry we are concerned with

(1) Emergency aid
(2) Needs of elderly
(3) Referral bureau
(4) Downtown counseling service
(5) Finding gaps in ministries already available.

(b) If advocacy is our role then what are the important issues?

(1) Getting city-county governments to work together.

(c) Tasks or projects related to the above.

(1) Church has variety of professional skills that need to be focused. Survey of skills and resources is needed.

(2) Survey of what people are willing to do.
(3) Organize the sharing of information about needs in the community.

What is the distinction between ministry and advocacy?

(a) Advocate speaks for those who cannot speak for themselves or are not heard when they speak.

(b) Ministry seeks to heal wounds.

Warren Carr said that our church mostly ministers to those who are exploited or discriminated against instead of being their advocate and going directly to the source of their problem. Ministry is a priestly function and takes up 90% of most churches' work. The church should go to the neighborhood with question: What is your major concern? What bugs you? Church might then find things that would involve a total ministry. If church finds a concern shared by enough people then church might get involved in that concern.

John Earle said his committee is raising a more basic question. Does our church have the stomach for advocacy? Is it willing to take these risks?

McLeod Bryan said advocacy means we have to lay our power on the line at the point where we think Christ would stand. This involves a risk factor. Reynolds Hospital Student Right's movement, Peace movement, etc., are things that make advocacy a red-hot issue. It is risky, dangerous, threatening. We may
lose money, members, etc. If we are not going to be willing to do this we should not go any farther with this.

Robert Prichard asked how we could get church's concensers on various issues. He doubted if church could.

John Earle said the church should raise the question about every ministry it undertakes as to "Why does this problem exist?"

Warren Carr said several things in the city are traceable to the Wake Forest Baptist Church. (1) Meals on Wheels (2) ABCD (3) Pilot Mountain Association has asked Mamie Collins about enlarging the food bank. There are times when it is clear that advocacy is called for. But generally advocacy is difficult not only because of individual opinions but also because of the problem of the group knowing what the right position is. There are times when the Diaconate should confront the church with certain issues. If we were to send troops back to Vietnam should the church take a strong position on this? You need issues on which you have a clear-cut opinion.

McLeod Bryan said we already had individual advocacy in the church and this is its weakness. Does the committee feel the church needs some structured institutional advocacy?
John Earle answered that this hit the nail on the head.

Richard McBride asked for a response to the idea of a survey of professional talents in the church and that talent's availability.

Ed Christman felt it would be helpful to give people a chance to respond. State the meaning of advocacy and ask the people to respond.

Don Reeves said the sense appeared to be to go ahead with preparing a questionnaire to submit to the church.

John Earle said his committee did not have time to come up with a meaningful survey before summer.

John Earle and Richard McBride said there had been a lot of silence on the part of the Diaconate on this matter. The committee knows where it stands but it is not sure where the Diaconate members stand.

Warren Carr said this matter would have to be pulled out of the theoretical into a real issue. Where does the Diaconate stand on the hospital?

Greg Prichard said that generally he would agree with Warren Carr on the hospital but maybe not on taking specific action.
Warren Carr said he doubted if the Diaconate itself was ready yet to survey the church. This Committee will have to continue to bring various issues to the Diaconate to see if the Diaconate is ready to contend with it. A Survey is not ready until the Diaconate is ready to become an advocate itself.

Ed Christman moved that in the future the first agenda item of each Diaconate meeting be a report from the Committee on Ministry and Concerns so issues can be presented to the Diaconate and it can talk about issues and the whole question of advocacy. Mrs. Goebbell seconded. Motion Carried.

Report from Committee on Election of Deacons

Greg Prichard moved the report be received. McLeod Bryan seconded. Motion carried.

Meeting adjourned

Don Reeves Chairman
Jim Nicholson, Secretary

WC/jc
The May, 1972, Diaconate Report

The Diaconate of the Wake Forest Baptist Church met Sunday night, May 14, 1972, at 7:45 p.m. in Room 110. Don Reeves, Chairman, called the meeting to order and asked Ed Christian to open with prayer.


Minutes: The minutes of the meeting of April were approved as recorded.

Report from Finance Committee: Jack Crutchfield reported concerning: (1) Church investments: The committee recommends that John Williard, Lee Cain, and Jack Crutchfield advise the church concerning its investments. (2) Investment Changes: On May 1, 1972, $20,000 plus $3,000 new money was invested in Wachovia Bank Blue Chip Notes at 5%. (3) Auditing Books: Ernst & Ernst thought well of doing this for $500. A.M. Pallen Co. offered $400 – $425. Jack Crutchfield asked for permission to go back to Ernst & Ernst to try to get $400. Robert Prichard moved (Betty Barnett seconded) to spend up to $450 on auditing the church books. Motion carried.

Discussion: Ministry of Concern - In response to last month's report from the Committee on Ministry of Concern the Diaconate asked the Committee to propose a specific issue for advocacy. John Earle presented a general proposal to start discussion on his proposal concerned the needs and welfare of preschool children of families of low income because: (1) Our church has several people skilled in education. (2) Families can't speak for themselves. (3) Committee proposes judgment on what is being done by government here. Certain things might be done by the church: (1) Provide funds. (2) Commit skills. (3) Appoint a committee to coordinate and advise church on needs of church here. (4) Try to stimulate volunteer interest from church. (5) Investigate how our own kindergarten and Department of Education at Wake Forest might become involved in needs here.

Robert Prichard moved that we take this issue to the next Church Conference.

Richard McBride seconded.

Warren Carr felt the motion was premature. Church should not get overly committed to the kinds of programs that will exhaust our imagination and funds over a long period of time. As advocates our best service would be to start innovative programs to hand over to other churches. Child care is something to which we could be committed in such a way that we could not be involved in anything else for a long time. The demands are enormous and politics also - legal problems, personality problems. Does the committee see the church as being committed for a long time in child care? If we get in as participating members we can't do much more than we are doing now.

Wes Hatfield said the committee should check with the Welfare Dept., ESK, etc., to get information about what vacancies, needs, etc., are in this area.

McLeod Bryan said church ought to have a chance to listen to inoffensive advocacy before dangerous advocacy. Get this proposal before the church as a start. Say we are aware this is a new frontier for the church. Let the church confront it.

Richard McBride said he still felt the Diaconate had not really talked about whether it wanted church to get involved in this advocacy role. People need to verbalize more.

Warren Carr said maybe it was too early for this yet. Later this will take place. It would be bad for church to get pinned down on one set issue and then congratulate itself on it.

Wes Hatfield and Don Reeves both felt that the Diaconate meeting was not the place for this kind of discussion. Diaconate barely has time for administrative needs we need open conversation but not programmed in the agenda every month.

The motion to carry the proposal concerning the needs of pre-school children to church conference carried.

John Baxley reported he still was not happy with the Secretary's work. Warren Carr said he had put the Secretary on notice that it is his responsibility to dismiss her without coming back to the Diaconate. She understands that one more incident will be final.

Minister's Report: Warren Carr wants to alert the Diaconate that the discussion on a new Fine Arts Building by the University has caused some old conflicts to surface concerning the presence of the Church on campus. He doesn't anticipate any great problems.

The pastorium will be painted outside this summer. Paul Robinson will be gone next Fall and church is looking for a temporary replacement.

Associate Minister's Report: (1) Secretary has been secured for the kindergarten for September, 1972. (2) Education workshop in April was successful. Would like to make it an annual thing.

Miscellaneous Business: Jim Nicholson presented two requests from the Community Service Fund Committee: (1) The Fund give $500 to West End Community Nursery School for its 1972-73 school year. Approved. (2) The Finance Committee be requested to consider including the West End Nursery School in the 1973 church budget for $500. Approved.

Meeting adjourned.

Don Reeves, Chairman
Jim Nicholson, Secretary
The July, 1972, Diaconate Report

The Diaconate of the Wake Forest Baptist Church met Sunday night, July 17, 1972, at 7:30 p.m. in Room 110. Don Reeves, Chairman, called the meeting to order and opened with prayer.


Minutes: The minutes of the meeting of May were approved as recorded.

Financial Report: Boyce, Davis, the new Church Treasurer, made comments on the financial reports for May and June, 1972. Walter Joyce moved that the reports be accepted. Betty Barnett seconded. The motion carried.

Report and Recommendations of Music Committee: Warren Carr, reporting for the Music Committee, recommended that Michael Rowland, a Wake Forest and Southern Seminary graduate, a doctoral candidate at Boston University, who will be teaching for Paul Robinson this fall, be employed from September through December, 1972, at Paul Robinson's salary, and that a replacement for January, 1973, be left to Mrs. Joyce, Howell Smith, and the pastor. Walter Joyce moved that the church grant Paul Robinson a leave from September through January, 1973, and that the Diaconate recommend Rowland as his replacement through December, 1972, with Mrs. Joyce, Mr. Carr, and Mr. Smith making arrangements for January, 1973. Approved.

The Music Committee is surveying the congregation about hymns they want to sing September-January, 1973. Warren Carr will select hymns from suggestions made by the congregation.

Warren Carr has reported to the Music Committee that Ed Christman has requested that choir robes no longer be kept in his office because he is putting an intern in that office in September. Warren has told Chuck Smith that the choir robes must be out by the end of August. In 4 weeks the church will have no place to put its robes. There are 2 possibilities: (1) Dr. Allen's storage (2) old church kitchen. Ed Christman offered to go with Robert Prichard to look into the situation and, if necessary, call on the liaison man between the University and the Church.

Diaconate Election's Report: Don Reeves said that he felt that both actions taken at the last Church Conference, if implemented, might require constitutional changes. They also raise questions concerning programming responsibilities. After discussion Reeves suggested setting this report aside and going on to next agenda item. If constitutional changes are needed there then matter of election of deacons will be reconsidered.

Church Conference and Advocacy Committee's Report: The Diaconate took the recommendation concerning church conferences to the church for adoption without breaking the items down and examining each one. The recommendation adopted calls for bi-monthly meetings -- not quarterly, or however. We are now specifying that the church shall meet every other month. As of the last church conference this is official church action. This does seem to require a constitutional change. When we start to implement this it raises the question whether we are setting up new provisions that should be reflected in constitution.

We have adopted a policy which requires the church to meet 6 times a year for business and 6 times for discussion. This raises questions of programming. Family night is a regularly programmed part of the church under pastor's responsibility. If we are not careful we will take this time away from him. We need to discuss the implications of this further.
Another point - constitution says all church committees shall be elected by the church upon recommendations of the Committee on Committees. To implement this new policy concerning Church Conferences and Advocacy the Committee on Committees would have to appoint these 2 new committees.

Warren Carr said it was clear that the Church Conference Committee should be a Diaconate Committee but the Advocacy Committee question is less clear. This is only once where constitution may be being violated. The question is whether or not the Church Conference Committee thinks it can have matters of sufficient importance to notify 6 meetings a year. Under such a policy the church would have only 4 family rights a year. So it is a problem of programming. Warren saw a definite need for 2 times a year when church could meet sometime other than Sunday morning. (1) Early fall to adopt church budget. This would be a strategic time to bring up concerns for Advocacy. (2) Election of Deacons in November. (3) A meeting in January. People would come to these meetings and advocacy issues could be presented then. But meetings in May and July get sticky.

Ed Christman moved that at the next Church Conference the Diaconate will ask the church to reaffirm its decision that the church will meet in conference at certain times each year with the understanding that the regularity of these meetings not be held to a strict accounting of 6 times a year.

Warren Carr said that if we are going to ask for approval to live by the spirit of a policy already adopted it would be better to say nothing. The church does have to do something about appointing a Committee on Advocacy. Question is, can this be done by next Sunday (July 23). If it can't, then the church should be asked to give the Committee on Committees the power to act.

Ed Christman moved that the Chairman of the Diaconate report to the church at the next Church Conference the progress made on Report of the Committee of Church Conferences and put a fuller report in the church newsletter. Howell Smith seconded. Action carried.

Minister's Report: 1. Warren Carr has been asked by Tom Griffin if the Church plans to do anything about pew covers in Davis Chapel. Ed Christman volunteered to investigate the problem and make a report. 2. The University "handles" Wait Chapel. Last week people couldn't get in. We need permission from the University to turn on air conditioning. Pews, choir robes, etc., need to be talked about. Ed Christman volunteered to include this in his investigation of (1) above. 3. Carpet in Room 110 bulges and needs tightening. Warren Carr offered to contact Bill Humber about this. 4. Warren Carr has asked Mrs. John Willard to be chairman of a pastor's committee to study what should be the nature of the ministry of Wake Forest Baptist Church. Letters have been sent out to 2 committees -- 1. Laymen (Mrs. John Willard, Chairman) 2. Theologians and Ministers (Bob Dyer, Chairman). These committees will work independently and without consulting each other and then bring reports.

Meeting adjourned.

Don Reeves, Chairman
Jim Nicholson, Secretary
The September Diaconate Report

The Diaconate of the Wake Forest Baptist Church met on Sunday night, September 10, 1972, at 7:45 p.m. in Room 110. Don Reeves, Chairman, called the meeting to order and opened with prayer.


Minutes: The minutes of the meeting of July 17, 1972, were approved as recorded.

Warren Carr reported that a new cabinet has been built to hold all choir robes plus some children's robes.

Robert Prichard reported that Gene Lucas agreed that the cushions in Davis Chapel be removed.

Approval of Financial Report: Boyce Davis said that the Church Secretary has a big responsibility, almost acting as a business manager for the church, writing checks, posting books, etc. She is often interrupted in her work. Davis feels that she may not understand all she needs to know in view of the responsibilities she has.

Warren Carr said he thought the Church should seriously consider the possibility of hiring a financial secretary sometime in the future to do the work of posting, etc.

Greg Pritchard moved that the financial report be accepted. Robert Prichard seconded. Motion carried.

Don Reeves reported on the budget plans for 1973. The Finance Committee is mailing a copy of this year's church budget to church members requesting changes, comments, etc. The Finance Committee will put together a 1973 budget for the Diaconate on October 8. Loyalty Sunday is planned for November 12. The budget will hopefully be completed on this day.

Recommendations from the Music Committee: (1) A letter from Mr. Charles Smith, dated August 22, 1972, requested that he be given a leave-of-absence from his duties as choir director for the period of February 1, 1973, through the last Sunday in July, 1973. The Music Committee recommends that the request be approved. David Smiley seconded. Motion carried.

(2) A letter from Mrs. Charles Smith, dated August 22, 1973, requested that her resignation from the position of director of children's choirs be effective immediately since she has accepted a full-time teaching position with the W-S/Forsyth County School system. The Music Committee recommends acceptance with regret. Jean Burroughs seconded. Motion carried.

(3) The Music Committee recommends that Mrs. Jeanette Smith be hired to replace Mrs. Charles Smith. Seconded. Motion carried.

Minister's Report: Warren Carr said he wanted to charge the Diaconate with what he thought was its responsibilities. Last Spring he felt that the Diaconate was getting too distressed or too cautious in taking exceptions to one another's positions. He feels the church has needed this for a long time and hopes it will continue without overconcern. The question of advocacy is one of the most difficult for any church to answer in these days. Advocacy is not priestly concerns so much as it is church taking a position; which is difficult to do. We must continue to confront one another concerning the church's mission.

Concerning evangelism, Warren Carr said that telephoning has gotten no response. So we are not going to ask for a visit with prospective new members but will get familiar with peoples' names and if they get to the church we will develop a better system of greeting and receiving them.
Associate Minister's Report: Bob Bailey reported that Vacation Bible School accomplished a good deal and identified the church with a large number of people in the community who do not come to other functions of our church.

The pre-school program will develop under Josie Tedford's direction and be helpful to our Sunday morning program.

Richard McBride moved that the church bus was not able to pass state inspection last time at the service station. It is unsafe. Money is needed to do something. Phil Hamrick said he didn't think the bus was worth saving. Walter Joyce said church could rent a school activity bus for Vacation Bible School, etc., much cheaper than it could provide its own.

Walter Joyce moved that the church put scout bus up for sale. Phil Hamrick seconded. Motion carried.

Miscellaneous Business: Don Reeves read a letter from Mr. Bill Jackson concerning a Deacon's Retreat, October 13-15, 1972, at Camp Caraway. Jean Burroughs, Sally Bailey, and Miriam Goebel volunteered to go.

Meeting adjourned

Don Reeves, Chairman
Jim Nicholson, Secretary

The October Diaconate Report

The Diaconate of the Wake Forest Baptist Church met on Sunday, October 8, 1972, at 7:45 p.m. in Room 110. Don Reeves, Chairman, called the meeting to order and asked for silent prayer.


Minutes: The minutes of the meeting of September 10, 1972, were approved.

Financial Report: There is a deficit of over $9000 in collections through September for the 1972 budget. Boyce Davis volunteered to study the pledge payments of church members and report to the next Diaconate meeting. Financial report approved.

Report from Finance Committee on Budget: Jack Crutchfield read a letter from Warren Carr for discussion. Warren asked that the salary increase of 7 1/2% recommended for him by the Finance Committee not be granted but put instead into missions. Don Reeves and Jack Crutchfield said they felt it would be an insult to Warren Carr to give him this increase. Don Reeves recommended that unless there were objections, the Diaconate should honor Warren's request.

Greg Pritchard moved that in view of Warren Carr's request the $200 taken from item 401-C (Pulpit Supply) be restored. Miriam Goebel seconded. After discussion the motion was defeated.
Jack Crutchfield said the Finance Committee would make a study of the salary range for each church position.

Don Reeves asked if the $1520 representing the recommended increase for the pastor’s salary should be left in the budget. Robert Prichard moved not to increase the pastor’s salary and not to allocate this recommended increase elsewhere. David Smiley seconded. Motion carried.

Robert Prichard moved that a 1973 budget of $80,151.00 as approved be presented to church in conference on October 29, 1972. David Smiley seconded. Motion carried.

After this conference church will send pledge cards and letters to members asking them to make pledges on November 12, 1972. At 2 p.m. on November 12 the Finance Committee and Diaconate will meet at the church to complete the pledges that still need to come in. Visits will be made that afternoon to complete the survey hopefully in time to report at a Diaconate meeting that night.

Report from Committee on Church Conferences: The committee recommended: (1)Church Conference on October 29, 1972 (maybe adjourned to that night). (2)Church Conference on December 3, 1972, to elect officers and new deacons. (3)One more in early 1973.

Minister's Report (by Don Reeves): Warren Carr recommended $100 be given to Pilot Mountain Baptist Association to go toward a gift to retiring Associational Missionary, Lewis Ludlum. Howell Smith moved approval. Reid Staton seconded. Motion carried.

Don Reeves presented a letter from Rev. Richard K. Redwine concerning the gift of his home to the Baptist Foundation. Rev. Redwine wants his house to be used for missionaries who are on furlough, doing post-graduate study, or in residence. He wants the house to be under the management of Wake Forest Baptist Church. We would decide who lives in it. If we reject this offer it will be made to the First Baptist Church of Winston-Salem.

Reid Staton moved that church accept this conditionally pending legal approval by the church trustees and legal counsel. Howell Smith seconded. Motion carried.


Miscellaneous Business: $90.00 has been received in response to a letter from an anonymous writer concerning a sign to be erected in front of Wait Chapel. Greg Pritchard suggested investigating to see if the University would approve of a sign listing weekly events in Wait Chapel. Robert Prichard volunteered to investigate this on behalf of the Laison Committee of the church with University officials and report at the next Diaconate meeting. Then we will decide what to do with $90.00.

Report from Committees on Nomination of Deacons: Greg Pritchard moved that procedures outlined in committee report be followed in selecting nominees. Robert Prichard seconded. Motion carried. Nominees selected were: Jack Crutchfield, Alice Hale, Kathryn Hayes, Mrs. J. M. (Annie) Kesler, Robert Neel, Uber Stanford. Alternates are: Keye Gentry and Bill Davis.

These names will be put in the church newsletter to notify the congregation that these names will be placed in nomination for Diaconate at October 29, 1972, Church Conference. Other nominees will be accepted at that time.

Meeting adjourned,

Don Reeves, Chairman
Jim Nicholson, Secretary
The Diaconate of the Wake Forest Baptist Church met on Sunday, November 13, 1972 at 7:45 P.M. in Room 110. Don Reeves, Chairman, called the meeting to order and asked Bob Bailey to lead in prayer.

MINUTES: The minutes of the meeting of October 8, 1972 were approved.

FINANCIAL REPORT: The October, 1972 financial report could not be given and was promised by mail later.

REPORT ON PLEDGING: Don Reeves reported that about 25 people took 3 or more names and worked all afternoon (Nov. 12, 1972). $56,359.50 in pledges had been received at the time of the report.

MINISTER'S REPORT:
1. Warren Carr said there was room for one more messenger from the church to the Baptist State Convention. Mrs. J.R. Scales was added to the list. David Smiley moved list of messengers be certified with minister given authority to find a substitute for any messenger not able to go. Approved.

2. In considering church advocacy, some people were asked to provide food, money, etc., for a woman with 9 children—paying $100 rent for a house without heat. A group from the church will ask the real estate agency handling the house to explain why $100 rent does not include heat. Are the people being exploited? This is what we mean by advocacy. Our group is looking into what is involved in this sub-standard housing situation. No action needed.


Greg Pritchard moved that Diaconate express appreciation to Carole Walker for her tenure and wish her well. Approved.

ASSOCIATE MINISTER'S REPORT
1. Bob Bailey reported the church bus had been sold for $150. John Earle moved this money be placed in Contingency Fund. Ed Christman seconded. Approved.

2. Church will have a luncheon Sunday, Nov 19, 1972, to provide contact between Wake Forest Students in our church and adults of the church. Students invited are involved in Sunday School, Choir, or other educational programs of the church.

MISCELLANEOUS BUSINESS:

Robert Pritchard said the University Building and Grounds Committee thinks kindly of putting up a church bulletin board. He moved that church make its presence known by a bulletin board in front of Wait Chapel. Greg Pritchard seconded. Approved.
Warren Carr suggested delaying action on approved bulletin board until next Diaconate meeting.

Robert Prichard suggested that the Chairman of Diaconate write a letter to Vice President Lucas asking for written approval for the bulletin board.

Don Reeves appointed a nominating committee (Bob Prichard, Chairman, L.P. Vickers, Mrs. J.R. Scales) to nominate new Diaconate officers and report to the December meeting.

Don Reeves reported that the matter of Redivine House was referred to Church Trustees who consulted Wes Hatfield. Consensus was that Trustees wanted to recommend this action. The agreement does not prohibit charging a small maintenance fee.


Meeting adjourned.

DON REEVES, Chairman

JIM NICHOLSON, Secretary

DECEMBER DIACONATE REPORT

The Diaconate of the Wake Forest Baptist Church met on Sunday, December 10, 1972 at 7:45 P.M. in Room 110. Don Reeves, Chairman, called the meeting to order and led in prayer.

People present were: Bob Bailey, Betty Barnett, Jean Burroughs, Warren Carr, Ed Christman, Boyce Davis, John Earle, Miriam Goebel, Sally Gulley, Phil Hamrick, Walter Joyce, Louise McMillen, Jim Nicholson, Bob Prichard, Greg Pritchard, Don Reeves, Betty Scales, David Smiley, Howell Smith, Reid Staton, Josie Tedford.

MINUTES: The minutes of the meeting of November 13, 1972 were approved.

FINANCIAL REPORT: Boyce Davis reported that the new church secretary, Mrs. Young, is working to catch books up for a financial report at the next Diaconate meeting.

PLEDGE REPORT FOR 1973: $66,161.70 in signed pledges were received as of Dec. 10, 1972. $13,989 needed to pledge whole budget.
Betty Barnett presented the following report from the Nominating Committee:

Church Clerk - Jerry Hall
Church Treas - Boyce Davis
Messengers to Pilot: Mtn Assn:
   - Ed Hendrick
   - Richard Redwine
Church Trustee - Henry Stroupe

Reid Staton moved that report be approved. Carried.

Warren Carr said that the church has not yet received all acceptances or rejections. A list has not been mimeographed because of the Secretary problem. Walter Joyce moved the approval of list as finally compiled by the Committee on Committees. Sally Gulley seconded. Approved.

Don Reeves read a letter he wrote to Vice President Lucas concerning a bulletin board in front of Wait Chapel and Lucas' answer which authorized Don Reeves to contact Pete Moore to work out details. The Bulletin Board will be set up on the plaza and vice pres. Lucas has asked the church to present an actual picture of the board it wants to place there to the Buildings and Grounds Committee of the University. If the church will buy the board, the University will place it in concrete bases with the church assuming the cost of wiring. Church can now proceed to ask for money from the congregation and when Lucas gets our proposal he will proceed with it.

At its meeting on Dec. 6, 1972, the Music Committee voted to recommend that Mr. Hoirup be asked to direct the church choir during Mr. Smith's absence. Mr. Hoirup would serve from Jan 14, 1973 through July, 1973. Jean Burroughs moved that report be approved. Louise McMillen seconded. Carried.

Warren Carr will have reports ready for the January 1973 meeting from 2 ad hoc committees already at work.

Warren still feels frustration over problems of stewardship and evangelism. These should be priorities for 1973.

Church has employed Mrs. Earl (Billie) Young as Church Secretary at the same salary old secretary was getting. Mrs. Young has previous experience as a church secretary, has bookkeeping experience, 1 year of college. She is a native of Long Island.

A luncheon for Wake Forest students who are involved in various parts of the church's program was successful and resulted in the adoption of some students by adult families in the church.

The Early Childhood Institute of Winston Salem State University has requested some chairs for children from the church for an early child development program they are operating near here.

A basketball team has gotten a fair response from high school youth in the church.
MISCELLANEOUS BUSINESS: Warren Carr recommended that we sponsor Miss Janice Sams for ministry in connection with her application to Duke Divinity School or any other application she makes. Greg Pritchard moved approval. Rob Prichard seconded. Carried.

Rob Prichard moved that we reaffirm our previous action to have the church books audited. Approved.

Warren Carr said he hoped the Diaconate would encourage new church officers to inform the Diaconate and him if a particular staff member is not doing a good job.

Robert Prichard presented the following names from the Nominating Committee for officers of the Diaconate:

Chairman: Reid Staton
V. Chairman: Howell Smith
Secretary: Jim Nicholson

David Smiley moved acceptance. Sally Gulley seconded. Approved.

Jean Burroughs called attention to need for women's first names on new church role.

Meeting adjourned.

Respectfully submitted,

DON REEVES, Chm.
JIM NICHOLSON, Secty.
The Diaconate of the Wake Forest Baptist Church met on Sunday, January 14, 1973, at 7:45 PM in Room 110. Ed Christman opened the meeting with prayer.


MINUTES: The Minutes of the meeting of December 10, 1972, were approved.

FINANCIAL REPORT: Boyce Davis reported that he had discovered that no records had been kept for the Kindergarten since 1968. For the past 11 months, withholding checks for Federal Income Tax for Kindergarten workers were written but never mailed. As a result, the Church has incurred a penalty of over $460 for not mailing in withholding tax.

Walter Joyce moved that the chairman of the Diaconate and the church Treasurer be authorized to try to get this $460 penalty removed, and that they also appoint an auditor to audit the church books. Weston Hatfield seconded. Approved.

Ed Christman moved that the December financial report be approved. Louise MacMillan seconded. Approved.

MINISTER'S REPORT: Last summer, Warren Carr appointed 2 ad hoc committees to consider 10-12 problems having to do with the life of the church. These committees reported in November and copies of their reports were distributed to Diaconate members. Warren will be referring to these reports and making recommendations concerning them throughout the coming year.

Warren called attention to the pressing need for the Diaconate to decide on its and the Church's position concerning the impending visit by a committee from the Baptist State Convention with reference to our policy on church membership. The committee is supposed to report back to the Convention 60 days before the Convention convenes. It is under mandate to persuade the "differing" churches to change their ways on their policies so they will accord with standard procedures of other Convention churches. In the past, no "differing" church has said a word at the Conventions, allowing others to do the talking. Warren thinks we should no longer let other people speak for us.

Some ministers are talking of the need for strategy meetings for the "differing" churches involved. If these meetings take place, some church must have the courage and initiative to come out of hiding. Warren feels that we should take the burden of becoming the convener of a strategy session and asks for permission to try to get some of these churches together. He feels that we must not kid ourselves by thinking that separation from the North Carolina Baptist State Convention will not hurt us. We will be affected more than any other church if we do not belong. Baptist people moving around do not want to be uprooted. They will accept differences more readily with the context of familiarity.
If this strategy group gathers, Warren thinks it should take the initiative. We are dealing with something demonic posing under the guise of orthodoxy. The churches involved should take steps to expose the methods, procedures, etc., of the group that has brought this issue to the Convention for the past 4 - 5 years.

SUGGESTED STRATEGY FOR WHEN WE ARE VISITED

1. Before we are visited, we should demand that a list of the "differing churches be made public, telling how the list was compiled and saying if it is complete.

2. Then wear the committee out. Have no less than three meetings here (a) with Pastor (b) with the Diaconate, or a Diaconate Committee and (c) with the full church congregation.

3. We should go back to the Convention no matter what the Committee reports. If our messengers are challenged, then we should insist that every messenger at the Convention be challenged one by one.

Ministers need to know how they will meet with this visiting committee. We need an open meeting on this issue. We must now undertake a mission and undertake some responsibility on this issue.

Weston Hatfield moved that we generally support the pastor in his efforts to contact similar churches and report back to us. David Smiley seconded. Approved.

Meeting adjourned.

Respectfully submitted,

Reid Staton, Chairman
Jim Nicholson, Secretary
DIACONATE REPORT
February 1973

The Diaconate of the Wake Forest Baptist Church met on Sunday, February 11, 1973 at 7:45 P.M. in Room 110. Warren Carr opened the meeting with prayer.


MINUTES: The Minutes of the meeting of January 14, 1973 were approved.

FINANCIAL REPORT: Boyce Davis reported that he had talked to the Greensboro Internal Revenue Service about the late filing of withholding taxes for Kindergarten workers and was told the Church would probably have to pay only the interest on the tax money withheld but paid late. The January, 1973, financial report was approved.

REPORT OF AUDIT OF BOOKS: Reid Staton reported that Phil Denny, CPA, had been asked to audit the Church's books for $300. A report should be ready for the March meeting.

PLEDGE CAMPAIGN: Jack Crutchfield reported that $68,988.80 in pledges had been received as of February 11, 1973.

ASSOCIATE MINISTER'S REPORT: Growth by Groups, involved in Bible Study, has begun with a favorable response.

Meals on Wheels is expanding and may eventually reach more than twice the present volume.

Youth program is going well with the largest number Jr.-Sr. High students participating since Bob came to church.

WORLD MISSIONS CONFERENCE: Warren Carr reported that the Pilot Mountain Association is sponsoring this Conference April 1-3, 1973. Churches can participate on a Sunday to Wednesday or Wednesday to Sunday basis during that week. Churches fully participating will be visited by 5 missionaries. Total cost will be $65. Warren recommended that he be allowed to contact Association and see if Wake Forest Baptist can participate on a partial basis. Greg Pritchard moved, Jack Crutchfield seconded. Motion carried.

REPORT ON VISITING COMMITTEE FROM N.C. BAPTIST STATE CONVENTION:

Warren Carr reported that this committee had been appointed, and was, in general, a fine committee. (Committee includes M.O. Owens, John Lewis, Foye Martin, Billy Mobley, Allen Bailey, Henry Turlington, Lois Eddinger, Wendell Davis, Mrs. Alfred Stancil, Ray Hodge and Tom Freeman)

A group of ministers from several of the churches to be visited will meet Monday, Feb. 12, 1973, at 11 A.M. at Wake Forest Baptist Church. These ministers have expressed gratitude to this Diaconate for taking the initiative in this matter.
MINISTER'S REPORT, Diaconate, February, 1973

Mary Ann Glover, assistant to the University Chaplain, has been wrestling with the problem of ordination. Warren recommended that a committee be appointed to approach Miss Glover concerning the possibility of her ordination by this church, advise her, and then report back to the Diaconate. Jim Nicholson moved, Louise MacMillan seconded. Approved.

Warren recommended that the Diaconate ask that the Committee on Advocacy be convened to study the Church's present program of ministry to the Winston Salem community, particularly in light of possible changes in the Federal Budget and the elimination of certain existing programs aimed at the poor and the disenfranchised.

Much of the church's work has been done with people called to our attention by the Experiment in Self Reliance. ESR will probably last only through December, 1973. We must begin to think in terms of a new kind of outreach and new channels of communication and possibly the re-allocation of some of our money. We need to see where we are, and what we are doing in these areas. This Advocacy Committee would report to the Diaconate for action in March, 1973.

Ed Christman moved the recommendation. Jean Burroughs seconded. Approved.

Meeting adjourned.

Respectfully submitted,

Reid Staton, Chairman
Jim Nicholson, Secretary
The Diconate of the Make Forest Baptist Church met on Sunday, March 11, 1973 at 7:45 P.M. in Room 110. Warren Carr opened the meeting with prayer.


MINUTES: The Minutes of the meeting of February 11, 1973, were approved.

FINANCIAL REPORT: Phil Denny, CPA, began auditing the church books on March 6, 1973 and is now well into the job.

The February, 1973, financial report was approved.

ASSOCIATE MINISTER'S REPORT: The Board of Education is studying the weekday educational program of the church in light of the possibility of public kindergartens. If the Board comes up with a report requiring action it will be brought to the Diaconate.

In the Youth program of the church, there has been a good response to the basketball team. The program is trying now to make some kind of multiple activity available. Bob asked the adults of the church to give these activities more support, and acknowledge the presence of the young people involved in them.

COMMUNITY SERVICE COMMITTEE REPORT: Richard McBride moved, Ed Christman seconded, that Miriam Goebel provide the Diaconate at its next meeting with information concerning Contact's present budget and its plans for raising money next year.

The Committee recommended $200 be paid to the Crisis Control Center for a trial run of 3 months. David Smiley moved, Annie Kesler seconded. Approved.

MINISTER'S REPORT: Warren Carr read a letter - "A Challenge to the Diaconate of the Make Forest Baptist Church". The discussion that followed centered on the contention that the congregation of our church is so structured that it cannot produce effective leadership. The Diaconate must, therefore, assume this responsibility. But we are reluctant to do this because we also are too democratically oriented and motivated. We must fight against this individuality, therefore, and search for those symbols and those issues that bring us together and identify us as Church.

Warren presented a list of priorities that he felt the church should adopt:
1. Membership Growth
2. Christian Action
3. Internal Community
4. Financial stability

Richard McBride urged that this matter of priorities be made an agenda item for the next Diaconate meeting and that we take some action on Warren's proposal, pick our priorities, and structure ourselves to get the job done.

Howell Smith said that he personally knew of a couple who was struggling with the decision of whether or not to join this church. He asked that the Diaconate make this a matter of prayer and that we also pray for greater care and concern for one another in the church.

Respectfully submitted,
Jim Nicholson, Secty.
Reid Staton, Chairman
CALLED DIACONATE MEETING


Ed Christian opened the meeting with prayer.

Reid Staton said this meeting was called because of late developments concerning the Committee of 11 appointed in November, 1972, by the North Carolina Baptist State Convention.

Warren Carr stated that a group of ministers from the "differing churches" had met and agreed on the following recommendations:

1. The "differing churches" will work as a group through a chairman, Mr. Floyd Fletcher, a trustee of Wake Forest, who is retired and has free time to devote to this and also good relations with the press.

2. The "differing churches" will send a letter stating they will meet as a group (a minister and 3 laymen from each church) with the Committee of 11 at a neutral site.

3. A statement of principle, to be agreed on by the "differing churches", will then be presented to the Committee of 11.

Jack Crutchfield moved that the Diaconate approve this plan of action. Wes Hatfield seconded. Approved.

The Diaconate then considered a tentative statement of principle prepared by Warren Carr.

Wes Hatfield moved that the paragraph concerning baptisms, contributions, etc., among the "differing churches" be deleted. Howell Smith seconded. Approved.

David Smiley moved that the last paragraph be deleted and the statement adopted as amended. Jack Crutchfield seconded. Approved.

Howell Smith moved that Warren Carr polish the statement. Wes Hatfield seconded. Approved.

Meeting adjourned.

Respectfully submitted,

Reid Staton, Chairman
Jim Nicholson, Secretary
The Diaconate of Wake Forest Baptist Church met on Sunday, April 8, 1973 at 7:45 P.M. in Room 110. Warren Carr opened the meeting with prayer.


MINUTES: The Minutes of the meeting of March 11, 1973, were approved.

FINANCIAL REPORT: The audit of the church books is proceeding and should be complete in 2-3 weeks at which time a complete resume of the audit will be given to the Diaconate. The March, 1973, financial report was approved.

REPORT ON CONTACT: Miriam Goebel gave a report on Contact, a telephone listening ministry manned by trained volunteers who refer serious problems to senior workers and counselors. Walter Joyce moved, Louise MacMillan seconded, that Diaconate refer the matter of donating money to CONTACT back to the Community Service Fund Committee for recommendation. Richard McBride asked that motion be amended to indicate that Diaconate desires some funds be given to Contact. Louise MacMillan seconded. Approved.

COMMITTEE ON ADVISING MIRIAM ANNE GLOVER: Diaconate received information from Richard McBride concerning a meeting with Miss Glover concerning the possibility of her ordination by the Wake Forest Baptist Church. Developments may come later as the Committee continues to function.

MINISTER'S REPORT: Warren Carr recommended giving 25-30 discarded choir robes to Mrs. Manner, a custodian in Wingate Hall, for her church choir. David Smiley moved, Uber Stanford seconded. Approved.

Warren Carr recommended that Bob Bailey be made available for 1/2 day a week for counseling ministry at the Crisis Control Center at Patterson Ave. Mission. Greg Pritchard moved, Miriam Goebel seconded. Approved.

Warren Carr asked that Diaconate commit $60 to the Crisis Control Center to build up some money there that formerly has been used by ESR. Louise MacMillan moved, Miriam Goebel seconded. Approved.

Warren Carr said the church office will develop an information packet to be sent to new people in Winston Salem. There will be some printing and mailing costs. Packet will be ready for May Diaconate meeting for action.

Richard McBride moved that Warren Carr present at the May Diaconate meeting, a date for a congregational dinner to be held in the Magnolia Room in the fall to focus on what our priorities are as a church and to state them clearly. Sally Gulley seconded. Approved.

Meeting adjourned.

Reid Staton, Chairman
Jim Nicholson, Secretary
The Diaconate of Wake Forest Baptist Church met Sunday, May 13, 1973, at 7:30 P.M. in Room 110. Warren Carr opened the meeting with prayer.


MINUTES: The Minutes of the Meeting of April 8, 1973, were approved.

FINANCIAL REPORT: The April, 1973, financial report was approved.

COMMITTEE REPORTS: (a) Community Service Fund. The committee voted to give $250 to Contact, and has already sent the money in. David Smiley moved approval. Greg Pritchard seconded. Approved.

(b) Information Packet. David Smiley moved that Diaconate approve 2,000 copies of Information Packet be printed. Howell Smith seconded. Approved. (Packet is to be charged to item 431 B-3 in church budget)

Greg Pritchard moved that Ed Hendricks be appointed a representative from this church to serve on the Pilot Mountain Association Executive Committee. Howell Smith seconded. Approved.

ASSOCIATE MINISTER'S REPORT: (a) Bob Bailey reported that he has been involved with Crisis Control Center on Monday afternoon for the past 2 weeks. Future finances are shaky, but investment has been worthwhile so far.

(b) For rest of May Bob plans to emphasize family life areas and encourage the church to look these areas over with idea of including needed areas in the church's educational program.

MINISTER'S REPORT: (a) Warren urged the Diaconate to note illnesses, etc. in the church newsletter and show concern for people in their individual groups.

(b) Warren recommended a pay raise of $25 a month for Mrs. Young, the church secretary, effective July 1, 1973. Walter Joyce moved, Jim Nicholson seconded. Approved.

(c) Warren wants to approach First Baptist, First Presbyterian, St. Paul's, Home Moravian, Centenary Methodist and other churches about the idea of setting up a United Social Ministry in Winston Salem. How does the Diaconate feel? David Smiley moved that Diaconate approve the idea and encourage the minister to see what can be done about it. Alice Hale seconded. Approved.

(d) Warren recommended that the date for the Fall Congregational meeting not be set until the July meeting of the Diaconate. He also recommended that the Diaconate appoint a committee to work with him on this meeting. David Smiley moved, Louise MacMillan seconded. Approved.

(e) The Committee of 11 plans to come to the Winston Salem-North Wilkesboro area Monday, July 2, 1973. Howell Smith moved that Warren Carr and the chairman of the Diaconate call a meeting in mid-June of people interested in this problem and these people plan the way this church will respond to the Committee of 11 in light of previous meeting the Committee has held. Ed Christman seconded. Approved. This recommendation is to be presented to a Church Conference May 27, 1973, for approval.
May, 1973, Diaconate Minutes, continued.

David Smiley moved that an interested group in the church be given permission to raise funds to send Warren and Martha Carr on a Holy Land tour. Miriam Goebel seconded. Approved.

Meeting adjourned.

Reid Staton, Chairman
Jim Nicholson, Secretary
The Diaconate of the Wake Forest Baptist Church met on Sunday, July 8, 1973 at 7:30 p.m. in Room 110. Bob Bailey led in prayer.


MINUTES: The Minutes of the meeting of May 13, 1973 were approved.

FINANCIAL REPORT: Boyce Davis reported church had received a check of about $450 from government as refund for penalty charged on withholding taxes of kindergarten workers that were not mailed. Financial report from June, 1973 was approved.

COMMITTEE REPORTS:

A. MUSIC COMMITTEE recommends:
(1) Donald Hoirup continue as Choir Director on a permanent basis. David Smiley moved, Jean Burroughs seconded. Approved.

(2) Resignation of Jeanette Smith as Jr. Choir Director be accepted and Sue Hendricks be appointed new Jr. Choir Director. Jean Burroughs moved, Greg Pritchard seconded. Approved.

(3) Diaconate try to replace speakers missing from choir loft. Ed Christman moved that Diaconate ask Bob Pritchard to approach the University about putting permanent speakers in the area of the choir loft. Approved.

Greg Pritchard requested that letter be sent to Charles Smith and Jeanette Smith accepting their resignations and expressing appreciation for their work.

B. Ed Christman moved, Betty Barnett seconded that list of nominations for new WMU officers (Church Newsletter, May 31, 1973) be approved. Approved.

C. Dinner Committee recommends that church have a dinner meeting Sunday, September 30, 1973, at 6 p.m. in the Magnolia Room. Cost is estimated at $3.50 for adults and $1.50 for children. Church will pay $1.50 of adults' cost and 50c of children's cost. This will require estimated $3-400 from the church budget. David Smiley moved, Louise MacMillan seconded. Approved.

ASSOCIATE MINISTER'S REPORT

(a) The Board of Education is looking into possible changes in Church's kindergarten program in light of new State kindergarten program and will make recommendations later.

(b) Board of Education is also supporting the further development of the family cluster education plan which will be tried in the church during Oct- Dec, 1973. The idea is to try to provide theologically sound education in an intergenerational group to enrich and strengthen families.

(d) Crisis Control Center will continue to operate for 6 more months and Bob Bailey will continue to go there Monday afternoons.

MINISTER'S REPORT
(a) Warren Carr asked that the Constitution Committee of the church study the possibility of incorporating a change in the Church By-Laws that would allow a member to ask the church to convene a church meeting to support, share, discuss with him personal, doctrinal, moral problems in a Christian community. Miriam Goebel moved, Sally Gulley seconded. Approved.

(b) Warren Carr recommended that membership growth be first priority for a year and that Diaconate follow a "bird dog" technique. When a prospective church member is located, that person be assigned to a Deacon and his group and they stay with prospective member until he either joins church or is scared off. If approved the motion and technique will be offered to September 30 church dinner meeting for information. Jim Nicholson moved, Uber Stanford seconded. Approved.

(c) Warren Carr submitted outline of Fall financial campaign and recommended that it be followed. (See copy) Walter Joyce moved, Howell Smith seconded. Approved. Betty Barnett urged that this campaign be better advertised to church membership than in the past.

(d) Committee of 11. This committee requested that representatives from Wake Forest Baptist Church at Greensboro meeting come back and ask Wake Forest Baptist Church to reconsider its membership policy. Diaconate must decide if it wants to put this before the church without or with a recommendation.

After an extended discussion Howell Smith moved that the Diaconate present this matter to the church, recommending that our policy not be changed and that this recommendation have with it a definitive statement of our membership policy. Kathryn Hayes seconded. Approved.

Reid Staton appointed a Membership Policy Committee composed of Ed Christman, Howell Smith, David Smiley, and Reid Staton to draw up a draft statement of our church's membership policy in time to be presented to a Church Conference July 22, 1973.

Meeting adjourned.

Reid Staton, Chairman
Jim Nicholson, Secretary
SEPTEMBER Diaconate Report

The Diaconate of the Wake Forest Baptist Church met on Sunday, September 9, 1973, at 7:45 p.m. in Room 110. Ivey Gentry led in prayer.


MINUTES: The Minutes for July 8, 1973 meeting were approved.

FINANCIAL REPORTS, approved.

Warren Carr recommended that Sue Hendricks, Youth Choir Director, be allowed to overspend her budget by $100 for this year. Greg Pritchard moved. Alice Hale seconded. Approved.

Howell Smith read a letter from Robert Prichard reporting on a meeting with the University to discuss the use of Wait Chapel and Wingate Hall. No action was taken at this meeting, which would affect the operation of the Church.

FINANCIAL CAMPAIGN REPORT: Some church members complain about not being listened to concerning the church budget. Financial campaign this fall will use a cluster group procedure, which will be an attempt to get feed-back from the church on the budget before the Finance Committee begins working on figures for the 1974 budget. Church members will be invited to attend cluster groups with a member of the Church Finance Committee in attendance. The order of business for these cluster groups will be a discussion of the church budget. The Finance Committee member will listen and take back suggestions to the Finance Committee which wants to start work on the 1974 budget by October 1, 1973.

ASSOCIATE MINISTER'S REPORT

1. Family education cluster group has had a beginning meeting
2. A number of kindergarten children have withdrawn this fall to attend public kindergarten. This trend will be watched this coming year.
3. Receptions for new students before church have been successful.
4. Church needs more families to volunteer to "adopt" a University student for the school year.

MINISTER'S REPORT

CONSTITUTION COMMITTEE will report at church dinner, September 30, 1973, on matter of changing Church By-Laws to allow a member to ask the Church to convene a meeting to discuss with him personal, doctrinal, moral problems in a Christian community.

1. The Pilot Mountain Association wants to increase its budget by possibly 50% next year. Our church is obligated to increase its giving to some extent.
2. Warren Carr suggested that the Church's priorities for the coming year might be:

(a) Evangelism - membership
(b) Community
(c) Social Action
(d) Stewardship

After an extended discussion, Ed Christman moved, Jean Burroughs seconded, that we adopt these priorities as a working hypothesis and seek to put them into operation by God's grace. Approved.

Meeting adjourned

Howell Smith, Acting Chairman
Jim Nicholson, Secretary
The Diaconate of the Wake Forest Baptist Church met on Sunday, October 14, 1973 at 7:45 P.M., in Room 110. Warren Carr led in prayer.


MINUTES: The Minutes for September 9, 1973 meeting were approved.

TREASURER'S REPORT: Approved.

Reid Staton read John Earl's letter of resignation from the Diaconate. Richard McBride moved, Howell Smith seconded that resignation be accepted with regret and letter of appreciation be written to John. Approved.

ASSOCIATE MINISTER'S REPORT: Bob Bailey presented list of Sunday School teachers recommended by the Education Committee to go to church conference as recommendation. Walter Joyce moved acceptance, Alice Hale seconded. Approved.

Bob Bailey presented a report from the Board of Education concerning the church's kindergarten program. Report was received as information with assumption the Diaconate will involve the church in any decision needed to be made when need arises.

COMMUNITY SERVICE COMMITTEE REPORT: Roger Sharpe, Director of C.E.P. for the ex-offender, requested $200 for the WS Motivation Center, NC Dept. of Corrections. Crisis Control Center requested $300 to buy racks, shelves and used furniture to make Center more pleasant and liveable. Howell Smith moved that these requests be honored. Ed Christman seconded. Approved.

SELECTION OF REPS TO NC BAPTIST STATE CONVENTION: Warren Carr recommended that the Diaconate appoint a committee to study the question of the advisability of reducing the number of paid personnel in the church and replacing them with volunteers. Interns for extended session, choir interns, nursery interns, etc., are meant here. Jack Crutchfield moved, Wes Hatfield seconded. Approved.

Warren Carr recommended that Finance Committee begin study on a new budget format that will allow the congregation to participate more fully in the selection of local mission projects. Jack Crutchfield moved, Ed Christman seconded. Approved.

Warren Carr recommended that Diaconate appoint an Advisory Committee which will advise Finance Committee on staff salaries before the budget is drawn up. Senior minister will consult with Advisory Committee on this matter. John Baxley moved, Richard McBride seconded. Approved.
REPORT OF NOMINATING COMMITTEE: Greg Pritchard moved, Wes Hatfield seconded, that list presented be used to select nominees for the Diaconate. Approved.

After first vote question arose as to propriety of having 2 members of the same family (John and Mamie Collins) on list.

Jack Crutchfield moved, Kathryn Hayes seconded, that we start vote over and decide which Collins should be on ballot. Approved.

Howell Smith moved, Jack Crutchfield seconded, that the Collins getting highest vote on previous ballot stay on the list. Approved. Mamie Collins stayed on the list.

Results of second vote: Helen Prichard, Jerry Hall, Ben Sealbinder, Paul Wilson, Robert Neel, Mamie Collins, and Larry Harrington (To fill the unexpired term of John Earle) were selected as nominees. Alternates were: 1st, Ed Hendricks, 2nd, Mark Reece; 3rd Lu Leake.

BUDGET FOR 1974: Jack Crutchfield reviewed 1974 proposed budget with Diaconate. After discussion, Wes Hatfield moved:

1. He increase Warren Carr's salary 8%. This would not include insurance coverage proposed.
2. He increase Bob Bailey's salary by $1200.
3. We pay for a health and hospitalization policy for the minister and associate minister. (Wes Hatfield suggested church also look at insurance program of other church staff members.

Kathryn Hayes seconded. Approved.

Meeting adjourned

Reid Staton, Chairman
Jim Nicholson, Secretary
DIACONATE REPORT,
November 11, 1973

The Diaconate of the Wake Forest Baptist Church met Sunday, November 11, 1973, at 7:45 P.M. in Room 110. Warren Carr led in prayer.


MINUTES: The Minutes for October 14, 1973 meeting were approved.

TREASURER'S REPORT: Approved.

COMMITTEE REPORTS:

(1) Committee on Committees: Betty Barnett moved, Greg Pritchard seconded, that report of Committee on Committees be accepted to be presented to next church conference for approval. Approved.

(2) Nomination of new church officers: Sally Gulley moved, Annie Kesler seconded that these nominations be accepted to be presented to next church conference for approval. Approved.

Reid Staton appointed a nominating committee for new Diaconate officers to report to next Deacon's meeting:
Ivey Gentry, Chairman
Uber Stanford
Josie Tedford

ASSOCIATE MINISTER'S REPORT

(1) Family Cluster groups have been rescheduled to begin in February, 1974
(2) Sunday School extended session children want to have a special Thanksgiving service and meal next Sunday (Nov. 18, 1973)

Ed Christman moved that Church Building and Grounds Committee study and evaluate the physical needs of the church and report to the Diaconate. Jack Crutchfield seconded. Approved.

MINISTER'S REPORT:

(1) Warren Carr asked that the Diaconate study the "Rationale for Evangelism in General" and be ready with suggestions, discussion, etc. at the next meeting.

(2) Warren Carr announced that after N.O. Owens reintroduced his amendments to Convention's constitution, he (Warren) wrote Owens a letter pointedly saying that he was going to try to destroy Owens' influence at the N.C. Baptist State Convention. Warren has developed a resolution and has informed Dr. Crouch he will introduce it at the Convention unless he is assured the Convention itself will begin to assert itself against the Owens group. This move is intended as a political play. If Convention officers give evidence they will not continue to give in to Owen's group, the Resolution will not be presented.

Meeting adjourned.
Reid Staton, Chairman
Jim Nicholson, Secretary
210
The Diaconate of the Wake Forest Baptist Church met Sunday, December 9, 1973 at 7:45 p.m. in Room 110. Richard McBride led in prayer.


MINUTES: The Minutes for November 11, 1973, were approved.

TREASURER'S REPORT: Boyce Davis explained: Auditor's report examined church's finances for last year. Criticism of internal fiscal control in Auditor's report was referred to Finance Committee for suggestions.

Howell Smith moved, Sally Gulley seconded, that extra payment for Health Accident Insurance (Budget Item 411 A 5) be paid for December. Approved.

Treasurer's Report approved.

REPORT ON 1974 pledging: As of 8pm, Dec. 9, 1973, $50,085.60 pledged. More work needed to complete pledging. No objection to providing envelopes to non members who give regularly.


REPORT OF ASSOCIATE MINISTER: Bob Bailey said there was no room for a pre-school class. The room fits 6-8, but 10-12 children overcrowd. No ready solution but Diaconate should know. No other serious space problem. Retreat for teens coming next weekend at Camp Caraway. Basketball team has no place to practice. For medical reasons, Mr. Gentry in Nursery needs higher temperature. We may need to request approval for added fuel for people in such cases. Advocacy Committee may need to act.

REPORT OF MINISTER: Louise MacMillan and Mrs. J.M. Hayes, Sr., are in the hospital.

If Daylight Savings Time takes effect, may need to change evening schedule, leave to discretion of staff.

Minister asked for Human Relations Committee to meet needs. There may be a person employed to act in Human Relations. Need Citizen's Committee to assist her.

Minister recommends that Hugh Boulden be asked to consider ordination.

Kathryn Hayes moved, Betty Barnett seconded that Hugh be invited to request ordination. Richard McBride amended motion to appoint a committee of the Diaconate to talk with him and report in January. Approved.

Evangelism report presented last month was discussed. Walter Joyce moved, Miriam Goebel seconded to adopt. Approved.

Ed Christman reported that Davis Chapel needs improvement. Frame for panels behind chair, with changeable colors. University has painted walls, will pay for frames. Asks church to pay half of cost of cloth - total $150. Move approval of $100 for purchase of cloth symbols for Davis Chapel. Sally Gulley seconded. Approved.

Richard McBride reported that Miss Glover is now a Minister of Education in Maryland. When Diaconate Committee met with her to ask about ordination, she had hesitation about its affecting her job seeking and deferred ordination. McBride should write her church about her views now, and inform church that the invitation should be renewed there.
Report of Nominating Committee for new Diaconate Officers:

Uber Stanford reported and moved acceptance of:

Reid Staton, Chairman
Richard McBride, Vice-Chairman
Kathryn Hayes, Secretary

Sally Gulley seconded. Approved.

Meeting adjourned.

Respectfully submitted,

David Smiley
The Diaconate of Wake Forest Baptist Church met in Room 110 at 7:45 p.m. Present were Bob Bailey, John Baxley, Warren Carr, Ed Christman, Mamie Collins, A.J. Crutchfield, Alice Hale, Katherine Hayes, Walter Joyce, Annie Kesler, Bill Neal, Ben Seelbinder, Uber Stanford, Reid Staton and Paul Wilson. Warren Carr opened the meeting with prayer. (Ivey Gentry and Larry Harrington also present)

MINUTES OF DECEMBER 9 were approved.

FINANCIAL REPORT: Given by Mr. Lewis Aycock Warren Carr reminded that over-expenditure of "repairs to pastor's home" were caused because checks to be written in December, 1972 were not written until 1973. The house is now in good repair. With a bank balance of $11,647.02, Dr. Crutchfield suggested we consider investing some of this. Warren Carr recommended that we wait until March for any action when we will know more how our 1974 budget will be met, since we are presently $23,000 short. It was moved by Ivey Gentry, seconded by Larry Harrington that Dr. Crutchfield and John Williard from the Finance Committee determine the best way to invest $3,000 on a short term basis. Passed unanimously. The interest from such an investment will go to the principal of the Community Service Fund. Dr. Crutchfield presented some pledge comparisons between '73 and '74. 1973-82 pledges for $68,988.80; 1974-166 pledges for $63,366.00.

Mr. Staton asked the Diaconate to continue encouraging members to make 1974 pledges.

ORDINATION: Committee to speak with Hugh Boulden regarding ordination is to meet with him this week. They will report to the Diaconate in February.

LETTER FROM RICHARD McBride TO REV. ROBERTS, re: Miriam Glover: Richard McBride submitted a letter written by him to Rev. John Roberts informing him of our interest in Miriam Glover's ordination in this church when she was here and commending her to the Woodbrook Baptist Church where she is on the staff.

BUILDING AND GROUNDS: Ed Christman, Chairman, reported that he has brought to the attention of the Building and Grounds Committee of Self Study the considerable physical needs of Wake Forest Baptist Church in Wait Chapel and Wingate Hall. The needs for repairs, improvements, and more space will be considered by the Committee.

ASSOCIATE MINISTER'S REPORT: Bob Bailey reported that our Sunday School is hurting for space, especially with the younger pre-schoolers. Attendance has increased, and the rooms are overcrowded.

Family Cluster Group is to begin again in February. They will need a large room, possibly a facility outside Wingate Hall. There is still room for more families if they are interested.

Young people's basketball team has been organized. The high school team plays Monday nights at West Central Community Center. There are 11 boys on our team; there are 7 church teams.

Young people have taken on a new project to raise money to help with expenses for an organist at the Murdock Center at Butner.

Young people are considering coordinating youth from several churches to collect food for the Crisis Control at neighborhood food stores. Details are not yet worked out, and the proprietors of the stores must be contacted before any definite plans can be made.

MINISTER'S REPORT: Mrs. Young requests that the $125 refund from N.C. taxes be added to the equipment budget for 1974 to aid in the purchase of a folding machine which costs $325. This would make the 1974 Equipment Budget total $525. Mr. Carr recommended this action. Walter Joyce moved, Dr. Crutchfield seconded that this be accomplished.
Mr. Carr and Mr. Bailey are working to rejuvenate the young people's interest in Sunday night activities.

Gas shortages and high prices of gas may affect;

Meals on Wheels: Bob Bailey has written our Congressmen, but has seen no sign of action. Tax relief is a possibility, but no immediate help is seen. Perhaps churches will be asked to help pay for drivers' gasoline.

Sunday night programs: Perhaps we can establish neighborhood ministries, asking members to open their homes to young people and adults for Sunday night activities.

Ed Christman suggested that any further developments with such a program be brought back to the Diaconate in February.

EVANGELISM: Warren Carr submitted his Rationale for Evangelism, and recommended plan. Miriam Goebel and Alice Hale are Co-Chairman of a committee on Evangelism. This committee and the Diaconate will be leaders in our effort to increase our church membership, with more personal contact, pleasant reception, and more keen awareness of visitors and new persons attending. Regular attenders who are not members will be "bird-dogged" on a one-to-one relationship to make them aware that we really want them as members. New members will be immediately assigned to a member of the Diaconate who will keep in contact with them and be responsible to them. Perhaps a printed form, signed by the Deacon, could be used. (Form explains who their Deacon is, etc.) Uber Stanford moved, Alice Hale seconded that the Diaconate accept Warren Carr's recommendation for Evangelism. Passed.

The possibility of assigning members to deacons on a geographical basis was discussed. This led to the discussion of assigning persons on the basis of rapport for most effectiveness. Warren Carr asked Reid Staton to appoint a committee to study methods of determining which church members should be assigned to which deacons.

The meeting was adjourned.

Katherine Hayes, Secretary
The Diaconate of Wake Forest Baptist Church met in Room 110 at 8:00 p.m. Present were: Bob Bailey, John Baxley, Warren Carr, Ed Christman, Mamie Collins, A.J. Crutchfield, Ivey Gentry, Miriam Goebel, Alice Hale, Katherine Hayes, Ed Hendricks, Richard McBride, Bob Neel, Ben Seelbinder, Uber Stanford, Reid Staton, Howell Smith, and Paul Wilson. Warren Carr opened the meeting with a prayer.

MINUTES of January 13 approved.

FINANCIAL REPORT: Submitted by Mr. Lewis Aycock. Dr. Crutchfield informed the Diaconate the $1500 has been invested in the Winston Salem Savings & Loan and $1500 has been invested in Pfdmont Federal Savings & Loan each for 90 days. Pledges for 1974 can be summarized as follows: 1973, 182 pledges for $68,988.80; 1974 (Feb. 5), 172 pledges for $68,061.00

COMMITTEE TO TALK WITH HUGH BOULDEN (J.H. Smith, Chairman, Mamie Collins, Uber Stanford) reported. They talked with Hugh regarding his becoming an ordained minister. They recommend that our church invite Hugh Boulden to present himself for the examination and ordination into the ministry. This was moved, seconded, and passed. Mr. Carr will write to Hugh Boulden inviting him to present himself for examination and ordination.

EVANGELISM COMMITTEE (Alice Hale, Miriam Goebel, Co-Chairmen, Bill Davis, Jim Nicholson and Evelyn Guy) reported that their committee had met and had decided to call their committee the Andrew Group, and all "bird dogs" will be called "Andrews" from now on. They submitted a letter to be sent to each member of our church from a Deacon describing the "Andrew" group and the priority of Evangelism in our church, encouraging church members to volunteer as "Andrews" and describing the congregation's responsibilities in emphasizing this priority. Moved by John Baxley, seconded by Ivey Gentry that this letter be approved. Passed.

DIACONATE GROUP ASSIGNMENT (John Baxley, Chairman, Bob Neel, Katherine Hayes)

This committee submitted the following recommendations:

1. Each member of the Diaconate may keep his list of "people" if he chooses.
2. Those wishing to change their lists, may check from a list of church members, those he would like to serve as Deacon. An attempt will be made to give each Deacon as many persons chosen by him as possible.
3. In January, each new Deacon will choose his "people" from those families left available by the out-going Deacons.
4. Each new member of the church will be assigned to, or chosen by a Deacon at the very next meeting of the Diaconate.

Alice Hale moved, Dr. Crutchfield seconded, that these recommendations be accepted. Passed.

It was also recommended by this committee that each new member to the Diaconate be informed in writing of his responsibilities as a Deacon. It was moved by John Baxley, seconded by A.J. Crutchfield, that the Chairman of the Diaconate with a committee determine the duties and responsibilities of the Deacon member and submit their report for approval. Passed.
ASSOCIATE MINISTER'S REPORT:

The young people raised approximately $60 from a doughnut sale to help pay for an organist at Butner.

The Education Committee met and considered our Sunday Evening Programs. It was decided that: We need to continue our Sunday evening activities at the church; We should consider providing alternative adult activities to attract more adults during this time; the Sunday night activities should meet at a constant time; An Adult Vespers Service was suggested as an alternative activity. Dr. A.J. Crutchfield seconded that 6:30 be a constant time for Sunday night activities to begin. Passed.

The need for alternative Sunday night adult activities, including a Vespers Service was discussed by the Diaconate. Bob Bailey requested that a committee from the Diaconate join with a Committee from the Board of Education to look into the goals and purpose of our Sunday evening activities.

With public school kindergartens expanding, the need to determine the direction of our kindergarten for 1974-75 arises. The Education Committee will continue working on this problem.

There being no further business, the meeting was adjourned.

Respectfully submitted,

KATHERINE HAYES,
Secretary
MINUTES OF DIACONATE, March 10, 1974

The Diaconate of Wake Forest Baptist Church met in Room 110 at 7:30 p.m. Present were: Bob Bailey, Betty Barnett, John Baxley, Warren Carr, Ed Christman, A.J. Crutchfield, Ivey Gentry, Miriam Coebel, Alice Hale, Larry Harrington, Katherine Hayes, Walter Joyce, Annie Kesler, Richard McBride, Bob Neal, Ben Seelbinder, Howell Smith, Reid Staton and Josie Tedford.

MINUTES of February 10 approved.

FINANCIAL REPORT: Submitted by Mr. Lewis Aycock. Bills have been paid as presented and approved. $31,300 is invested.

A committee to determine the responsibilities of the Diaconate is being formed and will meet in early April.

Mr. Carr sent a letter to Hugh Boulden inviting him to present himself for examination and ordination into the ministry. His exam will take place in approximately two weeks.

EVANGELISM COMMITTEE REPORT. We must educate the congregation to the need for evangelism. Plan to use the newsletter frequently for this purpose. We have some Andres, but need more. An Orientation meeting for Andrews will be held Sunday, March 17. Letters were sent out to each member of the congregation from a member of the Diaconate explaining the Andrews' mission and needs.

DIACONATE GROUP ASSIGNMENT REPORT. The new lists were ready and each member of the Diaconate received his list. The Church Secretary will keep a monthly record of new church members to be assigned to Deacons at the following meeting. Mr. Carr recommends that the church office write a letter telling people we are their deacons, continued or new. The secretary will let us know when these letters are ready for us to send out. Any time a Deacon knows of a need of his person, please let the Church Office know.

ASSOCIATE MINISTER'S REPORT. Since the second Sunday in April is Easter, it was suggested that we might alter our Sunday night activities. It was recommended that we continue to plan our meeting of the Diaconate as usual on the second Sunday, April 14.

MINISTER'S REPORT. We have more students worshiping with us than ever before. The church seems stronger and more dynamic, generally going well. It is hard to keep the teenagers interested, but Mr. Carr and Mr. Bailey are working on this. College class attendance is irregular, but generally good. Perhaps we should think about doing more for the college needs in the fall.

HOMETOWN OF PRAYER for Louise MacMillan.

Meeting was adjourned.
The Diaconate of W.F. Baptist Church met in Room 110 at 7:30 p.m. Present were Bob Bailey, Betty Barnett, Warren Carr, Mamie Collins, Miriam Goebel, Larry Harrington, Ed Hendricks, Annie Kesler, Richard McBride, Bob Neel, Uber Stanford, Ben Seelbinder, Howell Smith, Reid Staton, and Josie Tedford.

MINUTES OF MARCH 10 were approved.

FINANCIAL REPORT: Submitted by Mr. Lewis Aycock. Bills have been paid as presented and approved. A letter of appreciation for support from CCM has been received by the church.

EVANGELISM COMMITTEE REPORT: The committee will soon match each Andrew with the person he is to recruit.

DIACONATE GROUP ASSIGNMENT REPORT: Each Diaconate member was given a list of diaconate sponsors. If a deacon has not done so already, he should mail his letters to his families. Each new member of the church will be assigned to a deacon. The Edmonds family was assigned to Larry Harrington.

Diaconate Responsibility Report: Warren Carr and Reid Staton met with this committee. Mr. Carr reported he feels a need for a strong Diaconate, but committee is not sure this is needed. The committee is willing to let Diaconate suggest yearly priorities but not assume the direction of Church. Each member of the committee was given a questionnaire to take home, amend, and turn in to Mr. Carr. Then the questionnaire will be sent to each member of the congregation. The committee feels the Diaconate could possibly best function if it were divided into committees that could handle particular situations and that would fit Diaconate talents. Mr. Staton agreed with concept of committees or small groups within Diaconate. Mr. Carr feels the need for more direct evaluation of his ministry from the Diaconate. The Diaconate needs to look at the mission of the church with critical scrutiny.

ASSOCIATE MINISTER'S REPORT: Board of Education recommends instead of VBS for grades 1-6 that there be a music camp, possibly with another church. The play would be based on Biblical tradition using music, drama, crafts. The staff would include the children's choir director, an accompanist, 2 or 3 adults, teen age assistants. The cost would be comparable to past, fitting in VBS budget. The place would be Wake Forest or possibly another church. Reasons for this change include low number of participants last year and difficulty in securing staff and general frustration of staff due to small numbers. Preschool program would stay the same.

Kindergarten committee and Board of Education will be involved in a study of kindergarten to strength existing programs in 1974-75, and looking toward a combination 4-5 year old class in 1975-76. The Kindergarten, as employer, does not pay a portion of their employees Social Security taxes. This means that each employee must pay his own on a self employed basis. In order to continue on this policy, documents have to be sent to Internal Revenue Service. This should be done in the very near future.
C.C.M. - With the budget of CCM being met, the Associate Director was added to the staff in April. Mr. Bailey will discuss with Mr. Carr whether or not he should continue his work of 1/2 day a week at the Center.

MINISTER'S REPORT

Last meeting of Pilot Mountain Association, Mr. Carr raised question as to what association should do in light of Mr. Shore's resignation (Mr. Shore was Dir. of Christian Social Ministries) The Personnel Committee wants to restructure the organization in the "interim" before another Director is employed. Mr. Carr pointed out the Personnel Committee only has the authority to hire new personnel not restructure. Mr. Carr thinks it would be unfortunate for this position to be deleted. A committee to look into this matter is being appointed within the Association.

Mr. McBride suggested that a letter of appreciation for his ministry be sent to Mr. Shore from our church.

A graduate of Southern Seminary spoke to Mr. Carr this morning and wanted to know if the church could do something for the faculty families at the seminary whose homes were hurt by the recent storm. A motion was made that would allow Mr. Carr to write a letter to President McCall of Southern Seminary to see if there is a way in which we can help and if the answer is affirmative, then $50-75 can be taken out of the contingency fund. Motion passed.

WORSHIP COMMITTEE: At the next family night, a panel will be presented to study our worship service. Mr. Carr is going to ask the worship committee to look for something to put on the back wall of the baptistry and to look into the possibility of covering the front of the baptistry with a Christian symbol. The panels would be opened on Sunday.

BULLETIN BOARD: Dr. Smiley is still concerned that there is no church bulletin board. The Diaconate recommended a bulletin board be acquired by the church, but the budget committee did not appropriate the necessary money (about $1000) The response to a letter for money for the bulletin board from congregation was about $90. No conclusion as to what to do was reached.

The meeting was adjourned . . .

Respectfully submitted,
Mamie Collins

. . . Before the final adjournment of the meeting, Mr. Staton asked Mr. Carr to leave. Mr. Staton reported that a letter had been sent to each church family concerning a special offering for Warren and Martha for a trip abroad to recognize their 10th anniversary here. A motion was made to authorize the special fund through the church office. Motion passed.

MINUTES of April 14 were approved.

FINANCIAL REPORT: Submitted by Mr. Lewis Aycock. Bills have been paid as have been approved within the budget.

EVANGELISM COMMITTEE: Reported by Alice Hale. Andrews are contacting prospective church members with varied results. We will all continue working on evangelism.

DIACONATE RESPONSIBILITY: Reported by Warren Carr. The committee has been working. A survey is being sent to the church members this week. When the responses are in, they will be considered by the committee before fall.

WORSHIP COMMITTEE: Reported by Ralph Wood. Worship stands as the center of the church's mission. Our worship service has strengths: (1) high quality sermons, (2) high quality formal music, (3) high quality liturgy. Our service suffers from weaknesses: (1) weak congregational singing; a different hymnal is recommended; (2) could use more special services, (3) poor seating.

The Diaconate suggested that the WORSHIP COMMITTEE present immediate recommendations for specific short-range and long-range plans to improve our worship service. Other suggestions: We should look at more than one hymnal for comparison before discarding our present one; we should push for renovation of Wait Chapel to meet the needs of worship; we might personalize our worship service more by including personal announcements from the pulpit, possibly through the litany.

ASSOCIATE MINISTER'S REPORT: There is a continuing need for more space for the children during Church and Sunday School. This need is growing. It was suggested the Bob Prichard and a committee to be appointed deal with this problem with the new Chairman of the Music Department.

MINISTER'S REPORT: Mr. Hoirup has been given permission to be away July and August.

Mr. Carr recommended that we offer Room 110 for A.A. use on Saturday evenings. This was approved.

It was moved and passed that the Diaconate meet in July to look at hymnals and to plan for the fall.

The meeting was adjourned.

KATHERINE HAYES, Secretary

Minutes approved.

FINANCIAL REPORT: We may have to use some savings to cover July and August expenses. It was moved that Lewis Aycock be asked to serve on the committee to look after church investments to replace Mr. Lee Cain. Passed.

FINANCE COMMITTEE REPORT: We shall maintain the same basic schedule in determining the budget as last year with cluster groups meeting before the budget is made out.

EDUCATION COMMITTEE REPORT: Submitted by Louise Pulley. In an effort to encourage more Sunday evening participation by both youth and adults, the Education Committee proposes that for the Sundays September 1 - October 13 (excepting the Magnolia Dinner), we have Training Union as usual 6:30-7:30 for Youth, with a 6:30 Vesper Service followed by fellowship and possible refreshments for student and adults. October 20 - November 24, we could have (1) Mr. Carr's fall study class, (2) Bible Study class, or Growth by Bible Study Groups, or (3) Social Action or discussion group. In October, the Education Committee will plan winter and spring evening activities.

The committee also suggests a possible change in Family Night programming, with a Family Vesper Service following the Family Night meal. An alternative to this could be one month of Family Vesper Services instead of, or after, Training Union.

It was recommended that Bob Bailey and Louise Pulley get together an evening worship committee to work out the details for Vespers Services to begin September 1 for seven Sundays excepting the evening of the Magnolia Dinner.

It was moved to accept the Education Committee Report and the above recommendation. Passed.

MAGNOLIA DINNERR: Recommended that it proceed as last year's.

LETTER FROM MR. LUCAS Re: proposal to change traffic patterns through Wake Forest University. It was moved that our church support whatever traffic proposal best serves Wake Forest University.

ASSOCIATE MINISTER'S REPORT: Bob Bailey presented the Kindergarten Budget for 1974-75. It was moved that the budget be approved. Passed.

MINISTER'S REPORT: Andrew's work is seeing fruition. There is more movement toward joining the church. The Evangelism Committee is working hard and doing an excellent job.

Nannie Collins volunteered to be a "personal" Deacon to Don and Linda Frey.

Meeting was adjourned.

Respectfully submitted,

Katherine Hayes, Secretary

Minutes Approved.

FINANCIAL REPORT: Submitted by Lewis Aycock. Accepted. We took out approximately $1695 from the Winston Salem Savings and Loan to cover August expenses. At this time, balance is approximately 1,200 dollars.

Blue Cross Insurance rates have increased from $139.10 to $149.15 per quarter. It was moved that the budget be changed to cover this increase. Passed.

Bob Bailey requested that $200 not used in Bible School this past summer be transferred from Educational Supplies (411.C) to Educational Equipment (451 Bl) for the purpose of purchasing needed kindergarten chairs, an overhead projector and new record players. Agreed.

MAGNOLIA DINNER COMMITTEE REPORT: The committee is working on the program which will deal with our fundamental Baptist heritage. The Church Staff is handling dinner details. Tickets for the dinner will be $2 for adults, $1.00 for children under 12 years. The church is covering the remainder of the cost. It was suggested that we encourage ourselves and others to invite students.

FINANCE COMMITTEE REPORT: Cluster groups will meet to discuss budget before October 7. Emphasis should be on discussion of priorities rather than budget figures. Consider percentages for major categories and priorities. The staff will draw up a questionnaire considering such questions as: Are you giving as much as you possibly can? If not, what is the reason? This questionnaire should be filled out by each member of the Cluster Group and returned to the church office. The results of each Cluster Group should be reported to the Finance Committee.

Katherine Hayes will be a "personal" Deacon to Betty and Elmer Hayashi.

EVANGELISM COMMITTEE REPORT: The church needs visibility, possibly a bulletin board. It was suggested that a committee look into the feasibility of a bulletin board, and we should consider this priority in the budget.

ASSOCIATE MINISTER’S REPORT: An additional kindergarten teacher, Mrs. Howell, was hired. The kindergarten budget was balanced.

We need more educational space for our children. The room in the basement being used for 1st and 2nd graders is overcrowded. It was moved that the staff, the Board of Education and Dr. Pritchard look into all possibilities for additional space for the Wake Forest Baptist Church and approach Dr. Lucas soon. Passed.

MINISTER’S REPORT: Community Service Committee is currently active. Diaconate is encouraged to fill out the Diaconate Responsibility questionnaires.

Meeting adjourned.

Respectfully submitted, Katherine Hayes, Secretary
1. Warren presented an invitation to our congregation from Bethabara Moravian Church that we join with them in a Thanksgiving Eve Love Feast. Warren will be the speaker. Motion passed to accept this invitation.

2. Father Daniel Berrigan will be on campus by invitation of the Chaplain's Office, and we are offered the opportunity of having Father Berrigan appear in our pulpit and preach on November 23. It was moved by Ed Hendricks, seconded by Jerry Hall, that we invite Father Berrigan to speak from our pulpit. Passed by a majority.

Negative votes: Wes Hatfield, Reid Staton, and Mamie Collins

Abstention: Uber Stanford.

Submitted by
John Baxley, Acting Secretary

DIACONATE MEETING
October 13, 1974; 7:30 p.m.


Minutes Approved.

Financial Report: Mr. Aycock reported on the $672 unbudgeted expenditures to date. All had been authorized by the Diaconate except (73.15) for an Assistant Organist in September and $279 for an air conditioner for Mr. Bailey's office. It was noted by Mr. Carr that Mr. Hoirup took an extra month's vacation in July. It was moved that we investigate who paid the substitute choir director during that month. Passed. Warren will report in November exactly who paid who. It was moved to approve the expenditure of $279 for the air conditioner for Bob Bailey's office. Passed.

Bulletin Board Committee Report: A $400 bulletin board has been recommended by the Committee. The Diaconate approved the bulletin Board, subject to the approval of Wake Forest University.


Associate Minister's Report: The Board of Education, meeting early in October, formed a committee to look into the different possibilities for additional rooms for Sunday morning Church School. Continuing with their Sunday evening activities, three adult study groups will be held each Sunday evening through November. The Board of Education recommends a Family Worship Service each Sunday evening during the month of January. Accepted.

The Kindergarten is under-enrolled this year. They do have some reserve money to keep it out of the red, but this reserve will be used up this year. Should consider ways to alleviate this problem next year. It was recommended by Warren Carr that we not continue the kindergarten unless it can serve by Warren Carr that we not continue the kindergarten unless it can serve Warren Carr that we continue the kindergarten unless it can serve the church and Wake Forest Community. Also, he recommended that Howell Smith, the church and Wake Forest Community. Also, he recommended that Howell Smith, John Baxley, Ivey Gentry, and Josie Tedford serve as a liaison between the Diaconate and the Board of Education regarding the perpetuation or dissolution of the kindergarten for next year.
Minister's Report: At our November meeting we will be nominating new deacons and approving committees; should be thinking about new deacons and considering and looking at our priorities once again. The Andrews have done a good job, but we probably need to work on Evangelism again. However, we must not lose vision for the need for social action. We should be alert for avenues for Community Service.

Finance Committee Report: 1975 budget submitted. Most items were discussed. It was moved that when more paper is needed for bulletins, cheaper quality paper be considered. Samples should be submitted to the Diaconate. Passed.

It was discussed whether $365 for the Bulletin Board should be put into the budget, and it was decided that this should be discussed at the Congregational Meeting.

The possibility of purchasing new hymnals will be looked into seriously this year, and this item will perhaps be included in the 1976 budget.

It was moved that the Diaconate approve the Budget as considered, totaling approximately $87,500.00. Passed.

Recommendation from a Committee headed by John Williard that we begin to think about Warren Carr's retirement and the possibilities of his continuing to live on Faculty Drive. It was moved that the committee continue their investigation of this matter with the recommendation that primary consideration be made for the Carrs to remain in their present home on Faculty Drive. Passed.

Meeting adjourned.

Respectfully submitted,

Katherine Hayes, Secretary
MINUTES OF THE DIACONATE
November 10, 1974 - 7:30 p.m.


Minutes Approved.

Warren Carr reported on the payment of the substitute choir director and assistant organist in July and August, 1974. Mr. Hoirup paid for his substitute choir director during July. The church paid additional money for a substitute organist in July. Henceforth, the choir director and organist will be responsible for any week they are absent other than for four weeks in August. The Treasurer's report from October 13 was approved.


COMMITTEE ON COMMITTEES: Report submitted on Church committees for the year 1975. New committee: Church Office committee, to substitute for Mrs. Young on Sunday mornings when necessary. Committee on Advocacy was omitted. Purpose and functions of this committee were discussed. Warren Carr pointed out that the mechanism for church advocacy is available without the Advocacy Committee by way of individual perogative to call a church meeting to discuss action on any issue or problem. It was moved that the Diaconate act as a sounding board or advocate for church action. Passed. Report on the Committee on Committees approved.

DIACONATE NOMINATING COMMITTEE: Submitted a list of nine names to be placed in nomination to serve on the Diaconate. Three additional names were added by the Diaconate. Those elected to serve: R.F. Berry, Edward Best, Ty Hamrick, Helen Prichard, C.H. Richards, Ralph Wood, Alternatives: Mark Reece, Royce Weatherly, Nona Reeves.

The proposed CHURCH BULLETIN BOARD must be submitted to the Building and Grounds Committee of the Wake Forest faculty. It was moved that Dr. Robert Prichard and Dr. Ivey Gentry be authorized to present our request for a Bulletin Board to the Buildings & Grounds Committee. Passed.

Regarding INSURANCE FOR THE PARSONAGE, raising the coverage to: House, $40,000, Contents, $15,000; and Personal Liability $20,000-100,000; would increase the rate by $72 per year. It was moved to send a letter to the Insurance Company as of January 1 raising our insurance coverage as above. Passed.

DEACONS FOR NEW MEMBERS: Bill and Ann Straughan, Ed Hendricks; Janice Holmes, Annie Kesler; Edna Gordon, Betty Barnett.

1975 OFFICERS FOR THE DIACONATE: Chairman, Richard McBride, Vice-Chairman, Ivey Gentry; Secretary, Ed Hendricks; Asst. Secretary, Katherine Hayes.
CHEAPER PAPER FOR BULLETINS: Cheaper paper samples from Keiger Printing Co. were examined by all members of the Diaconate present. It was moved that we continue to purchase the same quality of paper we are now using. Passed. It was suggested that we order fewer than the standard 400 bulletins per Sunday since there are over 100 bulletins left over each Sunday.

Wake Forest University is preparing to OVERHAUL THE ORGAN in Wait Chapel and has requested that we make a donation to that cause. This would have to come from our savings. It was moved that we contribute $3,000 toward overhauling the organ. Passed. It was suggested by Warren Carr that we request influence in deciding when the organ is to be repaired and request improvement of the sound system in the choir.

ASSOCIATE MINISTER'S REPORT: We have a Basketball Team and a Coach, and we will field a team again this year.

The young people of the church will be collecting food for Crisis Control at least once a month at Park's Shop Rite.

The Kindergarten committee has been concerned with whether the Kindergarten is fulfilling any needs of the church. They have made no specific recommendations as yet.

MINISTER'S REPORT: (1) Greater participation by students in our church than ever before (2) Recommends that the Diaconate through the Biblical Recorder and Journal-Sentinel prepare a strong answer to Dr. Sherman's attack on Wake Forest University at the Baptist Convention specifically regarding "lack of mission." It was moved that a committee be appointed to work with our Pastor to draft such a letter to be brought back to the Diaconate for approval. Passed.

Report on the Convention: It voted positively for the most part. Reaffirmed its position against capital punishment, suggested the church do something to alleviate hunger in the world, etc.

Miriam Goebel told of a group she had heard of that practices a complete or partial fast one meal a week, giving the amount of money saved to the poor. Warren Carr suggested that the Baptist State Convention will probably be presenting such a plan very soon and suggested that we wait for their plan and hopefully can cooperate with it. Otherwise, we will do it ourselves.

Meeting adjourned.

Respectfully submitted,
Katherine Hayes, Secretary
DIACONATE MEETING, December 8, 1974


Minutes approved: Building & Grounds Committee of WFU has approved the Bulletin Board between Wait Chapel and Huffman Dorm. Wake Forest Baptist Church is responsible for repairs and maintenance. The organ will be repaired in early '75.

TREASURER'S REPORT: by Mr. Aycock. All bills have been paid to date. Over-expenditures in 1974 were Biblical Recorder, $31.99, Laundry, $10.97, American Bible Society $10 and Educational Equipment. These last two had special donations or special authorization. ($127.30 for Educational Equipment)

PLEDGE INFORMATION by A.J. Crutchfield. Approximately $59,000 has been pledged with considerable numbers of people yet to pledge. The Deacons are asked to get to work immediately contacting their people and letting the office know the results.

ASSOCIATE MINISTER'S REPORT: Family worship is scheduled for January. It will be held 6:30-7:30 p.m. and total family involvement in the worship will be emphasized.

Kindergarten has approximately 40 chairs not being used. Recommended that they be sold and the money be put in the kindergarten fund. Moved and Passed.

MINISTER'S REPORT: Thanks expressed to the Deacons who are rotating off the board as well as th Chairman Reid Staton. Welcome to Richard McBride as the new Chairman.

Committee to write letter replying to Mr. Sherman's attacks in Biblical Recorder. Betty Barnett, Richard McBride, Warren Carr. Recommended that committee remain intact. The letter was written and sent. There was no over-reaction.

DIACONATE RESPONSIBILITIES: Recommended that the Pastor meet with new members of the Diaconate to introduce them to the responsibilities of this office. Moved that the Pastor, incoming and past Diaconate Chairman, form a committee to act on determining the responsibilities of the Diaconate and work out the details for an orientation meeting with new Diaconate, and to look into the possibility of an Ordination Service for all Deacons early in January. Passed.

CHALLENGE, 1975: Ed Christman pointed out that the topic is "Searching for God." The Committee has asked that Wake Forest Baptist Church worship service, Feb. 23, be the final event of "Challenge." An evangelical speaker was requested. Tom Skinner, a Black, Biblical evangelist, has been recommended as a good speaker. It was moved that Richard McBride, Ed Christman, and Warren Carr be authorized to find the best Biblical evangelist speaker possible to speak from our pulpit Sunday, Feb. 23. Passed.

PRISON VISITATION: Miriam Goebel pointed out that the Advancement Center at North Cherry St. extension has invited the public to visit its facilities and simates the week of Dec. 8-14.

Reid Staton expressed thanks for serving as Chairman for the past two years.

Adjourned.

Katherine Hayes,
Secretary

MINUTES: The Minutes were approved as amended. (The letter to the Biblical Recorder was not written and sent)

TREASURER'S REPORT: An informal report was given by Mr. Carr. A complete report for the year will be prepared and mailed to the Diaconate. Note was made of the generous amount of the December offering.

PLEDGE INFORMATION: It was informally reported that the amount of money pledged for this year's budget was the largest ever. A full report will be prepared and mailed.

DEACONS FOR NEW MEMBERS: Uber Stanford for Mrs. Doris Kelsey (who joined Sunday, Jan. 13) It was suggested that a list of members who were being served by those whose terms on the Diaconate had expired should be prepared before the next meeting and the new members could select church members to represent from this list.

OLD BUSINESS: Dr. Crutchfield moved that if the balance of funds in the Church account would permit, the Church should pay the University as soon as possible its $3,000 share of the cost of repairing the organ. The motion passed.

CHALLENGE SPEAKER: Mr. Christman reported that Dr. Paul Henry, Professor of Politics at Calvin College, Grand Rapids, MI, and an active and well known evangelical leader, had been invited to participate in the 1975 Challenge program at the University and that he had been invited to fill the Church pulpit on Feb. 23.

DEACON ORDINATION: Mr. Carr reported for the committee, which had been asked to consider an ordination ceremony for the deacons of the Church. He reported that there was some opposition and considerable lack of enthusiasm for an ordination ceremony. There was much sentiment for a recognition and installation service. Following much discussion, Chm. McBride appointed a committee of Alice Hale, Mr. Carr, and himself to prepare a paper on the subject of ordination of deacons to be submitted for discussion at the next meeting.

PARKING ADJACENT TO WINGATE HALL: Mr. Carr raised the problem of parking in the spaces adjacent to Wingate Hall on Sunday morning. The Diaconate voted that a committee be formed to investigate the rules governing this parking and to present the University traffic commission a request for action which would provide parking spaces on Sunday morning.

ASSOCIATE MINISTER'S REPORT: Mr. Bailey reported that Vesper Services for the month of January were focusing on family worship and invited comment and suggestions from the Diaconate concerning the Vesper program. He announced that all the surplus kindergarten chairs had been sold at $3 each.

MINISTER'S REPORT: Mr. Carr announced that his report for the month would include an orientation meeting for new and old members of the Diaconate. The meeting was adjourned.

RICHARD MC BRIDE, Chairman; ED HENDRICKS, Secretary

MINUTES: The minutes were approved as distributed.

TREASURER'S REPORT: Mr. Aycock discussed the problem of budget overruns for authorized expenditures. It was agreed that payments on such items will not be made until authorized by the Diaconate. Changes in budgeted authorizations to be shown in monthly budget reports. Budget report for Jan. 1975 was distributed and discussed.

COMMITTEE REPORTS: Chairman, Richard McBride presiding.

A. Ordination: Installation or Commission of Deacons. Action deferred until the end of the meeting.

B. Parking adjacent to Wingate Hall: C.H. Richards reported that a proposal had been submitted to the University Traffic Commission to provide for Sunday morning parking for Church members and visitors in the areas adjacent to Wingate Hall. No action yet forthcoming.

OLD BUSINESS:

A. The list of Church Members to be assigned to new Deacons was distributed. New Deacons to indicate their choice and assignments to be made before the next meeting.

B. Organ repair payment to Wake Forest University. Dr. Crutchfield reported that payment of $1500 had been authorized with an additional $1500 to be made by July 10.

NEW BUSINESS:

A. The General Board of the NC Baptist Convention has requested that we participate in the drive to raise $100,000 to help feed the world's starving people. The Diaconate voted to recommend to the congregation in a Church Conference on Sunday, Feb. 16, that we take a special offering for this purpose.

B. Mr. McBride announced that at the same conference the church would be asked to give its recommendation for Betty Hopper as a student at Southeastern Baptist Theological Seminary.

ASSOCIATE MINISTER'S REPORT: Mr. Bailey reported on the Board of Education's favorable reaction to the Sunday night vesper services in January and discussed plans for the Sunday night services throughout the spring. He also indicated that plans were being developed for a learning disability class in the Church Kindergarten for next year.

MINISTER'S REPORT: Mr. Carr announced that when Prof. Paul Henry spoke from our pulpit as part of the University Challenge '75 program his topic would be "Does Evangelical Christianity Have a Future?" He also reported that plans were being developed with the Black students on campus to have a Black minister fill our pulpit and the Black Student Choir provide the music in a Sunday morning service after Easter.

COMMITTEE REPORTS CONTINUED: Mr. McBride submitted material relating to the "Ordination, Installation or Admission of Deacons". After much discussion it was voted to request the Church to authorize a Service of Charge and Commission for all deacons and that such a service be held each year as new members are added to the Diaconate. The Chairman is to provide information on this subject for the Newsletter prior to Sunday's conference.

The meeting was adjourned.

Richard McBride, Chairman: Ed Hendricks, Secretary

MINUTES: The minutes of the February meeting were approved as distributed.

TREASURER'S REPORT:
A. Mr. Aycock brought to the Diaconate's attention that expenditures in February had far exceeded collections. The Financial Report for February 1975 was distributed, discussed and accepted.
B. An over expenditure of $61.50 (shipping cost) was approved for item 451 B. 3 - Bulletin Board.

COMMITTEE REPORTS:
A. Worship Committee: Mr. Carr reported that a litany for the service of charge and commission was in process of being written and the committee recommended that the service be held on the first Sunday in January, 1976 with all members of the Diaconate then serving to participate. Much sentiment in the Diaconate for the service to be held in May for all now serving and a service in January for newly elected members. This to be conveyed to the Worship Committee.
B. Community Service Committee: Mamie Collins reported that the committee had approved a request of $150 from the Creative Life Center (a sitting service for the elderly) and that requests had been received from Meals on Wheels for incorporation fees and from the Crisis Control Ministry for seed and fertilizer money for a community garden project.

OLD BUSINESS:
A. Membership lists for old and new deacons were distributed. It was suggested that new members be quickly assigned a deacon (either by request from a deacon or by the church secretary) in order that their deacon representative be identified in the literature which is sent to new members.
B. New member Phyllis Rinehart was assigned to John Baxley.
C. C.H. Richards reported receipt of a letter from the University Traffic Commission offering the designation of three spaces on both sides of Wingate Hall and five spaces immediately behind the building to be reserved for elderly and handicapped members of the congregation on Sunday mornings. This to be made effective on August 1, 1975. Discussion of this produced the suggestion that the hours for this be set at 10:30-12:00. Further discussions to be held with the Commission.

ASSOCIATE MINISTER'S REPORT:
A. Mr. Bailey reported that the Model Communities program would no longer absorb administrative costs and serve as coordinator of Meals on Wheels Program after June 1, 1975. He is exploring the possibility of incorporating the Program with representatives from the participating churches.
B. The Kindergarten Committee continues work on the feasibility of a learning disability class for next fall. A final decision hoped for soon.

MINISTER'S REPORT:
A. Upon suggestion of Mr. Carr the Diaconate approved a motion that the women members of the Diaconate constitute a special committee to evaluate the role of women in the Wake Forest Baptist Church and make suggestions for any needed changes.
B. The Diaconate also approved the suggestion that a committee be appointed to study the structural basis of the Church with special regard to the relationship between the Diaconate and the other Boards and Committees of the church.

The meeting was adjourned.

Richard McBride, Chairman
Ed Hendricks, Secretary

MINUTES: The minutes of the February meeting as distributed were corrected and approved (the request for money for a community garden project came from the steering committee of that project and not from Crisis Control Ministry.) It was also suggested that copies of the minutes be made available to the members of the church by placing them on the table in the hall by the Church offices.

TREASURER'S REPORT: Mr. Aycock presented the financial report for March, 1975 and noted that receipts were greater than expenditures during the month.

COMMITTEE REPORTS: A. Josie Tedford reported for the COMMITTEE TO STUDY THE ROLE OF WOMEN IN THE CHURCH. The committee concluded that WFBC was a very "liberated" church. Women serve on every committee, teach and preach; and if there are areas in which they are not involved, we feel that it is because they have not expressed the desire to be." The committee also reported suggestions that men become more involved in teaching pre-school children and in the area of mission action.

B. Alice Hale reported for the EVANGELISM COMMITTEE and suggested that the Diaconate become more involved in greeting visitors and seeking names and addresses. She asked also for suggestions for increasing the evangelistic effort.

C. Mamie Collins reported that the COMMUNITY SERVICE COMMITTEE had approved a grant of $1325 to fund a community garden project, the produce from which would be canned and contributed to the Crisis Control Ministry.


E. C.H. Richards reported that the PARKING proposal approved by the University Traffic Control Committee was the best solution which could be obtained at this time.

NEW BUSINESS: A. A motion was approved to ask the trustees (Mr. Redwine) of the church to obtain information relating to the availability of property adjacent to the campus on the corner of Polo Road and Long Drive.

B. A request for feedback regarding the newly installed Bulletin Board produced suggestions that it be lowered to make it more attractive and reports of some student objection to its presence on the plaza.

C. The Diaconate approved a motion that we express our appreciation to the Afro-American Society Choir of Wake Forest University and to the Rev. Wayne Clapp for the well-received service on Sunday morning, April 13.

D. The Diaconate approved the grant of $1325 for the community garden project as required by the by laws of the Community Service Committee. Mr. McBride asked that Mr. Crutchfield's concern regarding Diaconate approval of such expenditures be forwarded to the newly appointed committee rather than being considered as a separate motion.
ASSOCIATE MINISTER'S REPORT: Mr. Bailey reported that the study of the educational program of the church is being completed and that recommendations should soon be forthcoming on the Meals on Wheels Program and the Kindergarten and the total educational program of the church.

MINISTER'S REPORT: Mr. Carr reported that following the dissolution of the county's Baptist Minister's Fellowship, the Interracial Committee of the Pilot Mountain Association is considering the possibility of a sister-church program as a way of promoting contact between black and white Baptist Churches in this area. The Diaconate approved a motion that we support such a program.

Following Mr. Carr's departure from the meeting, Chairman McBride read a letter from the minister to the Diaconate in which he expressed his and Mrs. Carr's concern over the forthcoming trials of their youngest daughter and the possibility that resulting publicity might damage the effectiveness of their ministry to the church. The Diaconate informally discussed the letter and expressed their concern and support for the Carr family.

The meeting was adjourned.

Richard McBride, Chairman
Ed Hendricks, Secretary

Minutes: April 13 – Approved.


Diaconate/Church Board Relationship Committee: Progress report made by Ivey Gentry. The committee has met. It interprets the constitution basically that all committees should report to one central body, presumably the Diocenate. The committee intends to have a complete report by July.

Committee on Charge and Election will be ready to report in July.

Committee on Hymnal Selection hopes to be ready to report in July.

Evenagelism Committee (Andrews) reports continued progress. Please continue to let them know of any prospective members.

Alice Hale volunteered to be "deacon" to the Conrads. Mamie Collins volunteered to be "deacon" to the Sakrans.

Ty Hamrick reported that she has been asked why we cannot have more than four communion services. Two of our present services are Maundy Thursday and during the summer. It was suggested that the Worship Committee explore the problem/possibility.

Re: Property at Polo Rd. and Long Drive: Mr. Redwine found that the property will sell for $55,000 (a house and 3 acres). Mr. Carr recommended that should we ever consider buying such property and building, a large multipurpose room should be our objective. Ed Christman recommended that we do a little more exploring into the prospects of the purchase of such property.

Ivey Gentry, reporting from the Education "space" subcommittee, pointed out our need for useable space for our educational needs. He also suggested that to build any building that would be of practical use for our educational needs, it should be built closer to our church than the property at Polo and Long.

The Chairman will appoint a committee to look into the above property as well as to talk with W.F.U. regarding possible property on campus.

Associate Minister's Report: Written report from the Education Committee regarding: Philosophy of Christian Education; Purpose and Proposals for Church School; Purpose and Proposals for Church Training; Purpose and Proposals for Extended Session; Purpose and Proposals for Vacation Church School; and Proposals for 1975-76 Wake Forest Baptist Church Kindergarten.

Bob Bailey presented a detailed report, and there was extended discussion, of the proposed 4-5 year old kindergarten class for children with learning disabilities. It was moved and seconded that the Diocenate endorse the Kindergarten Committee's proposal for one 5 year kindergarten, one 4 year kindergarten, and one 4-5 year learning disabilities class for 1975-76. It was requested that a status report be given in July. Passed.
It was recommended that the Kindergarten Committee present this proposal to the congregation with the endorsement of the Education Committee and the Diaconate.

Frank Wood requested the opportunity to negotiate on the hiring of a teacher for the learning disabilities class before bringing the proposal to the Congregation.

Adjourned.

Respectfully submitted,

Katherine Hayes
Assistant Secretary
Minutes, Diaconate, July 13, 1975


Minutes from May meeting approved.

Treasurer's Report, Approved

Financial Campaign: It was pointed out that the current offerings do not amount to as much as our budgeted items. We are compensating by dipping into our Blue Chip Account as well as by not spending budgeted items. It was moved that we make our financial situation clear to the congregation in September and request a "tough line" campaign for higher pledges in 1976. We will ask the congregation to determine whether we need a Loyalty Sunday to catch up on this year's deficit now or just to concentrate on higher pledging for next year. Motion passed.

Warren suggested that the Deacons contact their people, explain the financial deficit and encourage their attendance at the September congregational meeting.

Committee to Consider Relationship Between Diaconate and Other Boards and Committees of the Church. Submitted by Ivey Gentry. A detailed, written report showing how each committee will report directly or indirectly to the Diaconate and recommending that each committee and board present its own programs or suggestions to the Church Conference, subject to Diaconate approval. It was moved that the Committee's Report be submitted to the Constitution Committee with the Diaconate endorsement.

Committee on Charge and Commission: Submitted by Warren Carr. (Written report) The four charges were approved as submitted. The Committee was asked to rewrite the "preamble" in an effort to make it more direct and straightforward and re-submit it to the September Diaconate. The first Charge and Commission Service is scheduled to be the first Sunday in October and will be for all present Diaconate members. A second, similar service will be held for new Deacons early in January.

WMU Officers: Nomination for the WMU Officers for 1975-76 were submitted. Accepted.

New Business: It was moved that the Constitution Committee determine a definite procedure for Messengers to report to the Diaconate or Church Conference after their attendance at Conventions. Passed.


Philosophy of Christian Education: Submitted by the Board of Education. A detailed written report. It was moved that we accept the statement as presented. Passed.

Annuity for Billie Young: It was moved that $75.00 per month be taken from Billie Young's salary and sent to the Annuity Board. Passed.
Magnolia Dinner: To be Sunday, September 28. It was suggested that we continue to plan to have the dinner but wait until the September Diaconate meeting to determine how much if any the Church can contribute toward the price of the meal. It was suggested that the Church at least subsidize the cost for invited guests. A Program Committee and Chairman will be appointed by Richard McBride with the help of Alice Hale and Bob Neel.

New Business: Ed Christman told of plans for Wake Forest faculty, staff, and friends to be invited to go to Old Wake Forest Saturday, September 13. The program will include a bus ride to Wake Forest, a program in the Church, a barbecue supper, and attendance at the Wake Forest vs State football game.

Ed Christman also referred to a Vietnamese family newly arrived in Winston Salem. It is being sponsored by a WFU graduate, and he has asked for any help and support we can give. We could individually and as a church find helping this family a worthwhile and meaningful endeavor. Their present primary needs are: tutors for the children (in English), any household goods, babysitters for children, transportation.


Meeting adjourned.

Respectfully submitted,

Katherine Hayes,
Assistant Secretary
Minutes, Diaconate, September 14, 1975


Minutes of July 13 meeting were approved.

Treasurer's report approved.

Kindergarten Committee: Nancy Baxley, Chairman of the Kindergarten Committee reported that with only two classes and one of them not completely filled, the Kindergarten may run a deficit in the 1975-76 year. The Diaconate recommended that she request the Finance Committee to budget an amount up to the $680 cost of two scholarship students which the church has agreed to support if needed.

Committee on Charge and Commission: A revised service of Charge and Commission was approved and the first Sunday in October was agreed upon as the date for the first Charge and Commission Service. A service for new deacons will be held in January.

Space Needs: Chairman McBride reported for the Space Needs Committee that we have received an offer of $200 for the dishwasher in B-104. The Diaconate approved the sale of the dishwasher and the use of the funds to make needed changes in B-104 to convert the dishwasher area to storage space.

Community Service Committee: Mamie Collins, chairman, reported that the garden for which the Wake Forest Baptist Church had provided funds and work had produced great quantities of vegetables which had been distributed or preserved for use during the winter, by those recommended by the Crisis Control Ministry.

Committee to nominate new Deacons: Chairman McBride appointed Paul Wilson (Chairman), Josie Tedford, Jerry Hall and Betty Barnett as a committee to nominate new Deacons.

Magnolia Dinner: The diaconate voted to subsidize the Magnolia Dinner at the same rate as last year, $1.50 per adult and $1.00 per child.

Church Financial Discussions: Noting a lack of participation in previous cluster groups to discuss the needs of the Church in planning next year's budget, the diaconate voted to discontinue the cluster meetings and to discuss the financial situation of the church and its needs at a church meeting to follow the Magnolia Dinner on September 28.

Minister and Associate Minister's Health and Accident Insurance:

Due to increased cost of Blue Cross insurance it was voted to increase items 401 A 5 and 411 A 5 from $149.15 per quarter to $192.80 per quarter. For this year the total budget increase would be $116.40.

Youth Crusades proposal from Rich Taylor: After discussion of the issue, the diaconate voted not to support the youth crusade proposal submitted by a Wake Forest student.

Minister's Report: Mr. Carr spoke briefly concerning the role of the diaconate, the financial needs of the Church and the space needs of the Church.

Meeting adjourned.

Richard McBride, Chairman
Ed Hendricks, Secretary
October 12, 1975
Diaconate Minutes


Minutes from September 14 approved.

Financial Report Approved

Committee to Nominate New Deacons: Twenty two names were presented by the committee. It was moved that we vote for six names; those six with the most votes, be nominated; the next three, be alternates; a plurality being acceptable. This move was defeated.

It was moved that the diaconate vote for six persons. Each person with a majority of votes would be nominated. The Diaconate should continue to vote until six persons receive a majority. Passed. Those nominated are as follows: Don Von Cannon, Lu Leake, Nona Reeves, Howard Shields, Hugh Strickland and Phyllis Wofford. Alternates: Bill Humbert, 1st; Jeannette Smith, 2nd; Bill Davis, 3rd.

Chairs: We are missing a large number of chairs from Room 104

Space Problem: At a meeting with Dr. Damp and Gene Lucas, Warren Carr proposed that Wake Forest Baptist Church have access to the three kindergarten rooms and the lower auditorium at all times. We would have access to the elevator to the room above the balcony. In turn, we would give up the use of Room 104. No decision has been made by the authorities.

Financial Situation: Two possibilities for alleviating our financial situation were suggested at the congregational meeting: a loyalty Sunday, or a catch-up in 1976. The Finance Committee voted against a loyalty Sunday. Mr. Carr recommends a vigorous effort to pledge the 1976 budget.

Associate Minister's Report: Monthly receipts and expenses are being shown in the Newsletter. There appears to be concern with the Sunday School curriculum. It is being studied by the Board of Education.

1976 Budget: Mary Dyer reported from the Finance Committee. Six items have been cut to no expense, but it was suggested that they be kept on the budget, perhaps at $1.00 or in a separate column, rather than be deleted permanently. The budget of $88,601. shows an increase in total of $554.30. Ninety three percent of the budget should be pledged in order to meet the year's expenditures. It was moved that if we do not pledge 93% of the budget, we will cut it appropriately and present it again. Passed.

Discussion of budget ensued. It was decided to present the budget to the congregation Sunday, October 26. Pledge Sunday will be Nov 9. The Diaconate will personally distribute pledge cards and make personal pleas for increased pledges. It was moved that we present this budget to the congregation with the recommendation that $800 be reinstated to the Cooperative Program. Passed.

Meeting adjourned.
Respectfully submitted,
Katherine Hayes, Assistant Secretary
November 9, 1975
Diaconate Minutes


The minutes from October 12 were amended to show that the Church's proposal in regard to space would assure the Church access to the three kindergarten rooms on Sunday morning (and that they not be divided into rooms which will hold fewer than approximately fifteen people) and that the church would have control of the entire bottom floor (except Carlton Mitchell's office) at all times. The minutes were approved as amended.

The Treasurer's Report was approved as submitted including approval of an overrun of $41.80 in item 431-B1 (Bulletins and Printing)

Committee Reports: A. Community Service Committee - Mamie Collins reported that $263.97 was returned to the community service fund from the seed money Project since it was not needed. The Diaconate formally expressed its support of the proposal that Jere Judd be employed as a "US-2" worker in this area and that $1,000 a year for two years be put into this project from the Community Service Fund.

B. The Diaconate received the nominations of the Nominating Committee: David Smiley, Clerk; A. Lewis Aycock, Treasurer; Wes Hatfield, Trustee; J. Edwin Hendricks and Richard K. Redwine, Pilot Mountain Association Representatives; and added Mamie Collins as nominee for the Board of Advisors, Crisis Control Ministry

C. Committee on Committees: J. Don Reeves, Chairman, Opal Weatherly, Co-Chairman, Lu Leake, James Nicholson, Dolores Bailey, Bill Humbert, and Reid Staton were approved as members of the Committee on Committees.

D. Diaconate Nominations Committee: Chairman McBride appointed Ed Christman, Mamie Collins, Katherine Hayes, and Ralph Wood as members and asked them to report in December with nominations for Diaconate officers.

E. The Space Needs Committee was dissolved.

Old Business: The Diaconate voted to use the money received from the insurance claim on 18 lost chairs and one chair dolly from Room 104 ($253.85) to repair present chairs and purchase new ones as needed.

Mamie Collins was assigned as Deacon to Lynn Law.

It was reported that as of November 9, 1975, 108 pledges had been received totaling $56,585.20. Deacons were informed which of their members had pledged and were to contact those who had not pledged after November 23.

Meeting adjourned.

Richard McBride, Chairman
Ed Hendricks, Secretary
DIACONATE, DECEMBER 14, 1975


The meeting was opened by prayer offered by Alice Hale.

The MINUTES of the November meeting were approved as distributed.

The TREASURER submitted his report and discussion followed concerning the problem of budget overruns. The Treasurer, the Pastor, and the Chairman of the Diacconate were constituted as a committee to authorize small overruns in the 1975 budget in order that the appropriate bills might be paid in December and to report to the Diacconate at its next meeting.

COMMITTEE REPORTS: The Committee on Committees recommended the attached list of members to serve on church committees for 1976. The Diacconate voted to recommend the list to the church.

THE CONSTITUTION COMMITTEE recommended proposed changes to the Church Constitution and Bylaws. After making minor changes the Diacconate voted to recommend the following amendments to the Church in the December conference - to be voted on at the first church conference in 1976.

THE NOMINATING COMMITTEE submitted the attached list of proposed members of the Board of Education which the Diacconate approved for submission to the church.

THE DIACONATE NOMINATING COMMITTEE proposed the following slate of officers for the Diacconate for 1976 and they were approved by the Diacconate: Uber Stanford, Chairman; Ty Hamrick, Vice-Chairman; Jerry Hall, Secretary; Ed Hendricks, Assistant Secretary.

NEW BUSINESS: The Diacconate discussed the wisdom of scheduling the budget discussion and the choice of new deacon nominees at separate meetings perhaps the budget in October and the nominees in November. No action was taken but a consensus appeared that such a proposal was a wise one.

Chairman McBride read a letter from Dr. A.J. Crutchfield submitting his resignation from the Diacconate. The Diacconate accepted his resignation with deep regret and voted that he be sent a letter expressing our appreciation for his loyal and valuable services as a deacon and longtime chairman of the Finance Committee.

The Diacconate voted to recommend that Bill Humbert be elected by the Church to complete the remaining year of Dr. Crutchfield's term on the Diacconate.

ASSOCIATE MINISTERS REPORT: Mr. Bailey submitted the following recommendation from the Kindergarten Committee which the Diacconate endorsed for submission to the church (in Attachments)

MINISTER'S REPORT: Mr. Carr expressed his appreciation for Chairman McBride and his services to the Church during his term of office and to the other retiring Deacons for their services. He presented a brief discussion of the recent actions of the Executive Comm. of the Pilot Mtn. Bapt. Assn and the status of the Associational Missionary. He reported that 140 giving units in the Church had pledged $60,685.24 toward the 1976 church budget.

Mark Reece was assigned as Deacon to the Julius Carpenter family.

Meeting Adjourned,
Richard McBride, Chairman
Ed Hendricks, Secretary
The Diaconate of the Wake Forest Baptist Church met in Room 110 at 7:45 p.m. on Sunday, January 11, 1976. Chairman Uber Stanford presided. Members present were: Mamie Collins, Jerry Hall, Alice Hale, Ty Hamrick, Katherine Hayes, Ed Hendricks, Bill Humbert, Lu Leake, Bob Neel, Mark Reece, Nona Reeves, Ben Seelbinder, Howard Shields, Hugh Strickland, Don Von Cannon, Royce Weatherly, Paul Wilson, Ralph Wood, and Phyllis Wofford.

Members absent were: Ed Best, Ivey Gentry, Annie Kesler, and C.H. Richards, Jr.

The pastor, Associate Minister and Treasurer were present.

The meeting opened with prayer by the pastor. The MINUTES of the last meeting were approved. The treasurer, Mr. Aycock, presented the MONTHLY FINANCIAL REPORT and a YEAR END SUMMARY OF FINANCES. Overruns were reported as being held to a minimum and all such overruns were approved by the special committee on finances. Discussion ensued. In addition to overruns and total disbursements, discussion included the possibility of replacing the investment funds used this year.

MOTION to approve the Treasurer's report made by Ed Hendricks, seconded by Mark Reece, and approved.

Hugh Strickland, on behalf of THE FINANCE COMMITTEE, recommended that the funds currently in Treasury bonds be invested in a Savings and Loan (Certificate of Deposit) account so as to receive more interest. The recommendation was seconded by Ed Hendricks and discussion ensued. The consensus was that the certificates should be purchased in four certificates of $5,000 each. The recommendation was approved as a motion. The Chairman of the Finance Committee is to carry out the motion.

THE NEW DEACONS were recognized by the chairman and it was announced that groups would be assigned to new deacons after the meeting.

The chairman asked for guidance on the constitutional change previously approved. It was suggested that an additional change from "30 days" to "four weeks" be made. No final decision was reached on this matter.

A question on the MEETING TIME FOR THE DIACONATE was presented. Mamie Collins made a motion that the meetings begin at 7:30 p.m. instead of 7:45 p.m. Motion seconded by Bill Humbert and carried. The Church Secretary is to make this change on the bulletins and communications.

The Associate Minister had no report.

NEW MEMBERS were assigned to deacons' groups as follow:
   Clarencene Shore: Ty Hamrick
   Van, Rebecca and Stephanie Brown: Ralph Wood

The pastor talked on deacon orientation, history, and concerns. The following major responsibilities of deacons were presented:
1. To bear responsibility of setting the religious tone of the congregation.
2. To be responsible for the Church for directing the work of the pastor
3. To serve assigned church members in a special relationship
4. To participate in the work and function of the Diaconate.

Questions were asked and considerable interest was evident to establish a term or name for the small groups served by each deacon. The term "Group" was generally agreed upon.

The pastor suggested that the scheduling of budget discussions and new deacon nominations be decided upon at the March meeting of the Diaconate.

The meeting adjourned at 9:05 p.m. until the next scheduled meeting (the second Sunday of the month at 7:30 p.m.)

Respectfully submitted,

Jerry Hall, Secretary
DIACONATE MEETING
February 8, 1976

The Diaconate of the Wake Forest Baptist Church met in Room 110 at 7:30 pm on Sunday, Feb. 8, 1976. Chairman Uber Stanford presided. All members were present except C.H. Richards, Jr. The Pastor, Associate Minister and Treasurer were present.

The meeting opened with prayer by the Chairman. The Minutes of the last meeting were approved. Mr. Aycock, the Treasurer, presented the MONTHLY FINANCIAL REPORT. The Diaconate was informed that the cash savings of $20,000 had been deposited in the Winston-Salem Savings and Loan. Discussion ensued. Several suggested that the financial report might be modified to be more understandable or the Diaconate should be briefed on the terminology used in the report. The Treasurer is to consult with Mrs. Young on this matter. The report was accepted without vote.

Hugh Strickland reported for the FINANCE COMMITTEE that the $20,000 deposited had to be deposited as one lump sum but that if we had to withdraw part of it, we would be penalized only on the amount of the withdrawal. It was decided that Mrs. Young should be asked about the investment and income from the "Blue Chip" Account.

New church members were assigned to groups as follow:
- Doug Hite - Mamie Collins
- Edwin and Linda Byrum - Ben Seelbinder
- Virginia Garrison and Kathryn Dorr - Lu Leake

There was no report from the Associate Minister.

Bill Humbert reported for the Building and Grounds Committee that an examination of the Pastorium had been done and there was a need for outside painting and some inside painting. If done, this would require more funds than are budgeted. Thus, he warned that the Diaconate may need to authorize an overrun on this account. Bill Humbert is to report further next meeting.

The Order of Worship Committee reported on the use of "fish food" and chipped glasses at communion. It was stated that it would cost about $80 to buy 400 communion glasses. It was pointed out that this could come from the supplies account but no official action was taken.

The Pastor reported on the life of the church, making the following major points:
1. the Diaconate should be aware of the needs of the church members who have been here a long time and the newer members. This should also involve balancing the activities and positions of the two groups.
2. The Diaconate should be aware of the increasing acceptance of institutional agencies by the young and should be aware of the Church's responsibility to meet the needs of the university students.
3. He posed the question as to whether the church should plan special occasions for the bicentennial. The Worship Committee, with Ralph Wood as spokesman, was designated to consider this and report back at the next meeting.
(4) Bob Bailey has requested more opportunity to preach with the possibility of being heard by Pulpit Committees. Considerable discussion ensued. The Pastor made the recommendation that Bob Bailey be asked to preach three times between now and mid-June. More discussion ensued. Jerry Hall made a motion that the Pastor's recommendation be accepted with the Pastor and Bob Bailey to work out the most suitable Sundays. The motion was seconded by Hugh Strickland and carried.

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Jerry Hall, Secretary
The Diaconate of the Wake Forest Baptist Church met in Room 110 at 7:30 pm on Sunday, March 14, 1976. Chairman Uber Stanford presided. Members present were Bill Humbert, Nona Reeves, Paul Wilson, Alice Hale, Mark Reece, Phyllis Wofford, Royce Weatherly, Ben Seelbinder, Lu Leake, Ivey Gentry, Annie Kesler, Ralph Wood, Don Von Cannon, Mamie Collins, and Jerry Hall. Members absent were Katherine Hayes, Ty Hamrick, Ed Hendricks, Bob Neel, Howard Shields, and Hugh Strickland.

The meeting was opened with prayer by Lu Leake.

The MINUTES of the last meeting were approved.

The Treasurer presented the MONTHLY FINANCIAL REPORT and clarified some questions that were raised at the last meeting. The Treasurer was requested to ask Mrs. Young to include the amount of specially designated funds received for budgeted categories in parentheses or in another column after each item or somehow otherwise present this information.

Members were assigned to deacon's groups as follow:
Mr. & Mrs. Julius Corpening - Mark Reece

The Pastor stated that he would check on the assignments of some other members, including Mrs. Claudia Sheperd.

Nancy Baxley presented a report from the Kindergarten Committee recommending that the Learning Disabilities class be continued for another year. Motion to approve the recommendation made by Bill Humbert, seconded by Ivey Gentry, and carried.

Nancy Baxley also reported that the regular kindergarten is now running into financial trouble and will need approximately $215 from the church each month during March, April, and May. Ed Best made a motion that the Diaconate direct the Treasurer to create a new budget item, 411-K, and meet the financial needs of the kindergarten for the remainder of this year. Motion seconded and carried.

The Pastor reported that the Church has been assured by the University that the Kindergarten will continue to have the use of the three rooms currently being used but that the Church will turn over the use of two of the rooms to the Music Department for 1976-77.

Ralph Wood reported for the Worship Committee on the following matters:

1. Selection of a new hymnal
2. Increased emphasis on greeting visitors
3. The need for new communion cups and explorations in that area
4. Activities related to the bicentennial are being explored.

Within this area of discussion the Pastor presented a concern and question about better delineating or setting off the choir space used in the worship services. Several alternatives are being explored.
A motion was made by Ben Seelbinder to approve the recommendation on the agenda concerning the Diaconate scheduling budget discussions in October and Diaconate nominees in November. The motion was seconded by Ed Best and carried.

Bob Bailey reported on the increase of his duties with the Meals on Wheels program and that a discussion had been held with the Creative Life Committee on the possibility of that group taking over the duties of coordinating the Meals on Wheels program. No definite decision has been reached at this time.

The Pastor reported that the Board of Ministry and Worship had met and Phyllis Wofford was named chairperson.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Jerry Hall, Secretary
DIACONATE, April 11, 1976

Members present were Uber Stanford, Chairman, Mamie Collins, Katherine Hayes, Ty Hamrick, Ed Hendricks, Bob Neel, Howard Shields, Hugh Strickland, Bill Humbert, Nona Reeves, Paul Wilson, Alice Hale, Mark Reece, Phyllis Wofford, Royce Weatherly, Ben Seelbinder, Lu Leake.

Members absent were Don Von Cannon, C.H. Richards, and Jerry Hall.

The meeting was opened with prayer by Bob Neel.

The minutes of the last meeting were approved.

Chairman Stanford presented the MONTHLY FINANCIAL REPORT in the absence of the Treasurer. Attention was brought to the inclusion of specially designated funds as a part of the regular budget report. After it was brought to the attention of the Diaconate that the mortgage on the Minister's home could be conveniently paid off from funds on hand, Bill Humbert moved that we pay off the mortgage. The motion was seconded by Ralph Wood and carried.

Members were assigned to Deacons groups as follow:

Huey Marshall - Ralph Wood
Currin Family - Bob Neel
Judy Soper - Nona Reeves
Claudia Shepard was noted as being already assigned to Bill Humbert.
Minnie Burnett and Joseph Burnett were reassigned to Annie Kesler.

The Diaconate expressed continuing concern about the specially marked parking spaces on both sides of Wingate Hall. It was noted that these were reserved on Sunday mornings for those who might have difficulty in walking from more distant spaces. It was concluded that continuing efforts including notes in the Newsletter should be made to increase the congregation's awareness of the purpose of these spaces.

A Diaconate Committee consisting of Ralph Wood, Mamie Collins, and Ed Hendricks was appointed to inquire about the ordination for Van Brown.

Bob Bailey reported that the Creative Life Center is in the process of making preparations to assume the administrative responsibility for the Meals on Wheels Program. He reported also that the church was in communication with the Winston Salem/Forsyth County school system concerning our Learning Disabilities Kindergarten program and the plans for the future programs of a similar nature within the school system. He reported that the Board of Education had confirmed its plans to hold family vespers on the Sunday evenings of April 25, May 2 and May 9. The Church Picnic will be held on Friday, April 30 in Miller Park.

The Pastor expressed concern that the Community Service and Evangelism Committees have not met this year. After the Pastor noted that the Diaconate normally meets in May, July, and September it was moved and seconded that the Finance Committee present suggestions as to budget-making procedures for discussion at the July meeting. Mr. Carr then reported on pending recommendations before the Pilot Mountain executive Committee concerning the position of the Superintendent of Missions.

The meeting was adjourned.

Respectfully submitted,
Ed Hendricks, Acting Secretary
The Diaconate of the Wake Forest Baptist Church met in Room 110 of Wingate Hall at 7:30 pm on May 9, 1976. Chairman, Uber Stanford presided. All members were present except Don Von Cannon and C.H. Richards.

The meeting was opened with prayer by Paul Wilson.

A motion to approve the minutes of the last meeting was made by Phyllis Wofford, seconded by Nona Reeves, and carried.

The treasurer, Mr. Aycock, presented the monthly financial report, and explained the special entries.

Members were assigned to Deacons groups as follow:

Mrs. J. Grover Scales - Phyllis Wofford
Mr. & Mrs. Avery Church and family - Katherine Hayes

A report from the Ordination Committee was made by Mamie Collins. On behalf of the committee, Mamie Collins made a motion that Van Brown be recommended for ordination by this church. Motion seconded by Ed Hendricks and carried.

Phyllis Wofford reported for the Board of Ministry and Worship. This report contained reports from all subordinate committees. It was emphasized by Phyllis Wofford that the Board would coordinate the functions and budgets of the committees.

After considerable discussion on the Meals on Wheels program Lu Leake made a motion that the Church's Committee on Meals on Wheels remain active but that the administration of the program be turned over to the Creative Life Center. Motion seconded by Mark Reece and carried. Four deacons volunteered to serve as ushers.

Chairman Stanford presented two letters from the Pilot Mountain Association concerning a mass evangelistic meeting on May 23. Ed Hendricks made a motion that the chairman write Dr. Mark Corts that we have a scheduled Youth Choir Concert that can not be changed on that night and that we will encourage our members and Deacons not involved in the Youth Choir Concert to participate and serve as ushers. Motion seconded by Alice Hale and carried.

Preliminary remarks concerning next year's budget were made. It was announced that staff salaries will be discussed and coordinated by the minister and the chairman of the Finance Committee.

Chairman Stanford presented a request from Billie Young for a good quality tape recorder at a cost not to exceed $100. Hugh Strickland made a motion to buy the tape recorder under budget code 451 B2. The motion was seconded by Mark Reece and carried.
Hugh Strickland announced a Finance Committee meeting on May 25. At that meeting a general budget meeting date will be selected.

Chairman Stanford announced the resignation of Ed Best from the Diaconate. Motion made by Mamie Collins to accept the resignation with regrets. Motion seconded and carried.

Chairman Stanford announced the resignation of Ed Best from the Diaconate. Motion made by Mamie Collins to accept the resignation with regrets. Motion seconded and carried.

Chairman Stanford appointed a committee to study and make recommendations for action for periods when a Diaconate member is on leave. Members appointed to this committee were Mamie Collins, Mark Reece, and Paul Wilson.

Ty Hamrick made a motion that the Diaconate nominate the first alternate from the last election of deacons as the replacement for Ed Best. Motion seconded by Mark Reece and carried.

There was a general consensus that all persons should be furnished name tags at future family nights and church picnics.

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Jerry Hall, Secretary

Note: Per October 12, 1975 Diaconate Minutes, Mr. Bill Humbert is first alternate for diaconate, Mrs. Jeanette Smith, second and Dr. Bill Davis, third. Mr. Bill Humbert has already been serving on the Diaconate this year. The second alternate would apply in the above paragraph.
Members present were Uber Stanford, Chairman, Mamie Collins, Ty Hamrick, Ed Hendricks, Bob Neel, Howard Shields, Nona Reeves, Paul Wilson, Alice Hale, Mark Reece, Phyllis Wofford, Royce Weatherly, Ben Seelbinder, Annie Kesler, C.H. Richards, Eilliam H. Davis. Members absent were Don Von Cannon, Katherine Hayes, Hugh Strickland, Bill Humbert, Lu Leake and Jeanette Smith.

The meeting was opened with prayer.

The minutes of the last meeting were approved as distributed.

The financial report was received.

Assistant secretary Ed Hendricks was elected to serve as secretary for the remainder of the year. The diaconate expressed its sympathy and concern for the family of Dr. Jerry Hall and asked the secretary to send a letter to Mrs. Hall and Jimmy expressing our appreciation for his services to the Church and the community and sharing our concern and sense of loss.

Mr. Dan Townsend was assigned to Alice Hale's group. It was noted that following her baptism Maria Wood would be added to Nona Reeves' group.

The Finance Committee Report was given by Mr. Carr in the absence of Hugh Strickland. The Diaconate approved the proposal from the committee that members of the committee work with members of the Diaconate in approaching members in raising the church budget. At the request of the sub-committee on staff salaries, Mr. Carr will speak with staff members and make recommendations for salaries for next year.

The following policy regarding Leaves of Absence for Deacons was reported by Mamie Collins, Chairman of the Sub-Committee to study this problem. The Diaconate approved the policy and recommended it to the church for approval. In the event a deacon is to be absent from the board for more than three consecutive months (except the summer months) she or he shall request a leave of absence. The vacancy shall be filled on an interim basis in the following manner: The Chairman shall recommend to the Diaconate three former deacons from which the board shall choose one as the replacement, one as first and one as second alternate. The church shall be notified of the action of the Diaconate through the Newsletter, Bulletin and Church Conference.

The report from the Board of Education was given by Bob Bailey in the absence of Bill Humbert, Chairman. A report from the Sunday School Committee included recommendations for Sunday School staff members for the 1976-77 school year. (These are on file)

The Church Training Committee report included time-table and program recommendations for the next year (on file). A report on the Extended Session included a description of that program and the work of the student assistants involved in it. It was recommended that the salary of the student assistant serving as Children's Church pastor be increased to $300 per school year. A Vacation Bible School report included plans for the August 2-6 school and its teaching staff (on file). A report on the Learning Enrichment Class included a pro-
posed budget for 1976-77. This included a request to the Church Finance Committee for an amount of $750 for the Learning Enrichment Class to be put into the 1977 budget. After much discussion, the diaconate recommended that the Community Service Committee consider appropriating $580 as of September 1, 1976 to be used as scholarships for the class and then an additional $580 be appropriated from this fund on January 1. Additional funds to be sought if needed from the Kate Bitting Reynolds Trust by the Section of Neuropsychology of Bowman Gray School of Medicine.

The Board of Ministry and Worship report was given by Mrs. Phyllis Wofford, Chairman (On file). Her report included the information concerning the transfer of the responsibility for Meals on Wheels which has now been accomplished. Since the Music Committee has as yet had no meeting, no recommendation could be made concerning the new hymnal proposal but it was reported that a meeting would be held in the near future and that a recommendation would be forthcoming. The Diaconate approved the recommendation that the choir director and organist be made ex-officio members of the Order of Worship Committee.

The Diaconate concurred with a request from Children's Choir Director, Sue Hendricks, that she sell the old 13 piece set of Ungalungs and that the funds from the sale be added to the children's choir budget to allow for the purchase of other instruments.

The Diaconate received a proposal from the University to replace the drapes in ten windows in Wait Chapel at a cost of $6,525. The diaconate recommended that the Church contribute $2000 to this cost ($1000 to be added as Item 431 H to this year's budget, and $1000 to be included in next year's budget).

The Magnolia Room Dinner for the Church is to be scheduled for September. Alice Hale asked for suggestions for the program.

The Associate Minister's report consisted of his handling of the various reports from the Board of Education with additional information concerning the transfer of the Meals on Wheels Program.

The Minister's report included a report on the status of Van Brown's ordination. A committee consisting of Carlton Mitchell, Bob Bailey, Ed Christman, Richard McBride, and Mr. Carr as chairman, met with Mr. Brown and recommends his ordination. Mr. Brown, having come to the Wake Forest Baptist Church from another denomination and not having been baptized by immersion, has decided to request such baptism as a part of the ordination service. This request and procedure met the approval of the Diaconate. Mr. Carr also reported on the use of space in Wingate Hall for the 1976-77 school year and outlined the arrangement for the spaces to be shared with the Department of Music.

Respectfully submitted,

Ed Hendricks, Secretary
Members present were Uber Stanford, Katherine Hayes, Phyllis Wofford, Bill Humbert, Bob Neel, Howard Shields, Jeanette Smith, Lu Leake, Ben Seelbinder, Paul Wilson, Mona Reeves, Royce Weatherly, Mark Reece, Ty Hamrick, Annie Kesler, Ivey Gentry, C.H. Richards, Alice Hale, Mamie Collins, Hugh Strickland; Absent were Wm. H. Davis, Ed Hendricks, Don Von Cannon. The meeting was opened with prayer by Bob Bailey, Associate Minister.

The Minutes of the last meeting were approved as distributed. Jeanette Smith was welcomed as a new member. The Financial report was presented by Mr. Aycock and approved by the Diaconate. Correction to the Minutes: Ivey Gentry was present at the July Meeting.

Mr. Aycock was authorized to pay for an overrun on the telephone bill and to pay the bill for the remainder of the year.

BUILDING AND GROUNDS COMMITTEE Chairman Bill Humbert reported that the parsonage needs several maintenance and repair jobs including painting, shrubbery, trims, heat system (to include air conditioning). An item of $2750 is Mr. Humbert's estimate. Several items in Wingate Hall need attention - Total estimate about $2875. Interior painting and a step repair are the Carr's preference as to priority (Parsonage)

BOARD OF MINISTRY AND WORSHIP: Committee Chm, Phyllis Wofford reported that an Ad Hoc Music Committee had been appointed to recommend to the church a new hymnal or repair and replacement of the present hymnal. The committee is: Dr. Easley, Chm., Dr. Burroughs, Dr. Robinson, Mrs. Mercer, Ms Hayes

The Board of Ministry and Worship wishes to request a $700 budget item be considered for inclusion in 1977 budget as a starter item for hymnals.

Mr. Humbert reported that the BOARD OF EDUCATION is moving along with its designated responsibilities.

September 21 - FINANCE COMMITTEE will meet to look at a 1977 budget.

Alice Hale reported that plans for the MAGNOLIA ROOM DINNER PARTY which is being designated as a birthday party, September 26 are well under way.

INTERIM DEACON for Dr. Ralph Wood: Three names were suggested by the chairman as replacement possibilities: John Baxley, Sallie Gulley, Greg Pritchard. There were 20 voting members; Results: Sally Gulley - replacement, Greg Pritchard, first alternate, John Baxley, 2nd alternate.

ASSOCIATE MINISTER'S REPORT:
Surplus equipment from the Kindergarten needs disposing. Moved that Mr. Bailey call several institutions and dispose of the items according to his best judgment.

Retirement of Mr. & Mrs. Gentry and Mrs. Mabe; The Gentry's have agreed to stay longer until replacements can be found. Mrs. Mabe's employment will close at the end of September.
Teachers and officers have begun their duties. The Board of Education reports that they will be recommended to the church on Sunday next for approval. On the last Sunday in September (28th) a service of Covenant with the Teachers would be a part of the worship service.

MINISTER'S REPORT:
Assumes the usual procedure for assigning messengers to the Associational and Convention meetings will be upheld. i.e., the first to offer to go will be appointed.

Mr. Carr reported that he had advised Mr. Harold S. Moore that the women of the church could not do the work on the drape replacements by October 20. (which is the time of dedication of the Fine Arts Center). Therefore, $1,000 will be contributed to the university when they advise us that they will get other companies to make the drapes.

$350 has been received from a person who took a typewriter from the church some years ago while a student.

Mr. Carr asked the chairman to appoint an appropriate committee to look at the problem of accesses to the church suitable for handicapped people. Mr. Humbert, Mr. Strickland, Mr. Weatherly will make a report back next meeting.

Mr. Weatherly will add new member, Julia Brannon to his Diaconate group.

The Diaconate approved anticipated expense incurred by Mr. Carr in a visit to Louisville KY to make preliminary investigations about Associate Minister replacement.

Respectfully submitted,

LU LEAKE, Acting Secretary

The meeting was opened with prayer by Uber Stanford

The minutes of the September meeting were approved as distributed and the Treasurer's report was presented and approved.

COMMITTEE ON COMMITTEES: Appointed by the minister and approved by the Diaconate were: Virginia Sams, Chairman, Rick Heatley, Ann Francis, Mary Bialock, D.P. Hylton, Christian Law, Jerome Thomas, and Larry Williams.

DIACONATE COMMITTEES: Chairman Uber Stanford named as the Committee to Nominate new Deacons: Mark Reece, Chairman, C.H. Richards, Ty Hamrick, and Katherine Hayes. The Committee to nominate Diaconate Officers consists of Don Von Cannon, Chairman, Nona Reeves, Jeanette Smith and Howard Shields.

DEACONS FOR NEW MEMBERS: Cheryl Stenberg assigned to Lu Leake; and Robert Boggs assigned to Don Von Cannon.

ASSOCIATE MINISTER'S REPORT: Mr. Bailey reported that Louise Pulley was working to prepare a list of day care centers which might have need of our no-longer-being-used kindergarten equipment. He reported also that there was a slight additional cost to the church for converting the Kindergarten phone to the same number as the church. He then expressed his and his family's appreciation for the kind words from the Diaconate and the Church upon receipt of his resignation.

MINISTER'S REPORT: Mr. Carr reported that the Search Committee to find a new staff person for the Church has met once, has processed several recommendations or applications and was continuing the process of locating a qualified person.

Mr. Carr also reported that he was scheduled to meet with University officials concerning space needs in Wingate Hall and proposed renovations of Wait Chapel. The Diaconate informally agreed that the Church would likely support renovations if the proposed changes enhanced the facilities of the church.

COMMUNITY SERVICE FUNDS were directed to be invested in a passbook savings account until needed.

ACCESS FOR HANDICAPPED PERSONS: Bill Humbert reported that he was pursuing this project with the appropriate University officials and would report to the Diaconate later.
MAGNOLIA DINNER: Thanks were extended to Alice Hale for her work in planning the Church Dinner.

TWO YEAR OLD SUNDAY SCHOOL AND NURSERY: Mamie Collins expressed concern from several members of the church over the crowded conditions for the two year old Sunday School Class and Nursery. Mr. Bailey reported on the status of room changes intended to help with the problem and Mr. Stanford asked the Chairman of the Board of Education, the Superintendent of the Sunday School and the Minister and Associate Minister to look into the problem and suggest solutions.

RECOGNITION AND APPRECIATION FOR THE BAILEY FAMILY: At the request of the committee to plan some form of recognition for the Bailey family, Toby Hale, Chairman, the Diaconate voted that the sum of up to $250 be appropriated to be used for the purchase of gifts to be chosen by the committee.

BUDGET FOR 1977: Hugh Strickland submitted the proposed budget for 1977 and following discussion it was approved for submission to the church in conference on October 31, 1976.

Respectfully submitted,

Ed Hendricks, Secretary
DIACONATE MINUTES,
November 14, 1976

Absent: Sallie Gulley, Bill Humbert

The Meeting was opened with prayer by Phyllis Wofford.

The MINUTES of the October meeting were approved as distributed.

The TREASURER'S REPORT was distributed; various corrections were noted and it was approved as corrected. Mr. Stanford reported in the absence of the treasurer that item 431 E, Food and Entertainment had an overrun of $29 plus other anticipated bills for duly authorized expenses. The Diaconate approved the overrun in order that the bills might be paid.

Discussion followed concerning the method of payment for those filling the pulpit during the Pastor's illness. Phyllis Wofford agreed to check with the pulpit supply committee and report back to the Diaconate.

The REPORT OF THE NOMINATING COMMITTEE on proposed Church officers for 1977 was received and approved for submission to the Church.

The REPORT OF THE COMMITTEE ON COMMITTEES for committee membership for 1977 was received and approved for submission to the Church.

Discussion concerning these two committees and their work resulted in the reminder that the committee chairmen were to confer with the chairmen of the Board of Ministry and Worship, the Board of Education, the Diaconate, and the Pastor in making proposals for new church officers and committee members. It was also noted that some updating of the church constitution was probably advisable because of the changed structure of some of the educational programs.

DEACONS FOR NEW MEMBERS: Pat Geiger was assigned to Ty Hamrick. Erika Queen was assigned to Mamie Collins. Sara Engram was assigned to Jeanette Smith.

YOUTH CHOIR BUDGET: Since increased numbers in the Ungalung Choir made it inadvisable to sell the old Ungalungs, an overrun of $75 was authorized for the youth choir budget.

DIACONATE OFFICERS FOR 1977: Don Von Cannon, chairman of the committee to nominate new officers for the Diaconate, submitted the following nominations which were unanimously approved: Chairman, Ty Hamrick, Vice Chm., Hugh Strickland, Secretary, Mark Reece, Asst. Secretary, Lu Leake.

NEW DEACON NOMINEES: Mark Reece, Chairman of the committee to propose nominees for new deacons submitted a list of nominees from which the Diaconate chose the following for submission to the church: Nancy Baxley, J. Allen Easley, Elmer Hayashi, Ethel Herring, Bob Prichard, David Tamer. Alternate nominees were chosen in the following order: Reid Staton, Reid Pulley, Toby Hale, Frank Wood.

A prayer of gratitude and concern for the health of our pastor was led by Mamie Collins, and the meeting was adjourned.

Respectfully submitted, Ed Hendricks, Secretary
DIACONATE MINUTES
December 12, 1976


The meeting was opened with prayer by Warren Carr.

THE MINUTES of the November meeting, after discussion for clarification, were approved as distributed.

THE TREASURER'S REPORT was distributed, corrections made, and approved.

THE REPORT OF THE FINANCE COMMITTEE was given by Hugh Strickland. He reported that as of Sunday, December 12, a total of 124 pledges had been turned in totalling $67,631.40. Deacons were to receive a report on those members who had not yet pledged and were asked to contact them in order that the budget drive might be concluded.

Phyllis Wofford reported that she had contacted the PULPIT SUPPLY COMMITTEE concerning the method of payment and amount for those filling the pulpit during the pastor's illness. She was asked to contact comparable area churches to see if our payments were in line.

DEACONS FOR NEW MEMBERS: Annette Blackmon was assigned to Ty Hamrick. Denton and Libby Gentry were assigned to Paul Wilson.

LETTER FROM JACK CRUTCHFIELD: A letter was read from Dr. A.J. Crutchfield indicating that he and Mrs. Crutchfield would shortly join another church in Winston Salem and requesting that they be dropped from the membership of the Wake Forest Baptist Church and that their church letter be sent to them. The Diaconate voted to remove them from the church rolls and that a letter be sent notifying them that this had been done and expressing our appreciation for their years of devoted service to the church.

MINISTER'S REPORT: Mr. Carr presented the recommendation of the SEARCH COMMITTEE that Mr. Jefferson Layton Norris be called to the position of Associate Minister at a salary of $14,000. The Diaconate unanimously recommended this action to the Church.

Mr. Carr then expressed his appreciation to Chairman Stanford and the other deacons who will rotate off the board at the end of the year. He indicated that one of the priorities for next year would be the establishment of new administrative procedures for the Church staff.

Following a statement of appreciation from outgoing chairman Uber Stanford, the Diaconate adjourned.

Respectfully submitted,

Edwin Hendricks, Secretary
DIACONATE MINUTES
January 16, 1977

Present: Nancy Baxley, Mamie Collins, Bill Davis, Sallie Gulley, Toby Hale, Ty Hamrick, Elmer Hayashi, Ed Hendricks, Lu Leaké, Bob Neel, Reid Pulley, Mark Reece, Nona Reeves, C.H. Richards, Ben Seelbinder, Howard Shields, Jeanette Smith, Hugh Strickland, David Tamer, Don Von Cannon, Royce Weatherly, Paul Wilson, Phyllis Wofford.
Absent: Allen Easley.

The Meeting was opened with prayer by Mamie Collins.

The MINUTES of the December meeting were approved.

The TREASURER'S REPORT was distributed. Approved on a motion by Ed Hendricks, seconded by C.H. Richards. Overage due in part to disbursement for drapes which was not budgeted. Arrangements were made and check issued last year to cover cost of painting Minister's home.

DEACONS FOR NEW MEMBERS: Heidi Hale and Dr. Lynn M. Hale were assigned to Don Von Cannon, Lee Hendricks was assigned to Phyllis Wofford.

MINISTER'S REPORT: Brief orientation of new diaconate members was conducted by Mr. Carr. Mr. Jefferson Norris has been terminated in position of associate minister by Mr. Carr.

Motion by Ed Hendricks, seconded by Hugh Strickland, that we give Mr. Norris $350.00. Motion passed 13-6.

Motion by Lu Leake, seconded by Phyllis Wofford, that Mr. Carr be authorized to seek interim help until an associate minister is employed. Motion passed.

Mr. Carr discussed the procedures the search committee will follow.

Diaconate adjourned.

Respectfully submitted, Mark Reece, Secretary
DIACONATE MINUTES
February 13, 1977

Present: Nancy Baxley, Mamie Collins, Allen Easley, Sallie Gulley, Toby Hale, Ty Hamrick, Elmer Hayashi, Mark Reece, Nona Reeves, Ben Seelbinder, Howard Shields, Hugh Strickland, David Tamer, Don Von Cannon, Royce Weatherly, Paul Wilson, Phyllis Wofford.


The meeting was opened with a prayer by Nona Reeves.

The MINUTES of the January meeting were approved.

The TREASURER'S REPORT was distributed. A report on the $370.48 expenditure under Associate Minister's salary will be given at the March meeting. A motion was made by Allen Easley, seconded by Sallie Gulley, to approve the report. Motion passed.

DEACONS FOR NEW MEMBERS: Nancy and David Hayes were assigned to Mamie Collins.

Phyllis Wofford gave reports on the following committees: Evangelism, Worship, Meals on Wheels, Pulpit Supply, Communion, and Music.

Chairman reported that Associate Minister search committee has three prospects who have been invited to visit the church.

Board of Education has appointed a committee to interview someone to help in the church office and has recommended that volunteers be used for Sunday evening services.

Chairman reported theft of sixty folding chairs, kitchen utensils, and other church property. Ben Seelbinder made motion, seconded by Nona Reeves, that the expenditure of the insurance settlement for loss, excluding replacement of kitchen utensils, be approved by the diaconate. Motion passed.

Sallie Gulley made a motion, seconded by Paul Wilson, that John Willard be asked to serve as Interim treasurer during Mr. Aycock's convalescence. Motion passed.

Chairman reported Minister's interest in a 700-800 seat chapel with a lower level education facility to be located north of Wingate Hall. Cost to be shared by the University which would have use of the chapel auditorium but not the classroom level. Toby Hale made a motion, seconded by Mamie Collins, that the chairman be empowered to appoint a feasibility committee to study the matter. Motion passed. Ben Seelbinder was named chairman with members Nancy Baxley, Hugh Strickland, and Don Von Cannon.

Diaconate adjourned.

Respectfully submitted, Mark Reece, Secretary
DIACONATE MINUTES
CALLED MEETING
12 NOON - MARCH 6, 1977

Absent: Allen Easley, Phyllis Wofford.

SEARCH COMMITTEE REPORT: The Chairman reported that the Search Committee has recommended, by a unanimous vote, that Mr. Philip E. Hotley be called as Associate Pastor at an annual salary of $12,000. Appointment to be effective April 10, 1977. Motion by Mr. Strickland, seconded by Dr. Davis, that Diaconate recommend the acceptance of the Search Committee's selection to the church at the conference scheduled for March 13th. Motion passed.

MINISTER'S REPORT: The Pastor recommended that Diaconate give thought to changes in church constitution which would make explicit the procedure for terminating the employment of staff.

Respectfully submitted, Mark Reece, Secretary
DIACONATE MINUTES
March 13, 1977


Absent: Lu Leake, Phyllis Wofford.

The meeting was opened with a prayer by Bill Davis.

The MINUTES of the February and March 6th meetings were approved.

TREASURER'S REPORT: The February report was distributed. Report accepted by voice vote. Hugh Strickland, Chairman of the Finance Committee, made motion, seconded by Bob Neel, that the budget be amended to reflect the $12,000 package for the new Associate Minister and that the total budget be reduced by $1,500. The motion passed.

FINANCE COMMITTEE REPORT: Pledging for the year amounted to $80,355 from approximately 157 members. $94,452 has been budgeted for the year. Some members who have not pledged are contributing on a regular basis.

EVANGELISM COMMITTEE: Members of committee are passing out guest information cards to all non-students before and after church services. Some visitors do not choose to complete cards. Committee members have volunteered to assist deacons in their work with their inactive charges.

DEACONS FOR NEW MEMBERS: Ronnie and Jeanette Caviness were assigned to Hugh Strickland.

Chairman advised that necessary repairs to two film projectors have been paid for out of funds budgeted under item #451-Bl.

April Diaconate meeting was rescheduled for April 17, on a motion by C.H. Richards, seconded by Toby Hale.

Press releases regarding Mr. Motley's appointment will be handled by the minister and church office after his arrival.

Motion by Ben Seelbinder, seconded by Allen Easley, that a specific statement concerning the termination of church staff be provided for in the church constitution. Motion passed. Chairman appointed Toby Hale, Paul Wilson, and Sally Gulley as a committee to submit to the Diaconate the constitutional change necessary to the implementation of the above motion. Toby Hale was designated as chairman.

FEASIBILITY COMMITTEE: Committee has met once. More work has been scheduled.

Diaconate notified of a recognition service in celebration of Fon Rice's ministry as Director of Crisis Control. He will retire on April 1, 1977. A love gift will be presented from the churches involved in Crisis Control. Motion by Ed Hendricks, seconded by Don Von Cannon that Church appropriate $75 from church budget for gift. The church membership will be informed through an announcement in the NEWSLETTER of their opportunity to contribute. Motion passed.

MINISTER'S REPORT: Informed members of the division and unrest within the Pilot Mountain Association. Some churches are not contributing to the Association.

Respectfully submitted,
Mark Reece, Secretary
Page 2. Diaconate of April 17, 1977

(2) Ministry and Worship:
Mrs. Mofford reported that the evangelism Committee would like the deacons to contact their church families once per month. This request was discussed and it was agreed by the Diaconate that we would be responsible for more frequent contact with our members than once per year.

(3) Board of Education:
It was reported that all committees of the Board were now in operation and that a report of activities would be given at a later meeting.

VII. New Business
(1) Request from the Southern Baptist Theological Seminary regarding the admissability of W. Van Brown to graduate study. It was moved by Mrs. Mofford, seconded by Mr. Von Cannon, and approved by the Diaconate that we recommend Brown to the Seminary.
(2) A question was raised about the communion bread: Mrs. Baxley agreed to speak with Mrs. Law about the matter.

VIII. Minister's Report
(1) Mr. Carr welcomed Mr. Motley to the Church and its staff. Mr. Motley stated that he would like members to visit him in his office so that he could get to know us.
(2) Mr. Carr discussed the matter of Mr. Hoirup's termination of service effective June 1, 1977, as Music Minister. Following discussion, it was moved by Mrs. Smith, seconded by Dr. Richards and adopted by the Diaconate that Mr. Hoirup be paid through June 15 and that he officially be terminated in the position mentioned above.
(3) Future plans of music program from mid-May on:
(a) Various candidates have been considered by the Music Committee for the position. Dr. Richard Lin (a possible new member of the music faculty): Mrs. Burroughs, Mr. Nochnick, who had approached the pastor. Dr. Richards expressed concern that the new person concentrate on enlisting members of the congregation for the choir.
Mr. Carr listed three concerns in reference to the duties of the new director:
(a) enlist persons in the congregation for the choir
(b) insist that the student members have a sense of worship about their participation
(c) that the director have some sense of the music available in the free church tradition.

Mr. Carr expressed relief that Mr. Motley is here with his special gifts and talents. He further expressed appreciation to the diaconate for its support during their last year.

Mr. Carr stated that our evangelism efforts seem a bit more productive though we are still somewhat hampered by our lack of community. He expressed concern that we may be losing our sensitivity to Christian social action. He is concerned over the most recent unrest between the Convention and the University.

We were reminded of the annual church picnic on Friday, May 6.

The meeting was adjourned at 8:45 p. m.
DIACONATE MINUTES
April 17, 1977


Absent: Allen Easley, Sally Gulley, Mark Pepee, Hugh Strickland, David Tamer, Lu Leake.

I. The meeting was opened with prayer by Paul Wilson.

II. Mr. Carr recognized officially, Phil Motley, our new associate pastor; Mrs. Hamrick recognized Mr. John Hilliard, our interim treasurer.

III. The minutes of the regular March meeting were read and approved.

IV. Treasurer's Report

Mr. Hilliard made the report. The following questions were raised:
(1) #411-A: $48.00 (This amount was paid out for interim office assistance prior to Mr. Motley's coming)
(2) The total of $488.48 in 411-A reflects the expenditures for the interviews conducted by the Search Committee.
(3) It was stated that Mr. Motley's moving expenses will be reflected in next month's statement.
(4) #481: "Ron Rice Retirement Fund" - it was noted that $20 had been paid while $75 was pledged. Mr. Carr will check this out.
(5) The repair bill for the movie projector will appear in next month's budget.

Mr. Hilliard made some suggestions regarding investments:
(1) that we take $5,000 of the $20,000 certificate of deposit with the Winston Salem Savings and Loan and place it in a Blue Chip savings account or a regular savings account (the advantage of which would be that we would have immediate access to the money any time)
(2) Also suggested we take a part of the balance of 3/31/77 ($10,430.54) and place it in a savings account earning 5% interest.
(3) Another possibility would be to take $2,000 of said balance for deposit in a Blue Chip account.

It was concluded that Mr. Carr would arrange for Mr. Hilliard and Mr. Strickland to discuss these matters further.

V. Assignment of new members to deacons
(1) Mrs. Suzanne Galle was assigned to Mrs. Harriett Collins
(2) Mr. Philip Motley was assigned to Dr. Ben Seelbinder

VI. Old Business
(1) Constitutional Change: The following constitutional change was moved by Mr. Hale, seconded by Dr. Davis, and passed by the Diaconate:
"That the pastor will have the authority and responsibility to act in the termination of any staff member subject to the approval of the Diaconate."
DIACONATE, May 8, 1977

PRESENT: Nancy Baxley, Mamie Collins, Bill Davis, Sally Gulley, Toby Hale, Ty Hamrick, Elmer Hayashi, Ed Hendricks, Bob Neel, Reid Pulley, Mark Reese, Nona Reeves, C.H. Richards, Ben Seelbinder, Howard Shields, Jeanette Smith, David Tamer, Don Von Cannon, Royce Weatherly, Paul Wilson, Warren Carr, and Philip Motley.

ABSENT: Allen Easley, Lu Leake, Hugh Strickland, and John Williard

I. The meeting was opened with prayer by Toby Hale.

II. The minutes of the regular April meeting were read and approved.

III. A written report from Billie Young regarding insurance policies now held by the Church was presented. She is investigating more adequate and proper coverage. Present policies expire in September. She will have a report by the July meeting.

IV. Mr. Carr reported that two new dining tables are missing.

V. Toby Hale made the motion and Bob Neel seconded that the Church dishwasher be sold. The motion passed.

VI. Jeanette Smith will serve as deacon for Mrs. Ron Roberts.

VI. Ben Seelbinder made the motion and Ed Hendricks seconded it that the Constitutional Committee's approval of the Diaconate's proposed amendment to the constitution be presented to the church. The motion passed.

VIII. The Kindergarten Committee's proposed budget for 1977-78 was presented by Nancy Baxley. It will be presented at the next church conference.

IX. The new Building Feasibility Study Committee presented a written report for consideration by the Diaconate and the Church. Ben Seelbinder made the motion and Nancy Baxley seconded that the Diaconate accept the report, consider building such a facility and discharge the committee. The motion passed. Mr. Carr suggested that a Committee be appointed to take the following steps:

1. Contact the Music Department
2. Secure a more detailed presentation
3. Inform the church of our efforts
4. Report back to the Diaconate

Ed Hendricks made the motion and C.H. Richards seconded it that the above action be taken. The motion passed unanimously.

X. Report from the Church Music Committee:

Mr. John V. Mochnick has been recommended as Minister of Music. Mr. Carr suggested that the Diaconate recommend him to the Church at the next conference. The motion was made by C.H. Richards and seconded by Mamie Collins that the above action be taken. The motion passed.
XI. The Pilot Mountain Association has requested that we contribute toward the expenses of sending 8 seminary students to Baltimore, Maryland this summer to do mission work in the slum areas. Mamie Collins made the motion and Toby Hale seconded it that the request be forwarded to the Community Service Fund Committee.

XII. Mr. Philip Motley has requested that $3,200 of his salary be designated as Housing and Utilities allowance. Mr. Ed Hendricks made the motion and Nancy Waxley seconded it that the above request be granted. The motion passed.

XIII. ANNOUNCEMENTS:

Vacation Bible School materials are on hand. Recruiting efforts will be made for students and staff. Plans are now underway for the Learning Enrichment Class.

The meeting was adjourned.
DEACONS PRESENT: Nancy Baxley, Mamie Collins, Bill Davis, Toby Hale, Ty Hamrick, Ed Hendricks, Lu Leake, Bob Neel, Reid Pulley, Mark Reese, Nona Reeves, C.H. Richards, Ben Seelbinder, Howard Shields, Jeanette Smith, Hugh Strickland, Don Von Cannon, Royce Weatherly, Paul Wilson and Ralph Wood.

DEACONS ABSENT: Allen Easley, Elmer Hayashi, David Tamer and Phyllis Wofford.

OTHERS PRESENT: Warren Carr and Phil Motley

I. The meeting was opened with a prayer by Bob Neel.

II. The minutes of the regular meeting in July were approved on a motion by Lu Leake and a second by Royce Weatherly.

III. Treasurer's Report: Attention was called to item 411 A.1., under August expenditures, which should be $564.20 and not $650.83. Item 411 A.2. should be $272 and not $476.

Nancy Baxley made a motion, seconded by Ed Hendricks, that authorization be granted to exceed budget allocation for Item 451 A.2 (Repairs and Maintenance, Minister's Home) in order to replace inoperative dish washer. Motion passed. Royce Weatherly advised that shutters are in the process of being replaced.

John Williard has proposed that another $1,000.00 be deposited in our savings account. C.H. Richards made the motion, seconded by Mamie Collins, that Mr. Williard's suggestion and the Treasurer's report be approved. Motion passed.

Insurance coverage will be continued with Ohio Casualty Insurance Co. Theft coverage will apply only to those items in Mr. Carr's and Mr. Motley's offices.

Finance Committee met on August 23rd. Discussed Budget Sunday, considered efforts to promote increased giving by contributors of large amounts, Mr. Straughan's recommended guidelines for our giving campaign, and new criteria for the assignment of church members to deacons. The committee's next meeting will be on September 27th.

IV. Lu Leake asked that new member, Ellen Kirkman, be assigned to her.

V. Phase II Building Committee Report: Howard Shields asked the diaconate to assess whether or not the church is really interested in a new building. No new data since June meeting. Mr. Carr advised that Mr. Straughan still feels that the University remains responsive to a proposal. Mr. Motley advised that the Department of Music is having considerable difficulty finding space to meet their needs. The feeling was expressed that the church would probably not be able to determine what the University would be willing to do until a definitive proposal, including a monetary commitment, is submitted to the administration. A rejection of a church proposal would place pressure on the University to provide the church with the space it needs in Wingate Hall. Some concern was expressed for the lack of enthusiasm on the part of the church and diaconate members. Nancy Baxley made a motion, seconded by Nona Reeves, that the Shields committee offer, in an enthusiastic manner, a presentation in support of the new facility at the Magnolia Dinner on September 25th. Motion passed.
Lu Leake made the motion, seconded by Toby Hale, that charges for the dinner be $2 for those 12 years and older and $1.25 for those under 12 years. There will be a nursery and a film for the children.

VI. BOARD OF EDUCATION REPORT: Mr. Motley reviewed and updated the written report of Sunday School and Sunday Evening programs which was made available to the Diaconate.

Mr. Motley inquired if deacons had or had heard criticisms regarding the Church Newsletter. It was suggested that information regarding certain scheduled programs be repeated in future editions. Mrs. Henry Stroupe has volunteered to catalog church library and prepare proposal for funds needed for its continued maintenance.

VII. MINISTER'S REPORT: Dr. Leon Chou, former minister to Chiang Kai-Shek and the foremost minister on Taiwan, wants to visit Wake Forest on the 16th and 17th to talk to groups about the churches on Taiwan. Mr. Carr asked that we invite him to preach on the 18th, and give him an honorarium of $150, with no commitment to assist him in any fund raising efforts. Ed Hendricks moved, and Jeanette Smith seconded, that such an invitation be extended. Motion passed.

Meeting adjourned.

Respectfully submitted,

Mark Reece, Secretary
Deacons Present: Nancy Baxley, Mamie Collins, Bill Davis, Allen Easley, Ty Hamrick, Elmer Hayashi, Lu Leake, Bob Meel, Reid Pulley, C.H. Richards, Ben Seelbinder, Howard Shields, Jeanette Smith, Hugh Strickland, Don Von Cannon, Royce Heatherly, Paul Wilson, Ralph Wood, Phyllis Wofford

Deacons Absent: Toby Hale, Ed Hendricks, Mark Reece, Mona Peeves, David Tamer.

Others Present: Phil Motley and Bill Straughan

I. The Meeting was opened with prayer by Mamie Collins

II. The Minutes of the September meeting were approved. On the Financial Report, Ty Hamrick noted that $2,000 was put into savings - not in September but in October.

III. 1978 Proposed Budget - Presented by Hugh Strickland. After discussion, Mr. Strickland moved that the budget be presented to the congregation for approval. Mrs. Wofford seconded the motion. It was passed.

IV. Finance Committee report on Pledge Campaign. Bill Straughan presented a possible plan for pledging the budget. Key elements are:
   A. In light of giving patterns of last several years, set goals and strategies.
   B. Form a steering committee of two from the finance committee, two from diaconate and one from the church at large. This committee would plan the campaign. Finance Committee recommends that the diaconate, the finance committee plus enough at large members to comprise a committee of about fifty to do the soliciting.
   C. That the minister communicate to the congregation the goals and objectives of the church for 1978.

Moved and seconded that this general plan be implemented by the diaconate, modifying it as appropriate. Motion carried.

Copy of Bill Straughan's plan is on file.

New Member: Cheryl Cox assigned to Ralph Wood

Committee to nominate deacons as follows: Bill Davis, Chm, Phyllis Wofford, Royce Heatherly, Elmer Hayashi.
Committee to nominate officers as follows: Paul Wilson, Chm, Allen Easley, Mamie Collins.

Minister's Report: Phil Motley asked that we review storage of items which are likely to be stolen (Projector, etc) Storage in closets that are not opened with a master key is desirable.

Respectfully submitted,
Lu Leake, Asst. Secretary

Deacons Absent: Allen Easley, Royce Weatherly

Others Present: Warren Carr, Phil Motley, and John Williard

I. The Meeting was opened with prayer by Lu Leake.

II. The Minutes of the October meeting were approved following a correction of name of new member, which should be Cheryl Hill, Not Cheryl Cox.

III. Treasurer's Report: John Williard reported that there was nothing unusual to report. Balance in checking account only $1,200 less than previous month. Report accepted.

IV. Assignment of new members to deacons. Ms. Sue Sparks Hale to Jeanette Smith; Edwin Chamberlain to Mark Reece.

V. Nominations of new deacons. Report from nominating committee. Ballots were distributed. The nominees will be presented at church conference Sunday, 11/20.

VI. Discussion as to when diaconate should meet. Concern was expressed regarding possible conflict with Sunday evening educational programs. Motion by Lu Leake, seconded by Paul Wilson, that the diaconate meet at 8:00 pm on Sundays in December and January. Motion passed.

VII. Paul Wilson, Chairman of the Diaconate Officers Nominating Committee for 1978 reported the committee's nominees:

Chairman - Lu Leake
Vice Chairman - Don Von Cannon
Secretary - Nancy Baxley
Assistant Secretary - David Tamer

Report accepted on a motion by Ralph Wood. Seconded by Nona Reeves.

VIII. Nominating Committee for 1978 Church Officers report. See attachment.

Lu Leake reported that the nominations not listed are the responsibility of the Committee on Committees. Motion by Lu Leake, seconded by David Tamer, that the report be accepted. Motion passed.

IX. Building Feasibility Committee Report: Study reports were distributed. The Committee feels that the church should move ahead with the proposal for a new building. Howard Shields moved that the following recommendation be presented to the University administration: "The Committee recommends that Wake Forest Baptist Church encourage Wake Forest University to cooperate in the construction of a church building described in Alternative I of this report. The building is to include a sanctuary with approximately 900 seats, adequate educational space for classes through the high school level, office and storage space, and a fellowship hall. The Wake Forest Baptist Church pledges $300,000 or one third the cost,"
whichever is less, toward the cost of construction. The plans for the building would be approved by a committee on which there would be adequate representation from the Church. The Church and the University would also agree before construction on priorities for the use of the space in the building." Motion seconded by Don Von Cannon. Motion passed 21-1. It was understood that the word "approximately" would be inserted between the words "within" and "100" on line 2, Section A. of Alternative 1.

X. Pledge Campaign Steering Committee Report: Elements of solicitation are essentially as follow: 1. A five-person campaign Steering Committee composed of Betty Scales, Chairone, Mary Dean, Williard Hamrick, Robert Neel and Don Von Cannon; 2. A solicitation team of approximately sixty persons; a. Team composed of members of Diaconate and of appropriate committees of the church; b. No one person responsible for more than 3-4 prospects; c. Solicitation to be done by personal visits; d. Visits to begin Sunday, November 20, following a stewardship message by the minister; e. All pledges to be in by Loyalty Sunday, Dec. 4.

Minister's Report: Mr. Motley advised that our fire and theft insurance policy has been cancelled effective November 14, 1977. We may be able to get fire protection though on assignment risk arrangement.

Church Conference will be scheduled for November 20.

Respectfully submitted,
Mark H. Reece, Secretary
DIACONATE MINUTES
December 11, 1977


Deacons Absent: Nancy Baxley, Bill Davis, Allen Easley, Elmer Hayashi, Bob Neel and Ben Seelbinder.

Others Present: Warren Carr, Phil Motley, and Mary Blalock

I. The Meeting was opened with prayer by Mamie Collins

II. The Minutes of the November meeting were approved.

III. The Treasurer's report was accepted. Mr. Mochnick, Director of Church Choir, would like to pay instrumentalists who performed Dec. 11, 1977, out of student work grant fund. Jeanette Smith made motion, seconded by Toby Hale, that request be granted. Motion passed.

IV. Assignment of new members to deacons. Janet and Judith Hayashi to Nancy Baxley, Christ Byerly to Ty Hamrick, and Karen Mannis to Toby Hale.

V. Evangelism Committee: Mary Blalock reported that the committee has recommended that arrangements be made with Olan Mills Photography studio for the publication of a church directory. Motion by Phyllis Wofford, seconded by C.H. Richards, that the proposal of the Evangelism Committee be presented to the church membership. Motion passed.

VI. 1978 Budget: Hugh Strickland reported that through this morning (Dec. 11, 1977) $89,176.60 had been pledged. $97,000 is projected as a final total.

Jeanette Smith made the motion, seconded by Phyllis Wofford, that William Straughan be written a letter expressing our gratitude for the expertise he contributed to the planning of the campaign.

VII. Building Feasibility Committee Report: Howard Shields reported that the committee met with Dr. Scales on Dec. 1, 1977. Dr. Scales thought it would be premature to make this proposal to the University at this time for the following reasons:

1) Two University buildings are currently under construction without money on hand to cover their total cost.

2) There is uncertainty with regard to the status of the road behind Wingate Hall.

3) He felt there was a question with regard to the church's ability to finance the cost and pay for the maintenance of such a facility. Is the church membership willing to make the sacrifices necessary for a building program to be successful?

The President suggested (1) that the proper university committee consider the proposal and that (2) we investigate the possibility of the space used by the University band being reassigned to the church or shared by the church and that (3) the University 150 campaign committee be advised of church's aspirations. An intermediate size auditorium might lend credence to our proposal.
Motion by Howard Shields, seconded by Nona Reeves, that the Building Feasibility report approved by the Diaconate be submitted to the 150 Campaign Committee. Motion passed.

VIII. Music Committee Report: Warren Carr reported for the committee. The new hymnals will be used for the first time on Christmas Day. The committee recommended that hymnals be distributed each Sunday by ushers and placed on carts in the narthex by the congregation on leaving. Report accepted.

It was the consensus of the Diaconate that the matter of distribution and collection of hymnals be held in abeyance.

IX. The Committee on Committees report was received. Motion by Nona Reeves, seconded by Don Von Cannon, that the report be approved and referred to the church at the next conference. Motion passed.

X. Minister's Report: Mr. Carr read letter of resignation effective December 31, 1977, from Sue Hendricks, director of Youth Choirs. Motion by Toby Hale, seconded by Ralph Wood, that resignation be accepted, that she be asked to serve until a successor is named, and that a letter of appreciation be sent to Mrs. Hendricks. Motion passed. The matter, including plans for naming a successor, will be brought to the attention of the membership at the next conference.

The behavior of this church congregation and diaconate during the next year will be very important to the University in its intercourse with the Baptist State Convention. We are asked to be very wise and calm. Mr. Carr is sympathetic with the Board of Trustees and he expects the Diaconate to be heard.

Mr. Carr expressed his appreciation to diaconate members going off the board with special thanks to retiring chairperson Hamrick.

XI. Chairperson's Comments: Extended her gratitude to retiring Diaconate members.

Meeting adjourned.

Respectfully submitted,

Mark Reece
DIACONATE MEETING
JANUARY 8, 1978

Deacons Present: Nancy Baxley, Toby Hale, Lu Leake, Ty Hamrick, Reid Pulley, Mark Reece, Nona Reeves, Howard Shields, Hugh Strickland, David Tamer, Don Von Cannon, Royce Weatherly, Betty Scales, Elizabeth Stroupe, Leo Ellison, Reid Staton, Elmer Hayashi, Phyllis Wofford, Ralph Wood.

Deacons Absent: C.H. Richards, Jeanette Smith, Allen Easley, Grady Hite, Richard Barnett

Others Present: Warren Carr and Phil Motley

I. The meeting was opened with prayer by Lu Leake

II. The Minutes of the December meeting were approved with Ralph Wood noting a typographical error on Page 2 - (o) beyance should be (a) beyance.

III. No Treasurer's report because books were closed this same date of the Diaconate meeting (January 8, 1978) for 1977. Diaconate members will receive two reports next month.

IV. WELCOME of New Deacons: Discussion about assignment of people to new Deacons. Lists will be prepared and distributed.

V. Clarification of Role of Board of Ministry and Worship. Phyllis Wofford recommended that:

1. The Nominating Committee of the Church nominate the Chairman of the Board of Ministry and Worship

2. Reports from the various committee chairmen under this board be received at the end of the year and that they be less voluminous.

Hugh Strickland moved we adopt Mrs. Wofford's recommendations. Ralph Wood seconded. Motion passed.

VI. Assignment of new members to deacons: Craig and Cam Weaver to Ralph Wood.

MINISTER'S REPORT: Mr. Carr reported
1. That there would be a Commissioning Service for the new deacons sometime before the next Diaconate meeting. He discussed with the new deacons their responsibilities as a deacon and asked for questions from them.

2. We are now around $93,000 in pledges received. He projects $96,000.

3. Something must be done about our Public Address System. Mr. Weatherly suggests we buy microphones which would be used only by our Church. Howard Shields suggested that Mr. Weatherly bring us a report on the cost of the microphones. Mr. Weatherly agreed.
ASSOCIATE MINISTER’S REPORT:
Pictures will be taken for the church directory on the following dates:
- February 15: 3 pm to 8 pm
- February 16-17: 4 pm to 9 pm
- February 18: 10 am to 4 pm

Follow up date: February 27: 4 pm to 9 pm

Church members may begin signing up for pictures on January 22.

Lu Leake expressed her thanks to David Tamer for being willing to visit sick children in our church.

Meeting adjourned.

Respectfully submitted,

NANCY BAXLEY
DEACONATE MEETING  
FEBRUARY 12, 1978


DEACONS ABSENT: Hugh Strickland, Allen Easley, Royce Weatherly, Reid Staton.

OTHERS PRESENT: Warren Carr, Phil Motley and Carol Von Cannon

The meeting was opened with prayer by David Tamer. Ms. Leake welcomed Richard Barnett.

THE MINUTES of the January meeting were approved.

THE TREASURERS REPORTS (1) end of the 1977 year (2) the month of January and (3) Community Service Committee were approved.

BLUE CROSS/BLUE SHIELD: Ms. Leake reported on the increased cost of Blue-Cross Blue Shield for Mr. Carr. Dr. Hale moved we continue this coverage at the increased cost. Mr. Reece seconded the motion. Motion passed.

ASSIGNMENT OF NEW MEMBERS TO DEACONS: Richard and Jane Carmichael to Ty Hamrick Doug and Elizabeth Powell to David Tamer Wayne and Becky Nail to Leo Ellison

BUILDING FEASIBILITY COMMITTEE: Reported that a letter had been sent requesting that the space once used by the Church (the Lower Auditorium, other rooms downstairs) be returned to the church. The letter was sent to J.R. Scales, John G. Williard, Institutional Planning Committee Chairman, Joe Milner and Annette LeSeige, Chm. of Music Dept. John Williard and Pete Moore are looking into it.

MUSIC COMMITTEE: Recommended that Ms. Virginia Garrison be hired as Assistant Choir Director at Mrs. Hendrick's 1977 salary. She will be in charge of the Children's Choirs, Youth Choir and Ungalungs. Mr. Hite moved that the recommendation be approved. Mr. Wood seconded. Motion approved.

PARKING PROBLEM: There was a discussion - students and others are parking in the green spaces which are reserved for elderly or handicapped people attending our church first, then for church members. We are going to ask Mr. Hill to put courtesy tickets so that students can know who these places are for. Next fall is will be in the regulations.

PA SYSTEM: Sent by Mr. Weatherly. The system is still being worked on. New mikes and cables will cost about $350. Since the trouble is not in the mikes, but in the system, we will wait and see if the problem is cleared up when the work on the system is completed.

Mr. Carr mentioned that with the new position of the mike, the pulpit Bible slides off. The lecturn is too small. Mr. Reece will check with Mr. Moore about building a more suitable lecturn. Mrs. Wofford moved that we ask Mr. Reece to do this. David Tamer seconded it. Motion passed.
BOY SCOUTS: Mr. Weatherly also informed us that Mr. Ed Cunnings, the Scout Leader, has resigned effective July 1. We need to be on the look out for a new leader.

BSU REQUEST: Ms. Leake read a letter from the BSU requesting that our church contribute to the BSU summer missions project. We will consider this further at the next meeting.

MINISTERS REPORTS

Mr. Carr - Remember those in our congregation who are in need
Pledges up to 93,000 - 94,000
Mr. Leo Ellison is new Chairman of the Finance Committee

Mr. Motley - Encorporate special giving at Vespers
Church Directory: good support
Requested that items 411 A 1-5 be noted and approved by Diaconate as appropriate for tax purposes. Mark Reece moved we approve this. David Tamer seconded - Motion passed.

Theft problem: Mr. Motley will keep all audio visual equipment locked in his office.

Billie requested the Diaconate purchase an addressograph machine. Discussion followed. Ms. Leake will check into using computer time at WFU.

INVESTMENT COMMITTEE: Mr. Pulley asked who was in charge of making sure our investments were getting the best interest. Mr. Carr responded that there was a standing committee composed of (1) Chairman of Diaconate (2) Chairman of Finance Committee and (3) Treasurer of the Church. This committee should check on passbook rates.

The meeting was adjourned.

Respectfully submitted,

NANCY BAXLEY, Secretary
DIACONATE MEETING
March 12, 1978

PRESENT: Nancy Baxley, Toby Hale, Lu Leake, Mark Reece, Nona Reeves, Howard Shields, David Tamer, Don Von Cannon, Elizabeth Stroupe, Leo Ellison, Elmer Hayashi, Phyllis Wofford, Ralph Wood, C.H. Richards, Grady Hite, Hugh Strickland, Allen Easley, Royce Weatherly, Reid Staton.

ABSENT: Ty Hamrick, Reid Pulley, Betty Scales, Jeanette Smith, Richard Barnett.

OTHERS PRESENT: Warren Carr, Phil Motley, Carol Von Cannon, Bill Humbert.

1. The meeting was opened with prayer by Phyllis Wofford

2. Secretary's Report - approved.


4. Committee Reports:

A. BUILDING AND GROUNDS: Bill Humbert reported on Heating and Air Conditioning system for the Parsonage. Discussed Heat Pump system as opposed to Oil Furnace and Air Conditioning. Total cost of Heat Pump: $5,303.00. Total cost of oil furnace and air conditioning: $3,600.00. Both costs include insulation expense. Discussion followed. Mr. Reece moved that we investigate some more. Dr. Hale seconded the motion. It carried.

B. BUILDING FEASIBILITY COMMITTEE: Howard Shields reports that Mr. Williard wants to call a meeting with church committee members, the Music Dept. and others soon. Mr. Shields thinks that the most we can hope for is to share with the Music Department.

OLD BUSINESS:

1. SCRIPTOGRAPH: Using University computer time is very complex and expensive. Discussion followed. No action taken.

2. BSU Request: Howard Shields moved the church give $25 to the BSU Summer Missions Fund. Reid Staton seconded. Motion carried.

OTHER BUSINESS:

Reid Staton reported that the Poteat Class wants to have Dr. Smiley's lessons broadcast on WFDD. They have talked with Dr. Burroughs who says this will be possible. The initial outlay will be around $200 for mikes.

Mr. Hugh Strickland moved that the Diaconate support this project in spirit now and if later we need to support it with money we'll talk about it. Don Von Cannon seconded - Motion carried.
MINISTERS' REPORTS:

Mr. Carr recommends that the Chairman appoint committees from the Church to study different aspects of the Church's life and report back to the Diaconate. Dr. Easley moved that we approve this idea and that the Chairman and minister work out the details. Dr. Hale seconded. Motion carried.

Mr. Motley:
1. In the above mentioned study, include a committee on our church's relationship with students

2. Olan Mills representative will be here for our members to select a pose for the directory. You must come to have your pictures in the directory. Seventy six percent of our members had pictures made.

3. Vespers will be held in April and May.

The meeting was adjourned.

Respectfully submitted,

Nancy Baxley, Secretary
PRESENT: Nancy Baxley, Toby Hale, Lu Leake, Mark Reece, Nona Reeves, Howard Shields, David Tamer, Don Von Cannon, Elizabeth Stroupe, Leo Ellison, Elmer Hayashi, Ralph Wood, C.H. Richards, Grady Hite, Hugh Strickland, Royce Weatherly, Ty Hamrick, Reid Pulley, Reid Staton, Jeanette Smith, and Richard Barnett.

ABSENT: Phyllis Hofford, Allen Easley, Betty Scales.

1. The meeting was opened with prayer by Lu Leake.

2. SECRETARY'S REPORT: Approved.

3. TREASURER'S REPORT: Approved. Discussion followed about investments. Mrs. Von Cannon reported that we could get higher interest rates by investing in US Savings Bonds - however to convert to that now we would pay a penalty. Mr. Staton made the motion that we change nothing until the Investment Committee decides that it is the right time. Mr. Reece seconded - motion passed.

4. Committee Reports
   A. Building & Grounds: no report from Mr. Humbert. The Diaconate feels that we should get more bids before proceeding with the heating/cooling system in the parsonage.
   B. Building Feasibility Committee: Sending Mr. Williard a letter requesting use of the Lower Auditorium, kitchen and classroom on that level on Sundays.

5. Old Business:
   A. Committee Assignments: Diaconate should be knowledgeable in all areas of the church. We are asked to evaluate from overall point of view.

6. Deacon Assignments: Penny and Roger Ender - Nona Reeves. Dr. W.L. Howard, Toby Hale. Dr. Hale already has Mrs. Howard.

7. Letter from Fairmont Baptist Church received as information (requesting funds)

MINISTER'S REPORT:
   Mr. Carr: Asked the Diaconate how the Church should respond to the task forces set up by NC Bapt. Convention. The Diaconate asked Mr. Carr to keep us informed.

   Mr. Motley: (1) The new card catalogue was given as an anonymous gift to the church. The person who gave the catalogue asked that it belong to, and be used only by the church. Dr. Hale so moved, Dr. Wood seconded.
   (2) Olan Mills will be back for followup on April 14.
   (3) May 5 - Church Picnic

Meeting adjourned.

Respectfully submitted,

NANCY BAXLEY
DIACONATE MEETING
May 7, 1978

PRESENT: Nancy Baxley, Toby Hale, Lu Leake, Mark Reece, Nona Reeves, Howard Shields, David Tamer, Don Von Cannon, Leo Ellison, Elmer Hayashi, Ralph Wood, Hugh Strickland, Ty Hamrick, Reid Pulley, Reid Staton, Jeanette Smith, Richard Barnett, Phyllis Wofford, and Allen Easley.


OTHERS PRESENT: Warren Carr, Phil Motley, Bill Humbert, Jimmy Hall and Andy Hamrick.

1. The meeting was opened with prayer by Lu Leake
2. Secretary's Report: Approved
3. Treasurer's Report: Approved
4. Committee Reports
   A. Building Feasibility Committee: The committee met with John Williard, Pete Moore, Annette Le Siege and Davidson Burgess. We could not use the room adjacent to the Lower Auditorium, but we may use (on Sunday morning) the Lower Auditorium and the Balcony Room. The elevator will be fixed so that we can have use of it on Sunday morning. The Lower Auditorium and kitchen will be available to us on Sunday nights also.
   B. Buildings and Grounds - The committee recommends that we take the bid from Piedmont Sheet Metal of $5373.00 to install a Heat Pump and to insulate the house properly. Mr. Staton moved we accept this recommendation. Dr. Easley seconded. Motion carried. Dr. Hale moved that we take this to the church in conference since it involved approximately 1500 dollars in addition to that budgeted. If the Church approves, the Trustees will be instructed to expedite the contract and that the Finance Committee work out the finances. Mrs. Hamrick seconded. Motion passed.
   C. Appointment of Committee for Annual Church Dinner: Nona Reeves has agreed to serve. One more diaconate member will be appointed to serve with her.
   D. Board of Education: Revision report received. (See attachments)
   E. Mrs. Wofford asked that when Diaconate meetings are changed, absent members be notified by card.
   F. Mr. Carr recommended that the Constitution Committee be asked to make changes in the constitution so that the Diaconate and the Board of Ministry and Worship will recommend nominees for their respective Board to the Church's Nominating Committee. Then the Nominating Committee will consider the slates of nominees, will make any changes it desires and will present the nominees to the Church Conference. If this change is made, then all three church boards will follow the same above procedure for recommendation and acquisition of new Board members. Mr. Staton moved we approve this recommendation. Mrs. Smith seconded - motion passed.
G. Diaconate Assignments: Dr. & Mrs. Bynum Shaw to Dr. J.A. Easley
Mrs. Vera Phillips to Dr. Richard Barnett

MINISTERS' REPORTS:

Mr. Motley: The Children's Choir Concert is Sunday, May 28 at 6:15.

Mr. Carr: Clarified Deacon Study Committees he had suggested earlier.

There being no other business, the meeting was adjourned.

Respectfully submitted,

Nancy Baxley, Secretary

Note: The officers met briefly after the meeting and decided that the Diaconate should have a dinner together in the fall. So members watch and listen for further plans!
DIACONATE, JULY 9, 1978

PRESENT: Nancy Baxley, Toby Hale, Lu Leake, Mark Reece, Don Von Cannon, Leo Ellison, Elmer Hayashi, Ralph Wood, Ty Hamrick, Reid Staton, Jeanette Smith, Richard Barnett, Royce Weatherly, Grady Hite and C.H. Richards.
ABSENT: Elizabeth Stroupe, Betty Scales, Nona Reeves, Howard Shields, David Tamer, Hugh Strickland, Reid Pulley, Phyllis Wofford and Allen Easley.
OTHER PRESENT: Warren Carr and Phil Motley

1. The meeting was opened with prayer by Nancy Baxley
2. Secretary's Report: Approved
3. Treasurer's Report: Approved. Mr. Reece moved that the money that comes in for Professor Clont's memorial go for books in the church library. Dr. Richards seconded. Motion passed.
   Jeanette Smith moved that the $99.29 received for State Income Tax refund go for paraments. Mr. Reece seconded. Motion passed.
   Leo Ellison moved to authorize the Treasurer to go into savings if needed when the bill for the new Heating and Air Conditioning System in the parsonage is due. Mr. Staton seconded. Passed.
4. Deacon Assignment: Grady Hite to Annette Zaytoun.
5. Deacon Study Committee Reports:
   Committee on Church Education: Nancy Baxley, Chm. Don Von Cannon, Dick Barnett. Nancy Baxley reported that in general the education going on in our church is good. Teachers seemed relatively pleased with SBC literature. One suggestion: Teachers of children's S.S. classes and Evening Study Classes might want to periodically send home a written report of each child's behavior, participation, etc. in S.S. Several teachers have thought this would be good.
   In general, however, the committee felt that there is a lack of serious commitment on the part of a large number of adults in our church to church education. Evidence of this is 1) unwillingness to teach 2) unwillingness even to make the effort to get to S.S. on time so their kids miss 3/4 of the lesson 3) unwilling to put church first in importance.
   Ralph Wood suggested that notes might be sent to chairmen of the various committees reminding them of their duties.
6. Finance Committee Report: Leo Ellison reports that all budget requests be sent to the Finance Committee by September 5. The first Sunday in December be designated as Loyalty Sunday.
   The Finance Committee recommends to the Diaconate that we follow the same procedure as last year in raising the budget and that the Diaconate choose the chairman of the Steering Committee. Mr. Ellison so moved. Dr. Barnett seconded. Passed.
7. Ministers' Reports: Mr. Motley
   1. We need to decide what is necessary to transfer the kitchen downstairs. Dr. Richards moves that the Building and Grounds Committee be responsible. Mr. Reece seconded - passed. Involved in this decision would be cost of new tables, possibly a new refrigerator, slight renovation of 104 and provision for a larger crib nursery somewhere. The committee will report back to the Diaconate.
2. College Students: The College Class will be taught by Heatleys and Von Cannons. It will begin the Sunday the Freshmen come. Hav Orange Juice and doughnuts outside that day. On the following Sunday, have OJ and doughnuts in classroom.

Second Sunday - family night on the lawn geared to students. Vespers will follow. This will be widely publicized. At this time church members who are willing to be host families will get to know students.

3. Constitution revisions have gone to the Constitution Committee.

4. Board of Education asks that S.S. teachers of the past year be recognized at the Magnolia Dinner.

MR. CARR:
Report on members in need.

Respectfully submitted,
NANCY BAXLEY, Secretary

CALLED MEETING, June 4, 1978

The Deacons met briefly after Church on Sunday, June 4. The motion was made to send out the newsletter only twice a month during the summer. It was seconded and passed.

NANCY BAXLEY, Secretary

ABSENT: Toby Hale, Reid Staton, David Tamer, Phyllis Wofford. Howard Shields is on leave for one year.

OTHER PRESENT: Warren Carr and Phil Motley

1. The meeting was opened with prayer by Lu Leake
2. Secretary's Report: Approved with one change: Annette Zaytoun to Grady Hite, not vice versa.
3. Treasurer's Report: Approved
4. Kindergarten (Learning Enrichment Class) financial report given. Received as information.
5. Renovation Update: Mr. Motley reported for the Building and Grounds Committee: (1) To make the Lower Auditorium ready for Family Night the second Sunday in October the following things are needed (a) New refrigerator (b) five tables (c) painting (d) equipment-silver. They estimate the cost to be $1,000.00. Also included in this is repairing the present refrigerator. Dr. Easley moved that we recommend to the church that we spend $1,000 to meet these needs and that it be charged to item 451 B2 of the budget - "Church Equipment" then balance at the end of the year. Mr. Reece seconded, motion carried.
6. Committee Reports:
   A. Magnolia Dinner: Chm. Nona Reeves, Grady Hite - Sept. 24, 6:00 pm. Plans are almost complete. Asked Deacons to call their groups. Reservations need to be made by Monday, Sept. 18. Cost is $4.10/Adult; 2.50 children under 12 plus 15% gratuity. Grady Hite moved that members pay $2.50 adult, $1.25 child and the church absorb the rest. Mr. Reece seconded. Motion passed.
   B. Music Committee - Mr. Carr gave the report. Music Committee recommends that (1) we hire Ms. Beth Mochnick to be organist in the absense of Dr. Paul Robinson from 9/1/78 to 1/1/79. (2) Ms. Mochnick be paid at the rate allotted for the church organist in the 1978 budget (3) That Ms. Mochnick be responsible for those meetings and services which are generally assumed the Organist at WF Baptist Church. This does not include weddings, which are to be agreed upon by the bride and organist as to their music and remuneration. (4) that in the event of Ms. Mochnick's need for a substitute, she is responsible for securing one or for remunerating same at a rate agreed upon by the two parties involved. Dr. Wood moved we accept this recommendation. Mr. Hite seconded. Motion carried.
7. Ms. Leake noted difference in our recommendation to the Constitution Committee concerning Board of Education and what was in the Newsletter. Mr. Motley will talk with Constitution Committee and straighten it out.

NEW BUSINESS

2. Appoint Representative to Bapt. Children's Home. Dr. Easley moved that we ask the Nominating Committee to appoint a representative to this agency and to any other from which we have a request. Nona Reeves seconded, motion carried.
3. Dr. Shields will be away one year. We must replace him. We asked Ms. Leake to see to this.

4. Action of Diaconate in March of 1978 to be reported to the Church Conference: "The Diaconate will support the Poteat Class's project of broadcasting the Sunday School lesson in spirit and if later they need money, we'll talk about it." Mr. Strickland was asked to report that $200 was needed. Mrs. Scales moved that we recommend to the Budget Committee and Church Conference that we endorse this project and should support it in the amount of $200.00. Mrs. Reeves seconded. Motion carried.

MINISTERS' REPORTS

1. Mr. Motley: Correct Treas. Report as follows a) Change item 411 H from 1304.00 to $13.04 and b) 411 I 3.64 to 6.36.

2. Sunday Evening Schedule: Children's Choir/Primary Choir - 6:00-6:45
   Junior Choir - 6:45-7:30; K-2nd Grade Mission Study 5:30
   Youth Choir - 6-7:30; youth fellowship - 6-7:30;
   Adult Study and Fellowship - 7:30-8:00 (Vespers)
   Family Night - 2nd Sunday at 6:00; children have combined choir rehearsal from 7:00-7:30, Vespers 7:30-8:00.

The meeting was adjourned.

Respectfully submitted,
NANCY BAXLEY
Secretary
DIACONATE MEETING,  
October 8, 1978

ABSENT: Grady Hite, Mark Reece, Hugh Strickland 
OTHERS PRESENT: Warren Carr, Phil Motley, Carol Von Cannon

1. The meeting was opened with prayer by David Tamer
2. Treasurer's Report: We have paid for the heating and air conditioning at the parsonage without going into savings. We may need to use some of our savings later. Report was approved.
3. Reid Staton reported that the Powat Class was given $500 to be used only for that class. It will be recorded as a designated gift.
4. Jenny Parker was assigned to Richard Barnett.

NEW BUSINESS 
2. Committee to nominate Diaconate Officers: Hugh Strickland, Chm., Jeanette Smith, Phyllis Wofford. 
3. Budget for 1979 - 5.74% increase over last year's budget. Dr. Richards moved that we approve this budget and recommend it to the church. David Tamer seconded - motion passed. 
4. After some discussion, Dr. Hale moved that the officers of the Diaconate meet before the November meeting to discuss policy relating to a pastor's retirement and consequences thereof. Mr. Ellison seconded - motion passed. 
5. Mr. Weatherly reported that most likely the Boy Scouts will have to be moved from the barn in May. David Snyder is now the Scout leader. 
6. Secretary's Report: Approved 

7. Ministers' Reports 
   a) Phil Motley - reported on Committee on Committees

Respectfully submitted,

NANCY BAXLEY, Secretary
DIACONATE MEETING  
November 12, 1978


ABSENT: Ty Hamrick, Nona Reeves, Jeanette Smith, Betty Scales

OTHERS PRESENT: Warren Carr, Phil Motley, Carol Von Cannon and Esther Heatley.

The Meeting was opened with prayer by Lu Leake

SECRETARY'S REPORT: Approved.

TREASURER'S REPORT: Approved. It has been found out that the person who gave money for the Poteat Class requested that we set up a separate bank account. Mr. Reece so moved, Mr. Wood seconded. Church Secretary and Treasurer designated to sign accounts.

DEACON ASSIGNMENT: Mrs. Catherine Kreeger to Mr. Reece.

MUSIC COMMITTEE: Esther Heatley was asked by Mr. Carr to report to the Deacons concerning the playing of the Carillon in connection with church services. Dr. Barnett moved that we send a letter to Dr. Scales with a copy to Dr. Ray to express our gratitude for this playing. Mrs. Stroupe seconded. Motion passed.

SOLICITATION COMMITTEE: Don Von Cannon, Chm. Reported that we are ready to go.

COMMITTEE ON CHURCH PROPERTY AND PASTOR'S RETIREMENT announced by Ms. Leake. Allen Easley, Toby Hale, Carolyn Mercer, Hellen Pritchard, Don Reeves, Ben Seelbinder, Howell Smith, Reid Staton, Suzanne Wood, Don Von Cannon. Mrs. Wofford moved we accept this committee and present it to the church in conference. David Tamer seconded - motion passed.

COMMITTEE ON DIACONATE OFFICERS: Mr. Strickland, Chm., reported. Chairman, Lu Leake; V. Chairman, Elmer Hayashi; Secretary, Grady Hite; Asst. Sec. Elizabeth Stroupe; Mr. Strickland moved these nominations be accepted. Mr. Ellison seconded. Motion passed.

NOMINATIONS FOR DEACONS: Follow same procedure as last year. The following names will be submitted to the Nominating Committee: Thomasine Hayes, Virginia Sams, John Edmonds, Don Frey, Gregory Pritchard and John Williard.

CHILDREN'S HOME REPRESENTATIVE: Virginia Hall

There were no Ministers' Reports.

Meeting Adjourned.

Respectfully submitted,

NANCY BAXLEY  
Secretary
DIACONATE MEETING, DECEMBER 10, 1978


ABSENT: Reid Pulley, Toby Hale, David Tamer, Betty Scales

OTHERS PRESENT: Warren Carr, Phil Motley, Carol Von Cannon

The meeting was opened with prayer by Ty Hamrick.

2. Treasurer's Report: Approved. Investment Committee Report given by Carol Von Cannon. Mr. Strickland moved we wait to make our decision until next meeting. Mr. Reece seconded. Motion passed.
3. Pledge Update: Don Von Cannon - Total pledges as of Friday: $75,692.00

4. Committee on Committees Report: Mr. Staton moved we accept the report and send it to the church conference. Mr. Barnett seconded. After discussion, motion passed.

5. Deacon Assignment: Ed & Sarah Beddingfield to Nancy Baxley

6. Ministers' Reports
   Mr. Carr
   1. WFU/State Baptist Convention
   2. Church needs to study our growth - or lack of it.

   Mr. Motley
   1. January Bible Study taught by Dr. Charles Talbert. We will study Mark.
   2. Board of Education planning a retreat for 3rd or 4th weekend in February.
   3. Board of Education planning a review of Extended Session
   4. Family Night in January: Learning Enrichment Class will have the program. (Committee)

Respectfully submitted,

NANCY BAXLEY, Secretary
DIACONATE MEETING, 1/14/79

All were present except Dr. J. A. Easley. Others present were Warren Carr, Carol Von Cannon and Phil Motley.

The meeting was opened with prayer by Lu Leake. She welcomed the new deacons and introduced everyone.

1. The Secretary's Report was presented and approved as read.

2. The Treasurer's Report gave an overview of 1978. Carol Von Cannon presented the Investment Committee Report: (See attachment) This report was accepted and approved with one exception -- that the $20,000 now in a one year C/D be transferred to a Treasury Bill when it matures.

3. Don Von Cannon gave a Pledge Report for 1979. He expects approximately 30 more pledges to come into the church after the solicitation team has called their people again. (Please see complete report in attachment)

4. The question: "Should the recommendation to place Convention money in escrow affect WFBC" was presented and discussed.

5. New Year Items for consideration were: Would we like more emphases on special seasons, for instance, Lent? Do we place enough emphasis on world mission? Can we strengthen our leadership as deacons by being more assertive about the business of the church? Can we get to know the members of our groups better and thereby minister more adequately? The Chairman is in favor of a social gathering of the deacons. Are there others who are? Results of these questions were:
   Subcommittee to work with Richard McBride on World Hunger
   Don Von Cannon
   Nona Reeves
   Virginia Sams

   Committee to study Mission Concern and the place of special offerings
   To be appointed by Lu Leake and to come from the Board of Ministry and Worship and the Finance Committee.

MINISTERS' REPORTS
1. Warren wants to change meeting rooms. He was given the OK to try several
2. Suggestion that instead of the Magnolia Dinner in 1979 to have a church retreat. This will be discussed in more length at the next meeting.
3. Phil reported on youth and college class plans and activities.
4. He asked the deacons' opinion on the future of Extended Session.

There being no further business for the entire group, it was adjourned. New deacons stayed longer to choose church members who will be included in their "Sponsor List".

Respectfully submitted,

GRADY HITE, Secretary
The Diaconce of Wake Forest Baptist Church met on February 11, 1979. Mrs. Virginia Sams opened the meeting with prayer.

All members were present except for Mrs. Linda Byrum, Dr. J. Allen Easley, and Mr. John Williard. Others present were Warren Carr, Philip Motley and Carol Von Cannon.

Secretary's Report Accepted as read

Treasurer's Report: Monthly Report accepted as presented by Carol Von Cannon. Carol said that the $20,000 Federal Bond, which was to be left at WSSL was put into a six month Treasury Bill at First Carolina with 9.80% interest. This was done since the Diaconce Minutes of January said to put this money into a Treasury Bill.

Phil Motley's medical insurance premium will increase by $2.21 each month starting with the April premium. Motion made by Dr. Pritchard and seconded by Hugh Strickland that this annual increase of $19.89 be added to our present budget. This was passed unanimously.

SUBCOMMITTEE ON WORLD HUNGER - Don Von Cannon. WFBC is asked to be a Host Church on March 25, 1979 for a World Hunger meeting in Wait Chapel. We are asked to underwrite a cost for this meeting of up to $100. It was requested that we ask the Community Service Fund to consider this cost. The motion was made by Mr. Staton and seconded by David Tamer that the Community Service Committee underwrite the cost of the World Hunger Meeting of up to $100. This was passed unanimously. The Adult II Sunday School Class will present a program at the Family Night Supper on March 11, 1979 about World Hunger and the World Hunger Conference on March 25.

DEACON ASSIGNMENT: Miss Ellen Moor was assigned to Donald Von Cannon.

COMMITTEE ON MISSION CONCERN: Members of this committee are Dr. Richard Barnett, Chairman, Hugh Strickland, Mrs. Betty Scales, Reid Pulley and Mrs. Hope Pritchard.

CHURCH RETREAT: This was tabled until more details of time and place could be worked out.

CHANGE OF DEACON MEETING PLACE: There is nothing available to suit the group. Room 110 will be used.

REQUEST FROM CHAPLAIN'S OFFICE: (See Attachments) The Chaplain's Office asked the church to help them purchase attractive floral arrangements for the foyer of Wait Chapel. There was a plan written by WFBC Secretary, Billie Young, for more than what the Chaplain asked. She requested that rebate of the N.C. taxes for the last half of 1978 be used to help purchase the supplies for the foyer arrangements. The Diaconce will ask Thomasine Hayes and Hellen Prichard to work with Billie on more details and different views on decorating the foyer. The group did not approve any expense at this time.
MINISTERS’ REPORTS  Phil Motley

Ski trip. Question raised about coverage of vehicles being used for any church trip. We have no insurance coverage of this kind. Phil Motley will check for kinds of insurance and details involved.

Request to buy two new tables at $74 each of our Church Equipment, 451-B. Motion made to this effect by Virginia Sams and seconded by Toby Hale. It was passed unanimously.

Two new cribs were donated to the nursery, and the nursery has used up all the space available with these additions. It is possible that the babies and equipment will have to be moved downstairs to Room 104. Phil Motley will have a recommendation from the Board of Education on renovation plans for Room 104 at the April meeting of the Diaconate.

Two films on World Hunger will be shown in March. This correlates with the total church emphasis for that season.

College/Career Class will assist with the morning worship service in Wait Chapel on February 25, 1979. The Ski Trip this class was going to have has now been canceled.

Warren Carr: Had nothing to report.

DISCUSSION OF BUDGET AND PLEDGES RECEIVED:
The Diaconate asked that something be written for the Newsletter explaining the difference in pledges and budget.

Nona Reeves and Nancy Baxley asked if the Order of Service for Morning Worship could be studied again. They do not like the placement of the Offering.

There being no other business, the meeting was adjourned.

Respectfully submitted,

GRADY HITE, Secretary
DIACONATE MEETING
March 11, 1979

The meeting was opened with prayer by Lu Leake
ABSENT were: Mrs. Phyllis Wofford, Mrs. Elizabeth R. Scales, Mr. Reid Staton, Dr. Allen Easley.
OTHERS PRESENT were Carol Von Cannon, Warren Carr, Phil Motley.

SECRETARY'S REPORT accepted as read.
TREASURER'S REPORT accepted as presented. Warren commented that the bad weather, the drop in attendance etc. caused a drop in offerings.

MISSIONS CONCERNS COMMITTEE: Dick Barnett reported for the committee as chairman. He said that the committee recommended that we make a very strong effort toward missions. They want ideas from members of the church and members of the diaconate. The committee suggested picking a missionary serving now who we could partially support; using the Redwine home as a Missionary House. Warren asked the committee to look to practical aspects, but to remember that there is a spiritual side to missions.

COMMUNITY SERVICE FUND: Money granted by this committee will support the Prison Chaplaincy ($800) and World Hunger expenses ($150). THE PARSONAGE COMMITTEE is still working and may report later.

DINNER FOR DIACONATE will be April 21, 1979

CHURCH RETREAT: Warren and Phil to present possibilities to next meeting.

CARILLON SERVICE: It was recommended by Warren Carr that our church have an outdoor carillon service on Sunday morning, May 20. The motion to approve this was made by Dick Barnett and seconded by Elizabeth Stroupe. It was passed.

MINISTERS' REPORTS: Philip Motley
Board of Education Retreat was a good event, and much was accomplished.
WORLD HUNGER EVENT: Richard McBride and Campus Ministry will use the $150 as it is needed. Richard and Father Joe Mulligan are in charge of the special service to be held in Wait Chapel.
INSURANCE for borrowed vehicles is being investigated.
LEARNING ENRICHMENT CLASS Committee will be meeting, and a full report will be presented in April. Since the LEC rooms are connected to Church Nursery and Sunday School Rooms, the report will include recommendations for space needs. THE CHURCH NURSERY is crowded, and changes will also be included in this recommendation.
Warren mentioned that water was standing under the parsonage, and he asked about solving this problem by regrading. There was no action on this, but Hugh Strickland said he would correct the present water problem.

Warren asked members of the diaconate for ideas on evangelism. Our membership has decreased in the past year.

There being no further business, the meeting was adjourned.

Respectfully submitted,

GRADY HITE
The meeting was opened with prayer by Dr. Donald Frey.

ABSENT were Mrs. Elizabeth Scales, Dr. Toby Hale, Mr. Reid Pulley, Dr. John Edmonds.

OTHERS PRESENT were Carol Von Cannon, Warren Carr, Phil Motley

SECRETARY'S REPORT accepted as read.

TREASURER'S REPORT accepted as presented.

COMMITTEE REPORTS:

A. Learning Enrichment Class - Presented by Phil Motley. This committee recommended to discontinue the class at the end of 1978-79 school year.

Dr. Gregory Pritchard made the motion to accept this recommendation. It was seconded by Reid Staton and passed unanimously. Dr. Pritchard asked that a letter of commendation be written to those working in this program.

Warren Carr recommended that we advise the university the the LEC classroom would be vacant. We should tell them that we would let the Music Department use this room, but if we wanted it back for any future program during the week, we should have the right to get the use of that room back. Warren said that this should not be a verbal agreement, but one that is written and understood by all parties.

B. Foyer Facelift - Co-Chaired by Thomasine Hayes and Hellen Prichard - It would cost approximately $240 for hydroponic plants and containers (two 16" and two 9"). It was recommended by Virginia Sams and seconded by Elizabeth Stroupe that we accept this report and have these plants placed in the narthex. It was further recommended that we use the N.C. Tax rebate from the past 6 months (July through December, 1978) and to ask the Chaplain's office for the additional amount. This recommendation was accepted unanimously.

C. World Hunger - Presented by Phil Motley. A letter was written and presented to the Diaconate. (See attachments) It was asked that each deacon receive a copy of this letter with the next mailing of the agenda in May.

D. Committee on Mission - Response slow

E. Space Committee - Presented by Phil Motley for information only. They are thinking of putting up 42 feet of screens or partitions in Room 104 at a total sum of $500.

F. Report for Committee on Parsonage/Retirement (See attachments)

OLD BUSINESS:

A. Church Retreat (See attachments)

The Diaconate approved the idea of a church retreat. It was moved by Reid Staton to form a committee to publicize and promote this idea. This was seconded by David Tamer and passed unanimously. The Diaconate Chairman will appoint this committee.

B. Trip Insurance - We can obtain automobile liability insurance above and beyond the owner's coverage. It was decided that this did not fill any need, so the idea was rejected.

There being no other business, the meeting was adjourned.

Respectfully submitted,

GRADY HITE, Secretary
The meeting was opened with prayer by Lu Leake.

ABSENT were Mrs. Don Reeves, Mr. Hugh Strickland, Mr. Don Von Cannon, Mrs. Phyllis Wofford, Mrs. Elizabeth Scales, Mr. Reid Staton, Dr. John Edmonds, Mr. John Willard.

OTHERS PRESENT: Mrs. Carol Von Cannon, Rev. Warren Carr, Rev. Philip Motley.

SECRETARY’S REPORT - Accepted as read.

TREASURER’S REPORT - Accepted as read.

Carol Von Cannon made the recommendation that the $20,000 Certificate of Deposit, which matures July 30, be left in First Carolina Savings if the interest remains high. Motion made by David Tamer, Seconded by Virginia Sams. Passed.

COMMITTEE ON MISSIONS AND SPECIAL OFFERINGS: Please see recommendation in attachments, 1979. Motion made by Dr. R. Barnett that this recommendation be accepted, seconded by Dr. Allen Easley, Passed.

COMMITTEE ON WORLD HUNGER: Please see recommendation in attachments, 1979. Motion made by Virginia Sams that this recommendation be accepted, seconded by Dr. Gregory Pritchard. Passed.

A CHURCH RETREAT COMMITTEE WAS appointed as follows: Elmer Hayashi, Don Frey, Nancy Baxley and Nona Reeves.

SPACE PROBLEM: PLACEMENT OF CHURCH NURSERY. It will cost approximately $400-500 to build appropriate partitions so that Room 104 can be used for a nursery. A motion was made by Nancy Baxley to underwrite this expense. It was seconded by Toby Hale and passed unanimously. This expense will come out of Budget Item 451 B2, if this account is not encumbered to some other item.

NEW MEMBER, Ann Israel was assigned to Grady Hite.

David Tamer presented his resignation to the Diaconate, since he will not be living in Winston Salem after August 1, 1979. It was accepted with regret.

NEWSLETTER: A motion was made by Dr. Allen Easley that we issue the newsletter every other week during the summer, just as we did last summer. This motion was seconded by Dr. Toby Hale and passed unanimously.

There being no further business, the meeting was adjourned.

Respectfully submitted,
GRADY HITE, Secretary
The meeting was opened with prayer by Dr. Toby Hale.

ABSENT WERE: Mrs. Nona Reeves, Mr. Hugh Strickland, Mrs. Phyllis Wofford, Dr. John Edmonds, Mr. John Williard, Mrs. Nancy Baxley, Dr. Allen Easley, Virginia Sams, Dr. Richard Barnett, Dr. Gregory Pritchard, Leo Ellison, Mrs. Elizabeth Stroupe.

OTHERS PRESENT: Mrs. Carol Von Cannon, Rev. Warren Carr, Rev. Philip Motley, Dr. Howell Smith.

SECRETARY'S REPORT: Accepted as read

TREASURER'S REPORT: Accepted as read.

Toby Hale made the recommendation that Mrs. Billie Young and Mrs. Carol Von Cannon be able to withdraw from savings account if needed to pay bills. Seconded by Reid Pulley and passed.

The COMMITTEE ON PARSONAGE AND RETIREMENT POLICY made recommendations as attached. Motion made by Reid Pulley, seconded by Don Von Cannon and passed. (See Attachments)

COMMITTEE ON WORLD HUNGER, presented by Philip Motley: (See attachments)

Percentages recommended to church conference were:
65% to Foreign Mission Board, 20% to Crisis Control Ministry
15% to SEEDS.

(Motion made by Don Von Cannon, Seconded by David Tamer and passed) Motion made by Don Frey to put a time limit to the program on World Hunger. He recommended that it be evaluated at the end of 1979 and a decision made on its continuance. This was seconded by Mrs. Elizabeth Scales and passed.

CHURCH RETREAT COMMITTEE: The retreat is Saturday, September 15, 1979

Meet at Church 9:15 a.m.
Games are planned until
11:30 - Devotions
12:15 - Lunch
Games are planned until
2:00

COST: Meals paid by church up to $350; Members to pay $1 per person
Motion made by Elmer Hayashi that we accept plans for this church retreat; seconded by Grady Hite, and passed.

EVANGELISM COMMITTEE (See Attachments) Recommendations one and two were approved - Motion made by Reid Staton, Seconded by Thomasine Hayes

BLUE CROSS, BLUE SHIELD: Motion by Don Von Cannon that we approve the slight increase, seconded by Toby Hale and passed. ($6.67 for 1979 Warren Carr's account)

BEAUTIFICATION OF NARTHEX: The plants that were placed on the floor did not have enough light; therefore, they were returned to the grower. The plants that were placed on the tables will be rotated. A motion was made by Thomasine Hayes that we recognize the fine work done by Mr. Boyd Idol as he worked with us and his plants to beautify the narthex. A letter will be sent to him with the following included:
"The Diaconate of Wake Forest Baptist Church wishes to recognize Mr. Boyd M. Idol who worked diligently, patiently, and with real consideration for the needs of the Church without compensation; and that his services are deeply appreciated. In addition, he should be compensated for whatever expenses he has incurred."

MAGNOLIA DINNER: Tentative Date - February 17

Motion was made by Toby Hale and seconded by Reid Pulley that Linda Byrum be asked to serve as a deacon to fill out the term of David Tamer, who will be moving from Winston-Salem. This was passed unanimously.

Warren Carr recommended that this Board of Deacons set up for next year's Board to make plans for the church's 25th anniversary.

(Motion to this effect made by Reid Pulley, seconded by Mrs. Elizabeth Scales)

Motion made by Reid Staton that no more than a five-member committee be established to work with Warren on making recommendations on how to turn the church around; that is in getting more new members etc. It was seconded by David Tamer and passed. The Chairman and Assistant Chairman of the Diaconate will appoint the members of this committee.

Phil was asked to get more people involved in what, when, how they will help in the Church.

There being no further business, the meeting was adjourned.

Respectfully submitted,

GRADY HITE, Secretary
1 April 1979
Committee on Parsonage/Retirement
Report to the Diaconate

The Committee on Parsonage/Retirement met three times. Outside of the meetings, members of the committee have read the material that was supplied to us by the Pilot Mountain Baptist Association, the North Carolina Baptist State Convention, the Southern Baptist Sunday School Board, and the Annuity Board of the Southern Baptist Convention. In addition, we have ordered additional material that has been recommended on the subject of ministers, parsonages, and retirement security.

Though we recognize that parsonage allowances are a benefit, particularly to ministers who can purchase and who may thereby build up an equity in a house of their own, we also recognize that the particular situation of the Wake Forest Baptist Church makes our parsonage of peculiar importance. It provides housing within the university community and within the financial ability of our church minister. It also represents a major portion of the sparse tangible assets of the church. In consideration of these factors, the committee has agreed that it is the sense of the committee that the church should not give up ownership of the parsonage.

The committee has received from the university a letter providing our minister, Warren Carr, access to faculty apartment housing either before or in retirement.

The committee has approached Paul Hylton who has graciously agreed to calculate the tax and financial implications of parsonage and retirement options that we may consider.

The committee is accumulating a sizeable file of materials on church staff compensations, offering both analyses and comparisons.

As of this date, a subcommittee consisting of Helen Prichard, Don Reeves, Reid Staton, and Don Von Cannon has been asked to draft descriptions of several options in retirement policies that the committee may use to begin its own discussions. This subcommittee is not asked to recommend, but rather to formulate a wide range of possibilities. Anyone with ideas in this area should give them to this subcommittee within the next few days.

If there are questions or suggestions about the work of the committee, please ask or suggest through any member of the committee.

Respectfully submitted,

Howell Smith, Chairman